

TABLE OF CONTENTS

Minutes

Item	Page
1. DECLARATION OF OPENING AND ANOUNCEMENT OF VISITORS	3
2. RECORD OF ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	3
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4. PUBLIC QUESTION TIME	3
5. APPLICATIONS FOR LEAVE OF ABSENCE	3
6. NOTATIONS OF INTEREST	3
7. PETITIONS AND DEPUTATIONS	3
8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	3
10. REPORTS OF OFFICERS AND COMMITTEES	4
10.1. Chief Executive Officer Reports	4
10.1.1. Status Report	4
10.1.2. Lot 1467 (Reserve 30708) Hospital and Allied Purposes	8
10.1.3. GVROC – Meeting Minutes	12
10.1.4. Councillor Disqualification – Tracey Wongawol (Latu Kuli Kefu)	13
10.1.5. Extension to Sewer – Jones Street Wiluna	16
10.1.6. Adoption 2012/13 Budget	18
10.2. Principal Environmental Health Officer, Building Surveyor and Planning Officer’s reports	23
10.2.1. Request to amend Building Regulation 2012	23

10.2.2	Application for Approval to Occupy a Caravan on Private Land	25
10.3.	Manager Corporate Services Reports	28
10.3.1.	Nil	28
10.4.	Manager Finance & Administration Reports	28
10.4.1.	Accounts paid by Authority –June 2012, July 2012	28
10.4.2.	Financial Report – June 2012	29
10.5.	Works Manager Report	30
10.5.1.	Nil	30
11.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	30
12.	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL	30
12.1	Country Local Government Funding – Regional Funds	30
13.	PUBLIC QUESTION TIME	32
14.	MATTERS BEHIND CLOSED DOORS	32
14.1	Appointment of Works Manager	32
15.	CLOSURE	32

APPENDIX 10.1.3.	GVROC Minutes 29/6/12 and 1/8/12	Grey Pages
APPENDIX 10.1.5.	G.H.D. Tender Evaluation Report	White Pages
APPENDIX 10.1.6.	2012/13 Budget	Under Separate Cover
APPENDIX 10.2.1.	Schedule 4 – Building work that does not require a building permit	Gold Pages
APPENDIX 10.4.1.	Accounts Paid by Authority June 2012	Blue Pages
APPENDIX 10.4.2.	Financial Report June 2012	Green Pages

MINUTES

1. Declaration of Opening and Announcement of Visitors

The President opened the meeting at 1.03 p.m.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

Graham Harris (President)
Jim Quadrio (Deputy President)
Chris Webb (Councillor)
Stacey Petterson (Councillor)
Kim Ovens (Councillor)

Tony Doust (Acting Chief Executive Officer)
Glenn Deocampo (Manager Admin & Finance)

Public (Ms G. Marchant)

Apologies – Cr Bernie Weller

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Gil Marchant reported on her attendance to the Goldfields Tourism – trail system.

8. Confirmation of Minutes of Previous Meeting

8.1. The Minutes of the Meeting held on 27th June 2012 be accepted as a true record of the meeting.

OCM 129 /12 Council Decision

MOVED CR WEBB

SECONDED CR OVENS

CARRIED 5/0

9. Announcement Presiding Member without Discussion

Nil

10. Reports of Officers and Committees

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Tony Doust Acting Chief Executive Officer
Date of Report:	15 th August 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to receive the Acting Chief Executive Officer's status report which will include items outstanding from previous meetings; and endorse the Acting Chief Executive Officer's actions and recommendations.

Background

Section 3.6 of the Shire of Wiluna Local Law (Standing Orders) 1999 requires the Chief Executive Officer to submit a status report to each ordinary meeting of Council on any items that are incomplete.

Comments

Ordinary Council Meeting 28 September 2011

Golden West Resources Working Party

File Ref:

Council's decision:-

The Shire of Wiluna approach Golden West Resources regarding the formation of a Joint Working Party to:-

- (a) Consider the action necessary to gain Local Government and Mining Industry support to lobby both State & Federal Governments to provide rail infrastructure to Wiluna to service bulk Iron Ore delivery to either or both Esperance and the proposed Oakajee Ports, and to make the development of the North Eastern Wiluna iron ore/manganese project made attractive for development.*
- (b) To consider the requirements and approvals necessary to progress the establishment of Mine Workers accommodation within the townsite of Wiluna.*

At the Council meeting held on the 29th February the Chief Executive Officer reported that Mick Wilson, Director, and Golden West (GWR) had advised that GWR would be pleased to participate in a joint working party in respect to infrastructure. The nominees will be Paul Leidich (GWR Mining Engineer and Wiluna West Study Manager), Mick Wilson (GWR Director) and either Gary Lyons (GWR Director & Infrastructure sub-committee member) or Dave Walker (GWR Infrastructure Consultant). It was proposed to hold a meeting at the Shire on Tuesday 28 February 2012 commencing at 5.00pm and a BBQ tea to follow.

