

# Shire of Wiluna

## **MINUTES**



**Ordinary Meeting of Council**

**Wednesday 24 August 2011**

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**Minutes**

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**MINUTES**

**1. Declaration of Opening and Announcement of Visitors**

The Meeting was opened at 10.00am.

**2. Record of Attendance / Apologies and Leave of Absence Previously Approved**

John Kyanga (President)  
Graham Harris (Deputy President)  
Jim Quadrio (Councillor)  
Stacey Petterson (Councillor)

Tony Doust (Acting Chief Executive Officer)  
Linda Butterly (Deputy Chief Executive Officer)

**3. Response to Previous Public Question Taken on Notice**

Nil

**4. Public Question Time**

Nil

**5. Applications for Leave of Absence**

Nil

**6. Notations of Interest**

**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Nil

**6.2. Financial Interest Local Government Act Section 5.60A**

Nil

**6.3. Proximity Interest Local Government Act Section 5.60B**

Nil

**7. Petitions and Deputations**

Nil

**8. Confirmation of Minutes of Previous Meeting**

8.1. The Minutes of the Meeting held on 27 July 2011 be accepted as a true record of that meeting.

**OCM 85/11 Council Decision and Officer Recommendation**

**MOVED Cr Harris**

**SECONDED Cr Petterson**

**The Minutes of the Meeting held on 27 July 2011 be accepted as a true record of that meeting.**

**CARRIED 4/0**

**9. Announcement Presiding Member without Discussion**

Nil

**10. Reports of Officers and Committees**

**10.1. Chief Executive Officer Reports**

<b>10.1.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Tony Doust – Acting Chief Executive Officer
Date of Report:	16 August 2011
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to receive the CEO's status report and endorse the CEO's actions and recommendations.

**Relieving Manager of Works**

**File Ref: 00220**

Council at its meeting held on the 27<sup>th</sup> July 2011 received a report from the CEO about the arrangements that had been made to undertake the responsibilities of the Works Manager following the resignation. Councillors were not satisfied with the interim arrangements that had been made for this position pending the appointment of a replacement and resolved unanimously:

*"That Council endorse the following and direct the CEO to carry out the steps required to bring about the following:*

- 1. As a matter of urgency, the position of Works Manager and Works Supervisor (foreman) be advertised and an attractive salary offered to attract the expertise and calibre needed to fill these positions.*
- 2. The previous Works Manager be engaged only on a short term basis until the above positions are filled and these persons are on site and*

*active, and; future consulting be restricted to technical engineering, funding and strategic project issues.”*

It was clear to the incoming Acting Chief Executive Officer that Council wanted the interim position changed as soon as possible and in view of this arrangements were made for the appointment of an experienced Works Manager to undertake this role. Mr Brett Edwards has been appointed as Acting Works Manager until the position has been advertised and filled. Whilst Mr Edwards is presently acting in this position he may decide to apply for the position when advertised.

Mr Edwards has been Works Manager at the Shire of Manjimup and also held the position Technical Officer in the works department with the Shire of Manjimup. He has over 10 years experience in local government works.

The CEO has entered into a contract with the past Works Manager Mr Laurie Bresland for “Services” as defined in the contract. The acting CEO has some concerns about the contract and the arrangements that have been made, albeit it can be terminated by either party by giving one months notice in writing. If the Council wishes to discuss this matter it will need to do this as a confidential item and close the meeting to the public as it relates to a contract.

### **Midwest Development Commission CLGF Regional Funding File Ref: 0003**

The Midwest Development Commission are proposing to hold a workshop in Cue on Thursday 1<sup>st</sup> September 2011 to consider projects for the use of the regional portion of the Country Local Government funds allocated to each local government in the Murchison Region under the Royalties for Regions programme. The workshop will be between 8 am – 12.00 noon.

A similar meeting was held last year at Mount Magnet which was attended by the Shire President, Deputy Shire President and Acting CEO (Tony Doust). The project that received the support of most of the local governments in 2010/11 was to improve the vermin proof fence. Council will need to determine the delegates to attend and also give consideration to what projects might be put forward by the Shire of Wiluna for consideration.

### **Regional Road Group Funding Applications for 2012/13 File Ref: 00250**

Applications for Regional Road Group Funding close with the Main Roads Kalgoorlie on 16<sup>th</sup> September 2011.

Given the available time it will be difficult to obtain the information required to support a submission for any road other than the Wongawol and in view of this it is suggested that an application be made for further works on this road in the year 2011/12. The Acting CEO has confirmed with Main Roads Kalgoorlie that only roads that have been included in the 2025 Regional Road Plan are eligible for funding. If the Council wishes to reallocate any approved funding for the Wongawol road from the section approved to an

alternative section or work for a different type of construction/renewal work on this road it will not be difficult to achieve.

**OCM 86/11 Council Decision and Officer Recommendation**

**MOVED Cr Harris**

**SECONDED Cr Quadrio**

**That Council receive this report and endorses the Acting CEO's recommendations and actions.**

**CARRIED 4/0**

<b>10.1.2.</b>	<b>Subject/Applicant:</b>	<b>Budget Adoption 2011 - 2012</b>
	File:	0297
	Reporting Officer:	Acting Chief Executive Officer Tony Doust
	Date of Report:	3 November 2011
	Disclosure of Interest:	Nil

**It was agreed by Council that Item 10.1.2. be deferred until later in the meeting as Cr Webb may be in attendance.**

<b>10.1.3.</b>	<b>Subject/Applicant:</b>	<b>Public Bus Service Wiluna</b>
	File:	00567
	Reporting Officer:	Tony Doust, Acting CEO
	Date of Report:	15 <sup>th</sup> August 2011
	Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to provide Council with information about the possible introduction of a Public Bus Service to Wiluna and direction of the action to be taken.

