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MINUTES

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 3.40pm

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

| | |
|-------------------|--------------------|
| John Kyanga | (President) |
| Graham Harris | (Deputy President) |
| Kenny Farmer | (Councillor) |
| Annette Williams | (Councillor) |
| Jim Quadrio | (Councillor) |
| Chris Webb | (Councillor) |
| Sakiusa Koroicure | (Councillor) |

| | |
|------------------|--------------|
| Samantha Tarling | (CEO) |
| Jean Alagappan | (Deputy CEO) |
| Glenn Deocampo | (MAF) |

6 members of the public were in attendance

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Richard Sellers, the Director General of the Department of Mines and Petroleum made a presentation to council on proposed uranium mining in Wiluna Shire.

8. Confirmation of Minutes of Previous Meeting

8.1 The Minutes of the Meeting held on 16 September 2009 be accepted as a true record of that meeting.

156/09 Council Decision

MOVED H Harris

SECONDED C Webb

CARRIED 6/0

8.2 The Minutes of Special Meeting on Thursday, 1 October 2009 be accepted as a true record of that meeting

157/09 Council Decision

MOVED C Webb

SECONDED H Harris

CARRIED 6/0

9. Announcement Presiding Member without Discussion

Nil

10. Reports of Committees and Officers

10.1. Chief Executive Officer Reports

| | |
|-----------------------------------|-------------------------------------------|
| 10.1.1. Subject/Applicant: | Status Report |
| File: | Various |
| Reporting Officer: | Samantha Tarling, Chief Executive Officer |
| Date of Report: | 16 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for council to receive the CEO's status report and endorse the CEO's actions.

Meekatharra Rangelands Biosecurity Association Grant Application

Greg Brennan, Project Manager, Dept of Agriculture contacted Council seeking a letter of in-principle support for a funding application they will be applying for in the Australia's Farming Future – Farmready Industry Grants.

I wrote a letter of support for the project as the deadline was immediate upon me being informed. I was confident council would support the program in support of the pastoralists of Wiluna.

The project, if supported, will be known as Raindrops in the Rangelands: managing impacts of climate variability in the WA shrub lands.

Pastoralists will develop the skills and confidence to manage climate change risks; develop, implement monitor and assess a range of options to (a) slow water in drainage lines and (b) to improve infiltration and livestock productivity by controlling seasonal grazing pressure to enable perennial, ground cover plants to regenerate.

The project work plan assumes that all pastoralists in the region will be invited to workshops, field days and seminars, including those discussing managing the risks of a variable and climate change predictions. Approximately fifteen pastoralists will be actively involved in the project from the Meekatharra Rangelands area that will include Wiluna pastoralists.

For more information see the Application attached (Appendix C – Yellow Pages)

4th Indigenous Economic Development Forum

At the September OCM I reported the Shire President and CEO would be attending the 4th Indigenous Economic Development Forum in Alice Springs, 6 & 7 October 2009. The conference was valuable on all levels. A snapshot of the conference will be presented at the council meeting through a DVD that is being forwarded to us from the hosts of the conference.

Visit from the Police Commissioner

At the September OCM it was reported that: two years ago Council took a delegation to meet with the Police Commissioner and at that time he promised Councillors that he would visit Wiluna. I have followed this up at the request of Cr Geary and the Commissioner's office has advised that he looks forward to honouring that promise in the next 6 months and if his busy schedule allows it , sooner rather than later.

The Commissioner has advised that regretfully he will not be able to visit until February 2010. Arrangements will be made for his visit.

Section 79 Lease – Monty's Patch

At the August OCM I reported that in accordance with Council's resolution at the July OCM in relation to Section 79 Lease Land Administration Act 1997, proposal to issue a 10 year lease for part of Lot 17 on DP 215396 (approx. 55ha) for the purpose of a residence and small horticulture area, the item will be listed on the RPA agenda of the meeting to be held on 22 September

2009. The decision of the Martu representatives at this meeting will be reported to council at the October 2009 OCM.

The item was not listed on the September RPA Agenda due to a lease having been issued to Monty and Gail Alison for this lot of land without the knowledge of the Shire or community in July 2009.

This came to light in September when the RPA coordinator was advised by a RPA partner in general conversation. Therefore there was no value in putting it on the agenda and I bring it back to council for comment.

Having consulted with councillors it is my understanding that council would like a strongly worded letter to be sent to DPI to outline that the process in issuing this lease was unfair and inequitable and to the detriment of the building of community capacity and unity.

Local Government Elections

The state-wide local government elections were held Saturday 17 October 2009 and the following was the result:

| | |
|-----------------|----|
| Anne Geary | 43 |
| Chris Webb | 64 |
| Jim Quadrio | 58 |
| Zac Koroicure | 58 |
| Dave McCutcheon | 43 |

Election for President and Deputy President will be held before the October OCM.

This will be conducted by secret ballot. Councillors are invited to nominate before or at the council meeting.

158/09 Council Decision and Officer Recommendation

For Council to receive the CEO's status report and endorse the CEO's actions.

MOVED G Harris

SECONDED S Koroicure
CARRIED 6/0

10.2. RPA Coordinator Report

Nil

10.3. Principal Environmental Health Officer Reports

| | |
|-----------------------------------|-----------------------------------------------------|
| 10.3.1. Subject/Applicant: | Carnegie Station, Wiluna – Robert Harper |
| File: | Carnegie Station |
| Reporting Officer: | Bill Atyeo – Environmental Health Officer |
| Date of Report: | 21 st to 23 rd September 2009 |
| Disclosure of Interest: | Nil |

| Date | Action or Comments |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21/09/09 | <p>The Pastoral Lands Board has asked for comment from the Shire in relation to an application they have received from the owners of Carnegie Station in relation to the Pastoral Lease 3114/1070, Crown Lease 59-1974. The lessees have requested a permit from the Board to conduct a low-key, pastoral-based tourism venture. This is an application to replace a permit for a similar activity that was issued to the previous holders of the pastoral lease.</p> <p>I made the following comments to the CEO:</p> <p>Thank you for the opportunity to make comment on the application by the lessees of Carnegie Station to conduct low-key, pastoral based tourism. As you stated this permit is to replace a similar permit that was issued to the previous lessees of the station and the new lessees are to be commended for their consideration of the tourists and the tourist industry.</p> <p>However, I do need to make comment on a few items that will need to be considered and addressed in order for legislative requirements to be complied with.</p> <ol style="list-style-type: none"> 1. The disposal of rubbish and other refuse. <ul style="list-style-type: none"> • The lessees will need to ensure that they dispose of all waste in an appropriate manner. The disposal place will not be required to be licensed with the DEP as it would not generate more than 20 tonnes per year, but will need to be well managed. 2. Camping Grounds. <ul style="list-style-type: none"> • This will need to be assessed under the Caravan Parks and Camping Grounds Act 1995 which states that (Sect 6) a “Caravan park or camping ground not to be operated without a licence”. 3. Food Premises. <ul style="list-style-type: none"> • Under the Food Act the kitchen of the premises in which food |

