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Appendix A – Accounts paid by Authority – Blue Pages

Appendix B – August Financial Report – Green Pages

Appendix C – Closure of Road for School Development – Yellow Pages

Appendix D – Proposed Martu Region – Orange Pages

MINUTES

1 Declaration of Opening and Announcement of Visitors

This meeting was declared open at 10.07 AM

**2 Record of Attendance / Apologies and Leave of Absence
Previously Approved**

Attendance

Cr K Johnston (President)
Cr J Kyanga (Deputy President)
Cr A Geary
Cr C Carton
Cr D Farmer
Cr K Farmer

A Kirwan (Chief Executive Officer)
J Alagappan (Manager Admin & Finance)
T Milo (Works Foreman)

3 Response to Previous Public Questions Taken on Notice

Nil

4 Public Question Time

Nil

5 Application for Leave of Absence

Cr C Ellis for two meetings / two months.

75/06 Council Decision

MOVED Cr A Geary

**SECONDED Cr C Carton
CARRIED 6/0**

6 Petitions and Deputations

Ms Vanessa Elliott

7 Confirmation of Minutes of Previous Meeting

The Minutes of the Meeting Held on 17th August 2006 be accepted as a true record of that meeting.

76/06 Council Decision

MOVED Cr C Carton

**SECONDED Cr J Kyanga
CARRIED 6/0**

8 Announcements by Presiding Member without Discussion

President's Report

Cr Kerrie Johnston

On the 7th of September 2006, the Hon. Ministers John Ford and John Bowler came to Wiluna to see how we have progressed. I thank them for taking the time to come and see Wiluna. I would also like to thank the Councillors for coming and the Shire staff for organising the event.

Yesterday, we had a very successful community meeting which was well-attended by the community. I would like to thank all those who were able to come.

I would like to announce that the Hon. Minister Allanah Mc Tiernan will officially open the bituminised section of the Meekatharra- Wiluna Highway (from Wiluna to Magellan Metals turnoff) tomorrow. The Shire with Main Roads, will host a light lunch afterwards.

9 Reports of Committees and Officers

9.1 Chief Executive Officer Reports

9.1.1 Subject/Applicant:	Status Report
File:	
Reporting Officer:	A. Kirwan, Chief Executive Officer
Date of Report:	11 th September 2006
Disclosure of Interest:	Nil

Wiluna School

The plans for the new school have been discussed with all of the interested parties.

Wiluna Training Centre

Tenders for furniture and computers have been received for the centre. We are concerned that progress has been slow and will be doing what we can to change that.

Sewerage System

Work on the new sewerage system has begun and it is expected to be complete by February 2007.

Toilet Block

Construction of the toilet block is expected to begin in the next month.

Homemaker Program

The person appointed to the position of Homemaker for the Shire has now declined the position. We are seeking a replacement.

Construction of Triplex

The buildings are expected to be delivered during October and site preparations have begun.

Pool Entry Price

The AMS has requested that entry charges for the Wiluna Community be removed for children. The current charge is \$1.00 per day.

Holidays

The CEO requests leave from 25-29 September 2006.

Visits from Agencies

Visits have been received from DEWR asking the Shire to manage CEDP, from DHW asking Shire to take on a housing officer to manage housing in town including collecting rents and from FACSIA asking Shire to manage powerhouses on communities.

Project Manager

The process to hire a Project Manager to coordinate all the State Government Projects in town is occurring and is hoped to be in place during October.

Airport Runway

A report from an engineer has been received and which indicates that an upgrade is required. This process has begun and will require final approval by Council.

Officer Recommendation / Draft Motion

For information and discussion only

9.1.2 Subject/Applicant:	Purchase of 4X4 20 Seater Bus
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	12 th September 2006
Disclosure of Interest:	Nil

Summary

Tenders were recently invited for the supply of a new 4X4 20 seater bus.

Background

The need for recreation facilities was requested by the new Shire Council elected in 2004. Since then a number of new initiatives have been taken including the construction of a swimming pool and the implementation of recreation and arts projects.

Overall Aim

The overall aim of this project is to improve the quality of life for the people of Wiluna.

Project Targets

The purchase of a 4X4 bus is another way to provide recreational opportunities for people in the town.

There are a variety of activities requiring a bus and these include transport for old people, mothers, teenagers and children to participate in camping, bush activities, sports away from Wiluna as well as visits to other communities.