Council at its meeting on the 3rd April 2012 resolved accordingly:

“Council appoints Cr Quadrio, Cr Wongawol and Cr Petterson as members of the working party to progress matters with Golden West Resources in respect to infrastructure”.

It was agreed at the Council meeting on the 27th June 2012 that as Councillors and GWR had other pressing commitments a meeting be held in October/November 2012.

Ordinary Council Meeting 29 February 2012

Digital TV Switchover

File Ref: 00243

Council at its meeting on the 28th September 2011 considered this matter.

“Council’s decision:-

- 1. That Council at this time determines that Option 2 as outlined in the report by Mr Canny be progressed for the Shire of Wiluna residents currently covered by the Shire rebroadcasting TV & Radio services i.e. Help Residents via Coordination with DST and further Subsidising Cost*
- 2. That the Shire of Wiluna help coordinate the transition to the VAST service to minimise the expense to local residents. The gap between actual cost per resident and the government subsidy will be*

determined when the Digital Switchover Taskforce completes a tender process for the purchase and installation of required equipment.”

Council at its meeting on the 29th February 2012 received a report on this matter raising an alternative to what was previously agreed to.

“Council’s decision:-

- 1. receive this report and the attachments for information and endorse the CEO decision to have Peter Thompson from Satellite Television and Radio Australia P/L represent the Shire of Wiluna at the WALGA Digital TV Switchover Forum to be held in Perth;*
- 2. Reverse the decision to introduce the VAST system due to new information presented and advise the Digital Switchover Taskforce that the Shire of Wiluna elects to upgrade our self-help retransmission tower; and*
- 3. Request the CEO to advise Digital Switchover Taskforce by 2 March 2012 of council's decision.”*

The Acting Chief Executive Officer advised Council on the 3rd April 2012 that he has considered the information provided in support of the decision to change from the vast box option, however felt it was little premature as one of the major factors of any asset provision is the ongoing yearly cost. The capital cost is upfront and a “one of”, however the ongoing yearly cost includes replacement, maintenance, parts/repairs, licenses insurance, etc. this cost has been considered. As a person that has been responsible in the past to make our existing rebroadcasting facility operate he feel it is essential that the estimated operating costs be established prior to finally deciding what option to take. I would like Council to re consider the matter.

Council at its meeting on the 3rd April 2012 resolved:

“That the decision of Council made on the 29th February 2012 in regard to the T V Digital Switchover not be implemented and prior to any further action or revised decisions being made full costing’s for both capital and ongoing outlays for all the options be prepared along with an evaluation of the advantages and disadvantages of each alternative.”

Whilst the Council resolved at it has on the 3rd April 2012, a number of Councillors have raised with the Acting Chief Executive Officer that they are satisfied that the best option for Wiluna is the Vast Box. Full details of the proposal were presented to Council on the 28th September 2011. It is recommended that Council reinstates the decision made in September 2011 to adopt the vast box option.

Council at its meeting on the 27th June 2012 resolved:-

1. That Council at this time determines that Option 2 as outlined in the report by Mr Canny be progressed for the Shire of Wiluna residents currently covered by the Shire rebroadcasting TV & Radio services i.e. Help Residents via Coordination with DST and further Subsidising Cost
2. That the Shire of Wiluna helps coordinate the transition to the VAST service to minimise the expense to local residents. The gap between actual cost per resident and the government subsidy will be determined when the Digital Switchover Taskforce completes a tender process for the purchase and installation of required equipment.”

Recent enquiries revealed that this changeover is programmed to occur later this year. Information will be sent to all residents by the Digital Task Force.