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|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>is prepared for sale to paying customers, must be registered with the Shire and inspected. This means the kitchen must be to the required standards of a commercial kitchen. However, this will depend on the extent of food for sale to customers.</p> <ul style="list-style-type: none"> • The food provided must be that which has been through the inspection processes, and is not permitted to be stock that has been slaughtered and processed on the property by the responsible people. • The potable water supply must be analysed on a regular basis to ensure that it is free from harmful bacteria and or chemicals. <p>The comments made here are in no way made in order to stop or impeded the development proposed by the lessees. Rather they are made so as to make the lessees aware of some of the legislative areas that in the past may not have been considered. Inspection of such premises is made difficult through the problems associated with distance, and that the relevant Shire officers are not always available on a permanent basis.</p> <p>If you wish to discuss these matters further, or the lessees wish to gain more information, please contact the undersigned or the Shire's Environmental Health Officer, Bill Atyeo (040 998 1144).</p> |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Subject: Planning Inquiry – Caravan onsite

File: Lot 711

Location: Lot 711 Woodley Street - Wiluna

| Date | Action or Comments |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22/09/09 | <p>I received an inquiry from the owner of Lot 711 Woodley Street to place a caravan on the lot as a caretakers residence and that it would add security to the premises as they were going to use it for storage of various items. I was unable to speak directly to the people on my arrival at the Shire, so I sent the following letter to them as I knew I would be back in Wiluna within three weeks.</p> <p><i>Thank you for speaking with me in regard to what you would like to do on the Lot as stated above. I tried to get to see you while I was here but the time this trip was extremely limited, but I will be back in Wiluna between the 12th and the 16th October (approx 2 weeks away), when I will be pleased to meet with you to further discuss your issues.</i></p> <p><i>However, the land is zoned LIGHT INDUSTRIAL under the Wiluna Town Planning Scheme. As such the zoning table of uses for this zone states the following:</i></p> |

- Residential Building is Not permitted
- Single house is Not Permitted
- Caretakers dwelling is **Not** permitted **unless** the Local Government has exercised its discretion by granting Planning Approval.

The definition of a caretaker's dwelling means "a dwelling on the same site as a building, operation, or plant and occupied by a supervisor of that building, plant or operation."

It is therefore imperative that you consult with the Shire before any development commences on this or any other allotment within the Shire of Wiluna. If you were proposing that the land be used just for residential use, then I inform you that under the Town Planning Scheme, this would not be permitted, and that the Shire has no discretionary powers in regard to this. If you were to establish a business with ancillary buildings, and include the house as a caretaker's residence, then the Shire can, if it believes it is suitable, use its discretionary powers under the Town Planning Scheme, and approve such.

Further, the use of a caravan to house a caretaker would not be permitted in accordance with the Caravan Parks and Camping Grounds Act. Therefore, in order for Council to consider your proposal you would first have to establish a business, or an off shoot to an existing business on the Lot, and then you would be eligible to provide a caretakers residence, but it must be a building as such, and not a caravan. Council of course would have to approve of the proposal before any development occurred.

As stated I will be in Wiluna in October and I would be happy to discuss this matter further with you then.

If you have any questions in relation to the above matter, please contact the undersigned.

Subject: State Housing – Inquiry on Development of two Lots

File: Lot 165 Lennon and Lot 563 Trenton

Location: Wiluna

| Date | Action or Comments |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22/09/09 | State Housing contacted me in regard to the two Lots stated in regard to their zoning and development status. They are looking at the two sites with possible |

Presiding Member Date

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|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>development of 2 x 3 bedroom houses on each.</p> <p>Both are zoned residential and the RCodes for each are R10/30. This means that up to three units are permitted providing adequate disposal of effluent is possible.</p> <p>I informed Diane Blade of the above, and also indicated that the effluent disposal system is available to Lot 165 Lennon Street, and is in very close proximity of Lot 563 Trenton.</p> |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Subject: Town Planning – State Housing proposed Development

File: Lots 939 and 942

Location: Trenton Street - Wiluna

| Date | Action or Comments |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/10/09 | <p>I was approached by the person engaged by the State Housing to design and activate planning procedures for their proposed development of Lots 938 and 942 Trenton Street with grouped housing. I was also requested for application forms for Planning permits and the fees for Planning.</p> <p>I indicated to him the approx fees for the two proposed developments and also pointed out that the State Government were not going to apply for planning permits and building licenses for any State developments.</p> |

Subject: Annual Local Government Survey – Waste and Recycling Services Wiluna

File: Waste Management

Location: Wiluna

| Date | Action or Comments |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13/10/09 | <p>Each year the WA government conducts a survey of local government waste and recycling services.</p> <p>The purpose of the survey is two-fold; to fulfill national reporting obligations and to obtain important data that allows the Waste Authority to develop policy and set its priorities.</p> <p>Under the <i>Environment Protection (Used Packaging Materials) Regulations 2007</i>, local governments are required to report certain data to the WA government. Completion of the annual local government survey fulfills that obligation.</p> <p>Further, the Waste Authority has resolved that completion of the survey is a requirement for accessing funds from the Waste Avoidance and Resource Recovery Account.</p> <p>I have completed this to the best of my ability and will forward what I have done to the</p> |

| | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | CEO in order for the financial details requested can be added to the survey, and sent to the responsible person in the Department of Environment and Conservation. |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Subject: Ablution Building – Wiluna Caravan Park

