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MINUTES

Minutes of the Ordinary Meeting of Shire of Wiluna held in the Council Chamber,
Scotia Street, Wiluna on Wednesday, 17 November 2010.

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 10.05am.

The President welcomed the Councillors, Officers and public to the meeting.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

John Kyanga	(President)
Graham Harris	(Deputy President)
Jim Quadrio	(Councillor)
David McCutcheon	(Councillor)
Chris Webb	(Councillor)
Samantha Tarling	(Chief Executive Officer)
Tony Doust	(Project Manager)
Glenn Deocampo	(Manager, Administration and Finance)

Apology

Stacey Petterson (Councillor)

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Questions asked by David Betteridge

Q1: Could the CEO please explain why with three weeks' notice of fire training the shire could not organize to have the fire tender unit's keys available for the training sessions or indeed food that had been requested by FESA. It was really frustrating and embarrassing to arrive for training only to find that the fire tender could not be used for the training session because the keys to the fire tender had been misplaced to actively go on a recruiting campaign and let all the volunteers down like this, is totally unacceptable.

A1: Human error played a part in the keys not being available. Ordinarily the keys are kept on a key board at the depot in the office but on this occasion an officer had the keys in his vehicle and they had fallen down under the seat and he was unaware he had not returned them. Unfortunately the following

day he was not at work and no-one was aware he was the last person with the keys, hence they were not discovered until Monday when he returned to work.

Q2: Can the councillors sit around this table and condone the fact that not one member of the shire knew the whereabouts of the keys for the fire tender? What if it was not just training but a full emergency, how stupid would this community look.

Why is it that there is only one set of keys for the fire truck? We really should have at least one set in the safe of the police station and one set in the safe of the shire officers and keys with the unit itself.

A2: Cr G Harris suggested that it would be better if the vehicle has a key on it at all times (to prevent the event that was experienced), one kept at the fire station, one at the shire office and one at the depot but not in the police station or shire safe due to not being able to access it possibly. President J Kyanga pointed out that what happened highlights everything needs reviewing and this will improve the current system. The CEO advised this occurred also because the Bushfire Brigade was being changed back from being held and operated by the Shire Depot staff to a community based Volunteer Bushfire Brigade.

Q3: Could the Councillors justify to this meeting why the CEO has been given kart blanch on employing or should I say promoting people that has a personal relationship with her and not advertising the position of personal assistant to give everyone an equal opportunity to apply for the position? Surely in the circumstances this promotion should have gone before the council just to clear the CEO of a conflict of interest if the CEO cannot control the whereabouts of one set of keys, how is she going to be able to control all the employees from her office because I am guessing that the only reason for a personal assistant is to block the door of her office.

A2: Cr G Harris responded that the tourist peak season usually is only for six months, and thus the Tourism Officer is given the task as CEO's personal assistant as a trial for the summer months.

Tony Doust explained that it is the responsibility of the CEO to hire employees not the Council. In addition, he advised the CEO did not promote the Tourism Officer but added the duties of assisting the CEO, to her existing tasks and a pay rise was not given.

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Pastor John Browne gave a presentation to the Council of the Seven Day Adventist church's interest in taking over the Old School Site and develop it to be used as a head quarters for the Pathfinders Club and other activities for the youth of Wiluna.

8. Confirmation of Minutes of Previous Meeting

8.1 The Minutes of the Meeting held on 20 October 2010 be accepted as a true record of that meeting.

158/10 Council Decision

MOVED Cr G Harris

SECONDED Cr C Webb

CARRIED 4/1

9. Announcement Presiding Member without Discussion

President J Kyanga and Deputy President G Harris talked about their Goldfields Highway, Wiluna to Meekatharra powerpoint presentation they gave at the National Roads and Transport Forum in Bunbury recently. They spoke of the opportunities to network with other people who had similar issues. They said attending the Forum was worthwhile and encouraged others to go in the future. Both acknowledged attending was beneficial for their professional development as a councillor and they gained a lot of learning on many levels.

10. Reports of Committees and Officers

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to receive the Chief Executive Officer's status report and endorse the Chief Executive Officer's recommendations and actions.

Interest in Old School Site from Pastor John Browne

The Shire has received a letter from Pastor John Browne Appendix D – Gold pages inquiring about the old school site and expressing the Seventh Day Adventist Church's interest in acquiring it to use it for community purposes.

The letter is presented for information only and the information will be considered when the Local Planning Strategy is being developed.

Changes to the Council Agenda

Currently the Ordinary Council Meeting Agenda includes information reports from managers of each department of the Shire under the heading Status Report. These reports are of an operational nature and are not required under the Local Government Act to be included as information to council. Only reports requiring a council decision are recommended in the Department of Local Government (DLG) guidelines.

A well structured agenda under the DLG's guidelines provide the council with the maximum time to debate and set policy and strategy and to plan for the future.