**Background**

During recent discussions with the Hon Troy Buswell MLA, Minister for Transport, during his visit to Wiluna the matter of a public bus service to Wiluna was raised. The Minister has now responded to the Shire accordingly:-

*"Thank you for the recent opportunity to meet with you to discuss road funding requirements for the Shire of Wiluna and the possibility of introducing a regular public transport service to either Geraldton or Kalgoorlie using the Shire's community bus.*

*While one option would be to provide a service from Wiluna, linking in with the Transwa coach at Meekatharra (with subsequent connections to Geraldton or Perth), I have discounted this option due to the road between*

*Meekatharra and Wiluna being unsealed and the issues this creates both from a safety and passenger comfort perspective.*

*An alternate option would be to use the community bus to provide a service from Wiluna to Leonora to connect with the Goldrush Tours coach service which operates on Thursdays and Fridays between Kalgoorlie and Laverton.*

*I have indicated to the Public Transport Authority (PTA) that I am supportive of undertaking a trial of this service with a subsidy provided by Government via the PTA.*

*In this respect, can I please ask that you contact the Acting Executive Director Transperth, Regional and School Bus Services Division Mr Peter Jones to discuss the logistics, fares and costs of conducting the trial, following which the PTA will submit a formal submission seeking my approval to commence and fund the trial.”*

### **Comment**

In view of the above the Acting Chief Executive Officer is seeking Councils input into this concept prior to making contact with Acting Director of Transperth.

The concept of using the Shire Community Bus is a matter that I feel Council needs to formally endorse prior to any discussion about this possibility. If the Council supports the concept, issues such as driver's and cost of operating the bus will need to be considered and form part of the negotiation with PTA.

### **Consultation**

Nil

### **Statutory Environment**

To be considered during discussions on the concept and determined prior to any decision being made to provide a service using the Shire Community Bus.

### **Policy Implications**

Nil

### **Financial Implications**

To be considered during discussions on the concept and determined prior to any decision being made to provide a service using the Shire Community Bus.

### **Strategic Implications**



Shire of Wiluna Strategic Plan 2009 - 2014  
"Go-Ahead Wiluna - Sustainable and responsible growth & development"

### Voting Requirements

Simple Majority

<b>OCM 87/11 Council Decision and Officer Recommendation</b>
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**MOVED Cr Petterson**

**SECONDED Cr Quadrio**

1. That Council approves of the concept of providing a public bus service to and from Wiluna and authorises the Acting Chief Executive Officer to enter into discussions with the PTA about providing a service, including the use of the Shire of Wiluna Bus if necessary.
2. The acting Chief Executive Officer report back to Council on the proposal prior to any commitment being made.

**CARRIED 4/0**

<b>10.1.4 Subject/Applicant:</b>	<b>Mitchell West Pty Ltd - Application to use Tri Drive Prime Mover Road Trains Shire of Wiluna Roads</b>
<b>File:</b>	00361
<b>Reporting Officer:</b>	Tony Doust Acting Chief Executive Officer
<b>Date of Report:</b>	15 August 2011
<b>Disclosure of Interest:</b>	Nil

### Purpose

The purpose of this report is to present to Council a request by Mitchell West Pty Ltd to operate Tri Drive Prime Mover road trains on the Wongawol, Jundee and research station roads in the Shire.

### Background

Council at its June ordinary meeting (held on the 6<sup>th</sup> July 2011) received the following report from the Works Manager:-

*"Main Roads WA contacted the CEO to advise that they had issued permits for the use of Tri Axle Prime Movers on the Wongawol Road, Research Road and the Jundee Road. The correct process is for Council to approve or disapprove road permits, which had not occurred.*

*It is considered that Council need to know the full impact to our road asset by allowing permitted vehicles and oversize vehicles on our road network. Council has received a report from Main Roads WA and Queensland Main Roads Department explaining various aspects and impacts of the use of Tri Drive Prime Movers. Tandem drive Prime movers have two sets of drive wheels whereby Tri Drive has three sets of drive wheels.*

*Tri Drive Prime Movers allow industry to carry heavier loads and therefore reducing operating costs; however there are some negative issues resulting from the use of Tri Drive Prime Movers.*

*Evidence associating these vehicles, with safety and road wear issues is concerning to Main Roads WA and further complicated by the different types of Tri Drive Prime Movers.*

*Main Roads WA have undertaken a comprehensive report compiled after extensive Field testing and computer modelling.*

*The tests include the following:*

**STEER TESTING** - *Under steer is a critical safety issue. Serious accidents have occurred as a result of Heavy Vehicle understeering and over shooting tight corners. A standard Tandem drive Prime Mover was shown to understeer less than a Tri Drive Prime Mover.*

**TRACTION** - *Poor traction on grades can lead to wheel spin which chews up the road surface, therefore causing infrastructure wear. The Tri Drive was found even on bitumen surfaces to spin the wheels and lose traction with safety concerns expressed by the operator of the vehicle even when the Differential lock was engaged. On gravel surface this loss of traction could be quite dangerous.*

**WEAR ON BITUMEN SURFACES**-*It was found that Tri Drive Prime movers require larger intersections and it was found that "screwing" of the bitumen causes serious maintenance issues.*

**WEAR ON GRAVEL SURFACE**-*Due to the extra mass and screwing at intersections, Intersections would require upgrading*

*The Tri Drive Prime Mover report was commissioned by Main Roads WA and undertaken by Australian Road Research Board (ARRB group Ltd). The report expresses concern regarding vehicle safety and operational issues.*

*Council resolved accordingly:*

- 1. Endorse the finding of the report that the negative impacts of the use of Tri Drive Prime Movers as contained in the report outweighs any foreseeable advantage to Council.*
- 2. The CEO to contact Main Roads WA to advise that Council does not support the use of Tri Drive Prime Movers on any Shire roads.*
- 3. That Main Roads WA be advised that the Shire require them to withdraw any permits currently in place for the use of Tri Drive Prime Movers in the Shire."*

### **Comment.**

The Shire has now received an application from Mitchell West Pty Ltd to use Tri Drive Prime Movers (TDPM), with either a two or three trailer combinations, on the Wongawol, Jundee and Research Station roads, to deliver fuel to the Jundee Mine. The frequency of the deliveries will be approximately three times per week.