File: Lot 1524

Location: Lot 1524 Wotton Street - Wiluna

| Date | Action or Comments |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15/10/09 | <p>I inspected progress on work that was required to be done on the ablution block at the caravan park. After conducting the inspection I spoke with the owner of the caravan park and stated that I would be issuing a Notice on the building, declaring it Unfit for human habitation and use pursuant to the Health Act 1911. We then went together as he explained what he was intending to do, and as a result I drafted the following letter, after serving the Notice (attached) as is required.</p> <p>This Notice cannot be lifted until such time as I write a report to the CEO and have the CEO lift the Notice.</p> <p>Dear Ben and Melissa,</p> <p>Re: Lot 1524 - Ablution Block – Wiluna Caravan Park</p> <p>My last letter to you in regard to the appalling conditions at the caravan park stated that:</p> <p><i>“I have not yet received anything from you, and the compliance date of my letter to you was stated as the 30th September 2009. If after this date the conditions have not improved, and no effort has been made to fully comply with the stated defects, then under the direction of the Shire I will issue the stated Notice under the Health Act, and you will need to close the park completely until fully compliant.”</i></p> <p>Again I have not received anything from you, and did this day conduct an inspection of the ablution facilities at the caravan park. The inspection revealed that the following matters are still outstanding, which I have declared renders the facilities “Unfit for Human Habitation”:</p> <ol style="list-style-type: none"> 1. The ablution block needs a thorough clean right throughout. The handbasins, the washing machine, the floors and cubicles are not being cleaned well enough, and you need to ensure that the person responsible does a thorough job on a daily basis. 2. The paint on the walls needs to be redone and in a professional manner. At the moment it looks really bad, and this is mainly due to the lifting of paint and the removal of the old paint is very uneven. This makes |

the place look unclean, where in a lot of cases, this is not so. The paint of the walls is very unprofessional done and also makes the walls look as if they too are not clean.

3. The floors do not drain water away from the area around the cubicles, and pool at the steps into the shower cubicles. You have indicated that you have been unable to secure the services of a local tradesperson to re-surface the concrete floors and drain the water to the floor wastes. In the meantime I have asked that when the person cleans the floors that he/she ensures that this pooled water is removed manually.
4. There is a need for ongoing maintenance to shower cubicles (fibreglass), shower fixtures, taps, and other areas of the ablution block like architraves to all the cubicles (including the toilets).. As there are obvious signs of deterioration with rusted framework.

As such I attach a copy of the Health Notice duly served on the premises in accordance with the provisions of the Health Act, and emphasise the date by which time the facilities are not to be used by any person, which renders the caravan park inoperable. Unless otherwise advised in writing by the Shire you will not allow any person to use the facilities in any way after the 20th November 2009.

You are advised that you have the right of appeal against any order or decision of a Local Government, and this is stated in Section 36 of the Health Act 1911 as amended from time to time. Section 36 states;

36. Review of orders and decisions of local governments

- (1) *Any person aggrieved by any order or decision of a local government may apply to the State Administrative Tribunal for a review of the order or decision.*
- (2) *Upon the local government being given a copy of an application made under subsection (1) for review of a decision or order, any proceedings commenced by the local government under the decision or order to recover expenses incurred by it shall be stayed.*

Further to this, I appreciate the time you spent with me in outlining what you are prepared to do in order to try and raise the standards of the ablution block to an acceptable standard as we went over the facilities today. You indicated that you were not able to write this down as you did not feel confident when using the computer, and asked me to draw up a list of works for you, and that, if you were happy with this list, then you would sign off on the list that I compiled for you.

I have done this and also attach it for your consideration. Please note I have left a column for you to fill out, and when you have decided on the time line for each item, I ask that you sign the document and return it to the office as quickly as you can. This will not negate the need for you to close the facility and the park if the compliance date is not met. Council will consider your schedule of works and will make a decision accordingly.

When I am next in Wiluna I will inspect the facilities again and will confer

with Council on the matter and you will be duly informed of Council's decision.

If there is any matter you wish to discuss in regard to matters raised here, please contact me.

Yours faithfully



WV Atyeo M.E.H.A.A.
Principal Environmental Health Officer/ Building Surveyor

SHIRE OF WILUNA

Health Act 1911 (as amended)

NOTICE

TAKE NOTICE that by virtue of the powers conferred under the provisions of the Health Act 1911 (as amended), the Council of the Shire of Wiluna, being the Local Authority in and for the health district of Wiluna, **DECLARES** that, pursuant to Section 135, the building described in the **FIRST SCHEDULE** hereto, of which you are the owner, is **Unfit For Human Habitation and Use** and shall not be occupied or used after the **20th Day of November 2009**, and that the works detailed in the **SECOND SCHEDULE** have been satisfactorily completed by the date stated in the second schedule.

FURTHER TAKE NOTICE that the building shall not be used or occupied by any person from the date stated above. Any person who permits any person to use or occupy the above building, or any person who uses or occupies the building, is in breach of the provisions of the said Act. Any breach of this Notice constitutes an offence, and may result in the matter being placed in the hands of Council's Solicitors for prosecution.

FIRST SCHEDULE:

Premises: **SOLID BRICK ABLUTION BUILDING WITH PLASTERED WALLS WITH A CONCRETE FLOOR AND ASBESTOS CLAD ROOF ON WOOD FRAMING.**

Location: **Lot 1524 Wotton Street, Wiluna WA 6646**

Owner: **PERTH CITY TRADERS PTY LTD
MELISSA REILLY AND ELIAS VLAVIANOS
CLUB HOTEL**

WOTTON STREET
 WILUNA WA 6646

SECOND SCHEDULE

Pursuant to Section 137 of the Health Act 1911, the owner will, on or before the 20th November 2009 totally renovate the building located on this allotment to comply fully with the Health Act 1911 and all associated legislative requirements to make the building fit for human habitation and use. If this is not completed to the satisfaction of the Shire by this date, then the building is not to be used by any person, and remain so until the EHO for the Shire declares the building to be fit for human habitation and use, and this Notice is lifted under the hand of the Chief Executive Officer for the Shire of Wiluna.

