TABLE OF CONTENTS

MINUTES

Item		Page
1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	RECORD OF ATTENDANCE/APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
4	PUBLIC QUESTION TIME	1
5	APPLICATIONS FOR LEAVE OF ABSENCE	1
6	PETITIONS AND DEPUTATIONS	1
7	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
8	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	2
9	REPORTS OF COMMITTEES AND OFFICERS	2
9.1	Chief Executive Officer's Report	2
	9.1.1 Status Report	2
	9.1.2 Murchison Health Scheme	3
9.2	Manager Finance and Administration	5
	9.2.1 Accounts paid by Authority	5
	9.2.2 Financial Report	6
	9.2.3 Compliance Audit Return 2005	8
	9.2.4 Code of Conduct	9

Presiding Member......Date.....

Shire of Wilui

Ordina	ary Council Meeting 16 th February 2006	2	
	9.2.5 General Electors Meeting	10	
9.3	Manager Works and Services	11	
9.4	Principal Environmental Health Officer	11	
9.5	Community Development Officer	11	
	9.5.1 Arts, Tourism & Heritage Report	11	
9.6	Youth Sports & Recreational	13	
	9.6.1 Youth Sports & Rec Program	13	
10	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15	
11	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL	15	
	11.1 Motion to Admit Urgent Business	15	
	11.2 Development of Food Premise D&M Betteridge	16	
12	MATTERS BEHIND CLOSED DOORS	19	
	12.1.1 Motion to Close the Meeting to the Public	19	
	12.1.3 Motion to Re-open the Meeting to the Public	19	
13	CLOSURE	20	
Appendix A (1) – Accounts Paid by Authority (Dec05) – Blue Pages Appendix A (2) – Accounts Paid by Authority (Jan06) – Blue Pages Appendix B (1) – Financial Report (Dec05) – Green Pages Appendix B (2) – Financial Report (Jan06) – Green Pages Appendix C – Audit Return – Yellow Pages Appendix D – Code of Conduct – Pink Pages Appendix E – General Electors Meeting Minutes – Mauve Pages Appendix F – Development of Food Premise – Orange Pages			

Presiding Member......Date.....

MINUTES

1 Declaration of Opening and Announcement of Visitors

The meeting was declared open at 10.15am.

2 Record of Attendance/Apologies and Leave of Absence Previously Approved

Present

Cr K Johnston President

Cr J Kyanga Deputy President

Cr A Geary Cr C Ellis

Cr K Farmer (entered meeting at 10.40am)

J Alagappan Acting Chief Executive Officer

I Emhofer Admin/Finance Officer

3 Response to Previous Public Questions Taken on Notice

Nil

4 Public Question Time

Nil

5 Application for Leave of Absence

Nil

6 Petitions and Deputations

Hugh Lavery from the Water Corporation extended apologies that he could not attend the meeting as planned.

7 Confirmation of Minutes of Previous Meeting

The Minutes of the Ordinary Meeting Held on 15th December 2005 be accepted as a true record of that meeting.

01/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr C Ellis CARRIED 4/0

Presiding	Member	 	 Date	

8 Announcements by Presiding Member Without Discussion

The President's Report:

Welcome back for the new year to everyone. I hope that you all had a lovely Christmas and New Year with family and friends. We look forward to another promising year.

In January I was invited to a function for the Governor General Jeffries in the City of Kalgoorlie. There I was able to speak with him and he mentioned how eager he was to come back to visit Wiluna, and see how it is progressing. He hasn't been here for quite some time, and that he and Mrs. Jeffries are looking forward to the visit. He is planning to travel to Wiluna in the near future. The Australia Day Celebrations held in Kalgoorlie was fantastic; it was a long day but was great to be part of.

Congratulations to all who received Certificates for the Swimming program in Kalgoorlie. On behalf of my fellow Councillors, and myself, I would like to congratulate all involved in the Wiluna Australia Day celebrations and activities. The day went very well and I felt that all that attended enjoyed themselves immensely.

Wendy Kelly, who is our Police Liaison Officer, has been accepted at the Police Academy, in Perth. We are all so pleased, thrilled and proud for her and wish her well in her chosen career. CONGRATULATIONS Wendy, from all the people in Wiluna.