As Main roads had incorrectly approved the use of TDPM on the roads above, TDPM vehicles have been using these roads for some two years. The use of the configurations meet the RAV requirements as approved by the Shire, however this approval does not include the use of TDPM vehicles. The Acting Chief Executive Officer has discussed this matter with Main Roads and it is entirely up to the Council to determine the use TDPM

vehicles on shire roads. Main Roads advised that some local governments have made agreements with the mining companies about the use of roads by TDPM vehicles and responsibilities for maintenance. One of these local governments is the Shire of Laverton. The acting Chief Executive Officer spoke with the Deputy CEO Laverton, Mr Pater Crawford, about their arrangements and the issues relating to use of roads by TDPM vehicles. Mr Crawford advised that the best approach would be to have a joint discussion with the Newmont and Mitchell West with the view to coming to a formal agreement about the use of the roads that approval is being sought for including the responsibility for maintenance and repairs.

It is important to note that the Jundee Road is presently graded on a regular basis by Newmont and any damage to the surface of this road by TDPM vehicles will be rectified when graded.

### **Consultation**

Steve Adams Main Roads WA, Ray Bell Mitchell West and Peter Crawford Shire of Laverton.

### **Statutory Environment**

Use of Tri Drive Prime Mover Vehicles on any road requires approval by Main Roads and the issuing of a permit. If the road is a Shire road then the local government approval is necessary.

### **Policy Implications**

The decision of Council at its meeting 6<sup>th</sup> July 2011 that Council does not support the Tri Drive Prime Movers using of Shire Roads.

### **Financial Implications**

The impact of Tri Drive Prime Mover vehicles on shire roads and any damage will result in additional road maintenance costs. This cost would need to be assessed.

### **Strategic Implications**

Shire of Wiluna Strategic Plan 2009 – 2014 “Safe Streets and Places”  
Ensure all Shire Roads and streets are maintained and safe

### **Voting Requirements**

Simple Majority

<b><i>OCM 88/11 Council Decision and Officer Recommendation</i></b>
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**MOVED Cr Harris**

**SECONDED Cr Petterson**

1. That Acting Chief Executive Officer meet with Newmont and Mitchell West representatives to discuss the issues relating to the use of Shire roads by Tri Drive Prime Mover Vehicles, including the responsibility for ongoing maintenance and repairs for damage resulting from both RAV and TDPM vehicles.
2. That the Acting Chief Executive Officer report back to the Council on the outcome of the discussions including any recommended action.

**CARRIED 4/0**

*(Linda Butterly left the meeting at 11.00am and returned at 11.02am)*

## 10.2. Principal Environmental Health Officer and Building Surveyor Report

<b>10.2.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Garry Agnew - Principal Environmental Health Officer and Building Surveyor Report
Date of Report:	17 August 2011
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is to provide information to Council in relation to Environmental Health and Building and for Council to receive the report and endorse the Officer's actions.

### Information Bulletin July 2011 weeks 18 to 29 July 2011

#### Community Health and Medical Services Complex and Staff House File Ref: Lot 5001

Completed processing and conditioning of building application for the issue of Building Licence 06/11

Location: Lot 5001 Scotia Street Wiluna

Type of Construction: Community Health and Medical Services Buildings and Staff House

Owner: Ngangganawili Community Inc.

Builder: Pindan Contracting

Construction Cost: \$10,310,224.00

Fees: Building Licence Fee \$ 18,745.86

BCITF Levy \$ 20,620.45

BRB Levy \$ 41.50

\$ 39,407.81

#### Application for Planning Approval

File Ref: Lot 16

Prepared an Agenda Item seeking Council determination on an Application for Planning Approval from the Midwest Employment & Economic Development Corporation for the development of a Caretakers Dwelling at Lot 16 Woodley Street Wiluna

**Town Planning Policy- Relocated Buildings**

**File Ref: 00555**

Had discussions with Lorraine Thomas of URBIS who sought my comments on the draft Town Planning Relocated Buildings Policy.

**Club Hotel – Health Act Notice**

**File Ref: Lot 55**

To date there has been no physical evidence that the Club Hotel had commenced any work towards addressing the matters specified in the Health Act Notice served on the 6<sup>th</sup> May 2011. Peter Main of Mine Trades contacted me on the 21 July requesting detail of the work required as he said he proposed to submit a proposition to the Hotel.

**Pindan Contractors – Building Licence Conditions for the Community Health and Medical Services Complex and Staff House**

**File Ref: Lot 5001**

Had several discussions with Pindan Contractors regarding clarification of additional information required prior to the formal issue of Building Licence 06/11.

**Annual Census of Local Government Waste Recycling Services**

**File Ref: 00573**

With the concurrence of the CEO the Department for Local Government was advised that I was the contact person for the Annual Census on Waste Recycling Services.

**Application for Planning Approval – Central Desert Native Title Services**

**File Ref: Lot 1569**

Had discussion with Lorraine Thomas of URBIS regarding my concerns with other matters relating to Central Desert's proposed development at Lot 1569 Wotton Street – specifically the quality of the second-hand relocated dwelling and the availability for connection to the Water Corporation reticulated sewerage system. Both the Town Planning Consultants and the proponent acknowledged and agreed with the concerns expressed resulting in the Planning Application being held in "Pending" whilst the development layout was to be amended.