Should the building then become a nuisance to the community as is determined, then a further Notice will be issued stating that the building is to be demolished. Once the building is no longer in use, the owners are to secure the building so that illegal entry by unauthorised persons is totally prohibited.

Dated this 15th October 2009

Issued by and under the direction of Council.



WV Atyeo (M.E.H.A.A.)
 Environmental Health Officer/
 Building Surveyor

Schedule of works for the Caravan Park Ablution Building

| Item | Work to be carried out | Time | for |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|
| Completion | | | |
| 1 | Remove all shower cubicles | | |
| 2 | Grade the floors of each shower to the drainage opening in each shower | | |
| 3 | Remove all fixtures to each of the cubicles | | |
| 4 | Tile all walls of the shower cubicles completely to a height of 1800 mm above the floor, and all walls throughout the whole of the building ensuring adequate water proofing to all areas of the whole building | | |
| 5 | Replace all the fixtures to the walls and ensure that they comply with the requirements of the legislation, including the doors, and door locks to cubicles, and the seat | | |

| | | | |
|----|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | | provided in each is in good condition | |
| 6 | | Paint the walls from the top of the tiled area to the top of the walls right throughout the whole of the toilet block | |
| 7 | | Remove the urinal in the male toilet and replace with a new one or with two "tear drop" stainless steel ones. | |
| 8 | | Provide a floor waste outside of the shower and toilet cubicles. | |
| 9 | | Tile the complete floor of the whole of the building which includes the laundry area ensuring adequate drainage to a floor waste with no pooling of water in any area. | |
| 10 | | Replace and make new all rust affected metal architraves to cubicles and to the whole facility | |
| 11 | | Replace all unsightly stainless steel hand basins, retaining the current numbers in each area of the facilities | |
| 12 | | Provide a baby's bath and change area in accordance with the caravan regulations | |
| 13 | | Ensure all water heating facilities and electrical fittings are sound and working effectively and efficiently | |
| 14 | | Ensure all drains in the establishment are working as required and are free of any defects | |
| 15 | | Engage the services of a licensed pest controller to eradicate cockroaches from the toilet block | |
| 16 | | Replace defective mirrors to each section of the building with new ones | |
| 17 | | Provide a sanitary disposal receptacle to at least one of the ladies toilets and provide signs to the exterior of the door indicating that it is placed within that cubicle. | |
| 18 | | Thoroughly clean and maintain in a clean state at all times the whole of the facility, and display the cleaning times for all customers to see | |
| 19 | | Ensure adequate lighting to all areas, and ensure all lights are working effectively | |
| | | | |
| | | Please note that this is just the issues in regard to the ablution block, but does not include at this stage to | |

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|--|
| | providing facilities for people with disabilities. This will be required in order to register the caravan park | |
| | In assessing the park for registration there will be other matters that will need to be addressed | |
| <p>I, ELIAS VLAVIANOS being a legal representative of the owners of the Wiluna Caravan Park, herby state that I will to the best of my ability, adhere to the Schedule of works and time table tabled above in order to raise the standard of the ablution facilities at the park. I do fully understand the possible consequences of not progressing the works as outlined. In all cases I undertake to keep the Shire fully informed with written reports on progress and problems encountered.</p> <p>Signed: _____ Date: _____</p> | | |

159/09 Council Decision and Officer Recommendation

For Council to receive the Principal Environmental Health Officer status report and endorse the Principal Environmental Health Officer’s actions.

MOVED C Webb

SECONDED J Quadrio
CARRIED 6/0

| | |
|-----------------------------------|-------------------------------------------|
| 10.3.2. Subject/Applicant: | Prenti Downs Station, Wiluna |
| File: | Pastoral Lease 239/1973 |
| Reporting Officer: | Bill Atyeo – Environmental Health Officer |
| Date of Report: | 13 September 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is to seek Council’s comments in relation to a request from State Land Services to extend the eastern boundary of the Prenti Downs Station by 7.5km into adjacent unallocated Crown land.

Comment

State Land Services is considering a request from pastoral lessee Mr William Linke from Prenti Downs Station to extend the eastern boundary of the station (Pastoral lease CL 239/1973), being lot 5 on Deposited Plan 220389 see attached **Appendix E (purple pages)**, by 7.5km into adjacent unallocated Crown land.

State Land Services are seeking councils comments as to whether there are any objections to this proposal proceeding.

160/09 Council Decision and Officer Recommendation

Council advise State Land Services that the request from pastoral lessee Mr William Linke from Prenti Downs Station to extend the eastern boundary of the station (Pastoral Lease CL239/1973), being lot 5 on Deposited Plan 220389 by 7 km into adjacent unallocated Crown land is supported.

MOVED C Webb

SECONDED J Quadrio
CARRIED 6/0

| | |
|-----------------------------------|-----------------------------------------------------------|
| 10.3.3. Subject/Applicant: | Introduction of Development Assessment Panels - WA |
| File: | Planning - DAPs |
| Reporting Officer: | Bill Atyeo – Principle Environmental Health Officer |
| Date of Report: | 19 October 2009 |
| Disclosure of Interest: | Nil |

Summary:

The Department of Planning recently released a discussion paper concerning Development Assessment Panels (DAPs) which are proposed to be introduced through regulations in 2010.

Having read the paper and received a paper from McLeod's I will be recommending that the Shire indicate that these panels are not a good idea and will seek the Shire's endorsement of the comments to be submitted to the department by the 2nd November 2009. However, I have indicated that the Shire does agree that there should be some assistance from state government (or a panel) with expertise - or funding to buy expertise - to assist rural councils to assess more complicated proposals of regional significance.

The legislative imposition of DAPs in WA appears to be a political initiative, very poorly researched and executed. The presentations have conveyed a degree of arrogance and that the proposal is a foregone conclusion making the discussion sessions a sham. The WA Planning Commission has not consulted in this process, and I doubt the DOP staff have also been included, as I have heard no positive comments come from its officers.

Background

As stated, the Department of Planning recently released a discussion paper concerning Development Assessment Panels (DAPs) which are proposed to be introduced through regulations in 2010.