Ordinary Council Meeting 23rd May 2012

Public Bus Service Wiluna File Ref: 00581

Council at its meeting resolved accordingly:-

1. Council agrees to provide the proposed bus service from Wiluna to Leonora and return, on Thursday and Friday on a weekly basis, for a trial period of six months.
2. The maximum estimated deficit cost of the service after the subsidy to be received from the Department of Transport, through the Public Transport Authority, of \$13,572, be approved.
3. The following fares as set by the Department of Transport (PTA) be adopted:-

FARES

Wiluna-Leonora (one way)	Full fare	\$52.00
	Concession	\$35.00

Kalgoorlie-Leonora (one way)

Goldrush Tours	Full fare	\$52.00
	Concession	\$35.00

4. The Acting Chief Executive Officer be authorized to complete the arrangements for the trial service and make any minor adjustment/changes required.

Whist all arrangements have been completed we are awaiting approval from the Department of Transport to use the Shire Toyota Van for this purpose. When this obtained the service will be advertised for several weeks and after this it will commence.

A number of issues have delayed the implementation. It is envisaged that the service will commence in the next month.

Ordinary Council Meeting 27th June 2012

Reserve 30771 Cnr Wall and Lennon Street Wiluna File Ref: Lot 78

Council considered a report on all the Shire controlled land at its last meeting. Other than the above lot Council resolved that all land be retained for future requirements.

The above reserve is on the eastern boundary of the Hotel and its purpose is "Children's Playground". The property on the northern boundary was owned by the Shire some time ago and the house on this lot has been extended onto part of the Reserve. The Department of Land Administration has previously been advised and is progressing a change to the land. The Department advised the Acting CEO that they are awaiting advice from the land owner. It is intended that the reserve will be cancelled land and the land will eventually be made available for purchase.

Review of Shire of Wiluna Local Laws. File Ref: 00026

Council at its last meeting received a report on the Shire of Wiluna Local Laws. The report recommended that no changes were considered necessary and the Bushfire Brigades and Standing Orders Local Laws be advertised, advising that they have been reviewed and Council is satisfied that no changes are required at this time. Due to other commitments the advertising has not been commenced.

<i>OCM 130 /12 Officer Recommendation & Council Decision</i>

MOVED CR QUADRIO

SECONDED CR WEBB

That Council receive this report and endorses the Chief Executive Officer's recommendations and actions that have not already been dealt with by a separate motion.

CARRIED 5/0

Cr Webb and Cr Petterson declared an impartiality interest on item 10.1.2.

10.1.2. Subject/Applicant:	Lot 1467 (Reserve 30708) Hospital and Allied Purposes
File:	Lot 1467
Reporting Officer:	Tony Doust, Acting Chief Executive Officer
Date of Report:	13 th August 2012
Disclosure of Interest:	Nil

Purpose

To consider the existing position with the above reserve and recommend that it be transferred to Ngangganawili Aboriginal Health Service (NAHS).

Background

Reserve 30708 (Lot 1467) Thompson Street Wiluna was vested in the Shire of Wiluna on 26th October 1993, for “hospital and allied purposes.” The Shire has the power to lease for (21) years.

A lease with NAHS was agreed to in November 1993 and according to the Shire records it was for a period of (10) years. There does not appear to be any formal documentation about the renewal of the lease after 1st November 2004.

On the 14th April 2009 the Regional Director WA Country Health Office – Midwest wrote to the Shire accordingly:-

“Thank you for our telephone discussion on 25th March, 2009. The purpose of this letter is for us to ascertain your willingness to commence a process to agree and formalize the potential transfer of the existing Wiluna Health Clinic building to the Shire of Wiluna. If agreed this would be arranged to coincide with the opening of the new facility.

As I indicated to you the existing clinic building from which Ngangganawili Aboriginal Medical Service functions from is an asset of the WA Country Health Service.

Since our discussion we have determined that the building is situated upon land vested as a reserve in the Shire of Wiluna and has been since 1993.

Agreement to build a new facility at a greenfield site in Wiluna is imminent and hence this communication with you to ascertain the level of interest the Shire of Wiluna has in acquiring the existing building in its current condition.

Based upon our encouraging telephone discussion I have sought advice on the possibility of your Shire acquiring the old (existing) Wiluna Health Clinic building as is upon completion of the new facility that will shortly commence construction. I can confirm that the Department of Health has no ongoing use of the building from the date of occupation to the new facility.

However the statutory approvals under the Hospitals and Health Services Act will still be required for us to dispose of the building and we will progress that process in due course.