**Fire Safety**

**File Ref: Lot 55**

Received an inquiry from the Lieutenant of the Wiluna Bush Fire Brigade seeking advice on who was responsible for assessing fire detection and control mechanisms at the Club Hotel. He expressed concern that smoke detectors were not functioning and there were no fire hose reels. He was advised that the Shire had no clear statutory authority to direct compliance retrospectively and suggested that FESA was the most appropriate and affective agency for his concerns. Mr John Franklin Manger Built Environment Branch at FESA is now considering whether a FESA Officer can respond.

**Draft Local Planning Scheme No.2**  
**File Ref: 00345**

Attended a special meeting of Council at the Shire Administration Building on Tuesday 26 July 2011 (10am to 4pm) to review the draft Local Planning Strategy, Planning Report and Local Planning Scheme No.2.

**July 2011 Council Meeting**  
**File Ref:**

Attended the July 2011 Ordinary Monthly Meeting of Council (Wednesday 27 July 2011).

**Safe handling and disposal of asbestos**  
**File Ref: 00324**

Provided instructions to contractors on the correct method and procedure for the removal, transport and disposal of asbestos from the Community Health Centre site and from two demolition sites in town. A copy of the following was provided to the Contractors and Shire Depot Staff.

**SAFE HANDLING OF ASBESTOS**

*[as per Health (Asbestos) Regulations 1992]*

1. When asbestos cement (AC) building products are being removed, signs and barriers must be erected to warn of danger and to prevent unauthorised people entering the area.
2. All persons involved in the AC removal must wear disposable coveralls and either a class P1 or P2 disposable mask.
3. AC sheets must be kept wet at all times during removal. Care must be taken upon AC roofs where applied moisture can make the roof surface slippery.
4. Power tools must not be used on AC sheets, except to remove screws.
5. AC products must be removed with minimal breakage (i.e. lowered from roof – not dropped).
6. Removed sheets are to be stacked on polythene sheeting, then wrapped and sealed into bundles for disposal or placed directly into disposable bins that have been lined with polythene sheeting, and sealed for disposal.
7. AC products must not be left lying around the site where they may be further broken or crushed by machinery or site traffic.

8. When removed sheets are being stacked, care must be taken not to skid one sheet over another, as this will result in the release of fibres.
9. Roof gutters must be cleaned or sealed prior to their removal.
10. Any AC residue remaining in the roof space or within the removal area is to be cleaned up using an approved vacuum cleaner if necessary.
11. All waste containing asbestos is to be kept wet wrapped in polythene or otherwise sealed and removed from the site as soon as practicable.
12. Used disposable coveralls and masks are to be placed in bags for removal with other asbestos waste.
13. Asbestos is to be disposed in accordance with the requirements of the Department of Environmental Protection and the Executive Director, Public Health, therefore Council's Principal Environmental Health Officer/Building Surveyor must be contacted before moving any asbestos from a site, to arrange correct disposal procedure as required by statute.
14. Cleaners to clean office where AC removal has taken place, prior to reoccupation of the building. Cleaners to take appropriate precautionary measures.

### **ASBESTOS CEMENT ROOF REMOVAL**

#### **Replacing Asbestos Cement Roofing**

Like all roofing material, asbestos cement can deteriorate over time, becoming brittle and dangerous to walk on.

This can be hazardous – especially for people who make roof repairs.

WorkSafe WA makes it compulsory for anyone working on asbestos cement roofing to erect a platform to stand or walk on and, as a result, the cost of maintenance to asbestos cement roofs has greatly increased.

#### **Asbestos Fibres**

Specialist roofing contractors use work practices developed by WorkSafe to minimise the release of asbestos fibres during the removal process.

#### **Some of the Precautions taken by the Contractors**

- Before commencing the removal of roof sheets – the contractor shall:
  - Erect barrier tape and asbestos warning signs around the buildings that are to be re-roofed
  - Ensure that all doors and windows are closed
  - Seal all roof and ceiling vents, air-conditioning units and louvre windows with plastic sheeting
  - Dampen, or seal, the roof sheets.
- As the roof is removed the ceiling space is to be vacuumed.
- The asbestos sheets are placed in bins lined with plastic sheeting and/or carefully wrapped before being taken to an approved tip site.
- All existing insulation in the roof space to be removed and replaced with new insulation.
- The use of power tools (except power screwdrivers) on the roof sheets is prohibited.
- At completion the external area immediately around the building that has been re-roofed is to be thoroughly cleaned.
- The contractor and employees to wear approved protective equipment and overalls.

**Guidelines for Removal and Disposal  
of Asbestos Sheeting**

1. The employer shall ensure that the work place is free from asbestos dust by using an efficient exhaust system incorporating a dust collector –

Where a dust collector is not practicable the employer shall ensure that –

- (a) employees engaged in the process are provided with and use non-powered tools and that suitable dust suppression is carried out i.e. keep asbestos damp;
  - (b) each asbestos sheet is to be removed without breaking, cutting or damage etc., and
  - (c) the sheets are carefully lowered to and stacked on the ground then wrapped and taped with heavy duty plastic – small pieces to be put in plastic lined bins and sealed closed.
2. Employees carrying out the work are to be provided with respiratory equipment and use it in accordance with AS1715 and provided with and wear protective coverall clothing which is waterproof, disposable or made of reusable polyester, cotton etc.

3. Transport

Asbestos is classified as a dangerous good of *Class 9 Packaging Group* therefore it must be transported in Western Australia in accordance with the requirements of the ***Dangerous Goods (Road Transport) Regulations***.

In general – asbestos sheeting must be transported in sealed packaging impermeable to asbestos dust.

4. Disposal

A person supplying waste containing asbestos must inform the second person that the waste material contains asbestos.

All material containing asbestos **must be wrapped in plastic** to prevent asbestos fibre release.

Large volumes of asbestos must be disposed of at an approved site.

Small volumes may be disposed at our local refused site but only after approval from the Principal Environmental Health Officer/Building Surveyor and only then when arrangements are made for its immediate burial at the site.

