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MINUTES

1. Declaration of Opening and Announcement of Visitors

The President opened the meeting at 10.05am

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

Graham Harris	(President)
Jim Quadrio	(Deputy President)
Tracey Wongawol	(Councillor)
Bernie Weller	(Councillor)
Chris Webb	(Councillor)
Stacey Petterson	(Councillor)
Anthony John Raymond Doust	(Acting Chief Executive Officer)
Glenn Deocampo	(Finance & Administration Manager)

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Cr Bernie Weller declared a Potential Financial Interest in Item 10.1.1.
(5) Digital T.V. Switchover.

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Nil

8. Confirmation of Minutes of Previous Meeting

8.1. Minutes of the Meeting held on 29 February 2012

OCM 45/12 Council Decision

MOVED CR WEBB

SECONDED CR PETTERSON

The Minutes of the Meeting held on 29 February 2012 be accepted as a true record of the meeting.

CARRIED 6/0

8.2. Minutes of the Special Council Meeting held 14 March 2012

OCM 46/12 Council Decision

MOVED CR WEBB

SECONDED CR WONGAWOL

The Minutes of the Special Council Meeting held 14 March 2012 be accepted as a true record of the meeting.

CARRIED 6/0

8.3. Minutes of the Special Council Meeting held 20 March 2012

OCM 47/12 Council Decision

MOVED CR QUADRIO

SECONDED CR WEBB

The Minutes of the Special Council Meeting held 20 March 2012 be accepted as a true record of the meeting.

CARRIED 6/0

9. Announcement Presiding Member without Discussion

The President expressed his appreciation to the Councillors for their input and understanding when dealing with the termination of Ms Tarling's employment as CEO.

10. Reports of Officers and Committees

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Tony Doust - Acting Chief Executive Officer
Date of Report:	27 March 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to receive the Acting Chief Executive Officer's status report which will include items outstanding from previous meetings; and endorse the Acting Chief Executive Officer's actions and recommendations.

Background

Section 3.6 of the Shire of Wiluna Local Law (Standing Orders) 1999 requires the Chief Executive Officer to submit a status report to each ordinary meeting of Council on any items that are incomplete.

Comments

Ordinary Council Meeting 27 July 2011

1. Appointment of Works Manager File Ref: 00220

Council resolved that the position of Works Manager be advertised and filled as a matter of urgency. This did not occur due to CEO being on LSL and Acting CEO deciding the position was filled by a competent Acting Works Manager for the interim and it was best to wait until the CEO returned from LSL to advertise and choose a Works Manager.

The position of Works Manager was advertised on Saturday, 4 February 2012 in the West Australian through the WALGA Recruitment, Workplace Solutions process. Applications have been considered. The Acting Works Manager, Mr Brett Edwards applied for the position and has been selected as the suitable candidate. As this is a staff appointment, including employment conditions and contract, the matter

will be considered under section 14 of the Council Meeting Agenda.
“Matters behind closed doors – confidential items”

Ordinary Council Meeting 24 August 2011

At the December OCM Council was informed as below:-

1. Public Bus Service Wiluna File Ref: 00581

In response to a letter from the Minister for Transport about the provision of a public bus service to Wiluna Council resolved that the Acting Chief

Executive Officer enter into discussions with the Public Transport Authority (PTA) about the arrangements required to provide a weekly service and report back to Council.

The Acting Chief Executive Officer discussed this matter with Mr Peter Jones PTA and the following information was received:-

- *The proposed service would connect to the existing Kalgoorlie Laverton Goldrush Tours Bus Service at Leonora*
- *The weekly timetable would be return from Kalgoorlie on a Thursday at 9.00am, arrive in Leonora at 11.45am and arrive in Wiluna at 4.00pm. Depart Wiluna on Friday at 7.30am, arrive Leonora at 11.30am and arrive Kalgoorlie at 2.15pm*
- *The proposed fee for the Wiluna Leonora leg (one way) would be \$52.00 per adult and \$35.00 concession. In addition to the above fees the Goldrush charges of \$52.00 per adult and \$35.00 concession for the bus trip from Leonora to Kalgoorlie (one way) would also be payable. The Shire and Goldrush Tours would need to coordinate bookings and collect the fees*
- *The Shire to provide a Bus that is licensed to provide this public service, including an appropriately licensed driver and meet these costs.*

The PTA has requested the Shire provide an estimate of the costs associated with providing the service to connect with the existing Goldrush Kalgoorlie Laverton Bus service. On receipt of this information the PTA will consider the possibility of funding to assist with the cost. The PTA also suggest that if the service is provided it be for a trial period of six months with a minimum benchmark of (4) persons per trip for the retention of the service.

The Acting Chief Executive Officer had some concerns about finding a suitably qualified person to drive the bus on a permanent basis. Based on the timetable it will be at least two (8) hour days per week. Prior to proceeding any further Council feedback on the proposal as outlined is sought.

The Department of Transport were advised on the 7th October 2011 of the estimated cost to provide a weekly service to connect with the Kalgoorlie Laverton Service at Leonora. The estimated cost is \$1,316.00 per week and if there are (6) passengers, 50% full fare 50% concession, both ways, then the income is estimated at \$522.00 per week, resulting in an estimated weekly deficit of \$794.00. The PTA has been asked to consider this and advise of any subsidy that might be available.

As this matter has been outstanding for some time during the next month the Acting Chief Executive will follow this matter up with the Department of Transport seeking a response in time for the next Council meeting.

2. Tri Drive Prime Mover – Mitchell West Application
File Ref: 00361

As a result of an application from Mitchell West to use Tri Drive Prime Mover vehicles on shire roads to deliver fuel to Jundee Mine and Horizon Power facility, the Council requested the Acting Chief Executive Officer meet with representatives from Newmont and Mitchell West to discuss the issues, including the responsibility of ongoing maintenance and damage to the roads by this type of vehicle. The Acting Chief Executive Officer has met with representatives of both organisations and informed them that the Council will require a formal agreement to cover the use of the roads by this type of RAV vehicle, clearly identifying the responsibilities of the user and shire. The representatives have agreed to discuss the concept with their management and make further contact with the Chief Executive Officer in due course.

The Acting Chief Executive Officer intends to write to Mitchell West advising that as the company representative has not responded as agreed at the meeting no further action will be taken by the Shire with regard to their request.

3. Records Management
File Ref: 00504 & 00028

A Council decision arising from the adoption of the budget has not been implemented.