After enquiries in 1996 into the way local governments were preparing agendas and minutes, the DLG were not satisfied that a set standard and criteria was being met and this was to local government's detriment. In 1997 a new standard was set down. This standard does not include information reports we currently present to council.

The Guidelines recommend 'Councillors Information Bulletin' be used to keep councillors well informed. The bulletins are separate from the council meeting agenda and are distributed at a different time. If a councillor wishes to have an item that was brought to attention through the bulletin submitted to the council for a decision, the matter can be referred to the CEO for the

preparation of a report and listing in the next council meeting agenda. Alternatively the councillor may raise the matter by giving notice of motion. I am recommending that Council endorse the removal of the manager Status Reports from the Ordinary Council Meeting Agenda and receive the same information in a monthly 'Councillors Information Bulletin' to be received in the first week of each month.

This recommendation is in accordance with the Shire of Wiluna (Standing Orders) local law 1999.

159/10 Council Decision

MOVED Cr G Harris

SECONDED Cr J Quadrio
CARRIED 5/0

That Council in accordance with point 3.2 of the Shire of Wiluna (Standing Orders) local law 1999, amend the Order of Business in the Agenda and Minutes to delete 10.6 Community Development Department Reports and include Councillors Information Bulletin after Committee Reports. The Councillors Information Bulletin to consist of the current Community Development Department Reports and any other information of interest to councillors so determined by the CEO and Council.

OCM resolutions update

In accordance with Shire of Wiluna Local Law Standing Orders the CEO is to report outstanding works to keep council informed of status.

September OCM resolutions update

Council requested, the report titled Official Position on Uranium Mining in the Shire of Wiluna, shown in the September 2010 agenda, Minute 136/10 be produced into a document that councillors and the public could receive for information. Council endorsed the document going out in the Shire Newsletter and this will be released in the near future.

Minute 145/10 regarding Dividing Fences Act was not put on the GVROC agenda by the secretariat due to forwarding it straight to WALGA who will action the Shire's wishes. The secretariat believed this would fastrack the Shire's desired outcome and has advised they will definitely put on the GVROC agenda if this is not the case within a reasonable time. I will follow this up and keep council informed.

May OCM resolutions update

At the May OCM council resolved that the following reports be brought back to the June OCM – 'options available to council in making a decision on the future of the old school site' and a 'review of Policy 1.12'.

The future of the old school site report will form part of the Local Area Planning Strategy. The CEO recommends this report be deleted from outstanding items and seeks council's endorsement.

Review of Policy 1.12 will be considered at the sustainability workshop and a report will be presented thereafter.

160/10 Council Decision and Officer Recommendation

MOVED Cr D McCutcheon

SECONDED Cr C Webb

CARRIED 5/0

For Council to receive the Chief Executive Officer's status report and endorse the Officer's actions and recommendations.

10.1.2. Subject/Applicant:	Initiation of Shire of Wiluna Local Planning Scheme and Preparation of Local Strategy
File:	00088
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to formally commence the process of preparing a Local Planning Strategy, which will establish the long term planning direction for the Shire and inform the review of Town Planning Scheme No.1 and to resolve to prepare a new Local Planning Scheme, and undertake initial statutory tasks associated with this.

Summary

In order to manage the impacts of a growing resources sector as well as guide future land development and government investment in strategic and social infrastructure, it is proposed that the Shire's strategic planning direction be established through the preparation of Local Planning Strategy.

The Local Planning Strategy will articulate the broad direction for the future growth and development of the Shire for the next 15 years. It will inform the review of the Shire's Town Planning Scheme No.1 and provide the rationale for the land use zones and provisions of the proposed Local Planning Scheme No.2.

Background

Preparation of a Local Planning Strategy

The *Planning and Development Act 2005* (the Act) requires local governments to review their planning scheme every five years. In accordance with the Shire's statutory requirements under the Act, the review of the Scheme needs to be informed by a Local Planning Strategy.

The Local Planning Strategy will provide the planning direction for the sustainable growth and development of the Shire for the next 15 years. It will apply state and regional planning policies, and provide the rationale for the zones and other provisions of the Scheme.

In particular the Strategy will need to address a number of emerging planning issues, including:

- The Shire is priming up to become a major contributor to the mineral productivity of the Mid-West region and possibly the State. There are a number of mining companies having operations or conducting exploration in the area, including at least two uranium prospects.
The flow on effects of this increased mining activity requires good long term planning to manage growth and minimise adverse impacts on the community. In particular the provision of adequate services and infrastructure to cater for growth in both permanent and temporary population associated with the development of mining operations will be important.
- The effects of mining on the social and economic development of the Shire will also need to be considered. The Strategy will identify land for residential, industrial and commercial purposes and the Scheme will protect land for this use.
- A need to appropriately plan for and coordinate land release in the Wiluna townsite. The Local Planning Strategy will identify:
 - Appropriate locations for new residential development;
 - Strategies to accommodate the potential influx of temporary workers associated with mining construction;
 - Opportunities for infill development and more effective use of government services and land.
 - A process for the coordination and delivery of utility infrastructure to residential areas; and
 - Areas where land tenure and Native Title are impediments to future land development.
- A need to create a robust, diverse and vibrant economic base for the Shire, by supporting the pastoral and mining industries as the economic cornerstones and facilitating the development of commerce, light industry, tourism, culture and the arts.