The above are only general guidelines for the handling, transport and disposal of asbestos sheeting.

They are not to be taken as definitive in terms of handling all asbestos materials.

**OCM 89/11 Council Decision and Officer Recommendation**

**MOVED Cr Quadrio**

**SECONDED Cr Harris**

**That Council receives this report and endorses the Environmental Health Officer and Building Surveyor's recommendations and actions.**

**CARRIED 4/0**



### 10.3. Deputy CEO Reports

<b>10.3.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Linda Butterly Deputy CEO
Date of Report:	24 August 2011
Disclosure of Interest:	Nil

#### **Purpose**

The purpose of this report is for council to receive the Community Development Manager's report and endorse the Community Development Manager's actions.

#### **Socio Economic Analysis**

**File Ref: 00547**

With the increasing and continued growth of the resources sector in and around the Wiluna Shire we are seeking robust information and intelligence that will help us design a realistic and sustainable future for Wiluna.

We seek to identify the emerging economic and social needs of our community and to adopt the necessary and measurable strategies for growth and sustainability into the remainder of the decade to 2020.

The study will include:

Population – growth/decline?

Income growth/decline

Small business gap analysis

Partnerships with Landcorp and others

Participation and productivity

Social interaction & community wellbeing

Essential services – housing, health, education, transport/roads

Environmental sustainability

Life after mining?

The Shire aims to use this information as a central theme to its long-term business and strategic planning framework and to utilise the collected and analysed data as tools to encourage positive and effective change within the business and broader community.

#### **Business after Hours & Community Consultation**

**File Ref: 00345**

URBIS have been engaged to conduct the research and consultations and on Tuesday 9 August a Business after Hours was conducted as the first community consultation and was attended by approximately 16 guests. Following this, the Consultants – Princess Ventura and Chrystal Desange conducted a range of face-to-face meetings with various sectors of the community. (Appendix C, pink pages)

URBIS will provide the Shire will a full Report towards the end of 2011 of which majority of the data and recommendations can form an integral part of the Shire's long-term Strategic Plan from 2012 onwards.

**Blessing of the Highways Ceremony & Fun Run**  
**File Ref: 00557**

Plans continue to build with the forthcoming Blessing of the Highways ceremony. Support for this event is strong from AMS, Police, Bush Fire Brigade, St John Ambulance, School, Mines Emergency Services and the community in general. There is widespread support for this road safety message becoming an annual event in Wiluna.

A range of items have been secured, including graphic design of T-Shirts, Posters and Banners for the day along with applications for Road Closure Permits and Traffic Management Plans. It has been recommended by both the Police and Main Roads that the 4.2kms of road (Wells St & Wongawol Road to Bondini turnoff) is completely closed for the three hours (9am – 12 noon). This recommendation is in relation to there being children participating in the event.

The Wiluna Remote School has been given permission by the Education Department to close for the day in recognition that this is a special community event.

Two days prior to this event (Weds 7 Sept), the Sounds of Wiluna CD will be launched on the town oval along with a range of festivities, live music and celebrations. The organisers of the Sounds of Wiluna will also be supporting the Blessing of the Highways with further promotion of the music CD at the community BBQ. (Appendix D, coloured poster)

***OCM 90/11 Council Decision and Officer Recommendation***

**MOVED Cr Harris**

**SECONDED Cr Petterson**

**For Council to receives the Deputy CEO's information report and endorses the Officer's actions.**

**CARRIED 4/0**

<b>10.3.2. Subject/Applicant:</b>	<b>Wiluna Drive Trail and Interpretation Concept Plan</b>
File:	00110
Reporting Officer:	Samantha Tarling, CEO
Date of Report:	17 August 2011
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to seek council's endorsement of the concepts contained in the Wiluna Drive Trail and Interpretation Concept Plan.

## **Background**

In 2009 council worked together with the community to chart a vision for the future of Wiluna. One of the outcomes that many people spoke of was better promotion of tourist attractions to share the stories and history of Wiluna.

In accordance with the Strategic Plan 2009-14 objective *Go-Ahead Wiluna, Boost tourism planning and initiatives to promote Wiluna as a unique tourist destination*, the Wiluna Drive Trail and Interpretation Plan was born. (Draft Proposal, Executive Summary attached as Appendix F, ivory pages)

## **Comment**

In May 2011 Jesse Brampton and Mike Maher came to Wiluna and travelled many of the roads in and around our Shire, looking at our tourist attractions. Along the way they met with many members of the community to listen to their suggestions as to what they saw as the best way of promoting the Wiluna Shire. All these ideas and suggestions have been captured in the Wiluna Drive Trail Development and Interpretation Plan.

## **Consultation**

Community of Wiluna  
Central Desert Native Title Services

## **Statutory Environment**

Nil

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Strategic Implications**

Strategic Plan 2009-14, Go-Ahead Wiluna, Boost tourism planning and initiatives to promote Wiluna as a unique tourist destination

## **Voting Requirements**

Simple Majority

## **Original Officer Recommendation**

**That Council:**

1. Endorse the Wiluna Drive Trail Development and Interpretation Plan;  
and
2. Support the seeking of funding for the project.

**OCM 91/11 Council Decision**

**MOVED Cr Quadrio**

**SECONDED Cr Harris**

That the concept plan be advertised for public comment for a two month period and the matter be referred to the November 2011 Council meeting, including any comments received, for further consideration.