The decision referred is as follows:

Whilst the Council has agreed to adopt the 2011/12 Budget as presented, the Chief Executive Officer is instructed not to proceed with the following item included in the budget, until the requirements shown

below have been undertaken and further approval of the Council is obtained to proceed with this project :-

- *The calling of tenders and engagement of Consultants to undertake the proposed records management until the Council has been provided with a written report, including any legislative requirements that need to be met, on why it is necessary to spend over \$300,000 during the past year and proposed this year, on this project.*

A report from Iris was provided for the Councils consideration at its meeting on the 29th February 2012 (Item 10.1.12) Council at its meeting on the 29th February 2012 resolved “ *the item be carried over for consideration at the ordinary Council Meeting on the 3rd April 2012*”

The Acting Chief Executive Officer has read the report and agrees that records management is a very important function and that the Shire is required to comply with the State Records Act 2000, however the past and proposed expenditure is considered to be well in excess of that by similar size local governments in Western Australia. It is recommend that the requirements be reviewed by the Acting Chief Executive Officer and the funding required to comply with State Records Act 2000 and provide a sound and accurate record system be provided in future Budgets.

OCM 48/12 Officer Recommendation/Council Decision

MOVED CR WELLER

SECONDED CR WEBB

That Council

1. **Accepts the advice provided by the Acting Chief Executive Officer that the proposal to expend \$170,000 provided in the 2011/12 Budget for records management is excessive and that the amount be reduced to \$30,000.**
2. **That the requirements for records management be reviewed by the Acting Chief Executive Officer and the funding required to comply with State Records Act 2000 and provide a sound and accurate record system be included in future Budgets.**

CARRIED BY ABSOLUTE MAJORITY 6/0

4. **Road Construction Programme 2011-2012**
Ref:

Council after adopting the 2011-12 budget resolved:-

“Council wishes to review the works proposed in the road construction programme prior to any commitments being made for the works to be undertaken.”

The matter was again discussed at the Council meeting on the 14th December 2011 and was agreed as follows:-

“Action Required: The CEO suggests a date in the new year be set to hold a workshop to review the works proposed in the road construction programme prior to any commitments being made for the works to be undertaken.”

A workshop was arranged for the 21st February 2012 however it did not proceed.

OCM 49/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR WELLER

That a workshop to discuss the 2011-2012 Road Construction be held on the 3 April 2012 at 6pm and any changes recommended to the approved programme be referred to the Council meeting on the 24th April 2012 for consideration and approval.

CARRIED 6/0

Ordinary Council Meeting 28 September 2011

**1. Lot 1506 Woodley & Wells Streets Wiluna
File Ref: Lot 1506**

Council's decision:-

That the Council agrees to the lease being transferred back to the Minister for Lands to allow the property to be leased to Meedac, and the Acting Chief Executive Officer progress the transfer in accordance with the requirements of Section 3.58 of the Local Government Act 1995.

- 1. The Acting Chief Executive Officer advise Meedac that a rental agreement is required in the short term until the lease transfer is completed, at a peppercorn rental and on the basis that all costs incurred by the Shire on maintaining and leasing the property/improvement are met by Meedac.*

No action has been taken on Council's decision to transfer Lot 1506 Woodley & Wells Streets, Wiluna back to the Minister for Lands and or make short term formal rental arrangements for the current use by Meedac at the time this report was prepared. The Acting Chief Executive Officer will deal with this matter as soon as possible.

2. Wiluna Playspace & Park Consultation & Concept Design Report 2010
File Ref: 00212

Council's decision:-

"That the Chief Executive Officer be requested to provide Council with the following information prior to any decision being made about the project:-

- 1. The total estimated capital cost for the entire proposal even though it may be undertaken on a progressive basis.*
- 2. The estimated annual costs (operational) for the maintenance and operation for the completed project. (Cost be prepared on the basis of asset management).*
- 3. The avenues available to obtain funding to assist with both the capital and operational costs",*

At the last meeting of Council (29th February 2012) the Chief Executive Officer Samantha Tarling, advised that Mary Jeavons Landscaping had been contacted to assist in answering the abovementioned, however, had not responded to allow the matter to be considered by Council at the 2012 February meeting.

The Acting Chief Executive Officer will follow this matter up to determine the present position and report to Council at its next meeting.

3. Golden West Resources Working Party
File Ref:

Council's decision:-

The Shire of Wiluna approach Golden West Resources regarding the formation of a Joint Working Party to:-

- (a) Consider the action necessary to gain Local Government and Mining Industry support to lobby both State & Federal Governments to provide rail infrastructure to Wiluna to service bulk Iron Ore delivery to either or both Esperance and the proposed Oakajee Ports, and to make the development of the North Eastern Wiluna iron ore/manganese project made attractive for development.*
- (b) To consider the requirements and approvals necessary to progress the establishment of Mine Workers accommodation within the townsite of Wiluna.*

At the Council meeting held on the 29th February the Chief Executive Officer reported that Mick Wilson, Director, Golden West (GWR) had advised that GWR would be pleased to participate in a joint working party in respect to infrastructure. The nominees will be Paul Leidich (GWR Mining Engineer and Wiluna West Study Manager), Mick Wilson (GWR Director) and either Gary Lyons (GWR Director & Infrastructure sub-committee member) or Dave Walker (GWR Infrastructure

Consultant). It was proposed to hold a meeting at the Shire on Tuesday 28 February 2012 commencing at 5.00pm and a BBQ tea to follow. The Acting Chief Executive Officer is not aware of the position with the proposed meeting and BBQ tea.

OCM 50/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR WELLER

Council appoints Cr Quadrio, Cr Wongawol, and Cr Petterson as members of the working party to progress matters with Golden West Resources in respect to infrastructure.

CARRIED 6/0

**4. Report on Shire Residential Properties
File Ref: 00615**

Council's decision:-

"Council requests the Chief Executive Officer to prepare a report outlining the tenancy arrangements for each Shire residence occupied by Shire employees, including the provision of water, gas, power, telephone, gardening etc., and on receipt of this information Council review its existing policy for the provision of housing to employees"

A report was prepared and presented to the Council at its meeting on the 29th February 2012 (Item 10.1.19).

Council's decision:-

"Carry the item over to April 2012 Ordinary Council Meeting for Council consideration."

