



## Plumber

The Shire of Wiluna is in the northern Goldfields region of Western Australia and positioned at the gateway of the states historic Canning Stock Route and Gun Barrel Highway and situated approximately 950 kilometres northeast of Perth at the edge of the Western Desert where regular flights to Perth are available three (3) times per week.

An opportunity has arisen for an experienced and trade qualified in Plumbing and Gas fitting to join the Shire's Works team.

The successful person will work on Council buildings and properties, maintain bore pumps, operate mobile equipment as required and report on Council asset and infrastructure conditions.

The staff benefits of this position will include a competitive remuneration, employer superannuation of up to 14.5%, Shire provided modern housing free of charge, subsidised utilities, relocation assistance for the right candidate, annual return airfare allowance to Perth, four (4) weeks annual leave, free gym membership and a motor vehicle for work use.

Applications should be received no later than 4.00pm (WST) **Friday 19<sup>th</sup> March 2021** and include a current resume with at least three (3) referees and covering letter of no more than 1000 words that demonstrates your qualification/s and experience against the above responsible functions for this position.

The Shire of Wiluna reserves the right to commence interviews prior to the closing date.

For any enquiries on this role please do not hesitate to contact Ms Laura Dwyer on 0499 599 108, email [ceo@wiluna.wa.gov.au](mailto:ceo@wiluna.wa.gov.au) or visit our website at [www.wiluna.wa.gov.au](http://www.wiluna.wa.gov.au)

*The Shire of Wiluna is an equal opportunity employer!*





<b>Position Title:</b> Plumber	<b>Department:</b> Works
<b>Supervision Responsibilities:</b> Nil	<b>Reports To:</b> Building Maintenance Coordinator
Plumbing and reticulation maintenance of Council infrastructure and properties.	

Key Duties	<ol style="list-style-type: none"> <li>1. Maintenance of plumbing in Council buildings and properties.</li> <li>2. Maintenance of bore pumps and reticulation for Council parks and gardens.</li> <li>3. Operation of mobile plant and equipment as required.</li> <li>4. Monitoring and reporting requirements for Sewerage Ponds.</li> <li>5. Reporting on asset conditions of Council assets and infrastructure;</li> <li>6. Adhere to all <i>Shire of Wiluna</i> policies and procedures, and ensure personal safety at work and that of others;</li> <li>7. Other accountabilities and responsibilities as directed by the <i>Chief Executive Officer, Manager of Works and Building Maintenance Coordinator</i>.</li> </ol>
Key Performance Indicators	<ol style="list-style-type: none"> <li>1. Daily prestart inspections for equipment being used.</li> <li>2. Monitoring and reporting requirements for Sewerage Ponds completed within timeframes.</li> <li>3. Clearing of trenches at sewerage pond trenches within 2 working days of waste material deposited.</li> <li>4. Effective maintenance of Council bores and pumps to ensure adequate water supply for reticulation for Council parks and gardens.</li> </ol>
Skills & Knowledge	<ol style="list-style-type: none"> <li>1. Mobile Plant and Equipment operating experience preferred in two or more Grader/Loader/Truck/Skidsteer operations and appropriate tickets to operate;</li> <li>2. Trade qualification in Plumbing and Gas Fitting;</li> <li>3. Ability to engage with the public in a respectful manner ensuring representation of the Shire of Wiluna is professional;</li> <li>4. Current WA "HR" Class driver's licence;</li> <li>5. Current satisfactory National Police Clearance.</li> </ol>
Legislative Knowledge and Application	<ol style="list-style-type: none"> <li>1. To ensure all work is carried out in a safe manner with appropriate PPE and reporting requirements;</li> <li>2. Ensure all EEO requirements are met and understood as directed by line manager;</li> </ol>



	<ol style="list-style-type: none"> <li>3. If required assist with the team's annual performance reviews;</li> <li>4. Licences when operating machinery or setting up tasks;</li> <li>5. Participate in tool-box meetings that inform and educate.</li> </ol>
<p><b><i>One proud, inclusive sustainable community welcoming growth and opportunities</i></b></p>	
Cultural Values	<p><b>Respect:</b> Treat others with consideration and courtesy. Encourage and acknowledge effort and initiative. Believe in the ability of others. Recognise and encourage diversity.</p> <p><b>Openness:</b> Share information and ideas. Listen and provide feedback. Only talk positively about others. Take responsibility for own actions.</p> <p><b>Leadership:</b> Involve staff in decision-making. Communicate plans and objectives. Encourage learning and personal development. Lead by example.</p> <p><b>Excellence:</b> Strive to learn. Actively seek and evaluate new ways of doing things. Encourage awareness of our stakeholders. Actively support a team environment.</p>

**POSITION DESCRIPTION AGREEMENT**

*The above stated is intended to describe the general nature and level of work performed by the employee assigned. It is not designed to be interpreted as a comprehensive list of duties and responsibilities of the position. The Shire of Wiluna reserves the right to amend responsibilities as required to meet business and operational requirements.*

*I, the undersigned, agree that the above position description including the key accountabilities, decision-making and outcomes/key performance indicators are accepted as appropriate for the position.*

Employee Name

Employee  
Signature

Date

*(please print)*

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