**CARRIED 4/0**

**10.4. Manager Finance & Administration Reports**

<b>10.4.1. Subject/Applicant:</b>	<b>Accounts Paid by Authority</b>
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	17 August 2011
Disclosure of Interest:	Nil

**Purpose**

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

**Background**

The list of accounts for the period ending 31 July 2011 are listed as Appendix A – Blue pages

**Consultation**

Nil

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

***OCM 92/11 Council Decision and Officer Recommendation***

**MOVED Cr Quadrio**

**SECONDED Cr Harris**

**That the accounts paid by authority for the period ended 31 July 2011 totalling \$1,199,991.65 be received, endorsed and incorporated in the Minutes of the meeting.**

**CARRIED 4/0**

***OCM 93/11 Council Decision and Officer Recommendation***

**MOVED Cr Harris**

**SECONDED Cr Petterson**

**As a result of information given by the Acting Chief Executive Officer in reply to Councillor questions about a number of the accounts paid, Councillors be provided with a copy of the latest BEF Report prepared by Richard Dowse, along with any past reports and requests the Acting Chief executive Officer to provide further information about the payment made to Barry Burmeister on Vouchers EFT12-0013 (\$4,977.50) and EFT12-0022 (\$7,255.50)**

**CARRIED 4/0**

*(Linda Butterly left the Meeting at 12.16pm and returned at 12.18pm)*

*(Council adjourned for lunch at 12.25pm and reassembled at 1.25pm)*

<b>10.4.2.</b>	<b>Subject/Applicant:</b>	<b>Financial Report</b>
	File:	Finance
	Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
	Date of Report:	17 August 2011
	Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 31 July 2011.

**Background**

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 July 2011 are listed as Appendix B (green pages).

**Comment**

Nil

**Consultation**

Nil

**Statutory Environment**

Local Government Financial Management Regulations 1996 – Regulations 34-35.

**Voting Requirement**

Simple majority

***OCM 94/11 Council Decision and Officer Recommendation***

**MOVED Cr Quadrio**

**SECONDED Cr Harris**

**That Council adopt the Financial Reports for the period ending 30 June 2011 as presented.**

**CARRIED 4/0**

**10.5. Manager of Works Report**

Nil

**10.6. Committee Report**

Nil

**10.7. Council Information Bulletin**

<b>10.7.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	00178
Reporting Officer:	Anton Knezevich, Sport and Recreation Manager
Date of Report:	18 August 2011
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to receive the Sports and Recreation Manager's report and endorse the Sports and Recreation Managers actions.

**Healthy Safe Fun Wiluna**

Aug 4 Pool Competition – Adults and Children  
Aug 7 Community Softball game  
Aug 12 Golf  
Aug 13 Movie Night  
Aug 16 Pool Competition – Adults  
Aug 20 Movie Night  
Aug 21 Inter town AFL / Netball – Meekatharra

**Facilitate participation in State level games for Wiluna sports teams and players.**

Sep 20 Mt Keith vs. Wiluna AFL

**Organise visits by elite athletes to Wiluna to mentor local players**

In the Process

**Leading Wiluna**

**Facilitate accredited and professional development training opportunities for staff**

Aug 13-14 Course Training – Geraldton Steve Malaxos

<b>10.7.2. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Art Gallery Manager
Date of Report:	24 August 2011
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to receive the Art Gallery Manager's report and endorse the Art Gallery Manager's actions.

**Art Gallery Review and Business Plan**

**File Ref: 00574**

Tim Acker from Tracker Development has begun the research and consultative processes of the Tjukurba Art Gallery and Birriliburu Artist's Review and Business Plan.

Tim has presented Council with an Options Paper which highlights his initial findings (Appendix E, yellow pages) with the view to encouraging open discussion and debate on the future of the Gallery.

**Temporary Art Centre Manager's**

**File Ref:**

The immediate recruitment of an Art Centre Manager has been delayed due to the current review and business planning exercise. The outcomes and recommendations of this Review will provide clear directions in terms of the skills and experience we will require in order to attract the right person to take the Gallery and Birriliburu Artists into the future.

In the meantime, we have secured the services of two experienced Art Centre professionals who have made themselves available for eight weeks at a time over the next 16 weeks to mid-November.

Vanessa Bertognole arrived in town on Wednesday 17 August for 8 weeks and has a distinctive background in Visual Arts, having just finished a project in Yuendumu in the Northern Territory.

Caroline Hunter who has stepped into the job before, will arrive on Monday 3 October. Caroline has an extensive background in Indigenous Arts Development and had done a great deal of work with Tim Acker and understands the current Review and Business Planning process very well.

<b>10.7.3. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Swimming Pool Manager
Date of Report:	24 August 2011
Disclosure of Interest:	Nil

### **Purpose**

The purpose of this report is for council to receive the Swimming Pool Manager's report and endorse the Swimming Pool Manager's actions.

### **Swimming Pool Manager**

**File Ref: 00170**

Lynne Kretchmer a 15 year+ experienced Aquatics Centre Manager will be arriving in Wiluna to commence her Contract with the Shire from Monday 5 September 2011. Lynne has also just attended the annual Pool Manager's Conference conducted by the Leisure Institute of WA – Aquatics Inc and held in Fremantle last week.

Lynne has a great deal of tasks to perform in order to get the grounds up-to scratch and the pool water to an approved Health Department level. A range of tests need to be sent off for approval prior to the pool being open to the public.

### **Opening Date for 2011/2012 Season**

**File Ref: 00423**

The pool will open officially for the season on Saturday 1 October with a community BBQ and fun water sports.

### ***OCM 95/11 Council Decision and Officer Recommendation***

**MOVED Cr Harris**

**SECONDED Cr Petterson**

**That Council receive the “ Council Information Bulletin Report ”**

**CARRIED 4/0**



*(Linda Butterly left the Meeting at 1.55pm)*

**Council agreed to consider Item 10.1.2.**

<b>10.1.2.</b>	<b>Subject/Applicant:</b>	<b>Budget Adoption 2011 - 2012</b>
	File:	0297
	Reporting Officer:	Acting Chief Executive Officer Tony Doust
	Date of Report:	3 November 2011
	Disclosure of Interest:	Nil

**Purpose**

To consider and adopt the Municipal Fund Budget for the 2011/12 financial year together with supporting schedules, including striking of the municipal fund rates, adoption of fees and charges, allocating additional funds to reserve, setting of elected member's fees for the year and other consequential matters arising from the budget papers.