9 Reports of Committees and Officers

9.1 Chief Executive Officer's Reports

9.1.1 Subject/Applicant: Status Report

File:

Reporting Officer: J Alagappan, Acting CEO

Date of Report: 10th February 2006

Disclosure of Interest: Nil

Wiluna Recreation Centre

The Shire Recreation Centre has been subject to ongoing vandalism and this causes the Shire to regularly outlay money for repairs. We have had to replace all doors to steel ones because the painted ones were constantly in need of repairs due to breakins. The walls to the Sports and Recreation Office bore the latest damage. There was also an attempted break-in on the office's

	Presiding Member		Date	
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steel door. This is a concern because we have computers and other electronic equipment in this office as well as sports gear.

It is proposed to Council that the Recreation Centre be fenced off in such a way that would prevent all access to the building to slash back repair expenses. Fencing will cost Council \$7,763.60 as per quote received. Council is asked to discuss this matter and to give staff direction.

Desert Gold

The Department of Planning and Infrastructure has received a report about the current management of Desert Gold and are preparing recommendations for the future. It is not known when the recommendations to the Minister will be ready.

Wiluna Swimming Pool

The pool will be officially opened in March – date to be confirmed depending on the availability of the Minister.

Construction is almost complete and we expect to begin swimming in February.

Grading Meekatharra Road

The rains during January and the constant use of the road by Magellan trucks have turned the road into a quagmire. We have expressed our concern to Main Roads who have allowed the mine trucks to use the road.

Employing a Second Community Development Officer

Council is asked to discuss the employment of a specialist officer to work as a trainer homemaker in the town. These duties will include things such as budgeting, cooking, diet etc. The CEO will be investigating funding sources for this project.

Officer Recommendation/Draft Motion For information and discussion only

9.1.2 Subject/Applicant:	Murchison Health Scheme
File:	Nil
Reporting Officer:	A Kirwan
	Chief Executive Officer
Date of Report:	18 th January 2006
Disclosure of Interest:	Nil

Summary

Presiding Member	Date

Ordinary Council Meeting 16th February 2006

Due to a number of unresolved environmental health issues in Wiluna the CEO has had to employ a contractor and stand down the Scheme officer in Meekatharra.

The Health Department has conducted an investigation into the competence of the officer concerned.

Background

At the November 2005 Council meeting Council resolved that: 'The President, Deputy President and CEO decide on the course of action for the Shire of Wiluna once the report on the competence of the officer is received from the Health Department.'

The Report was received on 4 January 2004 and was discussed by the President and CEO. The Deputy President was away.

Comment

Although the report is confidential and does not make any recommendations the stance taken by the Shire of Wiluna to employ a Principal Health Officer as a contractor was justified in the report.

Consultation

There has been extensive consultation through the entire process.

Statutory Environment

The officer employed by the Scheme is appointed by the Health Department. This means that although the participating Shires direct her and pay her, she cannot be dismissed.

At the Scheme meeting held on 17th January the report was discussed and the following was resolved:

- 1 That the Murchison Health Scheme be dissolved forthwith.
- That the EHO be granted a redundancy package of 8 weeks pay plus relocation costs up to \$4000.00 to Perth upon obtaining and submitting for approval 3 quotes from reputable furniture removal companies.
- 3 That the Department of Health be advised of the resolution of this meeting.
- 4 That the Scheme respond to the Department of Health.
- That the individual member local Governments respond to the Department of Health report.

The motion was carried 4/0

Presiding Member	Date
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Ordinary Council Meeting 16th February 2006

As explained at the meeting if the Murchison Scheme was dissolved the Health Officer would no longer have an employer and therefore not have been dismissed.

It was felt that a generous redundancy package was a good idea.

Policy Implications

The Shire will continue to use Mr Atyeo on a contract basis.

Financial Implications

The financial implications are that the Shire of Wiluna's expenses will fall.