Under the proposal, DAPs will become the decision making bodies for development applications of a prescribed class or value, but principally those valued at over \$2,000,000 in the Perth metropolitan area and \$1,000,000 in regional areas. There are certain exceptions, including single houses. It is

envisaged that such applications will require specialist determination and will have significant impacts on the local or regional area.

Consequently, the determination of these applications will no longer be undertaken by local governments. The Minister for Planning will retain a call in power for projects of State or regional significance. If a regional local government elects, it may refer all development applications to a DAP, regardless of the type or value of development.

It is proposed that 15 DAPs will be created, with one permanent DAP for the City of Perth. Five 'Joint Development DAPs' will be created for the metropolitan area and nine for regional areas. However, there will be flexibility to vary the numbers of DAPs, as required.

DAPs will consist of five members comprising three specialists and two local government elected members. Elected members will be nominated by their respective local governments and appointed by the Minister. The elected members will rotate depending on the local government area to which the development application relates. Specialist members will be appointed for a term of two years. One of the three specialists will be appointed as the chairperson of each DAP. Collectively, specialist members will have expertise in planning, architecture, urban design, engineering, landscape design, environment, law, property development or management.

Administratively there would not appear to be many changes for local government. Officers will still process applications, arrange advertising and prepare reports, recommendations and proposed conditions. Local governments will be required to defend the DAP's decisions if there is an application for review to the State Administrative Tribunal, and will also be responsible for paying for specialist members' sitting fees and for time spent on pre-reading and site visits.

They will also be required to pay for any experts who are required to brief the DAP on matters outside the expertise of its members. Application fees are proposed to remain the same, as would the 60 day period for determination of development applications.

Comments

Please view the attached documents in regards to my comments on the proposal to introduce Development Application Panels (DAPs) throughout WA.

I have also included the comments and notations made by Denis McLeod (Solicitors) on the proposal put forward by the Department of Planning. As you can see there are a number of areas that appear to have been overlooked and it certainly appears that the local planning schemes will be the only area of input when it comes to future developments in any Local Government.

I fully agree with the comments put forward by Paul Bashall, and McLeods, and have incorporated them all in the comments I have drawn up for the Shire to consider and send to the Department of Planning should they agree with them.

Consultation

Paul Bashall – Planwest (Planning Consultants)
McLeod's - Solicitors

Statutory Environment

The Planning and Development Act 2005 (to be amended to allow DAPs)

Policy Implications

Nil

Financial Implications

At this stage - Nil

Strategic Implications

The potential for approvals or otherwise of development applications of yet to be designated types will be removed from Local Government and be determined by Development Application Panels as will be established through legislative changes.

Voting Requirements

Simple Majority

161/09 Council Decision and Officer Recommendation

That Council:-

1. Endorse the comments made by Mr Atyeo in consultation with Planwest and McLeods in regard to the proposed implementation of Development Application Panels in WA in the Department of Planning's discussion paper September 2009.
2. Authorise the Chief Executive Officer to forward those comments on behalf of the Shire to the Planning Department.

MOVED S Koroicure

SECONDED G Harris
CARRIED 6/0

10.4. Deputy CEO Report

| | |
|-----------------------------------|----------------------------|
| 10.4.1. Subject/Applicant: | Status Report |
| File: | Various |
| Reporting Officer: | Jean Alagappan, Deputy CEO |
| Date of Report: | 7 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for council to receive the Deputy CEO's report and endorse the Deputy CEO's actions.

Road Construction Contract

The Instrument of Formal Agreement has been sent to the winning tenderer, Northern Goldfields Earthmoving. The length of contract is for 2 financial years expiring on 30 June 2011 with an option to extend for another 2 years at the sole discretion of the Shire and at the agreement of both parties regarding rates and conditions. Every 12 months, fuel and labour costs may be reviewed to take into account the rise or fall of costs based on the Consumer Price Index.

Statutory Requirements in the Annual Report

A new section will be included in the 2008/09 Annual Report to clearly identify statutory reporting required of the Shire. These are the National Competition Policy; Disability Services Act; Records Management and the State Records Act; Plan for the Future; and Freedom of Information Statement. The contents of the 2008/09 Annual Report are in accordance with section 5.53 of the Local Government Act 1995.

Upcoming Tenders

The Shire plans to advertise upcoming tenders to repair the airport taxiway and the purchase of a transportable housing unit. These tenders will be advertised in the West Australian and through a local public notice.

Records Disaster Management Plan

A copy of the Records Disaster Management Plan was distributed to the CEO, Deputy CEO, Works Manager, Community Development Officer, Environmental Health Consultant, Bill Atyeo and the Manager of Finance and Administration recently. This document is to be taken home by the senior managers for reference in case of fire or any emergency which requires immediate action to save the Shire's records. Another copy is available to all administration officers in the office to enable officers to familiarise themselves with the Records Disaster Management Plan.

New Town Street Numbers

Residents were invited to submit comments on the proposed street numbering in town up to the 18 September 2009. No submission was received from the public. Landgate advises that the Shire may now go ahead with the stencilling of the new numbers on the kerbside. Landgate will be notified by the Shire when the stencilling happens so that it can advise agencies such as Australia Post, the Bureau of Statistics, WA Electoral Commission, Australian Electoral Commission, Fire & Emergency Services, Police Department, Horizon Power, Water Corporation and St. John Ambulance of the new addresses. This will give time for each agency to input the data into their systems before the people start using their new number.

If a post office box is being used for postal services, there will be no change to postal services unless the resident begins to use the new street address for postal deliveries.

Residents will need to notify their financial and/or insurance institutions of the address changes if necessary. Although Landgate will advise the Police Department of the new addresses, each resident will be responsible for notifying the relevant licensing authority of address detail changes, for example driver's license or firearm license, etc.

| |
|-----------------------------------------------------------|
| 162/09 Council Decision and Officer Recommendation |
|-----------------------------------------------------------|

For Council to receive the Deputy CEO's status report and endorse the DCEO's actions.

MOVED C Webb

SECONDED S Koroicure
CARRIED 6/0

| | | |
|----------------|---------------------------|-----------------------------------|
| 10.4.2. | Subject/Applicant: | Delegation Register Review |
| | File: | 04.00.02 |
| | Reporting Officer: | Jean Alagappan |
| | Date of Report: | 30 September 2009 |
| | Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for Council to adopt the 2009 Delegation Register.