Tenders Received

Two tenders were received and prices listed exclude GST.

<u>Tenderer</u>	<u>Amount</u>
All Terrain Warriors	\$194,670
Amesz Design	\$232,870

The difference between the two tenders is \$38200.

Tender Assessment

The principal assessment factor is price, which was allocated 65%.
The secondary assessment was to demonstrate that the specifications could be met and this was allocated 20%.

The lowest price tender received the full mark of 65%, the other receiving a proportional mark of 54%.

Both tenders appeared to meet the specifications and at the time of writing references were being checked. Both were awarded 20%.

The tender analysis indicates that the main difference between the two tenders was

All Terrain Warriors received a score of 95% whilst Amesz received a score of 84%.

Comment on Tenders

There is little difference between the tenders and both companies appear to be technically capable of building the bus to specifications.

In the end price was the difference that pushed All Terrain Warriors ahead.

Funding

The following extra funding for the bus has been approved:

Lotteries	\$100,000
Commonwealth Government	<u>\$ 50,000</u>
<i>TOTAL</i>	<i>\$150,000</i>

Council had budgeted \$100,000 of its own funds to purchase the bus. Should the recommendation be accepted the bus would cost Council \$44670.

The only other cost Council will have to meet is the transport of the vehicle from Queensland.

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That the tender submitted by All Terrain Warriors for \$194, 670 plus GST be accepted.

77/06 Council Decision

MOVED Cr D Farmer

**SECONDED Cr K Farmer
CARRIED 6/0**

9.1.3 Subject/Applicant:	Proposed Closure of Roads to Allow School Development
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	11 th September 2006
Disclosure of Interest:	Nil

Summary

It is proposed to close the roads in the area shown in the attachment: To allow the school to be developed up against the fence. To allow for future development of the site. See Attachment C – Yellow Pages.

Background

The Department of Education is proposing to build a new school and training centre that will eventually take up all of the area proposed.

Comment

The roads must be removed from the map to allow the development to proceed.

Consultation

There has been consultation with all of the parties concerned.

Statutory Environment

Notification of the changes is required under the Local Government Act as well as under the Land Administration Regulations.

Financial Implications

There will be minimum cost to the Shire, as all of the Service Authorities will be contacted by mail. All that remains is that the closures be advertised.

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That the 'Right of Way' in all the roads depicted and surrounding the area of Vacant Crown Land (VCL) in the attached map be closed for the purposes of building a school. These roads include Castle Street, sections of Wotton and Forrest Streets and one unnamed street opposite Castle Street.

78/06 Council Decision

MOVED Cr C Carton

**SECONDED Cr J Kyanga
CARRIED 6/0**

9.1.4 Subject/Applicant:	Campsite in Wiluna
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	11 th September 2006
Disclosure of Interest:	Nil

Summary Proposal

To provide a secure camping area on the Town reserve 20185 for the use by Aboriginal people who are visiting the town of Wiluna for a special purpose or event. The camp will not cater for the needs of people who require permanent accommodation, as this will not be permitted and will be discouraged.

The Land

The land is sited on the other side of the creek behind the tourist information bay.

The land is vested in the Shire for "Camping".

- Reserve Number: 20185
- Lot Number: 331
- File Number: 1957/29
- Area: Approx 3.2 hectares
- Government Gaz: Number 1809

Project Outline

The camp will be provided with the following facilities to the numbers and standards agreed to and as determined after proper consultation with the Wiluna Shire, Wiluna Aboriginal people and their representative bodies, various State and Federal Government Departments, the Wiluna AMS, and other bodies and organisations as determined through discussions and communications.

The camp will be provided with the following:

- Basic shelter
- Toilet and ablution blocks
- Water from town water supply probably by a tank
- Secure fencing that can be locked when not in use
- Laundry facilities
- Cooking areas as required
- Town refuse pick-ups
- Connection to a septic effluent disposal system

Financial Implications

Funding for the proposal will be sought from Minister Bowler.