The Acting Chief Executive Officer believes that all the Council policies need to be a comprehensive review, which has now commenced and it is anticipated that the revised policies along with any new policies recommended will be prepared for Councillors consideration at a workshop prior to prior to the May 2012 Ordinary Council meeting. It is recommended that the proposed revised staff housing policy be included in the review.

OCM 51/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR PETTERSON

That Council agrees that the review of the Staff Housing Policy 2.12 be deferred and included in the comprehensive review of all policies.

CARRIED 6/0

5. Report on Shire Owned Controlled Land
File Ref: Various

Council's decision:-

- (a) that the Chief Executive Officer prepare a report detailing all the freehold and reserve land that is owned/vested/managed by the Shire of Wiluna, including the purpose for which the reserve is held and if there is a power to lease.*
- (b) On receipt of the report the Council consider the future purpose of all land and implement a strategy to achieve the use as determined.*

A report was prepared and presented to the Council at its meeting on the 8th November 2011.

Council's decision:-

For Council consideration and development of a strategy at the February OCM.

A further report was prepared and presented to the Council at its meeting on the 29th February 2012.

"Council's decision:-

carry the item over to the 3 April 2012 Ordinary Council Meeting for council consideration."

The Acting Chief Executive Officer believes that it would be far more productive to hold an informal discussion with interested Councillors with the view to making a recommendation on any action that should be taken with regard to the land owned or controlled by the Shire. A report will then be prepared for formal consideration by the Council at a Council meeting.

OCM 52/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR QUADRIO

That Council agrees that an informal discussion be held on 24 May 2012 at 8.30am with interested Councillors to considered the report prepared listing all land that is owned or controlled by Council, with the view to recommending any action that is required for consideration at a formal Council Meeting.

CARRIED 6/0

Ordinary Council Meeting 14 December 2011

1. Toro Energy General Manager to address Council

File Ref:

Council's decision:-

“That Council strongly reaffirms its support for the establishment of permanent mining accommodation within the town of Wiluna, particularly by Toro Energy and Golden West Resources (subject to conditions and requirements of Wiluna Town Plan Scheme).

Council invite Toro Energy General Manager (Vanessa) to address Council at Feb or March OCM 2012.”

Arrangements were made for Vanessa Guthrie to attend the Council meeting that was to be held on the 28th March 2012. The March Council meeting date was changed to 3rd April 2012 which was not suitable for Ms Guthrie. Arrangements have now been made for Ms Guthrie to attend the Council meeting to be held on the 23rd May 2012

Cr Weller left the meeting at 11.05 am.

2. Old School Site

File Ref: Lot 1468: Reserve 23797

The Chief Executive Officer advised Council accordingly:-

“Department of Regional Development and Lands, State Land Services, Midwest has advised that Gwalia Properties P/L was successful in their tender for Wiluna Lot 1468 – Old School Site. The Management Order held by the Shire will be cancelled in the near future to coincide with the grant of a conditional Purchase Lease to Gwalia Properties P/L.

In speaking with the Department they have advised that short term accommodation and a development in keeping with the LPS zoning requirements will form part of the conditional lease.”

The Acting Chief Executive Officer has reviewed the files and there does not appear to be any further information about this at this time. The matter will be followed up with the Department.

3. Lobbying for Sealing of the Goldfields Highway –Wiluna to Meekatharra Section

File Ref: 00181 (Vol 2)

Council’s decision:-

“That Council:

- 1. Receive the report for information;*
- 2. Advise Shire of Meekatharra council that Shire of Wiluna councillors are available to be involved in future meetings to be held with stakeholders;*
- 3. Request the CEO to organize an in-person meeting with Shire of Meekatharra CEO and council to discuss our joint strategy for 2012 to ensure the desired effect is achieved for the lobbying campaign;*
and

- 4 *Authorize the CEO to continue working closely with the Shire of Meekatharra CEO in the joint efforts to achieve a positive outcome in the lobbying of the sealing of the Goldfields Highway, Wiluna to Meekatharra section."*

The Council was provided with an update at its meeting on the 29th February 2012 and resolved accordingly:-

Council's decision:-

1. *Receive the report for information; and*
2. *Nominate Cr Harris and Cr Kyanga to meet with Shire of Meekatharra to discuss the sealing of the Goldfields Highway lobbying strategy in March on a date yet to be determined, and nominate any councillors as proxy for the said meeting."*

At the time of writing this report a meeting has not been held.

Given the recent resignation of Cr J Kyanga it is important to appoint another Councillor to meet with the Shire of Meekatharra.

It is also recommended that Council appoint a proxy to ensure there is continuity in any continuing discussions.

OCM 53/12 Officer Recommendation/Council Decision

MOVED CR PETERSON

SECONDED CR WONGAWOL

That Council appoints Cr Quadrio as a replacement for Cr J Kyanga and Cr Webb as a proxy for both appointed delegates.

CARRIED 5/0

**4. Socio-Economic Profile and Economic Opportunity Assessment
File Ref: 00547**

Council's decision:-

1. *Defer the Socio Economic Profile and Economic Opportunity Assessment to be received and considered to the March 2012 OCM; and*
2. *Request the CEO to contact URBIS to ask if changes can be made and one of those being, Pastoralists being factored into the socio economic profile."*

The file indicates that a request has been made to Urbis to include "Pastoralists". The Acting Chief Executive Officer will contact Urbis and request an updated copy. It is recommended that consideration this matter be held over until the Council meeting on the 24th April 2012.

Cr Weller returned to the meeting at 11.18 am.

Officer Recommendation

That Council agrees that the matter be considered at the Council meeting on the 24 April 2012.

OCM 54/12 Council Decision

MOVED CR WEBB

SECONDED CR PETERSON

That Council agrees that the matter be reconsidered by the Council when the revised report is received.

CARRIED 6/0

Note: Reason for change is the Council felt that the report presented did not include changes previously requested. Councillors to provide the Acting CEO with the details for the changes required.

Ordinary Council Meeting 29th February 2012

**1. Applications for Manager Corporate Services and Manager Community Development
File Ref:**

“Council’ decision:-

Nominate Cr Harris, Cr Quadrio and Cr Weller (proxy) as panel to interview the applicants, and interview take place as determined by the selection panel between 14-16 March 2012.”

The interviews did not proceed and at this time the applicants have been advised by WALGA that there will be a delay in a decision. The Acting Chief Executive Officer has considered the applications, however needs to undertake a further assessment against the selection criteria. On completion of this discussions will be held with Crs Harris and Quadrio to determine the action required from the Acting Chief Executive Officer’s recommendation.