Background

Section 5.46 of the Local Government Act requires a Register of Delegations made by Council to the Chief Executive Officer and delegations made by the Chief Executive Officer to other officers to be kept.

Comment

The Register of Delegations (*see Appendix H – sand colour*) must be reviewed at least once every financial year.
The person whom a delegated power and authority is given must keep records in accordance with regulations in relation to the exercise of power and discharge of the duty.

Consultation

Chief Executive Officer

Statutory Environment

S 5.42 – S 5.46 Local Government Act 1995; Local Government (Administration) Regulations 1996 18G and 19.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Ensuring strong governance and management of staff responsibilities under “Leading Wiluna”.

Voting Requirements

Absolute majority required.

| |
|-----------------------------------------------------------|
| 163/09 Council Decision and Officer Recommendation |
|-----------------------------------------------------------|

For Council to adopt the 2009 Delegation Register.

MOVED G Harris

SECONDED J Quadrio
CARRIED 6/0

10.5. Manager Finance & Administration Officer Reports

| | |
|-----------------------------------|-------------------------------------------|
| 10.5.1. Subject/Applicant: | Accounts Paid by Authority |
| File: | Finance |
| Reporting Officer: | Glenn Deocampo – Manager, Admin & Finance |
| Date of Report: | 8 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

In accordance with the Financial Management Regulations, a list of accounts paid by the Chief Executive Officer is presented to Council for adoption.

Comment

The list of accounts for the period ending 30 September 2009 are listed as Appendix A (blue pages).

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

164/09 Council Decision Officer Recommendation/Draft Motion

That the accounts paid by authority for the period ended 30 September 2009 totalling \$341,249.14 be received, endorsed and incorporated in the Minutes of the meeting.

MOVED S Koroicure

SECONDED C Webb
CARRIED 6/0

| | |
|-----------------------------------|-------------------------------------------|
| 10.5.2. Subject/Applicant: | Financial Reports |
| File: | Finance |
| Reporting Officer: | Glenn Deocampo – Manager, Finance & Admin |
| Date of Report: | 7 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 30 September 2009.

Comment

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 30 September 2009 are listed as Appendix B (green pages).

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

165/09 Council Decision and Officer Recommendation

That Council adopt the Financial Reports for the periods ending 30 September 2009 as presented.

MOVED G Harris

SECONDED C Webb
CARRIED 6/0

| | |
|-----------------------------------|---------------------------------------------------------------|
| 10.5.3. Subject/Applicant: | Materiality Level of Variance in the Financial Reports |
| File: | Finance |
| Reporting Officer: | Glenn Deocampo – Manager, Admin & Finance |
| Date of Report: | 8 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for Council to approve the materiality level of variance between budget and actual in the Statement of Financial Activity.

Comment

Amendments to the Financial Management Regulations require Local Governments to report on material variances between budget and actual in the Statement of Financial Activity prepared each month. Each financial year, a local government is to adopt a percentage or value calculated in accordance with Australian Accounting Standards (AAS) to be used for reporting material variances.

According to Australian Accounting Standards Board 1031, the following are considered benchmarks in considering the materiality of amount:

- an amount which is equal to or greater than 10 per cent of the appropriate base amount may be presumed to be material unless there is a convincing argument to the contrary

- an amount which is equal to or less than 5 per cent of the appropriate base amount may be presumed not to be material unless there is evidence, or convincing argument to the contrary.

Based on these guidelines, it is recommended to Council to adopt 8 per cent and/or above \$5,000 as the level of material variance for the Shire of Wiluna financial reports.

Consultation

Gregory Froomes Wyllie, External Auditor of Shire of Wiluna

Statutory Environment

Local Government (Financial Management) Amendment Regulations 2008-Regulation 5A
Local Government (Financial Management) Regulations 1996 – Regulations 34. (*Reprint 2: The regulations as at 17 February 2006*)

Voting Requirement

Simple majority

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|-----------------------------------------------------------|
| 166/09 Council Decision and Officer Recommendation |
|-----------------------------------------------------------|

That Council approve the materiality level of variance which is equal to or greater than 8 per cent and or which is equal to or greater than \$5,000 between budget and actual amount in the Statement of Financial Activity.

MOVED J Quadrio

SECONDED S Koroicure
CARRIED 6/0

| | | |
|--------|---------------------------|-------------------------------------------|
| 10.5.4 | Subject/Applicant: | Annual Report |
| | File: | 14.00.05 |
| | Reporting Officer: | Glenn Deocampo – Manager, Finance & Admin |
| | Date of Report: | 12 October 2009 |
| | Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for Council to accept the Annual Report for the year ended 30 June 2009.

Comment

Section 5.54 of the Local Government Act 1995 requires that the annual report for the financial year be accepted by the Local Government no later

than 31st December after that financial year subject to the availability of the Auditor's report.

The Auditor's Report was received on the 1 October 2009 and is attached at the back of the Annual Report shown as **Appendix C (pink pages)**. The Annual Report includes the President, Chief Executive Officer, Statutory Reports and Financial Report for the year ended 30th June 2009.

The Annual Electors Meeting is scheduled to be held Thursday 26 November 2009 at the Recreation Centre. This will be widely advertised closer to the date.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Strategic Implications

Achieve councils goal with the Strategic Plan of strong leadership, governance and planning

Voting Requirement

Absolute Majority required

| |
|-------------------------------------------------------------------|
| <i>167//09 Council Decision and Officer Recommendation</i> |
|-------------------------------------------------------------------|

Officer Recommendation / Draft Motion

That Council receive the Annual Report for the year ended 30 June 2009.

MOVED G Harris

SECONDED C Webb
CARRIED 6/0

10.6. Manager Works Report

| | |
|-----------------------------------|-----------------------------------|
| 10.6.1. Subject/Applicant: | Status Report |
| File: | |
| Reporting Officer: | James Alagappan, Manager of Works |
| Date of Report: | 20 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

To report Council's operations in the Works Department and request Council receive this report as information.