Technically under the Department Treasury & Finance's (DTF) Asset Disposal Policy, the health clinic site (or part thereof) would need to be offered to all other State Government Agencies through the Property Asset Clearing House (PACH) which is administered by the Department of Planning & Infrastructure (DPI). Under the policy the property is "advertised" to all Government Agencies for a period of 30 days.

Given that the building is situated on land vested in the Shire of Wiluna I would expect that this process may be significantly simplified.

The Shire of Wiluna would need to put forward a future use proposal for the site. DPI may, in the best interests of the community, agree to allow the Shire to take responsibility if it is to be used for operational or community purposes at no cost. Obviously given the fact that the land is already vested as a reserve in the name of the Shire, it may be a simple matter."

Council formally considered this matter at its meeting on 15th September 2010 and resolved

"Advise the WA Health Dept. that it declines the offer to enter into the process to agree and formalise the transfer of the existing Wiluna Health Clinic building to the Shire of Wiluna."

Comment

Recently the Regional Director Department of Health, Northern and Remote Country Health Services, has written to the Acting Chief Executive Officer following a visit to Wiluna by their Operations Manager :-

"Thank you for the opportunity for the Operations Manager Andrew Klein to meet with you on Wednesday 6 June 2012 to discuss future use of the above facilities. The land that the facilities are on is Crown Land vested with the Shire of Wiluna. As discussed it is the intent of the Northern and Remote Country Health Service (NRCHS) Midwest to transfer responsibility for the two accommodation units on Lot 1467 Thompson Street Wiluna, and facing Lennon Street Wiluna, to the Ngangganawili Aboriginal Health Service (NAHS). The NAHS has an operational requirement to maintain access to these accommodation units for employee housing.

I have pursued other inquiries to further the intent of the NRCHS Midwest to divest itself of the then remaining facilities on Lot 1467 Thompson Street Wiluna. The NRCHS Midwest has no purpose for the buildings on Lot 1467 Thompson Street following the NAHS moving from this facility in the near future.

As a result of this circumstance the NRCHS Midwest relinquishes all of its remaining buildings on this site to the Shire of Wiluna at the time of vacating of the premises by the NAHS.”

The Acting Chief Executive Officer when considering the latest approach researched the records and it was revealed that the Shire Environmental Health Officer in 2009 recommended the Council not take over buildings due to issues relating to the building structure and BCA standards. There is no reason why the Shire should take on the responsibility for buildings which will not be part of its core services or business. The impact on the asset management of a building of this standard and condition could have significant effect on the asset management costs and the financial viability/sustainability of the Shire of Wiluna. The Acting Chief Executive Officer advised the Department of Health accordingly:-

“Thank you for your letter dated 9th July 2012 advising that the NRCHS Midwest relinquishes all of its remaining buildings on the above site, after the accommodation units have been transferred to the NAHS, to the Shire of Wiluna.

The Shire of Wiluna has previously advised your Department that it does not require these buildings and our position has not changed. If the buildings are no longer required by the Department of Health then it is your responsibility to remove the same and leave a clean site.

Whilst the Shire of Wiluna does not wish to accept ownership and responsibility for the buildings, I advise that during a recent discussion with Richard Whittington NAHS he indicated that they are interested in retaining the facilities for other activities they wish to provide to the community. I suggest that you contact Richard about this matter.”

In view of the recent verbal advice received from Richard Whittington NAHS, it is recommended that Council agree to request the Department of Land Administration to transfer Reserve 30708 (Lot 1467) to Ngangganawili Aboriginal Health Service.

Consultation

Richard Whittington NAHS
Andrew Klien Department of Health

Statutory Environment

Land Administration Act 1997 and Transfer of Land Act 1983 – Management of Reserves
Local Government Act 1995 – Disposal of Assets

Policy Implications

Nil

Financial Implications

Minimal implications on the Shire if the land is transferred to NAHS.
If the land and assets are retained the costs will be significant.

Strategic Implications

No special implication on Council Strategic Plan

Voting Requirements

Absolute Majority

OCM 131/12 Officer Recommendation & Council Decision

MOVED CR OVENS

SECONDED CR QUADRIO

That Council resolves that the Acting Chief Executive Officer request the Department of Land Administration to transfer the management of Reserve 30708 (Lot 1467) Thompson Street to Ngangganawili Aboriginal Health Service Wiluna.