In the short term to assist with the administration requirements the Acting Chief Executive Officer has engaged Mr. Bruce Walker on a casual basis. Bruce worked for the Shire in December 2010/January 2011 as acting DCEO and Works Manager.

**2. Local Law Review
File Ref:00026**

“Council’ decision:-

Request the CEO to commence the process as set out under section 3.16 Local Government Act 1995 – Periodic Review of Standing Orders 1999 and Bush Fire Brigades Local Laws, to allow council to determine whether or not it considers that one or both should be repealed, amended or remain as is.

Although the above recommendation refers to Standing Orders and Bush Fire Brigades Local Laws the Acting Chief Executive Officer intends to review all Local Laws. It is intended that the review will commence in April 2012. Council will be advised of the progress with the review on a monthly basis and the objective will be to complete the review by the June 2012 Council Meeting.

3. Occupational Safety & Health Fitness for Work Policy
File Ref: 00551

Council's decision:-

“Carry the item over to April 2012 Ordinary Council Meeting for Council consideration.”

The Acting Chief Executive Officer believes that all the Council policies need to be a comprehensive review, which has now commenced and it is anticipated that the revised policies along with any new policies recommended will be prepared for Councillors consideration at a workshop prior to prior to the May 2012 Ordinary Council meeting. It is recommended that the proposed Occupational Safety and Health Fitness for Work Policy be included in the review.

OCM 55/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR WONGAWOL

That Council agrees that the proposed Occupational Safety and Health Fitness for Work Policy be included in the comprehensive review of all policies.

CARRIED 6/0

4. Tjukurba Gallery Business Plan
File Ref: 00574

“Council's decision:-

- 1. Adopt the recommendation in the Tjukurba Gallery Business Plan 2012 – 15 prepared by Tim Aker – Recast the current Tjukurba Art Gallery business model: the ‘gallery’ and the ‘art centre’ roles separated and given the tools that enable each to work. The Shire of Wiluna retains Tjukurba Art Gallery as a retail and display/exhibition outlet, complementing its tourism and heritage roles. In a staged*

approach, Birriliburu Artists are given the independence and commercial footing necessary for its development and long term viability.

2. *Adopt the processes outlined in the Plan as the strategic and operational future framework that the Shire of Wiluna and Birriliburu Artists will work within to achieve the outcomes set out.*
3. *Work cooperatively with Birriliburu Artists to develop their profile, activities and incorporation over an 18-24 month period commencing April 2012.”*

In order to progress this decision the Acting Chief Executive Officer believes that a working party including Artists, Councillors and Staff should be formed. It is recommended that a proposal be put to the next meeting of Council.

Officer Recommendation

That the Acting Chief Executive Officer progress the concept of a Working party to assist with the implementation of the Councils decision on the 29th February 2012 and report to the next meeting of Council.

OCM 56/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR PETERSON

The President and Acting Chief Executive Officer discuss with the Artists how the Council decision might be implemented and report back to the Council.

CARRIED 6/0

Cr Quadrio left the meeting at 11.44 am.

Ordinary Council Meeting 29 February 2012

Cr Weller declared a Potential Financial Interest in item 5 Digital TV Switchover.

Cr Weller left the meeting at 11.45 am.

**5. Digital TV Switchover
File Ref: 00243**

The meeting adjourned for a break at 11.46 am.

The meeting resumed at 12.04 pm. (Cr Weller not in attendance).

Council at its meeting on the 28th September 2011 considered this matter.

“Council’s decision:-

- 1. That Council at this time determines that Option 2 as outlined in the report by Mr Canny be progressed for the Shire of Wiluna residents currently covered by the Shire rebroadcasting TV & Radio services i.e. Help Residents via Coordination with DST and further Subsidising Cost*
- 2. That the Shire of Wiluna help coordinate the transition to the VAST service to minimise the expense to local residents. The gap between actual cost per resident and the government subsidy will be determined when the Digital Switchover Taskforce completes a tender process for the purchase and installation of required equipment.”*

Council at its meeting on the 29th February 2012 received a report on this matter raising an alternative to what was previously agreed to.

“Council’s decision:-

- 1. receive this report and the attachments for information and endorse the CEO decision to have Peter Thompson from Satellite Television and Radio Australia P/L represent the Shire of Wiluna at the WALGA Digital TV Switchover Forum to be held in Perth;*
- 2. Reverse the decision to introduce the VAST system due to new information presented and advise the Digital Switchover Taskforce that the Shire of Wiluna elects to upgrade our self-help retransmission tower; and*
- 3. Request the CEO to advise Digital Switchover Taskforce by 2 March 2012 of council’s decision.”*

The Acting Chief Executive Officer has considered the information provided in support of the decision to change from the vast box option, however I feel it is a little premature as one of the major factors of any asset provision is the ongoing yearly cost. The capital cost is upfront and a “one off”, however the ongoing yearly cost includes replacement, maintenance, parts/repairs, licenses insurance, etc. I don’t believe this cost has been provided or considered. As a person that has been responsible in the past to make our existing rebroadcasting facility operate I feel it is essential that the estimated operating costs be established prior to finally deciding what option to take. I would like Council to re consider the matter.

OCM 57/12 Officer Recommendation/Council Decision

MOVED CR PETTERSON

SECONDED CR WONGAWOL

That the decision of Council made on the 29 February 2012 in regard to the TV Digital Switchover not be implemented and prior to any further action or revised decisions being made full costing's for both capital and ongoing outlays for all the options be prepared along with an evaluation of the advantages and disadvantages of each alternative.

CARRIED BY AN ABSOLUTE MAJORITY 5/0

Cr Weller returned to the meeting at 12.17 pm.

6. 2012 National General Assembly of Local Government – Call for motions
File Ref: 00077

All Councils in Australia have been invited to put forward motions for consideration at the 2012 National General Assembly of Local Government Convention to be held in Canberra between 17- 20 June. Council considered the matter at its last meeting.

*“Council’s decision:-
That Council receive the report for information and bring a notice of motion to the 3 April 2012 OCM for any matter for council to be considered.”*

At the time this agenda was prepared no items have been received for consideration by Council. It is recommended that no further action be taken.

7. Road Closure Criteria
File Ref: 00397

Council consider a report from the Works Manager with regard to developing a road closure criteria policy.

