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Appendix A – Accounts paid by Authority – Blue Pages

Appendix B – September Financial Report – Green Pages

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MINUTES

1 Declaration of Opening and Announcement of Visitors

This meeting was declared open at 10:00 AM

2 Record of Attendance / Apologies and Leave of Absence Previously Approved

Attendance

Cr Kerrie Johnston (President)
Cr John Kyanga (Deputy President)
Cr Anne Geary
Cr Catherine Carton
Cr Cliff Ellis

Tony Kirwan (Chief Executive Officer)
Coby Kirwan (Arts, Tourism & Heritage Officer)
Tom Milo (Works Foreman)

Neville Mongoo
Jon Denaro

Apologies

Cr Darren Farmer
Cr Kenny Farmer

Water Corporation

3 Response to Previous Public Questions Taken on Notice

Nil

4 Public Question Time

Nil

5 Application for Leave of Absence

Nil

6 Petitions and Deputations

Jon Denaro - Discussion about Town Entry Statement

7 Confirmation of Minutes of Previous Meeting

The Minutes of the Meeting Held on 21st September 2006 be accepted as a true record of that meeting.

85/06 Council Decision

MOVED Cr J Kyanga

**SECONDED Cr A Geary
CARRIED 5/0**

8 Announcements by Presiding Member without Discussion

Nil

9 Reports of Committees and Officers

9.1 Chief Executive Officer Reports

9.1.1 Subject/Applicant:	Status Report
Reporting Officer:	A. Kirwan, Chief Executive Officer
Date of Report:	11 th October 2006
Disclosure of Interest:	Nil

Wiluna Training Centre

Funding for the training centre have been approved and furniture and computers will be ordered soon.

English Language Training

English language courses for Shire staff have begun.

Sewerage System

Work on the new sewerage system has begun and it is expected to be complete by February 2007. Most of the pipe work in town has been completed and the line out to the block behind the pioneer cemetery has begun.

Toilet Block

Construction of the toilet block is expected to begin in the next month. There has been a delay because local contractors are so busy.

Homemaker Program

We are seeking someone to fill this position.

Construction of Triplex

The buildings are expected to be delivered during October and site preparations have begun.

Project Manager

The process to hire a Project Manager to coordinate all the State Government Projects in town is occurring and is hoped to be in place during October.

Airport Runway

A report from an engineer has been received and which indicates that an upgrade is required. This process has begun and has been divided up into component parts. The major respray of the runway will require final approval by Council.

Improvements to Wiluna-Magellan Road

The Minister for Transport opened the newly sealed sections of the Goldfields Highway.

Officer Recommendation / Draft Motion

For information and discussion only

9.1.2 Subject/Applicant:	Rodeo-Income and Costs
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	10 th October 2006
Disclosure of Interest:	Nil

Summary

A Wiluna rodeo was held in July 2006. Appendix C (pink pages).

Background

2006 is the centenary anniversary of the construction of the Canning Stock Route. It was originally planned to celebrate the event with a stock drive from Halls Creek but for a number of reasons this did not occur.

Comment

Council decided on a rodeo and asked for community assistance to add to the funds Council had put aside for redevelopment of the racecourse.

Consultation

There was extensive community and business consultation. A Shire Committee was established and organisation and donations was managed through that. Shire funding was used to upgrade the racecourse facility, which is now available for future use.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The summary of the finances are attached:

1. Total Income	\$41,185.84
2. Total Expenses	\$96,268.69
Loss	\$55,082.85

Note 1: Spending was budgeted for.

Note 2: If we subtract the capital upgrade costs the event would have made a profit.

Strategic Implications

Nil

Voting Requirement

For information only

Officer Recommendation / Draft Motion

That Council note the income and expenditure for the Shire of Wiluna rodeo.