Budget

Toilet and Showers	\$150,000
Fence and Gates	\$ 30,000
Shelters	\$ 80,000
Safe Fireplaces	\$ 10,000
Water provision	\$ 20,000
Access gravel roads and drainage	<u>\$ 10,000</u>
<i>TOTAL</i>	<i>\$300,000</i>

It is proposed that the Shire of Wiluna will manage the facility. Costs are likely to include:

Responsibility for the management of the camp

The cleaning up of the camp at all times

The cleaning of the toilets and ablution facilities on a daily basis when residents are at the camp

Payment for the water used in the camp

Do we provide electricity for night lighting only and who pays

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That Council:

Approve the camping concept for visitors to Wiluna.

Approve the proposed site for campers.

Approve that Council seek funds for the proposal.

Approve that Council offer to manage the facility as its contribution.

79/06 Council Decision

MOVED Cr D Farmer

SECONDED Cr J Kyanga

CARRIED 6/0

9.2 Manager Finance and Administration Officer Reports

9.2.1 Subject/Applicant:	Accounts paid by Authority
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	13 th September 2006
Disclosure of Interest:	Nil

Summary

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council.

Background

The list of accounts for the period ending 31st August 2006 is listed as Appendix A – Blue Pages.

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the accounts paid by authority for the period ended 31st August 2006 totalling \$559,795.73 received, noted and incorporated in the Minutes of the meeting.

80/06 Council Decision

MOVED Cr C Carton

**SECONDED Cr K Farmer
CARRIED 6/0**

9.2.2 Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	13 th September 2006
Disclosure of Interest:	Nil

Summary

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

Background

The reports for the period ending 31st August 2006 are listed as Appendix B – Green Pages.

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 –
Regulations 34-35

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the Financial Reports for the period ending 31st August 2006 be received noted and incorporated in the Minutes of the Meeting.

81/06 Council Decision

MOVED Cr J Kyanga **SECONDED** Cr A Geary
CARRIED 6/0

9.3 Manager Works & Services Officer Reports

Verbal Report

9.4 Principal Environmental Health Officer Reports

No Report

9.5 Community Development Officer Reports

9.5.1 Subject/Applicant:	Arts, Tourism, and Heritage
File:	
Reporting Officer:	Coby Kirwan, Community Development Officer
Date of Report:	13 th September 2006
Disclosure of Interest:	Nil

Heritage

Town Entry Statement ideas are hereby submitted to council for discussion.

Arts

Tourist numbers are slowing down at the Tjukurba Gallery. With the assistance of Cherry Hayward a sale of paintings took place at Newmont Jundee on August 29 providing sales of approximately \$6,000. The next sale is at Newmont Jundee on Tuesday August 29.

Please encourage local people to make artefacts for sale at the gallery.

At times there are visitors in town who come to the gallery and ask me if they can have paint and canvas and sell their work here. Should these visitors be included in our program or is it only for local residents. Please discuss and advise.

Tourism

The area tourism meeting was held here on Friday August 11 at 12. Representatives from Laverton, Sandstone, Leonora, Menzies and Nunnutjarra attended. These other shires are thinking of joining with us to create a tourist pathway with promotions based on a common link such as art galleries or special art work or gold perhaps. A workshop will sort out the possibilities. Any suggestions from Councillors would be appreciated. Warburton has a gallery, Sandstone would like to start one,

Menzies has the Lake Ballard sculptures and Wiluna has the Tjukurba Gallery. Leonora has Gwalia.

Officer Recommendation / Draft Motion

For information and discussion only

9.6 Youth Sports & Recreational Officer Reports

No Report

10 Elected Members Motion of Which Previous Notice Has Been Given

10.1 Subject/Applicant:	Proposed Martu Regional Group
File:	
Reporting Officer:	Cr Darren Farmer
Date of Report:	11 th September 2006
Disclosure of Interest:	Nil

Summary

At the Council meeting of the 6th June 2006 the following motion was approved:

“That Council approve an investigation by the CEO, Councillor Farmer with assistance from the Department of Local Government into the possibilities of establishing and participating in a new regional local government organisation based on Wiluna, Jigalong, Punmu and Cotton Creek.” See Attachment D – Orange Pages.

Background

The advantages of such a group are:

Wiluna could become a centre for training for Aboriginal people in the area, i.e. specialising in training for Martu people.

There are language and family links right up through to Punmu.

Grants Commission funding for such a regional grouping may be easier to access due to the common problems.

Wiluna is probably out of place in a regional organisation based in Kalgoorlie because most of the problems in Wiluna are developmental i.e. basic needs are still being developed.