“Council’s decision:-

- 1. Approve the expenditure of \$15,000 for the replacement of the existing road closed entry signs, information signs and mobile signage to better convey the conditions or location of closed roads.*
- 2. Hold over the decision on the creation of Local Law over to the April 2012 Ordinary Council Meeting.”*

With regard to the suggestion of a creating a Local Law it is recommended that this matter be considered by the Acting Chief Executive Officer on the basis of either a Local Law or Council Policy as a part of the review process to be undertaken in the next three months.

8. Audit Committee Members

File Ref:

Council at its meeting on the 29th February 2012 appointed Cr Kyanga, Cr Quadrio and Cr Petterson as members of the Audit Committee. Given that previous appointments were made on the 8th November 2011, Cr Harris, Cr Webb and Mr David Betteridge and on the 14th December 2011, Cr Weller, the number of members is now (7).

With the absence of a decision under Section 5.15 of the Local Government Act 1995 (power to reduce a quorum by an absolute majority decision of Council) the quorum for this committee is now (4) members. At a recent meeting of the committee a quorum of appointed members was not present. It is recommended that the Council revise the membership of the Audit Committee, given the resignation of Cr Kyanga and establish a quorum under section 5.15 of the Local Government Act 1995.

Cr Weller left the meeting at 12.22 pm and returned at 12.25 pm.

OCM 58/12 Officer Recommendation/Council Decision

MOVED CR WEBB

SECONDED CR QUADRIO

- 1. All previous appointments to the Audit Committee be revoked.**
- 2. That Crs Harris, Webb, Weller, Wongawol, Quadrio and Petterson be appointed to the Audit Committee.**
- 3. That the quorum for the audit Committee be (3) members.**

CARRIED BY AN ABSOLUTE MAJORITY 6/0

NEW ITEMS - 3 April 2012

1. Councillor Attendance by Telephone at Council & Committee meetings

File Ref:

To allow a more effective use of Councillors time and improve the ability to have a quorum for both Council and committee meetings, it is recommended that Council approve the use of Telephone attendance under section 14A of the Local Government Administration Regulations.

"14A. *Attendance by telephone etc. (Act s. 5.25(1)(ba))*

- (1) A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if—*

- (a) *the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and*
 - (b) *the person is in a suitable place; and*
 - (c) *the council has approved* of the arrangement.*
- (2) *A council cannot give approval under sub-regulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person who was not physically present was taken to be present in accordance with this regulation.*
- (3) *A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.*
- (4) *In this regulation —*
***suitable place** means a place that the council has approved* as a suitable place for the purpose of this regulation and that is located —*
 - (a) *in a townsite or other residential area; and*
 - (b) *150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling;****townsite** has the same meaning given to that term in the Land Administration Act 1997 section 3(1).*

** Absolute majority required."*

The Acting Chief Executive Officer recommends that this arrangement be put in place for Cr Quadrio as he resides some 200Kms from the Shire Administration building.

OCM 59/12 Officer Recommendation/Council Decision

MOVED CR WELLER

SECONDED CR WEBB

That Council approves the attendance by telephone at either Council or Committee meetings held in the Shire Administration building, Lot 1486, Scotia Street, Wiluna, by Cr J Quadrio, from his residence on the property known as Granite Peak Station, in the Shire of Wiluna, in accordance with the provisions of section 14A of the Local Government (Administration) Regulations 1996.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**2. Vacancy on Council
File Ref:**

With the resignation of Cr J Kyanga effective from the 20th March 2012, it will be necessary to either:-

- (a) hold an extraordinary election or
- (b) request approval from the WA Electoral Commissioner for the vacancy to remain unfilled until the next general election in October 2013.

If an election is to be held it can be either a “voting in person election”, undertaken by the Acting Chief Executive Officer as the Returning Officer or conducted by the W A Electoral Commission (both postal or voting in person). If the Council decides to hold the election “voting in person election”, with the Acting Chief Executive Officer as Returning Officer, then it will be necessary to set a date. A time schedule has been prepared to ensure compliance with all the requirements and the date of the election would be 30th June 2012.

Council direction is sought on this matter.

OCM 60/12 Council Decision

That an extra ordinary election to be held on 30 June 2012 – “Voting in person election” and with the Acting Chief Executive Officer as Returning Officer.

OCM 61/12 Officer Recommendation/ Council Decision

MOVED CR WEBB

SECONDED CR WELLER

That Council receive this report and endorses the Chief Executive Officer’s recommendations and actions that have not already been dealt with by a separate motion.

CARRIED 6/0

10.2. Principal Environmental Health Officer and Building Surveyor Report

10.2.1. Subject/Applicant:	Status Report
File:	00526
Reporting Officer:	Principal Environmental Health Officer and Building Surveyor Report
Date of Report:	2 March 2012 & 20 March 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Environmental Health, Building and Planning Officer's report and endorse the Officer's actions and recommendations.

February 2012

1. Mount Keith Village:

Section 21 (1) of the Health (Aquatic Facilities) Regulations 2007 requires:

- (a) *an environmental health officer, or a person under the direction of an environmental health officer, collects 2 water samples (one for bacteria, one for amoeba) from each water body of each aquatic facility in the district at least once per month; and*
- (b) *the water samples are given to a laboratory approved by the EDPH for microbiological analysis; and*
- (c) *the water samples are collected, stored and transported to the laboratory in accordance with the requirements of the laboratory.*

Council is informed that this legislative requirement is strategically difficult in Wiluna taking account of the driving time involved, the number of mine camp pools in the district and my part time appointment as environmental health officer.

Consequently, application has been made to the EDPH for an exemption under Section 21(40) to allow the operator of the Mount Keith facility to carry out this function in my stead.

2. Club Hotel – Prohibition Notice, Kitchen

I visited the Club Hotel on Tuesday the 28 February 2012 to inspect the caravan park toilet ablution block and found it had been recently cleaned. I also called on the Hotel Licensee to discuss an issue in respect to the caravan park laundry washing machine.

Whilst at the Hotel I also discussed progress on the kitchen upgrade. The Hotel kitchen is in a guttered state without any facility for cooking and the Licensee was waiting the arrival of a Builder for a quotation to carry out the work.

Council will recall at its 29 February Meeting it being suggested that the Club Hotel was still selling food in contravention of the Prohibition Order under the Food Act 2008.

Following the Council Meeting I again visited the Hotel to confront the Licensee regarding the suggestion that the Hotel kitchen was still being used for the sale of food – no names were mentioned.