- The need to protect heritage features associated with Wiluna's Aboriginal and European history and promote Martu cultural elements through built form and public open space.

It is proposed that the Local Planning Strategy be generally broken down into the following subheadings:

- Introduction;
- Sustainability Framework;
- Strategies for the town of Wiluna;
- Other community areas;
- Shire-wide strategies;
- National, State and Regional Planning Context;
- Local Planning Context;
- Considerations; and
- Monitoring and Review.

A proposed structure/contents page for the Local Planning Strategy is provided in Appendix E – Orange pages.

Town Planning Scheme No.1

The Shire's current operational planning Scheme is Town Planning Scheme No.1. It was prepared by the Department for Planning and Infrastructure and gazetted in September 2001. The Scheme was later updated in December 2004. The Scheme addresses various matters including:

- Reserves and development upon reserves;
- Zones and land use;
- Specific and general development control provisions;
- Special Control Areas;
- Heritage Protection;
- Development of Land;
- Non-conforming Uses;
- Various administrative and operational requirements and enforcement procedures; and
- Advertisements.

Requirement for Schemes to be Reviewed

The Act requires Local Planning Schemes to be reviewed every five years. The requirement for Scheme reviews every five years is not usually strictly enforced however it does provide the impetus for Local Governments to undertake regular reviews of their Schemes.

At this stage, it is considered appropriate to prepare a new Local Planning Scheme for the Shire for the following reasons:

- Since TPS 1 was gazetted in 2001, various changes have occurred within the Shire which has prompted the need for the preparation of a new Local Planning Scheme and a Local Planning Strategy to address existing planning issues and manage future growth and development of the Shire.
- The legal requirement for Schemes to be consolidated or reviewed every five years; and
- There is a need to update the current Scheme in terms of strategic direction, changes to land use, zoning, environmental or other provisions or practices, and to facilitate best practice growth and development in the area.

The intent of the new Town Planning Scheme is to provide a planning framework for economically, socially and environmentally sustainable land use and development. The proposed format of the new Scheme will be in accordance with the Model Scheme Text.

The *Town Planning Regulations 1967* ('Regulations') require the Scheme report to be in the form of a Local Planning Strategy if the proposed Scheme envisages zoning or classification of land. The Strategy report shall contain an analysis of the investigations and surveys made during the preparation of the Scheme, and an explanation of the proposals.

Requirement for Formal Resolution

To formally and statutorily begin the process of preparing a new Local Planning Scheme for the Shire, it will be necessary for Council to pass a resolution deciding to prepare a Local Planning Scheme. This resolution must be worded in accordance with the legal requirements of the Regulations.

This includes the publishing of a notice within the Government Gazette, a newspaper circulating in the Shire and broader district, and the Shire newsletter of the passing of the resolution deciding to prepare a Local Planning Scheme, pursuant to Regulation 5(1) – Appendix F – Purple pages.

Objectives and Intentions of the New Scheme

As part of the initiation process, the West Australian Planning Commission (WAPC) requires a copy of Council's resolution to initiate the Scheme,

certified by the Chief Executive Officer. A Scheme Map and a statement outlining the objectives (objects) and intentions of the proposed Scheme and anticipated format will also be required. This will be submitted as a package, following Council resolution.

The new Local Planning Scheme will be advertised for public and agency comment and will be subject to review by the Western Australian Planning Commission and Minister for Planning. Modifications are likely to be made to the draft new Scheme throughout this process. As such, it is considered inappropriate to “lock-in” specific objectives and intentions at such an early stage in the process. The objectives and intentions listed below should only be considered preliminary and are likely to change.

The preliminary objectives and intentions are proposed as follows:

- To zone and reserve land for various purposes within the Scheme area;
- To provide for orderly and proper planning;
- To provide the statutory basis for land use and development control within the Shire;
- To set out administrative and operational requirements and procedures for planning; and
- To facilitate implementation of the Shire’s Local Planning Strategy.

The new Local Planning Scheme will also include the preparation of two Scheme maps; one covering the extent of the Shire, and the other focusing on the Wiluna townsite.

Next Steps in the Process

Should Council adopt the staff recommendations and resolve to prepare a new Local Planning Scheme, Shire’s planning consultants, Urbis, will arrange for the resolution and relevant information to be forwarded to the Western Australian Planning Commission.