**Background**

The draft 2011/2012 budget has been compiled based on past historical financial information, the principles contained in the Strategic Plan, the direction given by the Chief Executive Officer and consideration of some the projects included in the Forward Capital Works. The 2011/12 draft budget has been prepared in accordance with the presentations made to councillors at the (2) budget workshops held on the 27<sup>th</sup> July 2011 and 9<sup>th</sup> August 2011. The proposed differential rates were advertised for public comment. No submissions were received by 22<sup>nd</sup> June 2011 when the public comment period closed.

**Comment**

The budget has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with without a rate increase in line with the direction given by Councillors at the workshops. Whilst the rates have not been increased Council requested that the draft be prepared not including the discount for early payment as per previous years and that an interest charge also be included in the rate payment instalment plan. Councillors felt that it was no longer necessary to offer discount as this in effect was being funded by the investment of surplus funds and there was no overall benefit to the Shire as a whole.
- Fees and charges schedule has been revised to reflect actual costs to ensure a reasonable income is obtained for services and facilities provided by the Shire. An itemised list has been included in the draft budget.
- An estimated surplus of \$2,685,449 is anticipated to be brought forward from 30 June 2011. However this is unaudited and may change. Any

change will be addressed as part of a future budget review. The surplus brought forward results from \$700,000 additional income from the WA Local Government Grants Commission including the advance payment for the year 2011/12, \$600,000 in Capital Works not completed in 2010/11, \$500,000 of unspent Grant funds that are tied to specific projects and a increase of \$360,000 in the estimated budget carried forward from 2009/10. Most of the Capital Works projects not completed in 2010/11 have been included in the 2011/12 draft budget.

- The draft budget has been prepared including several items Council at the workshop on the 8<sup>th</sup> August 2011, expressed the need for additional information about prior to the CEO taking any action to implement them. These include the allocation of \$170,000 to engage records management consultants and the road construction programme of \$1,507,595. With regard to records management the Council would like the CEO to provide a written report including any legislative requirements that need to be met, on the why it is necessary to spend over \$300,000 during the past year and proposed this year on this project. Council wishes to review the works proposed in the road construction programme prior to any commitments being made for the works to be undertaken.

### **Consultation**

No specific community consultation has occurred on the draft 2011/12 budget. The proposed differential rates were advertised in a Notice of the Shire Office notice board on 31<sup>st</sup> May 2011 and a number of other notice boards within the Townsite of Wiluna. No comments were received. Internal consultation has occurred with Senior Managers and through workshops with elected members.

### **Statutory Environment**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2011/12 budget as presented is considered to meet statutory requirements.

### **Policy Implications**

The budget is based on the principles contained in the Strategic Plan and in part the Forward Capital Works Plan.

### **Financial Implications**

Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2011/12 budget attached for adoption.

### Strategic Implications

The draft 2010/11 budget has been developed based on existing strategic planning documents adopted by council.

<b>OCM 96/11 Council Decision and Officer Recommendation</b>
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MOVED Cr Quadrio

SECONDED Cr Harris

### PART A – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS 2011/12

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general and minimum rates on Gross Rental and Unimproved Values:-

	Differential General Rate
UV Mining	12.60 cents in the \$
UV Rural	6.31 cents in the \$
GRV Mining	10.64 cents in the \$
GRV Wiluna	
Townsite	10.64 cents in the \$
Minimum Rates	
UV Mining	\$275
UV Rural	\$275
GRV Mining	\$275
GRV Wiluna	
Townsite	\$275

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by instalments:
  - Full payment and 1<sup>st</sup> instalment due date 14<sup>th</sup> October 2011
  - 2<sup>nd</sup> quarterly instalment due date 14<sup>th</sup> December 2011
  - 3<sup>rd</sup> quarterly instalment due date 14<sup>th</sup> February 2012
  - 4<sup>th</sup> and final quarterly instalment due date 14<sup>th</sup> April 2012
3. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.
4. Pursuant to section 6.45 of the *Local Government Act 1995* and

regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

**CARRIED 4/0 ABSOLUTE MAJORITY**

**OCM 97/11 Council Decision and Officer Recommendation**

MOVED Cr Harris

SECONDED Cr Quadrio

**PART B – GENERAL FEES AND CHARGES FOR 2011/12**

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges included at pages 1 to 7 (Blue Pages) inclusive, of the draft 2011/12 budget tabled with the agenda and minutes.

**CARRIED 4/0 ABSOLUTE MAJORITY**

**OCM 98/11 Council Decision and Officer Recommendation**

MOVED Cr Harris

SECONDED Cr Petterson

**PART C – ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2011/12**

1. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$5,000
Councillors	\$2,500

2. Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual allowances for elected members:

Telecommunications Allowance month	\$70.00 per month
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3. Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President \$6,000

4. Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President \$1,500

**CARRIED 4/0 ABSOLUTE MAJORITY**

**OCM 99/11 Council Decision and Officer Recommendation**

MOVED Cr Quadrio

SECONDED Cr Petterson

**PART D – MATERIAL VARIANCE REPORTING FOR 2011/12**

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used for the monthly financial activity reports in 2011/12 for reporting material variances shall be 10% or \$10,000, on the estimates shown in the programme schedules included in the budget document, whichever is the greater.