Strategic Implications

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

- 1 That Council support the dissolving of the Murchison Health Scheme.
- That the Shire of Wiluna environmental health needs be serviced by a competent contractor who understands the needs of this Shire.
- 3 That Council remain in contact with the Health Department on all future options
- ** Cr K Farmer arrived 10.40am **

02/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr A Geary CARRIED 5/0

- ** A five minute recess was called at 10.45am **
- ** Meeting Resumed at 10.50am **

9.2 Manager Finance and Administration

9.2.1 Subject/Applicant: Accounts paid by Authority		
	Dec 05 Jan 06	
File:	Finance	
Reporting Officer:	Jean Alagappan	
	Manager Finance and Administration	
Date of Report:	7 th February 2006	

Disclosure of Interest Nil

Presiding Member.......Date.....

Summary

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council.

Background

The list of accounts for the period ending 31st December 2005 and 31st January 2006 are listed as Appendix A (Blue Pages)

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.I

Policy Implications

Nil

Financial Implications

Ni

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That the accounts paid by authority for the period ended 31st December 2005 totalling \$688,568.31 and 31st January 2006 totalling \$287,722.53 be received, noted and incorporated in the Minutes of the meeting.

03/06 Council Decision

MOVED Cr A Geary SECONDED Cr C Ellis CARRIED 5/0

9.2.2 Subject/Applicant: Financial Report

File: Finance

Reporting Officer: A Kirwan - Chief Executive Officer

Date of Report: 7th February 2006

Disclosure of Interest Nil

Presiding Member	Date
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Summary

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

Background

The reports for the period ending 31st December 2005 and 31st January 2006 are listed as Appendix B (Green Pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 -Regulations 34-35

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That the Financial Reports for the period ending 31st December 2005 and 31st January 2006, be received, noted and incorporated in the Minutes of the Meeting.

04/06 Council Decision

MOVED Cr J Kyanga **SECONDED** Cr A Geary

CARRIED 5/0

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Presiding Member	Date

Ordinary Council Meeting 16th February 2006

9.2.3 Subject/Applicant: 2005 Compliance Audit return

File: 12.00.25

Reporting Officer: Jean Alagappan

Manager Finance & Administration

Date of Report: 31st January 2006

Disclosure of Interest: Nil

Summary

To present Council with the completed Statutory Compliance Return for the period 1 January 2005 to 31 December 2005 and for its adoption. Appendix C – Yellow Pages

Background

The Compliance Audit is required annually and seeks information on differing aspects of Council's statutory obligations each year.

The Return is now completed and is required to be:

- (a) Presented to Council at a meeting of council
- (b) Adopted by Council
- (c) Recorded in the Minutes of the meeting at which it is adopted

Comment

After adoption by Council, a copy of the Return certified by the Shire President and the Chief Executive Officer, must be submitted to the Department of Local Government by 31 March 2006.

The return for the period 1st January 2005 to 31st December 2005 showed almost, 100% compliance for the year. Shire employees that were not employed for the whole of the period concerned completed the return to the best of their knowledge and investigation.

Statutory Environment

Local Government Act 1996 Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Strategic Implications

	Presiding Member	Date	
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Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That:

- (1) Council adopts the Compliance Audit for the period 1 January 2005 to 31 December 2005.
- (2) A certified copy of the return, together with the Minutes adopting the Return and be submitted to the Director General of the Department of Local Government.

05/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr C Ellis
CARRIED 5/0

** F Emhofer (Works Supervisor) entered at 10.50am **

9.2.4 Subject/Applicant: Code of Conduct

File: 22.00.02

Reporting Officer: Jean Alagappan

Manager Finance & Administration

Date of Report: 31st January 2006

Disclosure of Interest: Nil

Summary

According to Local Government Act 1995 Sec 5.103 (2), a local government is to review its code of conduct within 12 months after each ordinary elections day and make such changes to the code as it considers appropriate. Appendix D – Green Pages.

Background

The last ordinary election was held in May 2005.

Comment

No amendments are made on the current Shire of Wiluna Code of Conduct.

Consultation

CEO/Councillors

Statutory Environment

Local Government Act 1995

Policy Implications

	Presiding Member	Date	
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Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That: Council adopt the Shire of Wiluna Code of Conduct as attached on

06/06 Council Decision

MOVED Cr A Geary SECONDED Cr K Farmer CARRIED 5/0

9.2.5 Subject/Applicant: General Electors Meeting

File: 13.00.06

Reporting Officer: J Alagappan, Mgr Finance & Admin

Date of Report: 3rd February 2006

Disclosure of Interest: Nil

Summary

A General Electors Meeting was held at the Council Chambers in Wiluna at 7.30PM, 02 February 2006.