The Licensee categorically denied the allegation.

Council is advised that any future allegation will not be individually acted upon unless I am given indisputable proof that the terms of the Prohibition Order or any other specified requirement under the Food Act 2008 is being contravened – I currently have a good working rapport with the Club Hotel Licensee and I do not wish to be accused of harassment.

Cr Quadrio left the meeting at 12.45 pm.

3. Storm water damage – New Community Health and Medical Complex

During the heavy rain event on Monday the 27 February 2012 storm water damage to the northwest corner of the New Medical Centre at Lot 5001 Wells and Scotia Streets was exemplified.

Richard Wittington approached me regarding a solution to the damage caused by surface water and outflow from the Wells Street road culvert during heavy rain down pours.

Following discussion on site a meeting was arranged for the 15 March 2012 with Paul Moore from GHD (Architects of Project), the Builder, Wiluna Medical Centre (Client), Shire Works Manager, CEO and the Principal EHO/BS.

The purpose on the site meeting is to hopefully reach consensus on a permanent solution to the problem.

March 2012

1. New Building Approvals System:

As of the 2 April 2012 the new *Building Act 2011* replaces much of the *Local Government (Miscellaneous Provisions) Act 1960*, and amends a range of associated acts. The key objectives of the new Act are:

- To provide a comprehensive system of building control in Western Australia;
- Reduce building approval times;
- Set standards for buildings and demolition work in Western Australia; and
- Deal with building or demolition work that affects other land.

The *Building Act* brings some significant changes to the building approvals process, from the design stage right through to occupation of a building. The most important changes include:

Permit Authorities (Local Government)

Permit authorities issue building, demolition and occupancy permits (and other associated certificates, requirements and orders). The State of Western Australia is a permit authority able to issue permits anywhere in the state.

Private Sector Registered Building Surveyors

The *Building Act 2011* allows for private sector registered building surveyors. This means that an applicant will no longer have to go the relevant local government to obtain the services of a registered building surveyor, but will have the option to engage a registered building surveyor from a private company, or any local government that offers building surveying services.

Registered Building Surveyor – (*Building Services (Registration) Act*)

A registered building surveyor can work in either the private sector or the government sector. They are registered under the *Building Services (Registration) Act* in one of three tiers. A level 1 building surveyor can certify any building, a level 2 can certify a building no higher than 3 storeys and less than 2000m² in area and **until 30 June 2013** a building surveyor technician can certify buildings no higher than 2 storeys and no more than 500m² in area. After 30 June 2013 there will only be level 1 and 2 building surveyors. They are the only ones who can sign a certificate of design, construction or building compliance.

NOTE: Council is informed that I am a Registered 'Level 2' Building Surveyor.

Occupancy Requirements

The *Building Act 2011* will make it an offence to occupy a building (other than a class 1 and associated class 10 buildings) without an appropriate occupancy certificate.

New Terms and Requirements

Permit Authority;
Registered Building Surveyor;
Certified Application;
Uncertified Application;
Certificate of Design Compliance;
Demolition Permit;
Notice of Completion;
Occupancy Permit;
Building Approval Certificate;
Certificate of Construction Compliance; and
Certificate of Building Compliance.

The Roles and Responsibilities of a Local Government

The permit authority is a fundamental part of the building approvals process. Its primary purpose is to ensure that all permit applications are correct and to issue permits to applicants and owners. The permit authority also has the role of records keeper and ensures conformity with the building laws.

Changes for Local Government

In becoming a permit authority, there is a range of different choices that each local government will need to consider to make the most of the opportunities that the *Building Act 2011* brings. The Act requires local government to change the way they currently operate their building approvals systems.

The New Role of Local Government

The role of local government in the new building approvals process is split between three main functions:

- Building certification services
- Permit approval and issuing
- Enforcement

An Overview of the New Approvals System is attached – see Appendix C – purple pages.

Cr Quadrio returned to the meeting at 12.47 pm.

OCM 62/12 Officer Recommendation/ Council Decision

MOVED CR WELLER

SECONDED CR WEBB

That Council receives this report and endorses the Environmental Health, Building and Planning Officer's recommendations and actions.

CARRIED 6/0

Cr Weller left the meeting at 12.47 pm.

10.2.2. Subject/Applicant:	Application to Occupy Caravan during Construction of Caretakers Residence
File:	Lot 15 Woodley Street
Reporting Officer:	Environmental Health, Building and Planning Officer
Date of Report:	20 March 2012
Disclosure of Interest:	Nil

Summary

Application has been received from MEEDAC Holdings Pty Ltd for approval to temporarily occupy caravans at Lot 15 Woodley Street Wiluna for a period of 2 months whilst constructing a new Caretakers Dwelling.

Comment

Council is in receipt of the following application from MEEDAC Holdings Pty Ltd Trading as Redland Building & Maintenance.

To: Wiluna Council

As you know, the Shire has approved a building application to build a caretakers residence on 38 Woodley Street Wiluna. I am seeking approval from the council to site 4 caravans on this address for our workers for a period of 2 months. The shed on this block has both ladies & gents toilet & a unisex shower for the workers to use. We have 3 indigenous apprentice carpenters working on the project, with no drivers licences, creating a problem of down time getting to & from work. The matter of security & public safety would also be solved with staff being on site 24/7. Approval of this application will create a smoother & quicker building period, which will benefit everyone & would be much appreciated.

Note: We are building a similar building in Leonora & as soon as this building is finished we would like to start the Wiluna building around the start of April, depending on the weather or other unforeseen hold ups.

Date: 08/03/12

Thank you

W.J.Bradford

Council is reminded that Building Licence No. 07/11 was issued to W. Bradford on the 27.09.2011 for the construction of a Caretaker Dwelling at Lot 15 Woodley Street Wiluna.

Regulation 11 of the Caravan Parks & Camping Grounds Regulations states, inter-alia:

11 (1) *A person may camp –*

(a) for up to 3 nights in any period of 28 consecutive days on land which he or she owns or has legal right to occupy, and may camp for longer than 3 nights on such land if he or she has written approval under subsection (2) and is complying with that approval;

11 (2) *Written approval may be given for a person to camp on land referred to in sub-regulation (1) (a) for a period specified in the approval which is longer than 3 nights –*

(a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any one period of 12 months;

(b) by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months;
or

(c) despite paragraph (b), by the local government of the district where the land is situated –

(i) if such approval will not result in the land being camped on for longer than 12 consecutive months; and

(ii) if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force

Cr Weller returned to the meeting at 12.50 pm.