Roads

Ned's Creek Road is currently being graded up to the Shire boundary. Several delays due to breakdown in machinery, theft of fuel, absence of personnel has delayed the implementation schedule this month. Maintenance grading is being done on Wongawol Road.

Reticulation

The overall reticulation system covering the whole town is working relatively smoothly, except for some minor repairs that are being done from time to time. A plan to gravity feed into the main reticulation tank behind the Shire office from the bore pump is underway. A proposal to remove the existing tank farm beside the swimming pool and relocate to the bore pump area to gravity feed into the main tank is being proposed for consideration.

Personnel

There has been an ongoing issue of unpredictability of the workforce given the number of funerals and other issues in recent past. One indigenous worker has come on board as a permanent full time worker and a casual gardener is being employed to replace Ross McDonald.

Shire Office Gardens

The entire garden has had a facelift with new garden wall and native plants to reflect the remoteness of Wiluna while the memorial is replete with roses. Work is in progress to improve the rest of the garden beds and a new fence with assistance from CDEP participants.

168/09 Council Decision and Officer Recommendation

For Council to receive the Manager of Works status report.

MOVED A Williams

SECONDED S Koroicure
CARRIED 6/0

10.7.1 Community Development Manager

| | |
|-----------------------------------|----------------------|
| 10.7.1. Subject/Applicant: | Status Report |
| File: | |
| Reporting Officer: | Tania Wiley |
| Date of Report: | 10 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for council to receive the Community Development Manager's report and endorse the officer's actions.

Pool Manager

The pool manager position has been filled with the arrival of Kea Pereira on 9 October, 2009. Kea has extensive experience in not only pool operations, but also working in gyms. The pool is expected to open the third week of October.

Sport and Recreation Manager

Anton Knezevich has accepted the position of Sport and Recreation Manager. Anton has a range of experience working in gyms and as a personal trainer.

FACET Conference

The CDM and Tourism Officer will be attending the FACET Conference in Mt Magnet, 18 – 21 October, 2009. The CDM and Tourism Officer will be presenting to the conference about the Wiluna Shire Council Strategic Plan 2009 -14 and tourism destinations in and around Wiluna.

169/09 Council Decision and Officer Recommendation

For Council to receive the Manager Community Development status report.

MOVED S Koroicure

SECONDED C Webb
CARRIED 6/0

10.7.2 Tourism Officer Report

| | |
|----------------------------------|----------------------|
| 10.7.2 Subject/Applicant: | Status Report |
| File: | 08.00.12 |
| Reporting Officer: | Debra McNeill |
| Date of Report: | 7 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for council to receive the Tourism Officer's report and endorse the officer's actions.

Northern Goldfields

The Northern Goldfields Tourism group invited the Perth Visitors Centre and the RAC tourism representatives out to the Goldfields for a tour of the region. This was the first time the agencies had sent representatives out to the Northern Goldfields and they were pleasantly surprised at the beauty and locations of interest to local, interstate and overseas tourists. These people promote the Goldfields region to their customers statewide, interstate and overseas. The Famil has provided an opportunity for them to see for themselves first-hand what the Northern Goldfields has to offer to tourists.

Following is a survey response of the agency representatives that took part.

| | | | |
|----------------------------------------------------------------|-----|----|-------|
| Tourism Northern Goldfields | | | |
| Familiarisation Survey | | | |
| 11 th – 14 th September 2009 | | | |
| 1. Was this your first visit to the Northern Goldfields? | Yes | No | |
| 2. How would you rate your overall experience? | 1 | 2 | 3 4 5 |
| (Scale of 1 – 5, 1 being Very Poor, 5 being Excellent) | | | |
| 3. Did your experience in the region exceed your expectations? | Yes | No | |
| 4. Was the standard of accommodation supplied Satisfactory? | 1 | 2 | 3 4 5 |

(Scale of 1 – 5, 1 being Very Poor, 5 being Excellent)

5. Please rate in order of preference the activities you enjoyed the most?

1. Experiencing the Skippers flight from Perth to Wiluna, despite being a bumpy take off and landing 😊

2. Visiting the Great Beyond Explorers and Prospectors Hall of Fame in Laverton

3 Touring the town of Gwalia, the Historical Museum and Hoover House (and seeing the Sons of Gwalia Mine).

4. Tjukurba Art Gallery and Shire of Wiluna (Old Hospital) visit

5. Experiencing a buffet dinner at the Apex Minerals Dining room with the local miners

4. Did you feel the familiarisation tour of the Northern Goldfields was conducted in a professional and informative manner?

Yes, very professional and informative. The information packs with books etc were very much appreciated and Patrick and Sarah were great hosts for this region!

5. Do you have any suggestions as to how Tourism Northern Goldfields could improve on future familiarisation tours?

No improvements can be suggested.

6. Do you have any other feedback you would like to pass onto Tourism Northern Goldfields?

Thank you for a wonderful family of the Northern Goldfields. I feel I have a much better understanding and appreciation of the region now and can confidently recommend this to visitors interested in travelling to the area.

Thank you for taking the time to fill in this survey. Your feedback is very important to us!

For more details of the region please feel free to contact

www.northerngoldfields.com.au or

**The region's Visitor Information Centres at Leonora Ph (08) 90377016,
Laverton (08) 9031 1361, Menzies (08) 9024 2702,
Sandstone (08) 9963 5802 or Wiluna (08) 9981 8000.**

170/09 Council Decision and Officer Recommendation

For Council to receive the Tourism Officer's status report.

MOVED G Harris

SECONDED S Koroicure
CARRIED 6/0

10.7.3 Art Gallery Manager Report

| | |
|----------------------------------|---------------------------------------|
| 10.7.3 Subject/Applicant: | Status Report |
| File: | |
| Reporting Officer: | Heather Charlton, Art Gallery Manager |
| Date of Report: | 8 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is to inform Council of recent activities of the Tjukurba Art Gallery.

Port Hedland Art Awards

Three artists are currently represented at the Courthouse Gallery for the Port Hedland Art Award, which closes on 24 October. To date, two paintings have sold.

Newmont Exhibition

Preparations are under way for an Exhibition and Sale in November at Newmont's Perth Office. The show will run over two days and two artists will be attending with the Art Gallery Manager to assist with sales and to make paintings on site.

