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**Appendix A – Letter to Tony Kirwan from Danny Ford – Grey Pages
RE: Shire of Wiluna
- Trading as Mobile Maintenance Team -
Interim Office and Acceptance**

MINUTES

1 Declaration of Opening and Announcement of Visitors

This meeting was declared open at 10.05am

2 Record of Attendance/Apologies and Leave of Absence Previously Approved

Attendance

Cr Kerrie Johnston (President)
Cr John Kyanga (Deputy President)
Cr Ken Farmer
Cr Anne Geary
Cr Catherine Carton
Cr Cliff Ellis

Anthony Kirwan (CEO Shire of Wiluna)
Jean Alagappan (Manager, Admin & Finance)

Leave of Absence

Cr Darren Farmer

3 Response to Previous Public Questions Taken on Notice

Nil

4 Public Question Time

Nil

5 Application for Leave of Absence

Nil

6 Petitions and Deputations

John Hoskin (Dept. of Housing & Works – Aboriginal Housing)

7 Confirmation of Minutes of Previous Meeting

The Minutes of the Ordinary Meeting Held on 18th May 2006 be accepted as a true record of that meeting.

41/06 Council Decision

MOVED Cr J Kyanga **SECONDED** Cr K Farmer
CARRIED 6/0

8 Announcements by Presiding Member without Discussion

9 Reports of Committees and Officers

9.1 Chief Executive Officer Reports

9.1.1 Subject/Applicant:	Mobile Maintenance Scheme
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	24 th May 2006
Disclosure of Interest:	Nil

Summary

The Department of Housing and Works (DHW) has up until recently contracted a local organisation to carry out maintenance on houses in Wiluna and have now decided to alter their arrangements Attachment A – Grey Pages. DHW is now asking the Shire of Wiluna to manage this project.

Comment

This project is important to Wiluna for a number of reasons:

1. The Departmental funds will be well managed.
2. Houses will be maintained on a contract basis.
3. As the Shire is a non-profit organisation any profits made will be reinvested into the Shire.
4. Local contractors will be employed.
5. CDEP workers will be used and provided with top up.

There are some disadvantages:

1. The Shire will take on further responsibilities.
2. We do not wish the Shire to be seen as responsible for DHW housing in Wiluna.
3. We do not wish the community to see the Shire of Wiluna as being responsible for the change of management.

Consultation

There has been consultation with DHW and various other government departments.

Statutory Environment

Nil

Policy Implications

There are important policy implications and questions:

1. Bearing in mind that we are a Local Government does Council wish to take on a maintenance business including new staff, managing contractors, stock inventories, invoicing clients, and collecting payments.
2. Council should consider whether they wish the Shire to be seen as the major organisation in town or whether they wish us to remain concerned with roads, rates, rubbish and services to residents.

Financial Implications

The financial implications are important:

1. DHW will supply \$60,000 establishment funding for this financial year.
2. DHW will supply \$100,000 establishment funding for the next financial year.
3. Tools and vehicle will be supplied.
4. The Shire will supply administration support and financial management.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That

1. That on the behalf of Council, the CEO and President signs the Offer and Acceptance from the Department of Housing and Works to manage the Wiluna Mobile Maintenance Team.
2. Council requests DHW to consult and inform various community members as to the reasons why the management arrangements for the Mobile Maintenance Team were altered.

9.2 Manager Finance and Administration Officer Reports

No Report

9.3 Manager Works & Services Officer Reports

No Report

9.4 Principal Environmental Health Officer Reports

No Report

9.5 Community Development Officer Reports

No Report

9.6 Youth Sports & Recreational Officer Reports

No Report

10 Elected Members Motion of Which Previous Notice Has Been Given

Nil

**11 Urgent Business Approved by the Person Presiding or by
Decision of Council**

Nil

12 Matters Behind Closed Doors

12.1 Subject/Applicant:	Motion to Close Meeting to the Public
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	29 th May 2006
Disclosure of Interest	Nil

Summary

This item proposes to close the meeting to the public to consider item 9.1.1

Statutory Environment

Item 9.1.1 deals with a matter, for which the meeting may be closed to the public

Section 5.23 (2) (c) of the Local Government Act 1995 provides:
“...the Council...may close to members of the public the...part of the meeting (which) deals with A contract entered into, or which may be entered into, by the Local Government and which relates to a matter to be discussed at the meeting;”

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the meeting be closed to the public

42/06 Council Decision

MOVED Cr J Kyanga SECONDED Cr A Geary

12.2 Subject/Applicant:	Mobile Maintenance Scheme
Reporting Councillor:	A Kirwan, Chief Executive Officer
Date of Report:	29 th May 2006
Disclosure of Interest	Nil

Summary

The Department of Housing and Works (DHW) has up until recently contracted a local organisation to carry out maintenance on houses in Wiluna and have now decided to alter their arrangements
DHW is now asking the Shire of Wiluna to manage this project.
Attachment A – Grey Pages.

Comment

This project is important to Wiluna for a number of reasons:

1. The Departmental funds will be well managed.
2. Houses will be maintained on a contract basis.

3. As the Shire is a non-profit organisation any profits made will be reinvested into the Shire.
4. Local contractors will be employed.
5. CDEP workers will be used and provided with top up.

There are some disadvantages:

1. The Shire will take on further responsibilities.
2. We do not wish the Shire to be seen as responsible for DHW housing in Wiluna.
3. We do not wish the community to see the Shire of Wiluna as being responsible for the change of management.

Consultation

There has been consultation with DHW and various other government departments.

Statutory Environment

Nil

Policy Implications

There are important policy implications and questions:

1. Bearing in mind that we are a Local Government does Council wish to take on a maintenance business including new staff, managing contractors, stock inventories, invoicing clients, and collecting payments.
2. Council should consider whether they wish the Shire to be seen as the major organisation in town or whether they wish us to remain concerned with roads, rates, rubbish and services to residents.

Financial Implications

The financial implications are important:

1. DHW will supply \$60,000 establishment funding for this financial year.
2. DHW will supply \$100,000 establishment funding for the next financial year.
3. Tools and vehicle will be supplied.
4. The Shire will supply administration support and financial management.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That

1. That on the behalf of Council, the CEO and President signs the Offer and Acceptance from the Department of Housing and Works to manage the Wiluna Mobile Maintenance Team.

2. Council requests DHW to consult and inform various community members as to the reasons why the management arrangements for the Mobile Maintenance Team were altered.
3. Letter from DHW that states financial position of the maintenance.
4. CEO to employ all staff under contract project.

43/06 Council Decision

MOVED Cr A Geary

SECONDED Cr J Kyanga

CARRIED 4/2

12.3	Subject/Applicant:	Motion to Re-open the Meeting to the Public
	Reporting Officer:	A Kirwan, Chief Executive Officer
	Date of Report:	29 th May 2006
	Disclosure of Interest	Nil

Summary

Having been closed to the public to consider the confidential report Item 9.1.1 the meeting is to be re-opened to the public

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the meeting be re-opened to the public

44/06 Council Decision

MOVED Cr J Kyanga

SECONDED Cr A Geary

13 Closure

This meeting was declared closed at 12.40pm