Background

The Local Government Act 1995 requires Council to consider any decision made at the Annual Electors Meeting at the next Ordinary Meeting of Council following the meeting. The minutes of the meeting for Council's information and consideration are listed as Appendix E – Mauve Pages.

Comment

Other than the decisions receiving various reports there are no other decisions made. Several questions were raised and these have been recorded.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 5.33

Policy Implications

Presiding Member	Date
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Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That the Minutes of the Annual Electors Meeting held on 2 February 2006 be received and incorporated in the Minutes of this meeting.

07/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr C Ellis CARRIED 5/0

9.3 Manager Works and Services

No Report

9.4 Principal Environmental Health Officer

No Report

9.5 Community Development Officer

9.5.1 Subject/Applicant: Arts, Tourism & Heritage

File:

Reporting Officer: Coby Kirwan
Date of Report: February 2006

Disclosure of Interest: Nil

Skate Park

Dept for Community Development has approved a grant for \$15,000.

After much consultation it is agreed that the original site of the Marrawayura basketball courts at the back of the Hall is isolated and therefore uninteresting for kids and difficult to supervise.

An alternative venue has been suggested at the back of the shire function centre along open space between it and the oval. Lai and Craig have asked for designs from the children and have also sought designs from other towns.

	Presiding Member	Date	
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It seems much more suitable to use the funds for a good BMX track. The skate park has been removed as an idea because it is a difficult sport that requires a lot of specialised gear and close safety supervision. Meanwhile a lot of kids already have bikes and helmets and would enjoy a challenging track to play on.

Consultation

- 1. The new Swimming Pool needs a name. Is there a decision or a preference for any of the following?
- **SOUTH POOL**
- DJURNO: waterhole KAPI: still water pool
- KAPI NGARINI: still water pool
- YAPU: rock
- YAPU KAPI: rock pool
- **TOWN POOL**
- **COMMUNITY POOL**
- 2. The gazebo for the cemetery is now being put together. It will be placed somewhere near the centre of the cemetery as promised. Councillors please check the names which are recorded in the Burial Register. If there are spelling or name changes please do so on the list provided.
- 3. A plan is being formed to erect an entry statement for the town to be situated near the turnoff into Wotton Street.
- So far two suggestions have been put:
- Life size camels made of corrugated iron forming a camel train referring to the early settlers.
- A larger than life statue of a male and female Martu nomad made of iron. I would like council to talk about the possibilities and we can look at some drawings at the next meeting.

Officer Recommendation/Draft Motion For information and discussion only

** In discussing the above it, the street light, outage in Wiluna was
brought to attention. Frank Emhofer the Shire's Works Supervisor
advised that he has contacted Western Power about the problem
and was told at the time there would be a 1 month wait until they
could come up to check the problem out. At the time of the
council meeting they were 3 weeks away to coming to Wiluna. **

Presiding MemberDate

9.6 Youth Sports & Recreation

9.6.1 Subject/Applicant: Youth Sports & Rec Program

File:

Reporting Officer: Lai Ratabua

Youth Sports & Rec Officer

Date of Report: 6th January 2006

Disclosure of Interest: Nil

Our target is to educate the young people of Wiluna through sports to develop a healthy and active lifestyle. With the alliance of AMS, we have developed a strategy which combines the use of sports and health education to change lifestyle and build self worth.

Through my experience in Aboriginal communities, I have identified common factors that affect the lifestyle and morale of a community. This year we aim to target these areas by the use of sports and education. The areas identified are: Education, Drug & Alcohol abuse. Lack of education affects their growth in a community and alcohol diminishes the value of a person. Our aim is to educate the young people, by taking them out of their comfort zones and showing them a different perspective to life and allowing them to take charge and be responsible in what they do. I believe that sports is one key factor in which we can encourage and use as a tool to introduce better living and education in Wiluna.