Once notification is received from the Commission, a notice of Council’s decision to prepare a new Local Planning Scheme will be made in the Shire newsletter which circulates in the Shire. Adjoining Local Governments and relevant public agencies will also be written to, seeking initial input and comment.

The preparation of the draft new Local Planning Scheme will officially commence once notification has been received from the Commission. Feedback received from the adjoining Local Governments and relevant public authorities will be considered during the preparatory stages. A draft of the new Scheme will subsequently be presented to Council for consideration.

Engagement of Consultants

The Chief Executive Officer has engaged Urbis as the planning consultants to prepare the new Local Planning Scheme and Local Planning Strategy.

Conclusion

In accordance with relevant legislation and to direct the sustainable growth and development of the town of Wiluna and broader Shire area, it is recommended that a Local Planning Strategy be prepared to inform the review of Town Planning Scheme No.1, and the preparation of a new Scheme.

Specifically it is recommended that Council:

- Resolve to prepare a new Scheme;
- Adopt preliminary objectives and intentions for the new Scheme;
- Forward relevant information to the Western Australian Planning Commission; and
- Commence preparation of a Local Planning Strategy to inform the new Scheme.

Policy Considerations

Planning policies targeting specific matters may be prepared and adopted by Council. These policies will be required to comply with the new Local Planning Scheme No.2. At this stage is likely that planning policies will need to be prepared to address the following issues:

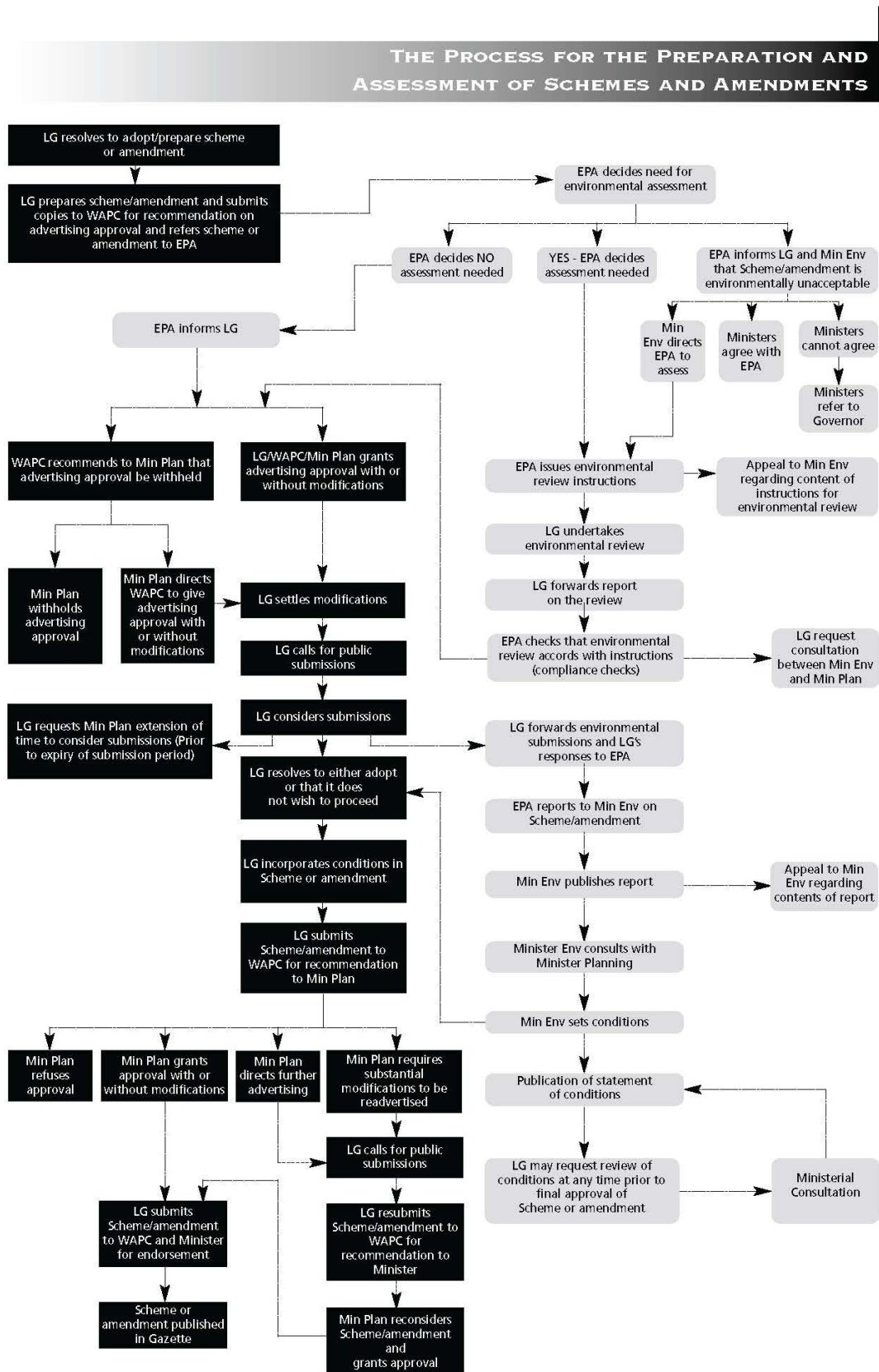
- Location, siting and built form controls for temporary workers accommodation;
- Built form controls for the town centre/main street and other key sites;
- Incorporation of cultural heritage elements into public realm and built form features; and
- Tourism development.