Painting Workshops

Paul Miller from Mangkaja Arts, Fitzroy Crossing was recently in Wiluna working with the Artists in week long Painting Workshop. Groups of seven and eight artists have participated each day, exploring a variety of methods of producing their paintings.

Headsox contracts

Contracts have been exchanged between Artists Roxanne Anderson and Dallas Harris, and the Melbourne Company who has now re-produced their designs on their versatile garment known as Headsox.

Headsox will be available for sale from the Gallery and the Tourism Office. We hope that the Wiluna community will be "covered" by Headsox shortly.

In addition to the manufacturer's marketing which has been secured in airports around Australia, we are investigating further potential markets with the assistance of the Mid West Development Commissions Tradestart.

171/09 Council Decision and Officer Recommendation

For Council to receive the Art Gallery Manager status report.

MOVED S Koroicure

SECONDED A Williams
CARRIED 6/0

10.7.4. Swimming Pool Manager Report

Nil

10.7.5 Sports & Recreational Manager Report

| | |
|----------------------------------|----------------------|
| 10.7.5 Subject/Applicant: | Status Report |
| File: | |
| Reporting Officer: | Anton Knezevich |
| Date of Report: | 10 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is for council to receive the Sport and Recreation Manager's report and endorse the officer's actions.

October School Holiday Program

During the school holidays NAHS and Sport and Recreation organised arts and crafts, cooking and some fun sports events. In total over one hundred children attended all activities which were run by the Perth volunteers, Curtin University students, NAHS and sport and recreation staff.

Wiluna Cinema

The Sport and Recreation have acquired an inflatable cinema with a large screen, DVD player and speaker equipment. The cinema will allow up to two hundred people to view the movie. A movie was shown on Thursday 8th of October with a sausage sizzle. In total 30 youth including adults attended. The movie 'Hairspray' shown on the big screen was a huge hit. The Sport and Recreation centre intend to view regular movie nights for the youth and community in the future.

The Gym

The Sport and Recreation Manager is currently developing a program for community referrals with one on one and group training sessions. In developing the gym referral program, the Sport and Recreation Manager is working with Dr Toby to fulfil the Gym BHC requirements. Anton is also looking to find a maintenance provider to service the gym equipment.

172/09 Council Decision and Officer Recommendation

For Council to receive the Sport and Rec Officer's status report.

MOVED G Harris

SECONDED S Koroicure
CARRIED 6/0

10.7.6 Homemaker Officer Report

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|----------------------------------|----------------------|
| 10.7.6 Subject/Applicant: | Status Report |
| File: | |
| Reporting Officer: | Meleoni Nariro |
| Date of Report: | 17 October 2009 |
| Disclosure of Interest: | Nil |

Purpose

The purpose of this report is to provide information of council's operations in the Homemaker Department.

Training Room

Training Room hours are from 8.30am to 4pm weekdays. However, the Homemaker Officer has allocated the hours from 11am to 12pm and 1pm to 2pm for people that need help with internet banking, phone banking etc. Overall 14 persons daily make use of the 'Homemaker' hours at the Training room. There were a total of 82 persons using the training room this month.

Cooking Classes for Children

This is the part of the Homemaker Officer's work that is enjoyed the most. The Children of the community enjoy it very much too, getting to cook food then taste their own cooking. In total, 24 children, boy and girls, attend the cooking classes on a regular basis.

Classes for Women

Women's community cooking class for the month of October has seen a frequent participation of 17 adults - 2 men and 15 women. The Homemaker Officer will not be conducting cooking classes for the following two weeks due to school holidays. When the school term begins, the cooking classes will recommence.

The Homemaker Officer has started a new program for women that will be run by Alastair Macaulay from Meekatharra. He is a current employee of the Murchison Financial Advocacy Project. Currently 4 women regularly attend.

Annual Dog Registration Renewals

The Homemaker has been working with our new Ranger, Rebecca Barnett to follow-up renewal and new dog registrations. There has been a positive response from the community.

General Business

On the 26th of October the Homemaker Officer will be in Perth completing the last unit of the course she is currently studying in Environmental Health.

In addition to the Homemaker Officer's position duties, the Homemaker also assists in a number of Shire administrative tasks when required.

Once again the Homemaker Officer will not be conducting community cooking classes until school term resumes.

| |
|-----------------------------------------------------------|
| 173/09 Council Decision and Officer Recommendation |
|-----------------------------------------------------------|

For Council to receive the Homemaker's status report.

MOVED S Koroicure

SECONDED C Webb
CARRIED 6/0

10.8. Committee Report

Purpose

To receive the Minutes of the GVROC meeting held Friday 2 October 2009.
See Appendix (Purple Pages)

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|-----------------------------------------------------------|
| 174/09 Council Decision and Officer Recommendation |
|-----------------------------------------------------------|

For Council to receive the **to receive the Minutes of the GVROC meeting held Friday 2 October 2009.**

MOVED S Koroicure

SECONDED C Webb
CARRIED 6/0

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

Nil

13. Public Question Time

Nil

14. Matters Behind Closed Doors – Confidential Item

14.1 This item may be considered behind closed doors in accordance with Section 5.23 of the Local Government Act.

175/09 Council Decision and Officer Recommendation

That Council resolve to consider confidential item 14.1. behind closed doors in accordance with Section 5.23 of the Local Government Act.

MOVED G Harris

SECONDED J Quadrio
CARRIED 6/0

The Council went behind closed doors at 6.30pm.

The Council came out from behind closed doors at 7pm.

176/09 Council Decision and Officer Recommendation

That Council resolve to resume standing orders of Council Meeting and invite the public to join the meeting.

MOVED G Harris

SECONDED J Quadrio
CARRIED 6/0

President to read aloud the resolution decided behind closed doors.

177/09 Council Decision

That Council resolve to receive the CEO confidential report pertaining to Section 5.23 (2) (a) of the Local Government Act, endorse the CEO's actions and make further advances with Australia Post on the standard of the building and the assurance that Australia Post standards and policies are being followed in service delivery in Wiluna.

MOVED G Harris

SECONDED J Quadrio
CARRIED 6/0

15. Closure

The meeting was closed at 7:05pm