Conclusion:

As Council has the authority under the CP&CG Regulations 1997 to grant approval for this application it is recommended.

Statutory Implications

Caravan Parks and Camping Grounds Regulations 1997
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Nil.

Voting Requirement

Simple Majority

<i>OCM 63/12 Officer Recommendation/ Council Decision</i>
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MOVED CR PETTERSON

SECONDED CR WONGAWOL

That:

Approval is granted to MEEDAC Holdings Pty Ltd, Trading as Redland Building & Maintenance, for the temporary occupation (2 months) of 4 caravans for workers at lot 15 Woodley Street Wiluna during the construction of a caretakers dwelling the subject of Shire of Wiluna Building Licence No. 07/11.

CARRIED 6/0

10.3. Manager of Corporate Services Reports

Nil

10.4. Manager Finance & Administration Reports

10.4.1. Subject/Applicant:	Accounts Paid by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	28 March 2012
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 29 February 2012 are listed as Appendix A - blue pages.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

OCM 64/12 Officer Recommendation/ Council Decision

MOVED CR WELLER

SECONDED CR WONGAWOL

That the accounts paid by authority for the period ended 29 February 2012 totalling \$225,553.53 be received, endorsed and incorporated in the Minutes of the meeting.

CARRIED 6/0

10.4.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	28 March 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 29 February 2012.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the periods ending 29 February 2012 are listed as Appendix B - green pages.

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

OCM 65/12 Officer Recommendation/ Council Decision

MOVED CR WEBB

SECONDED CR QUADRIO

That Council adopt the Financial Reports for the period ending 29 February 2012 as presented.

CARRIED 6/0

The meeting adjourned for lunch at 1.10 pm and resumed at 1.50 pm (all Councillors in attendance).

10.5. Works Manager Report

10.5.1. Subject/Applicant:	Status Report
File:	00580
Reporting Officer:	Brett Edwards, Acting Manager of Works
Date of Report:	12 February 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Works Managers report and endorse the Works Managers recommendations and actions.

Staff

Works General Hand Tevita Vonolagi resigned during this month and has relocated to Perth. This position will be advertised soon.

A town gardener is about to be employed with staff considering a person for the position of litter control and casual part time gardener.

Roads

Roads inspected in the last month during daylight include North, Yeelirrie, Ullula, Yeelirrie Meekatharra, Lake Violet/Granite Peak, Sydney Heads, Glenayle access, Carnegie Glenayle, Carnegie, Wongawol, Jundee Roads. A night inspection was also carried out on Wongawol Road.

During the preparations for Cyclone Lau which was to hit Wiluna on the afternoon of 18 March 2012, FESA employed a helicopter to deliver essentials to a number of outlying stations. The Works Manager took the opportunity to fly over sections of Wongawol, Lake Violet/Granite Peak, Sydney Heads, Glenayle access, North Roads and the Goldfields Highway to gauge the amount of damage from the Cyclone. The Cyclone didn't eventuate with only an average of 50mm of rain falling in this area however it was a good opportunity to see where water was crossing and or lying on these roads after a storm. A number of photographs have been taken with valuable knowledge gained of the locations for future works.

The Works Manger has engaged a second maintenance grader from NGE to catch up on repairs from recent storms. A number of major washaways have occurred on North Road with large sections of Ullala Road requiring repair.

Aerodrome

Maintenance was carried out on the airstrip including sweeping of runway 15/33, the bitumen strip. Mowing of weeds around the runway lights and gravel replaced at various bitumen edges. A spray boom is required so that staff can eradicate the weed issue around the runway.

Minor repairs have been carried out to the terminal building.

Staff are currently monitoring wheel tracking on the runway surface particularly evident in the landing zone at the 33 (eastern) end. This is typically caused by water ingress into the pavement under the bitumen seal and is the first sign of an ageing seal however in this instance may also be an indication of poor compaction or material in the pavement prior to the initial seal. Staff have tested the bitumen in a number of locations on the runway with it evident that it is nearing the end of its useful life. Stone stripping is evident in the landing area.

The intention will be to have the compaction of the base tested in the affected areas, if not to the required 98% MMD, these areas will have to be reworked. From there a costing will be developed to reseal and repaint the runway in readiness for the next round of grant funding applications.

Waste Disposal

Staff have had trouble keeping up with the covering of the tip face after blowing a turbo in councils 950 loader. The loader has now been repaired and the tip face covered.

Staff have completed litter pickup in the area surrounding the refuse site prior to the recent DEC Prescribed Premises Inspection. A number of noncompliance issues were raised by the inspectors with staff awaiting the report before action is taken.

Parks and gardens

The town bore ran dry recently with all irrigation turned off to recharge, luckily Wiluna experienced rain during this period which enabled the bore to rest and recharge. It is evident from this that 1 bore is not enough to supply the existing infrastructure with future expansion of landscaping requiring more water. Staff are investigating the possibility of a second bore to be located within the depot and linked into the town irrigation system. This would then allow for a breakdown or overuse of the single bore. If this were to go ahead, the intention would be to reconnect the irrigation in the islands on Wotton Street, also supply irrigation to the information bay on the Goldfields Highway to get shade trees established in that area.

Staff have fixed 4 breaks in the town irrigation pipework and 2 in the internal water supply to the staff houses in the last month.

Plant

The following repairs were carried out by councils Contract Mechanic when last in town:-

P19 John Deere Grader – A drive belt tensioner seized during operation, snapping the belt. Replacements were sourced and were installed. When this machine was then started a bad knock was evident in the motor. An investigation was commenced which showed that the turbo on this machine had also developed side slop and was close to contacting the housing. It was decided not to risk further damage and the turbo was replaced. During this replacement the intake manifold was removed and was found to have a dust and diesel coating. Further evidence of a dusted motor. Everything that could be cleaned was then reassembled.

The mechanics recommendation is to replace this grader as soon as possible and that we run the risk of a full motor rebuild if the machine is made to work.

P21 Mitsubishi Canter Dual Cab Truck – This vehicle was damaged when stolen recently, it was decided to carry out the repairs in house as only minor panel damage is evident. The windscreen and side mirror, a second-hand bull bar has been purchased but has been taken back to the mechanics workshop to be sandblasted and repainted. Front springs were replaced and an engine mount purchased ready for future replacement. Most of the repairs are subject to an insurance claim.