Statutory Environment

Local Planning Schemes are prepared and adopted under Part 5 of the *Planning and Development Act 2005*, in compliance with the *Town Planning Regulations 1967*. Local Planning Strategies are prepared under Regulation 12, Regulation 12A and Regulation 12B of the *Town Planning Regulations 1967*.

Assessment Process

The following diagram demonstrates the statutory approvals and consultation process required to grant a new Local Planning Scheme:



Consultation

Community consultation undertaken in the preparation of the Shire's *Strategic Plan 2009 - 2014* highlighted that the community has a desire and expectation to be part of the decision making processes concerning the future of Wiluna.

Capturing the ideas and input of the community, prior to and during the preparation of the Local Planning Strategy is important to the Shire and will ensure the outcomes are soundly based with community support.

A Community and Stakeholder Engagement Strategy will be prepared that identifies methods for facilitating communication, consultation and participation of the community in the preparation of the Local Planning Strategy and new Local Planning Scheme. Consultation undertaken during the preparation of the Strategic Plan will be reviewed as a starting point. Consultation with relevant Government agencies and neighbouring local authorities will be undertaken and will occur in the initial phase of the Scheme and Strategy preparation.

The Scheme and Strategy will be required to be advertised for comment, with public submissions collated and incorporated, where appropriate. The indicative consultation framework is outlined in Appendix G – Red pages.

Financial Implications

Funding for a Local Planning Scheme and Strategy has been allocated in the 2010-2011 budget.

Strategic Implications

Initiation and adoption of a new Local Planning Scheme will require a Local Planning Strategy to be prepared, which is in keeping with the overall vision and direction of the Shire as articulated in the *Strategic Plan 2009-2014*. The Scheme and Strategy can directly influence the achievement of several of the Shire's goals:

TABLE 1 – Strategic Implications Matrix

Shire of Wiluna Strategic Plan 2009-2014		
Goals	Success Indicators	Strategy/Scheme Response
PROUD WILUNA	Awareness and respect for Wiluna’s cultural, pastoral and industrial heritage and Martu traditions.	Prioritise the preservation of landscape, landform and heritage features through the land development process.
	Community leadership and a spirit of working together to address challenges and solve problems.	Encourage an integrated approach to land use planning within the town centre, underpinned by a strong sense of community ownership. Enable full participation in the development and implementation of the Strategy.
	Arts, cultural and recreational activities for all ages.	Ensure adequate provision and access to sporting, recreation and cultural facilities within the townsite.
GREEN WILUNA	Vibrant streetscapes and public places	Encourage built form that positively contributes to streetscape amenity.
	Well managed and maintained buildings and facilities	Implement regulatory development controls to ensure a high quality built form in the town centre.
	Safe streets and places	Implement controls for buildings and public places so they are appropriately placed and designed to maximise passive surveillance and safety.
	Effective management and planning of transport infrastructure	Provide context and priorities for transport infrastructure in the Shire.
GO-AHEAD WILUNA	Iconic Martu cultural symbols and art integrated into town design and planning	Incorporate Martu tradition/symbols into public realm and built form features through regulatory controls.
	Sustainable and responsible growth and development	Preserve the distinct character of Wiluna and sensitively plan for growth.

	Increased economic outcomes through tourism and small business	Consideration of the town centre and location of government services to promote an active town centre. Consider locations for tourism development.
	Employment opportunities for local residents	Maximise commercial opportunities through the implementation of a <i>Commercial Strategy</i> which will form part of the Local Planning Strategy.
HEALTHY SAFE FUN WILUNA	Access to sport, recreational and cultural activities and infrastructure	Appropriately plan for additional recreation and cultural facilities to maximise healthy lifestyles.
	Housing and living conditions that meet community expectations	Enable diversity of housing, including aged care housing.
	A healthy environment managed in accordance with best practice standards and regulatory controls	Encourage and implement best practice standards in built form through provision of energy-efficient building and design controls.
LEADING WILUNA	Strong leadership, governance and planning	Establish a robust planning framework to guide decision making on land use and development.
	Effective and customer focused systems, policies and procedures	Implementation of appropriate policies and procedures which comply with Local Planning Scheme No.2.