86/06 Council Decision

MOVED Cr C Carton

SECONDED Cr J Kyanga
CARRIED 5/0

9.2 Manager Finance and Administration Officer Reports

9.2.1 Subject/Applicant:	Accounts paid by Authority
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	10 th October 2006
Disclosure of Interest:	Nil

Summary

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council.

Background

The list of accounts for the period ending 30th September 2006 is listed as Appendix A (blue pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 –
Regulations 34-35

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the accounts paid by authority for the period ended 30th September 2006 totalling \$368,048.45 received, noted and incorporated in the Minutes of the meeting.

87/06 Council Decision

MOVED Cr A Geary

**SECONDED Cr J Kyanga
CARRIED 5/0**

9.2.2 Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	10 th October 2006
Disclosure of Interest:	Nil

Summary

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

Background

The reports for the period ending 30th September 2006 are listed as Appendix B (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the Financial Reports for the period ending 30th September 2006 be received noted and incorporated in the Minutes of the Meeting.

88/06 Council Decision

MOVED Cr J Kyanga

**SECONDED Cr A Geary
CARRIED 5/0**

9.2.3 Subject/Applicant:	Annual Report
File:	14.00.05
Reporting Officer:	J Alagappan, Manager Finance & Admin
Date of Report:	28 th September 2006
Disclosure of Interest	Nil

Summary

Section 5.54 of the Local Government Act 1995 requires that the Annual Report for the financial year ended 30th June 2005 be accepted by the Local Government no later than 31st December after that financial year subject to the availability of the Auditor's report.

Comment

The Auditor's Report was received on the 20th of September 2006 and is attached at the back of the Annual Report shown as Appendix D (mauve pages). The Annual Report includes the President, Chief Executive Officer and Financial Report for the year ended 30th June 2005.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Strategic Implications

Nil

Voting Requirement

Absolute Majority required

Officer Recommendation / Draft Motion

That Council receive the Annual Report for the year ended 30th June 2006.

89/06 Council Decision

MOVED Cr C Carton

SECONDED Cr J Kyanga
CARRIED 5/0

9.3 Manager Works & Services Officer Reports

Verbal Report

9.4 Principal Environmental Health Officer Reports

No Report

9.5 Community Development Officer Reports

No Report

9.6 Youth Sports & Recreational Officer Reports

No Report

10 Elected Members Motion of Which Previous Notice Has Been Given

Nil

11 Urgent Business Approved by the Person Presiding or by Decision of Council

11.1 Subject/Applicant:	Motion to Admit Urgent Business
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	19 th October 2006
Disclosure of Interest:	Nil

Summary

One additional report that was not included in the agenda papers circulated to Council prior to the meeting is proposed for consideration.

Statutory Environment

Standing orders Local Laws, item 3.11 provides that –

- (1) In cases of urgency or other special circumstances, matters may, with the consent of the persons presiding be raised without notice and decided by the meeting.
- (2) Any member may move that the urgent business proposed to be raised by the presiding person not be accepted and if carried by a majority of members present, the urgent business is not to be accepted.

Voting Requirement

Simple Majority

Officer Recommendation

That Item 11.2 be admitted to the meeting.

90/06 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton

CARRIED 5/0

11.2 Subject/Applicant:	Upgrade Wiluna Airport Runway
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	16 th October 2006
Disclosure of Interest:	Nil

Summary

When Airport Management Services (AMS) inspected the Wiluna Airport runway in 2005 they told Council that a reseal would be required within the next 12-18 months.

Background

Since that recommendation was made the Shire of Wiluna has sought a recommendation from CASA for an engineer to give us another opinion on the state of the runway. That report is from Enesar attached.

Engineer's and Consultant's Comments

- (1) The engineer's summary of what he found is as follows:
"The seal is old very brittle and has suffered cracking and breaking up throughout the entire runway". The engineer has also recommended that the central area of the runway should be cement stabilised and then the runway resealed.
- (2) AMS recommended a total reseal only.

Consultation

There has been consultation through all of this with AMS and Enesar as well as with CASA.