Our aim is to implement these strategies over the period of two years. I strongly believe that we can make a difference, but this can only be achieved if we, as leaders of the community, work together for the future.

These are the Youth, Sports and Recreational programmes organised in the months of Dec 05 – March 06.

December

Holiday Period

 Rec Centre open hours 11am – 2pm, 6.30 – 8.30 Friday 10 – 2pm

<u>Games</u>

- Basketball
- Rec Centre games
- Cricket

January

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Holiday Period

 Rec Centre open hours 11am – 2pm, 6.30 – 8.30, Friday 10 – 2pm

Games

- Basketball
- Soccer
- Cricket

Events

- Australia Day 26th
- 3 on 3 basketball
- 24th of Jan meetings with Meekatharra, Mt Magnet and Karalundi sports coordinators about football youth league
- Cricket Training
- 14th, 28th of Jan Movie Nights
- BMX track designs

February

Games

- Cricket
- Basketball
- Tennis
- · Rec Centre games after school hours

Events

- Football training including rules and regulations
- Indoor Cricket at Leonora
- AMS Health Education coincides with training programs i.e. healthy living. (Discussions with AMS about running a sex education program)
- School Meeting on Friday 3rd of February about Youth Football League
- Building process of BMX Track (discussion with Frank)
- Building process of Community Park (discussion with Frank)
- 18th of Feb Movie Night
- 25th of Feb Disco Night
- Games at Mt Keith (discussion process)
- Art classes held at the Rec Centre
 - Screen printing of football, Cricket, Basketball logos on T-Shirt

March

Games

Presiding Member	Date
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- Under 16 Football
- Cricket
- Basketball
- Volleyball
- Netball
- Rec Centre games after school hours

Events

- Art classes held at the Rec Centre
 - Screen printing of Logos
- Football Training Camp at Meekatharra 4th and 5th of March
- Nickel Cup at Kalgoorlie 18th of March
- Dockers Youth Football League begins
- 25th of March Disco Night
- AMS Drug and Alcohol awareness program
- Netball training begins
- Men's football training begins
- Community Park completed
- SDA Church Healthy living Cooking Class

Officer Recommendation/Draft Motion For information and discussion only

10 Elected Members Motion of Which Previous Notice Has Been Given

Nil

11 Urgent Business Approved by the Person Presiding or by Decision of Council

11.1 Subject/Applicant: Motion to Admit Urgent Business

File:

Reporting Officer: W.V. Atyeo

Principal EHO/Building Surveyor

Date of Report: 15th February 2006

Disclosure of Interest Nil

Summary

One additional report that was not included in the agenda papers circulated to Council prior to the meeting is proposed for consideration.

Statutory Environment

Standing orders Local Laws, item 3.11 provides that -

Presiding	Member	 	.Date	

- (1) In cases of urgency or other special circumstances, matters may, with the consent of the persons presiding be raised without notice and decided by the meeting.
- (2) Any member may move that the urgent business proposed to be raised by the presiding person not be accepted and if carried by a majority of members present, the urgent business is not to be accepted.

Voting Requirement

Simple Majority

Officer Recommendation

That Item 11.2 be admitted to the meeting.

08/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr K Farmer CARRIED 5/0

11.2 Subject / Applicant: Development of Food Premise

D & M Betteridge

File: Lot 64 – Wotton Street

Reporting Officer: W.V. Atyeo

Principal EHO/Building Surveyor

Date of Report: 13th February 2006

Disclosure of Interest: Nil

Summary

I was requested to inspect the second-hand building in regard to compliance with the relevant food regulations, and the structural soundness of the building. This was done on the 9th February 2006 while I was onsite in Wiluna.

I found the building to be sound in construction, and it had not been adversely affected by its transportation from another location. I also assessed it to comply with the relevant legislation and have highlighted to the owners that some renovations [minor] that needed to be carried out on the building. Re: Appendix G – Orange Pages.

Background

The allotment that the owners wish to develop is zoned "commercial" under the Wiluna town planning scheme, and the development of a food premise and accommodation is a "permitted use" under the scheme. However, because a second-

Presiding Member

hand building is to be placed on the allotment, the matter had to be placed before council for their approval.