CARRIED 5/0

10.1.3. Subject/Applicant:	GVROC – Meeting Minutes
File:	00245
Reporting Officer:	Tony Doust – Acting Chief Executive Officer
Date of Report:	13 th August 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to receive copies of the minutes of GVROC meetings held 29th June 2012 and 1st August 2012.

Background

Council resolved in September 2011 that a report be provided from Councillors and officials attending any conferences, seminars or meetings as delegates or representatives of the council.

Comment

GVROC Council meetings were as follows.

29th June 2012 (telephone conference meeting).
Shire attendees:- Shire President Cr. G. Harris, Acting Chief Executive Officer Tony Doust.

1st August 2012 (In Person meeting).

Shire attendees:- Shire President Cr. G. Harris, Acting Chief Executive Officer Tony Doust.

Copies of the minutes are attached as Appendix 10.1.3. where no action required by council on any matter raised considered at the above meetings.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Council Policy 1.24

Councillors and Officers attending any conferences, seminars or meetings as delegates or representatives of the Council be required to provide a brief report on the issues/outcomes, to the next ordinary meeting of Council.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OCM 132/12 Officer Recommendation & Council Decision

MOVED CR WEBB

SECONDED CR PETTERSON

That the minutes of the GVROC Council Meeting held on 29th June and 1st August 2012 be received.

CARRIED 5/0

10.1.4. Subject/Applicant:	Councillor Disqualification – Tracey Wongawol (Latu Kuli Kefu)
File:	00656
Reporting Officer:	Tony Doust – Acting Chief Executive Officer
Date of Report:	13 th August 2012
Disclosure of Interest:	Nil

Purpose

To inform Council of the disqualification of Tracey Wongawol (Latu Kuli Kefu) as a councillor for non attendance at council meetings and recommend that the vacancy remain unfilled until the next general election in October 2013.

Background

Section 2.25(4) of the Local Government Act 1995 states:

“A member who is absent, without obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council, unless all of the meetings are within a 2 month period.”

The Chief Executive Officer is required by Section 2.27 of the Local Government Act 1995 to:-

“(3) If the CEO has reason (other than through receiving a notice under subsection (2)) to believe that a member of a council is disqualified the CEO is to give the member a written notice without delay indicating the reasons why the CEO believes the member to be disqualified.

(4) The CEO’s notice under subsection (3) has to inform the member –

(a) that if the member believes that he or she is not disqualified, he or she may advise the CEO in writing within 14 days from the date of the service of the notice; and

(b) that if the member accepts that he or she is disqualified in accordance with the terms of the notice, he or she is to advise the CEO in writing.”

The Acting Chief Executive Officer advised Tracey Wongawol (Latu Kuli Kefu) on the 29th June 2012 that she has been absent from three ordinary council meetings held on the 24th April 2012, 23rd May 2012 and 27th June 2012, without prior approved leave and therefore believed Tracey Wongawol (Latu Kuli Kefu) was no longer eligible to continue as Councillor and requested consideration of sub section 2.27(4) of the Act with 14 days.

Comment

Whilst the Acting Chief Executive Officer did have several telephone contacts with Tracey Wongawol (Latu Kuli Kefu) no formal written response was received with the (28) days of the date of the letter sent.

Sections 2.27(6) and (7) of the Local Government Act 1995 required further action by the CEO after 28 days have expired. The Acting Chief Executive Officer advised Tracey Wongawol (Latu Kuli Kefu) on 30th June 2012 accordingly:-

“(6) Unless, within 28 days from the date of service of the CEO’s notice under subsection (3), the member –

- (a) satisfies the CEO that the member is not disqualified; or*
- (b) applies to the State Administrative Tribunal asking for a declaration as to whether or not the member is disqualified and gives a copy of the application to the CEO,*

the member is taken to have been disqualified for the reasons indicated in the CEO’s notice.

(7A) If subsection (6) applies to a member the CEO is to give the member a written notice to that effect.”

In accordance with the requirements of section (7A) as outlined above, I give notice that you have now been disqualified as a Councillor for the Shire of Wiluna for the reason given in my letter to you dated 29th June 2012.”

In view of the above a vacancy now exists on the Council. Council can resolve to either:-

- (a) Hold an extraordinary election, or
- (b) Request approval from the WA Electoral Commission for the vacancy to remain unfilled until the next general election in October 2013.

Section 4.17 of the Local Government Act 1995 allows offices of the Council to remain unfilled under certain circumstances with the approval of the Electoral Commissioner, where a Local Government has no wards and 80% of the number of offices of members of the council in the district are filled. The present position in Wiluna meets this requirement.