Voting Requirements

Simple Majority

161/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr D McCutcheon
CARRIED 5/0

1. That Council, in pursuance of Section 72 of the *Planning and Development Act 2005* (as amended), prepare Local Planning Scheme No.2 encompassing all land contained within the Shire boundaries. The proposed Local Planning Scheme No.2 is to replace the Shire of Wiluna's Town Planning Scheme No.1. The purpose of the proposed Scheme is to revise the statutory controls within the Shire of Wiluna, reflect current best practice with regard to land use planning, coordinate land release and infrastructure delivery, manage any adverse impacts on the community from mining activities, and ensure continued and sustainable growth and development of the Shire.
2. That Council, for the purposes of compliance with Regulation 4(3)(c)(i) of the *Town Planning Regulations 1967*, adopt the following as the preliminary objectives and intentions of the Scheme:
 - To zone and reserve land for various purposes within the Scheme area;
 - To provide for orderly and proper planning;
 - To provide the statutory basis for land use and development control within the Shire;
 - To set out administrative and operational requirements and procedures for planning; and
 - To facilitate implementation of the Shire's Local Planning Strategy.
3. That Council, pursuant to Section 72 of the *Planning and Development Act 2005* and Regulation 4(3) of the *Town Planning Regulations 1967*, forward to the Western Australian Planning Commission:
 1. A copy of Council's resolution deciding to prepare a new Local Planning Scheme, certified by the Chief Executive Officer;
 2. A map marked "Scheme Area Map", signed by the Chief Executive Officer, on which is delineated the area of land proposed to be included in the Scheme; and
 3. A statement setting forth the objectives and intentions of the Scheme and the anticipated format of the Scheme.

And subject to Council receiving notification from the Western Australian Planning Commission:

1. Publish a notice within the Government Gazette, a newspaper circulating in the Shire and broader district, and the Shire newsletter of the passing of the resolution deciding to prepare a Local Planning Scheme, pursuant to Regulation 5(1) – Appendix H – Yellow pages; and
2. Forward a copy of the notice to the Local Government of every adjoining district, the Water Corporation, the Department of Environment and Conservation and every other public authority likely to be affected by the Scheme, requesting details of matters that should be considered during the preparation of the Scheme, pursuant to Regulation 5(2).

10.2. Principal Environmental Health Officer Report

10.2.1 Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Bill Atyeo – Environmental Health Officer
Date of Report:	3 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to provide information to the Council in relation to Environmental Health and Building Surveyor's Department and request Council receive this report as information and endorse Officer's actions.

Subject: Grouped Development – Peter Teakle
File: Lots 164, 166, 167, 171, and 563
Location: Various lots within Wiluna as stated above and within report
Date: 20 October10

Mr Peter Teakle contacted me in regard to a number of proposed developments within the town of Wiluna. He is the architect/project manager for these, and he is required to prove that he has contacted the Shire and that the Shire is informed of the developments.

The Government does not make official development applications to the Shire and does not pay the relevant fees required for such applications. Therefore in the past, after discussing this with the CEO, I have not been required to process these as I would any other development application.

Therefore, I drew-up/alterd their required forms to be signed and have had the CEO sign off on them. It states that the Shire is supportive of the developments as stated, but that the Shire has not check them against the Planning Scheme and Planning Policies.

The proposed Developments are as follows:

- Housing – Lot 164 Lennon Street, Wiluna (3x 2 Bedroom Family Dwellings)
- Housing – Lot 166 Cnr Derwent & Lennon Streets , Wiluna (4 x 2 Bedroom Aged Person Dwellings)
- Housing – Lot 167 Cnr Derwent & Scotia Streets, Wiluna (4 x 2 Bedroom Aged Person Dwellings)
- Housing – Lot 171 Scotia Street, Wiluna (3x 2 Bedroom Family Dwellings)
- Housing – Lot 563 Trenton Street , Wiluna (3x 2 Bedroom Family Dwellings)

Mr Teakle also informed me that:

“By the way, I’ve been advised by the DoH that developments on Lot 939 & 942 Trenton St that got postponed last year are likely to be included in the tender package with these new projects.”

Subject: “Op” Shop – Pastor John Browne
File: Lots 122 and 123
Location: Lots 122 and 123 Scotia Street, Wiluna WA 6646
Date: 21 October 10

I was approached by Pastor Browne in regard to the authority required from the Shire in order to run an irregular “op” shop operation from the Seven Day Adventist’s church property, being Lots 122 and 123 Scotia Street. The funds raised are to be used for upgrading the Church facilities, and to provide uniforms and the running of the Pathfinders Group that is run through the Church.

The running of infrequent “op” shop stalls at either property I feel would not be of detriment to the amenity of the area, and would not affect any of the businesses within town. This would be a welcomed function within the town, and the community would benefit from it, and this would include the children attending the Pathfinders functions.

162/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr C Webb

CARRIED 4/0

That Council receive and endorses the Environmental Health and Building Surveyor’s action and information report and approve the use of Lot 122 & 123 Scotia Street informal basis as “Op Shop”.