Comments

As stated above, I have inspected the building and found it structurally sound, and apart from some minor damage, it is very suitable to be placed on the commercial lot. I have reported to Mr and Mrs Betteridge the minor damage to the rear entrance door and to a very small area of the external cladding, and stated that these will need to be fixed.

In my report to the owners I also indicated the need for them to have their proposed development of the lot approved by council, given that second-hand buildings were to be used in the development. It was also stated in my report that they would need to comply with other legislation such as the building code of Australia (BCA), and the health act.

I have one matter that I need to investigate further, and that is the stormwater drainage of the adjacent lot to the north of the lot to be developed. This lot has been substantial built-up and it appears that the stormwater from this property might flow across the lot proposed for development. I will consult with the owners of this allotment, and direct the appropriate changes if required. Stormwater from one allotment is not permitted to flow over the land surface of any adjoining allotment.

I can see no reason why council should not support the proposed development as outlined in their application to council.

Consultation

Mr and Mrs Betteridge Mr Bill Atyeo (EHO/BS)

Statutory Environment

Shire of Wiluna town planning scheme

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Presiding Member

Voting Requirement

Simple Majority

Officer recommendation:

- That council approve the development of a food premise on Lot 64 Wotton Street, Wiluna as proposed by Mr and Mrs Betteridge.
- 2. That this approval is conditional upon:
- (a) The use hereby permitted shall not cause injury to or prejudicially effect the amenity of the locality by reason of the processes carried on, the materials, goods and machinery used and stored or by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
- (b) The use of the premises as applied for shall not be changed or added to without the consent of council.
- (c) No incinerator is to be provided or used on the site for the disposal of any rubbish or refuse. All rubbish and refuse shall be regularly removed to council's tip.
- (d) All storm water emanating from the lot is to be discharged to a legal point of disposal so that it does not cross the boundaries of any adjacent lot or cause any detriment to the adjacent lots.
- (e) The time for completion of the development work is eighteen (18) months from the date of issue of the permit. Council may grant an extension of time, only on receiving written application from the developer and received at least three (3) months prior to the expiration of the time limits.
- (f) All parking of business vehicles, and staff vehicles, will be within the boundaries of the leased area at all times of the day and night.
- (g) The developers will adhere to all other relevant and appropriate legislation in regard to this development, and will apply for and acquire all appropriate licenses.
- (h) Any breaches of any of the above conditions will be reported to council for determination, and may result in the planning permit being declared "null and void" if the breach is considered by council to be of a serious nature.

09/06 Council Decision

MOVED Cr A Geary

SECONDED Cr J Kyanga CARRIED 3/2

Presiding Member	Date
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12 Matters Behind Closed Doors

12.1 Overdue Rates Status

12.1.1 Subject/Applicant: Motion to Close Meeting to the Public

File: Ni

Reporting Officer: A Kirwan, Chief Executive Officer

Date of Report: 3rd February 2006

Disclosure of Interest: Nil

Summary

This item proposes to close the meeting to the public to consider item 12.1.2

Statutory Environment

Item 12.2 deals with a matter for which the meeting may be closed to the public.

Section 5.23 (2) (h) of the Local Government Act 1995 provides: ".....the Council...may close to members of the public the....part of the meeting....(which) deals with.....A matter as prescribed.

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That the meeting be closed to the public.

10/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr C Ellis CARRIED 5/0

** Cr C Ellis and public left meeting **

11/06 Council Decision

MOVED Cr K Farmer SECONDED Cr J Kyanga CARRIED 4/0

12.1.3 Subject/Applicant: Motion to Re-open the Meeting to the

Public

File: Nil

Reporting Officer: A Kirwan, Chief Executive Officer

Date of Report: 3rd February 2006

Disclosure of Interest: Nil

Presiding Member	Date

Summary

Having been closed to the public to consider the confidential report Item 12.1.2. The meeting is to be re-opened to the public.

Voting Requirement

Simple majority.

Officer Recommendation/Draft Motion

That the meeting be re-opened to the public

12/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr A Geary CARRIED 4/0

** Cr C Ellis re-entered the meeting **

13 Closure

The meeting was declared closed at 11.45am.