P29 Hino 10T Truck – This vehicle blew a hydraulic hose when carting material at the refuse site, a new hose was purchased and replaced. The speedo sender was also replaced.

P36 Cat 950 Loader - This machine's turbo exploded recently and was towed back to the depot for repair, upon inspection it was found that the turbo had developed side slop over an extended period and had contacted the housing during operation. The turbo was replaced long with various associated pipe work and gaskets. Oil and filters changed. This will be run for 10hours and the oil and filters replaced again. It should then be o.k. for long-term work.

P61 Toyota V8 Ute. – After complaints about soft brakes, the mechanics investigated and found the rear disks, pads and rotors were worn and required replacement. This had only been completed in November so a search was done on the internet and it was found to be a common problem/fault with this model brought about by the incorporation of a disk brake and drum brake into the same hub. A number of companies offer a kit to relocate the hand brake to the tail shaft and beef up the disk brake unit. Unfortunately this would be classed as a vehicle modification and may harm any future insurance claim so will not be contemplated. New parts were ordered and replaced.

Various minor plant such a lawn mowers and whipper snippers serviced and or repaired.

Private Works

Minor private works jobs completed during the last month.

OCM 66/12 Officer Recommendation/ Council Decision

MOVED CR WEBB

SECONDED CR PETERSON

For Council to receive the Works Managers information report and endorse the Officer's actions.

CARRIED 6/0

10.6. Committee Report

Nil

10.7. Council Information Bulletin

10.7.1. Subject/Applicant:	Status Report
File:	00614
Reporting Officer:	Lynne Kretschmer – Swimming Pool Manager
Date of Report:	26 March 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive information regarding the activities at the Swimming Pool.

Pool Attendance

February was an average month with some hot days and a few quite cold and wet days.

681 patrons used the pool that being an average of 28 per day.

March had some really strange weather including the supposed cyclone Lua. The pool was also closed for 1 day due to EEO training compulsory to all staff.

194 patrons used the pool that being an average of 8 per day.

Events

There were no events held February or March at the pool.

Incidents

The pool was broken into on the night of the 18th Feb. Only a small amount of damage was done which was able to be repaired by myself and one the depot staff. Police tried to get finger prints but were unsuccessful. No one has been caught from this, it happened during a funeral week and there were a lot of people from out of town here. Nothing was taken as all the money was in the safe. No paint was taken from the office, which lead the police to believe it may have been adults looking for money.

Maintenance

Most of the painting is now complete. New shade cloth for the pool boundary and the brick pavers will be ordered for the BBQ family area under the existing shade area, in early April, to have the work completed over the winter season.

10.7.2. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Meleoni Nariro – Acting Sports & Rec Manager
Date of Report:	28 March 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive information regarding the activities at the Swimming Pool.

Sports & Recreation Centre

We are nearing the end of our Term 1 2012 - After School Active Communities Program and have had great success.

On 10 February 2012 the Sports and Rec staff together AMS staff took 13 Town, Kutkabubba and Bondini children to Red Lake for a 2 day camp. Four of the children that attended had problems with sniffing. This camp was very successful, both kids and staff enjoyed the experience. The camp provided a safe environment for the children to play, swim, hunt, cleanliness and survival training.

Upcoming programs such as Girls Pampering Night and Disco will be held in the following weeks.

The Term 2 2012 – After School Active Communities Program will soon be posted out – see Appendix D – pink pages.

Last month a parent approached the Acting Sports and Rec Manager complaining about the opening times of the Centre. The Acting Manager explained that the Centre's opening hours are shorter in the hotter season as children prefer to swim. The Acting Manager also explained that the Centres hours will change in the winter season when the pool is closed. However it was decided to do a trial opening hours for 2 weeks from 2.30pm to 8pm. During this time the Acting Sports and Rec Manager monitored the number of children attending the Centre. It was found that the numbers were low, only 2 days did more than 25 kids attend the rec centre and only stayed til 7.30pm. As this trial was not successful, it was decided to return to the normal hours.

OCM 67/12 Officer Recommendation/ Council Decision

MOVED CR QUADRIO

SECONDED CR WEBB

That Council receive the "Council Information Bulletin Report."

CARRIED 6/0

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

Nil

13. Public Question Time

Gillian Marchant

Q1: At the recent annual elector's meeting we were informed that Telstra had commenced working on the increased mobile signal strength for Wiluna. I believe one tower is to be erected on the Meeka road and the second one out on Wongawol road.

Has the work commenced and will the shire inform the Community about its progression?

A1: ACEO – I am not in the position to provide an answer. I will research this and provide the information in writing.

Q2: Following rains which result in road closures, affect Millbillie Hst and ourselves who operate G.B.L. Travellers' Rest. We have lost 2

bookings due to guest following the closed signs on Wongawol Road and have gone back to Kalgoorlie.

Would the Council approve a road sign for Wongawol Rd advising the road whilst closed is still open to local traffic?

A1: ACEO advised that a suitable sign will be obtained and used when the road is closed.

The President also commented that the Council is actively looking to seal that part of the road.

14. Matters Behind Closed Doors – Confidential Item

OCM 68/12 Council Decision – MEETING CLOSED TO PUBLIC

MOVED CR WEBB

SECONDED CR QUADRIO

That the meeting be closed to the public to deal with a confidential report dealing with the proposed contractual agreement and an employment contract.

CARRIED 6/0

OCM 69/12 Council Decision – MEETING OPEN TO PUBLIC

MOVED CR WELLER

SECONDED CR WEBB

That the meeting be re-opened to the public

CARRIED 6/0

The following decision made behind closed doors were read.

14.1. EOC – Della Booker

OCM 70/12 Council Decision

MOVED CR WEBB

SECONDED CR WELLER

That Council agrees with the draft Agreement to be made between the Shire and Della Booker as presented and amended at the section of the Council Meeting held behind closed doors.

CARRIED 6/0

**14.2. Appointment of Works Manager
(Information to be provided to Councillors at the meeting)**

OCM 71/12 Council Decision

MOVED CR QUADRIO

SECONDED CR WEBB

The Council accepts the recommendation of the Acting Chief Executive Officer to appoint Mr Brett Edwards as Works Manager on the terms and conditions outlined to Council at the section of the Meeting held behind closed doors.

CARRIED 6/0

15. Closure

The Chairman closed the meeting at 3.15 pm.