It is recommended that the Council resolve to apply to the Electoral Commissioner to leave the position vacant until October 2013.

Consultation

Shire President

Statutory Environment

Local Government Act 1995. Sections 2.25, 2.27 and 4.17

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OCM 133/12 Officer Recommendation & Council Decision

MOVED CR OVENS

SECONDED CR WEBB

That Council requests the Acting Chief Executive Officer to make application to the Electoral Commission to allow the position on Council to remain vacant until October 2013.

CARRIED 5/0

10.1.5. Subject/Applicant:	Extension to Sewer – Jones Street Wiluna
File:	
Reporting Officer:	Tony Doust – Acting Chief Executive Officer
Date of Report:	13 th August 2012
Disclosure of Interest:	Nil

Purpose

To obtain Council's endorsement of the acceptance of a tender by the President and Acting Chief Executive Officer to complete the sewer works in Jones Street.

Background

The construction of three units on Lot 962 Jones Street Wiluna required the provision of sewer connection to the lot as onsite disposal of effluent is not permitted for units with a land (Lot) area less than 1000m² per unit.

G.H.D. was engaged in October 2011 to prepare a design, obtain Water Corporation approval, call tenders and supervise the construction.

Tenders were advertised by G.H.D. in the West Australian on Saturday 23rd June 2012 and closed on the 6th July 2012 at 12.00 midday.

Comment

Tenders were received from the following:-

Table 1 List of tenders submitted

Rank	Tenderer	Tender Value	Corrected tender value	Difference
1	Westline Plumbing & Drainage	125,956.00	125,748.00	208.00
2	Prime Civil	251,539.20	251,539.20	-
3	Longfield Services	334,076.00	334,075.80	.20
4	HAS Earthmoving	377,859.60	359,578.75	18,280.85
5	Leeway Group Pty Ltd	380,000.00	380,000.00	-
6	Densford Civil Pty Ltd	556,048.00	446,342.26	109,705.74
7	DJ MacCormick Property Group	481,910.00	481,910.00	-
8	MMM WA Pty Ltd	952,282.00	952,282.00	-

G.H.D. completed an evaluation of the tenders received and prepared a report for the Shire's consideration (Appendix 10.1.5.).

The report recommended that the proposal from "Westline Plumbing and Drainage" and "Leeway Group Pty Ltd" not be considered as insufficient information was provided to make a proper evaluation.

Given the above it was recommended that all the remaining tenders be considered.

Given the need to proceed with this project as soon as possible, as the (3) units on Lot 962 have been vacant for over (12) months, the President and Acting Chief Executive Officer considered the G.H.D. report and advised them to proceed with the lowest acceptable tender "Prime Civil". This has now been implemented and Council's endorsement of the President and Acting Chief Executive Officers action is required.

Consultation

Shire President and G.H.D.

Statutory Environment

Local Government Act 1995 – Tenders – Section 3.57 and Local Government Function and General Regulations 1996 11, 14 and 15.

Policy Implications

Purchasing Policy

Financial Implications

\$150,000 funding for the project was included in the 2011/12 budget and the unexpended portion is carried forward into the 2012/13 budget and the amount increased for the cost involved.

Strategic Implications

Provide additional accommodation for staff, consultants and councillors.

Voting Requirements

Absolute Majority

OCM 134/12 Officer Recommendation & Council Property

MOVED CR WEBB

SECONDED CR QUADRIO

Council

1. **Approve the allocation of \$295,000 in the 2012/13 budget to complete the Jones Street sewer extension.**
2. **That the action taken by the Shire President and Acting Chief Executive Officer in advising G.H.D. to accept the tender submitted by "Prime Civil" of \$251,539.20 to construct the Jones Street sewer extension be endorsed.**

CARRIED 5/0

10.1.6. Subject/Applicant:	Budget Adoption 2012 - 2013
File:	0297
Reporting Officer:	Tony Doust Acting Chief Executive Officer
Date of Report:	27 September 2012
Disclosure of Interest:	Nil

Purpose

To consider and adopt the Municipal Fund Budget for the 2012/13 financial year together with supporting schedules, including striking of the municipal fund rates, adoption of fees and charges, allocating additional funds to reserve, setting of elected member's fees for the year and other consequential matters arising from the budget papers.