**CARRIED 4/0 SIMPLE MAJORITY**

**OCM 100/11 Council Decision and Officer Recommendation**

MOVED Cr Harris

SECONDED Cr Petterson

That:

**PART E – MUNICIPAL FUND BUDGET FOR 2011/12**

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as tabled with this agenda and the minutes, for the Shire of Wiluna for the 2011/12 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on (white) page (2) showing a net result for that year of \$1,380,557 (Deficit)
- Statement of Comprehensive Income by Program on (white) page

- (3) showing a net result for that year of \$1,380,557 (Deficit)
- Statement of Cash Flows on (white) page (4)
- Rate Setting Statement on (white) page (5) showing an amount required to be raised from rates of \$2,985,758
- Notes to and Forming Part of the Budget on (white) pages (6 to 24)
- Budget Program Schedules as detailed in (green) pages (1 to 29)
- Transfers to / from Reserve Accounts as detailed in (white) page (19)
- Organisational Structure showing employee/consultants/contractor positions funded in the 2011/12 budget as detailed on (apricot) page (1).

**CARRIED 4/0 ABSOLUTE MAJORITY**

*(Linda Butterly re-entered the meeting at 2.30pm)*

**OCM 101/11 Council Decision and Officer Recommendation**

**MOVED Cr Petterson**

**SECONDED Cr Harris**

**PART F – MUNICIPAL FUND BUDGET FOR 2010/11- ITEMS REQUIRING COUNCIL APPROVAL PRIOR TO ANY ACTION BEING TAKEN**

Whilst the Council has agreed to adopt the 2011/12 Budget as presented, the Chief Executive Officer is instructed not to proceed with the following items included in the budget, until the requirements shown below have been undertaken and further approval of the Council is obtained to proceed with these projects :-

1. Any changes proposed to the funded organisational structure and number of employees included in the adopted Budget.
2. The calling of tenders and engagement of Consultants to undertake the proposed records management until the Council has been provided with a written report, including any legislative requirements that need to be met, on why it is necessary to spend over \$300,000 during the past year and proposed this year, on this project.
3. Council wishes to review the works proposed in the road construction programme prior to any commitments being made for the works to be undertaken.

**CARRIED 4/0 SIMPLE MAJORITY**

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

**12. Urgent Business Approved by the Person Presiding or by Decision of Council**

Following a request by the Acting Chief Executive Officer Council agreed to discuss and consider the following matters:-

<b>12.1</b>	<b>Subject/Applicant:</b>	<b>Lease of Lot 1, Cnr Wall &amp; Wotton Streets, Wiluna, to the Australian Bureau of Meteorology</b>
	File:	Lot 1
	Reporting Officer:	Tony Doust Acting Chief Executive Officer
	Date of Report:	24 August 2011
	Disclosure of Interest:	Nil

The above property has been leased for \$1.00 per year to the Australian Bureau of Meteorology since 1991 for the purpose of a weather station. The lease expired on the 14<sup>th</sup> August 2011. The Shire office has received an approach from the Bureau to release the site for a further period.

The Acting CEO has researched the matter and as the land is owned on a freehold basis by the Shire of Wiluna and zoned commercial, any continued use for the present purpose is very difficult to justify given the shortage of good quality freehold land in this area of town. The area of the lot is about 1200m<sup>2</sup> and could be used for a significant business development.

Given the above the Acting CEO has indicated to the Bureau that it is unlikely that the Council will continue the lease, however the shire would endeavor to assist them find a suitable alternative site.

The Acting CEO is seeking Council direction on this matter.

***OCM 102/11 Council Decision***

**MOVED Cr Harris**

**SECONDED Cr Quadrio**

**That the Acting Chief Executive Officer advise the Australia Bureau of Meteorology that the Council is not prepared to renew the lease of lot 1 Cnr Wall & Wotton Streets Wiluna, however the Shire is prepared to work with the Bureau to find a suitable alternative site.**

**CARRIED 4/0**

<b>12.2</b>	<b>Subject/Applicant:</b>	<b>Fitness for Work Policy</b>
	File:	00551
	Reporting Officer:	Tony Doust Acting Chief Executive Officer
	Date of Report:	24 August 2011
	Disclosure of Interest:	Nil

This matter was considered by the Council at the OCM in June 2011. Council requested the policy submitted at the time be reviewed to include several additional requirements. The Deputy CEO and Acting CEO have considered

the position and are not clear on the present position. Council did ask that the revised policy be submitted to the Council meeting in August 2011.

**Council agreed that the matter be held in abeyance until the Chief Executive Officer returns from Long Service leave in October 2011**

**13. Public Question Time**

Nil

*(Linda Butterly left the meeting at 3.15 pm)*

**14. Matters Behind Closed Doors – Confidential Item**

<b>14.1</b>	<b>Subject/Applicant:</b>	<b>Contractual Arrangements with Laurie Bresland</b>
	File:	Personnel
	Reporting Officer:	Tony Doust Acting Chief Executive Officer
	Date of Report:	24 August 2011
	Disclosure of Interest:	Nil

It was agreed by Council that as this matter relates to a contract with Laurie Bresland that the Chief Executive Officer has prepared and now signed, the meeting be closed to the public and staff other than the Acting Chief Executive Officer as per section 5.23(2)(c) of the Local Government Act 1995.

Meeting reopened to the public and as per section 12.7(3) of the Shire Wiluna Local Law (Standing Orders) 1999 any motion passed by Council behind closed doors be read out and included in the minutes of the meeting.

***OCM 103/11 Council Decision***

**MOVED Cr Petterson**

**SECONDED Cr Harris**

**1. Council resolves that the contract recently prepared and signed by the CEO for the services of Laurie Bresland as a Consultant on Works is no longer necessary and the Acting Chief Executive Officer be requested to give notice to terminate the arrangement as per clause 10 of the Contract ( 1 months written notice by either party).**

**2. The Council also requests that the Acting Chief Executive Officer to advise Laurie Bresland, that if he is available, the Council is prepared to utilize his services as a consultant for specific projects when required. Each project is to be authorized by the Chief Executive Officer in accordance with Council purchasing Policy.**

**CARRIED 4/0**



**15. Closure**

There being no further business the President closed the meeting at 3.30pm.