10:16 - Cr D McCutcheon left the meeting.

10.3. Deputy CEO Reports

10.3.1 Subject/Applicant:	Use of Common Seal
File:	13.00.04
Reporting Officer:	J Alagappan, Deputy CEO
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek council's endorsement on the use of the Shire of Wiluna Common Seal on the following documents during the reporting period.

Date Impressed: 19 October 2010

Wiluna Drive Trail Development Plan funding agreement between the Shire of Wiluna and Mid West Development Commission under the Mid West Regional Grant Scheme (MWRGS) for an amount of \$39,860.

Consultation

CEO, Tourism Officer

Statutory Implications

The Shire of Wiluna Local Law (Standing Orders) 1999

Financial Implications

Nil

Voting Requirement

Simple Majority

163/10 Council Decision and Officer Recommendation

MOVED Cr J Quadrio

SECONDED Cr G Harris

CARRIED 4/0

For Council to endorse the impress of the Shire of Wiluna Common Seal on the documents stated in this report.

10.4. Manager Finance & Administration Officer Reports

10.4.1. Subject/Applicant:	Accounts Paid by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 31 October 2010 are listed as Appendix A – Blue pages

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

164/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr C Webb

CARRIED 4/0

That the accounts paid by authority for the period ended 31 October 2010 totalling \$392,568.68 be received, endorsed and incorporated in the Minutes of the meeting.

10.4.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council’s adoption of the Financial Report for the period ending 31 October 2010.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 October 2010 are listed as Appendix B – Green pages.

Comment

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

165/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr D McCutcheon

CARRIED 5/0

That Council adopt the Financial Reports for the period ending 31 October 2010 as presented.

10:30 - Cr D McCutcheon returned to the meeting.

10.4.3. Subject/Applicant:	Annual Report 2009/2010
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to adopt the Annual Report for the year ended 30 June 2010.

Background

Section 5.54 of the Local Government Act 1995 requires that the annual report for the financial year be accepted by the Local Government no later than 31 December after that financial year subject to the availability of the Auditor's report.

If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Section 5.54 also sets out the requirement for the preparation of Annual Reports and information to be included:

- a report from the mayor or president
- a report from the CEO
- an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year;
- the financial report for the financial year;
- such information as may be prescribed in relation to the payments made to employees;
- the auditor's report for the financial year;
- a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
- such other information as may be prescribed.

Comment

The report presented has been prepared in accordance with past format and in compliance with the local government requirement as stated in the background section of this report.

The Auditor's Report was received on the 8 October 2010 and is attached at the back of the Annual Report shown as Appendix C – White pages.

Council must agree on a date to hold the Annual General Meeting of the Electors which should not be more than 56 days after the acceptance of the annual report, and at least 14 days' local public notice.

Consultation

Shire President, Chief Executive Officer, Deputy Chief Executive Officer,
Project Manager, IRIS Consulting Group Pty Ltd

Statutory Environment

Local Government Act 1995 Sections 5.53 & 5.54 Annual Report, Sections
5.27 & 5.29 Elector's Meeting

Policy Implications

No specific policy in relation the Annual Report and or Annual Electors
Meeting

Strategic Implications

The report provides information about the Shire for 2009/2010 and the plan for
the future.

Voting Requirement

Absolute Majority item 1
Simple Majority item 2

166/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr D McCutcheon

CARRIED 5/0

1. That Council adopt the Annual Report as presented for the year ended 30 June 2010.
2. That the Annual Meeting of Electors for the year 2009/2010 is held at Wiluna Sports and Recreation Centre on Thursday, 2 December 2010 at 7:00pm.

10.5. Manager of Works Status Report

Cr J Quadrio noted a request from council on the breakdown of cost of the new bore were to be presented at two previous meetings and this meeting and have not been. The CEO acknowledged this oversight and advised they would be forwarded to councillors after this meeting and reported at the December OCM.

167/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr C Webb

CARRIED 5/0

10.6. Community Development Manager

Nil

10.6.2 Tourism Officer Report

10.6.2. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Tourism Officer – Debra McNeill
Date of Report:	8 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Tourism Officer's Status Report for information.

Strategic Plan 2009-14

Strategic Objective - Boost tourism planning and initiatives to promote Wiluna as a unique tourist destination:

Tourism Officer attended the annual Forum Advocating Cultural and Eco Tourism (FACET) Conference on Wednesday 3 November 2010. The conference theme was "The Business of Trails – Capitalising on Trails – Creating Amazing Experiences".

The conference was a validation of the key reasons and benefits the Shire will receive from implementing our Walk Trails in 2011.