Background

The draft 2012/2013 budget has been compiled based on past historical financial information, the principles contained in the revised Strategic Plan, past decisions of Council and the projects included in the Forward Capital Works. The proposed differential rates were advertised for public comment. No submissions were received by 22nd June 2012 when the public comment period closed.

Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a small rate increase in rates to ensure we keep pace with inflationary costs.
- Fees and charges schedule has been revised to reflect actual costs to ensure a reasonable income is obtained for services and facilities provided by the Shire. An itemised list has been included in the draft budget.
- An estimated surplus of \$4,493,786 is anticipated to be brought forward from 30 June 2012. However this is unaudited and may change. Any change will be addressed as part of a future budget review. The surplus brought forward results from \$1,011,950 in additional income from the WA Local Government Grants Commission, being advance payment for the year 2012/13, \$1,890,492 in Capital Works not completed in 2011/12 which does include \$490,237 of unspent Grant funds that are tied to specific capital works projects. The balance of the projected surplus relates to less operational expenditure in a number of programmes. Most of the Capital Works projects not completed in 2011/12 have been included in the 2012/13 draft budget.
- The draft budget has been prepared to include several large projects including:-
 - Plant replacement to catch up on the lack of consideration for this requirement in the past years.
 - Refurbishing/Upgrading the Shire Administration Centre
 - A new Wiluna Heritage and Interpretive Centre
 - Provision of Change rooms, Toilets and Kiosk at the Wiluna Recreation Ground

It is proposed to use funding from reserves as well as a loan to meet part of the costs of the large projects along with the funding available to the Shire through the County Local Government Fund (Royalties for Regions).

Consultation

No specific community consultation has occurred on the draft 2012/13 budget. The proposed differential rates were advertised in a Notice of the Shire Office notice board in May 2012 and a number of other notice boards within the Townsite of Wiluna. No comments were received. Preliminary discussions were held with the President on some of the major items.

Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2012/13 budget as presented is considered to meet statutory requirements.

Policy Implications

The budget is based on the principles contained in the Strategic Plan and in part the Forward Capital Works Plan.

Financial Implications

Specific financial implications are as outlined in the Detail section of this report and as itemised in the draft 2012/13 budget attached for adoption.

Strategic Implications

The draft 2012/13 budget has been developed based on existing strategic planning documents adopted by council.

Voting Requirement

Absolute Majority

OCM 135/12 Officer Recommendation & Council Decision

MOVED CR OVENS

SECONDED CR WEBB

PART A – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS 2012/13

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general and minimum rates on Gross Rental and Unimproved Values:-

Differential General Rate	
UV Mining	13.0 cents in the \$
UV Rural	6.5 cents in the \$
GRV Mining	12.0 cents in the \$
GRV Wiluna	
Townsite	11.0 cents in the \$

Minimum Rates

UV Mining	\$285
UV Rural	\$285
GRV Mining	\$285
GRV Wiluna	
Townsite	\$285

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full by instalments:
 - Full payment and 1st instalment due date 14th November 2012
 - 2nd quarterly instalment due date 14th January 2013
 - 3rd quarterly instalment due date 14th March 2013
 - 4th and final quarterly instalment due date 14th May 2013
3. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.
4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

CARRIED 5/0 Absolute Majority

OCM 136/12 Officer Recommendation & Council Decision

MOVED CR WEBB

SECONDED CR OVENS

PART B – GENERAL FEES AND CHARGES FOR 2012/13

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges included at pages 1 to 7 (blue pages) inclusive of the draft 2012/13 budget included as Attachment 10.1.6

of this agenda and minutes.

CARRIED 5/0 Absolute Majority

OCM 137/12 Officer Recommendation & Council Decision

MOVED CR OVENS

SECONDED CR PETERSON

PART C – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2012/13

1. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President	\$5,500
Councillors	\$3,000

2. Pursuant to section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual allowances for elected members:

Telecommunications Allowance	\$75.00 per month
------------------------------	-------------------

3. Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$6,500
-----------	---------

4. Pursuant to section 5.98A of the *Local Government Act 1995* and regulations 33A of the *Local Government (Administration) Regulations 1996*, Council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President	\$1,625
------------------	---------

CARRIED 5/0 Absolute Majority

OCM 138/12 Officer Recommendation & Council Decision

MOVED CR QUADRIO

SECONDED CR OVENS

PART D – MATERIAL VARIANCE REPORTING FOR 2012/13

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used for the monthly financial activity reports in 2011/12 for reporting material variances shall be 10% or \$10,000, on the estimates shown in the programme schedules included in the budget document, whichever is the greater.