At the meeting Council was concerned about the following issues:

How would such a group be financed and would Wiluna be weakened financially?

The Minister has suggested that funding would be forthcoming should this proposal go ahead.

How would the group be managed both in terms of Councillors and the administration?

The Minister has answered that this would require planning and the Local Government Advisory Board would assist.

Is the problem being caused by other governments not carrying out their responsibilities?

The Minister has answered that this would require further study to determine the best way forward.

Comment

Since writing to the Minister the Council has received a response from the Minister of Local Government and Regional Development (see attached letter). There are three possibilities:

Expanding the boundaries of the Shire of Wiluna.

Forming a Regional Local Government together with the Shire of East Pilbara. Establishing a Voluntary Regional Organisation with the object of making Wiluna a centre for training for indigenous people.

Consultation

There has been consultation with the Department of Local Government, with the Aboriginal People in the Shire of East Pilbara and the Shire of Wiluna.

The favoured option after consultation is to expand the boundaries of the Shire of Wiluna.

Statutory Environment

A change of boundaries would require an application to the Local Government Advisory Board.

Policy Implications

An expanded Shire of Wiluna would have large policy implications.

Financial Implications

An expanded Shire of Wiluna would have large financial implications.

Strategic Implications

An expanded Shire of Wiluna would have large strategic implications.

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That Council take no further action until Wiluna group and town solve own difficulties.

82/06 Council Decision

MOVED Cr A Geary

SECONDED Cr J Kyanga
CARRIED 6/0

11 Urgent Business Approved by the Person Presiding or by Decision of Council

11.1	Subject/Applicant:	Motion to Admit Urgent Business
	File:	
	Reporting Officer:	A Kirwan, Chief Executive Officer
	Date of Report:	18 th September 2006
	Disclosure of Interest:	Nil

Summary

One additional report that was not included in the agenda papers circulated to Council prior to the meeting is proposed for consideration.

Statutory Environment

Standing orders Local Laws, item 3.11 provides that –

- (1) In cases of urgency or other special circumstances, matters may, with the consent of the persons presiding be raised without notice and decided by the meeting.

- (2) Any member may move that the urgent business proposed to be raised by the presiding person not be accepted and if carried by a majority of members present, the urgent business is not to be accepted.

Voting Requirement

Simple Majority

Officer Recommendation

That Item 11.2 be admitted to the meeting.

83/06 Council Decision

MOVED Cr J Kyanga

SECONDED Cr A Geary
CARRIED 6/0

11.2 Subject/Applicant: Budget Changes for Accountancy & Work Staff

File:

Reporting Officer: A Kirwan, Chief Executive Officer

Date of Report: 18th September 2006

Disclosure of Interest: Nil

Summary

These alterations are to pay for:

- (1) A change to the way the Shire accounts are kept.
- (2) A change to the Works staffing.

Background

Accounts

The current system has been in place for a number of years and is dependent on financial staff being employed. When there have been problems consultants have been employed. Our present accountant has found difficulties balancing personal and employment issues.

A further problem is the almost complete lack of any response to advertisements in newspapers for replacement financial staff.

- (1) It is proposed that we use Haines Norton to manage the Shire's accounts including providing monthly reports to Council, BAS statements, FBT statements and the Annual report.
- (2) Council will continue to input all of the source material.
- (3) The process is such that the Shire can take over the entire accounts system again when it has the trained staff in place.

Works Staff

A fully licensed machine operator and truck driver is urgently required by the Works Foreman.

Financial Implications

The budget changes proposed are recommended to be funded in the following way:

Accounts

Savings in the wages of the Manager of Finance and Administration will adequately cover the remote accounting fee of \$48000. There are additional funds available in the consultancy budget. It is proposed that the Manager will decrease her hours gradually whilst new staff are

trained and that she be paid as a trainer from the consultants budget once the changes are in place

Staff Changes

It is proposed that the new plant operator will be funded from savings of \$46000 for the electrician budgeted for and another \$46000 budgeted for a mechanic.

Note: The new Works Foreman is a qualified electrician.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That Council approve the proposed changes to the budget.

84/06 Council Decision

MOVED Cr C Carton

**SECONDED Cr J Kyanga
CARRIED 6/0**

12 Matters Behind Closed Doors

Nil

13 Closure

This meeting was declared closed at 11.00 AM