Statutory Environment

Local Government (Functions and General) Regulation 11 (f) says that a tender does not have to be called if "the Local Government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier".

Most of the services required are supplied by one company only.

The consultant has assured me that whilst there are more than one company who can supply the resealing of the runway there is only one large company prepared to take on the work immediately and who will be in the area at the time and thus saving on costs.

Policy Implications

The main policy concern for the Shire of Wiluna is that the runway is safe. The second concern is that the money is not spent in such a way that would mean further repairs in one or two years and that we get a lasting result.

Financial Implications (without GST)

- (1) AMS quoted \$225,000 for a total reseal.
Cement stabilisation, crack resealing, repainting etc not included.

- (2) Enesar's quotation includes all of the factors:

Crack sealing	\$ 13,000.00
Cement Stab	\$ 51,925.00
Cement sealing	\$ 49,481.60
Runway reseals	\$169,920.00
Repainting	\$ 33,500.00
Total	\$317,826.60

Financial Notes

- (1) During 2005/06 \$100,000 was put aside for this runway upgrade.
- (2) During 2005/06 airport landing charges were increased and the \$80,000 earned were put aside for the upgrade.
- (3) \$100,000 was budgeted for the 2006/07 year.
- (4) The total budget for the runway upgrade is \$280,000 which is \$37,826.60 short of the quotation received. This shortfall will be

made up from savings of \$70,000 in the capital purchases for the workshop.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That Council approve the total funding of \$387,826.60 for the Wiluna Airport runway upgrade. This includes the quotation cost of \$317826.60 plus \$70,000 in capital savings from the workshop.

91/06 Council Decision

**MOVED Cr J Kyanga SECONDED Cr C Ellis
CARRIED 5/0**

11.3	Subject/Applicant:	Alter the Budget Allocations to Upgrade Shire Airport Runway
	Reporting Officer:	A Kirwan, Chief Executive Officer
	Date of Report:	17 th October 2006
	Disclosure of Interest:	Nil

Summary

This alteration to the budget is to pay for the upgrade of the runway at the Wiluna airport.

Background

During the annual inspection of the runway in 2005 Airport Management Services warned the Shire that the runway required a reseal within the next 12-18 months and that it would cost at least \$225,000.

The Shire of Wiluna engaged an engineer recommended by CASA to inspect the runway and he found is as follows:

“The seal is old very brittle and has suffered cracking and breaking up throughout the entire runway”. The engineer has also recommended that the central area of the runway should be cement stabilised and then the runway resealed.

Quotations Received

(1) AMS quoted \$225,000 for a total reseal.
Cement stabilisation, crack resealing, repainting etc not included.

(2) Enesar’s quotation includes all of the factors:

Crack sealing	\$ 13,000.00
Cement Stab	\$ 51,925.00
Cement sealing	\$ 49,481.60
Runway reseals	\$169,920.00
Repainting	\$ 33,500.00
Total	\$317,826.60

Financial Implications

Financial Notes

- (1) During 2005/06 \$100,000 was put aside for this runway upgrade.
- (2) During 2005/06 airport landing charges were increased and the \$80,000 earned was put aside for the upgrade.
- (3) \$100,000 was budgeted for the 2006/07 year.
- (4) The total budget for the runway upgrade is \$280,000 which is \$37,826.60 short of the quotation received.
- (5) It is proposed that this shortfall will be made up from savings of \$70,000 as we will not purchase another service truck until next financial year.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That Council approve the extra allocation of \$70,000 for the runway upgrade and that this funding come from savings made by delaying the purchase of a new service truck.

92/06 Council Decision

MOVED Cr A Geary

**SECONDED Cr J Kyanga
CARRIED 5/0**

12 Matters Behind Closed Doors

Nil

13 Closure

This meeting was declared closed at 10:45 AM

General Discussion about CDEP in Wiluna with DEWR