The speakers spoke about the trails driving economic benefits for local communities, how businesses are capitalising on trails, broadening the appeal - creative diverse trail tours, engaging and attracting visitors to trails and building community and economic development through trails. All of these are the reasons the council included this initiative at the time of adopting the Strategic Plan in 2009 and the conference showed, the Shire is well positioned to use the trails as a platform to launch more eco tourism ideas

that will include local Martu people and the wider community to share local stories of interest to tourists.

District Display at 2010 Perth Royal Show

The Shire contributes to the District Display at the Royal Show and this has been rewarded with eight awards for the display. The Kalgoorlie Visitors Centre coordinates this behalf of GVROC member councils and the tourism officers from each of those councils contribute ideas and display material.

The eight awards were received for:

- Best arrangement – Northern Region
- The Sir Gerald Strickland perpetual trophy for highest points awarded – Northern Region
- Finest handcrafted individual article
- Best display of gem stones
- Best display of natural resources and environment – Northern Region
- Best display of minerals – Northern Region
- Special banners for 1st place – Northern Region
- Best display of wood production

See Appendix I -Peach pages for a copy of the congratulations letter and photo of the winning display.

168/10 Council Decision and Officer Recommendation

MOVED Cr G Harris

SECONDED Cr J Quadrio

CARRIED 5/0

That Council receives the Tourism Officers information report and endorses the Officer's actions.

10.6.3 Art Gallery Manager Report

10.6.3. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Heather Charlton – Art Gallery Manager
Date of Report:	5 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Art Gallery Manager's report and endorse the Art Gallery Manager's actions.

Art Exhibition & Sale at Jundee

Preparations are in progress to stage an Art Exhibition & Sale at Jundee, the second for this year. The event is scheduled for 7 December 2010.

AACHWA – Aboriginal Art Centre Hub of W.A.

The Tjukurba Art Gallery is a foundation member of the newly formed AACHWA, an organisation whose aim is to support the needs of Art Centres in WA. As part of the process of its development, members were called upon to nominate an artist from each centre to form part of an advisory group, to inform business planning sessions with Art Centre Managers in Perth. Tracey Latu-Kuli-Kefu is our representative and participated with the Art Gallery Manager.

A business plan including a program to deliver workshops, training and network promotion is being developed.

Wiluna Streetscape

The repainting of the recreation centre is in progress and the artists are very eager to start the project.

169/10 Council Decision and Officer Recommendation

MOVED Cr D McCutcheon

SECONDED Cr C Webb

CARRIED 4/0

That Council receives the Art Gallery Manager's information report and endorses the Manager's actions.

11:37am - Cr J Quadrio left the meeting.

10.6.4. Swimming Pool Manager Report

Nil

10.6.5 Sports & Recreational Manager's Report

10.6.5. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Sports & Recreational Officer – Anton Knezevich
Date of Report:	10 November 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Sports & Recreation Manager’s report and endorse the Manager’s actions.

Events

The following events are organised by the Sport and Rec Department and will be rolled out on the following dates:

- November 13th Blue Light Disco
- November 21st Pool Competition
- November 27th Moonlight ball
- November 28th BBQ at Pool
- December 12th Christmas Party
- December 15th Shire Christmas Party
- November 6th Newmont v Wiluna AFL
- December 7th Newmont v Wiluna Touch Rugby

In accordance with the Strategic Plan objective – ‘Organise visits by elite athletes to Wiluna to mentor local players’, the following visitors will come to Wiluna:

- Joe Bugner - Boxer in June
- Peter Matera – Football in November
- Rikki Ryder in – Basketball in November

In accordance with the Strategic Plan objectives of facilitating accredited and professional development training opportunities for staff, the following certifications were obtained by Sport and Rec staff recently:

- St John First Aid
- Active after School Community
- Bronze Medallion/ Life Guard
- Candor Training
- Sports & Recreation – Sports Development Day

170/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr G Harris

CARRIED 5/0

That Council receives the Sports & Recreational Manager's information report and endorses the Manager's actions.

11:40am - Cr J Quadrio returned to the meeting.

10.6.6 Homemaker Officer

Nil

10.6.7 Ranger

Nil

10.7 Committee Report

Nil

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

Nil

13. Public Question Time

Questions asked by David Betteridge

Q1: Does the Water Board provide the water test result to the Shire?

A1: No. The Water Corporation is not required to submit a report to the Shire. However, the Shire can request the test result report from them or through the Health Department which we will follow up.

Questions asked by Della Booker

Q1: When will the Council make a decision on the future of the old school and remove the asbestos in the old school? Can the council make it a priority?

A1: The CEO responded that the future of the school will be included in the Local Planning Strategy (LPS) discussions and no definite time of when the LPS will be concluded can be given at this time.

Q2: Would the Officers' information report in the bulletin be available to the public?

A1: Yes

Q3: Can the public be allowed to submit questions before the Annual Electors' Meeting?

A1: Yes.

14. Matters Behind Closed Doors – Confidential Item

Nil

15. Closure

The meeting was closed at 11.46am.