CARRIED 5/0 Simple Majority

OCM 139/12 Officer Recommendation & Council Decision

MOVED CR QUADRIO

SECONDED CR WEBB

That:

PART E – MUNICIPAL FUND BUDGET FOR 2012/13

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as contained in Attachment 10.1.6 of this agenda and the minutes, for the Shire of Wiluna for the 2011/12 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on (white) page (2) showing a net result for that year of \$33,334, (surplus)
- Statement of Comprehensive Income by Program on (white) page (3) showing a net result for that year of \$33,334 (surplus)
- Statement of Cash Flows on (white) page (4)
- Rate Setting Statement on (white) page (5) showing an amount required to be raised from rates of \$3,068,856 Notes to and Forming Part of the Budget on (white) pages (6 to 24)
- Budget Program Schedules as detailed in (green) pages (1 to 28)
- Transfers to / from Reserve Accounts as detailed in (white) page (19)
- Organisational Structure showing employee/consultants/contractor positions funded in the 2012/13 budget as detailed on (apricot) page (1).
- Amend the Forward Capital Works Plan to reflect the changes included in the 2012/13 Budget regarding Capital Works.

CARRIED 5/0 Absolute Majority

10.2. Principal Environmental Health Officer and Building Surveyor Report

10.2.1. Subject/Applicant:	Request to amend Building Regulation 2012
File:	
Reporting Officer:	Garry Agnew – Principal Environmental Health Officer – Building Surveyor
Date of Report:	28 th June 2012
Disclosure of Interest:	Nil

Purpose

To obtain Council approval to apply to the Minister for Commerce to amend Schedule 4 of the Building Regulations 2012.

Background

As Council is aware new building control legislation came into force on the 2nd April 2012 through promulgation of the *Building Act 2011* and Building Regulations 2012.

For Council information Schedule 4 of the Building Regulations 2012, presently exempts the requirement for obtaining a Building Permit in the whole of the Shire of Wiluna other than townsites (Appendix 10.2.1.).

In effect, this removes the legal obligation for persons to obtain prior building approval from the Shire for the construction of mine camps, mine administration and recreational buildings, commercial buildings such as a road house and industrial buildings etc. located outside the townsite of Wiluna.

Comment

The present position has several outcomes for the Shire including the loss of potential revenue from Building Permit fees, the absence of authoritative vigilance on building standards and also exposes questions of potential public safety.

It will be noted that in Appendix 10.2.1. (gold pages) the Shire of Wiluna is one of a small number of local governments in the state where this exemption exists.

It is therefore recommended that Council resolves to make application through the Building Commission WA to the Minister for Commerce seeking amendment to the Building Regulations 2012 to delete the words "*Whole district other than townsite of Wiluna*" in Column 3, Schedule 4 in respect to Wiluna as mentioned in Column 1 of the Schedule.

Consultation

Tony Doust Acting Chief Executive Officer

Statutory Environment

Building Act 2011
Building Regulations 2012
Building Code of Australia

Policy Implications

Nil

Financial Implications

The exemption for obtaining a Building Permit from the Shire of Wiluna for building construction work outside the townsite boundary of Wiluna removes any opportunity for the requirement to levy Building Permit Fees under the Building Regulations 2012. In terms of Mine Camp development that financial loss can be significant.

Strategic Implications

Nil

Voting Requirements

Simple Majority

<i>OCM 140/12 Officer Recommendation & Council Decision</i>
--

MOVED CR WEBB

SECONDED CR PETERSON

Council resolve that an application be made to the Minister for Commerce for amendment of the Building Regulations 2012 by deleting the words *“Whole district other than townsite of Wiluna”* in Column 3, Schedule 4 in respect to Wiluna as mentioned in Column 1 of that Schedule.

CARRIED 3/2

Cr Ovens and Cr Quadrio voted against the motion

10.2.2. Subject/Applicant:	Application for Approval to Occupy a Caravan on Reserve Land – John Kyanga
File:	Lot 1571 Woodley Street, Wiluna
Reporting Officer:	Garry Agnew – Environmental Health Officer and Principal Building Surveyor
Date of Report:	18 July 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to consider an application from John Kyanga for approval to occupy a caravan on private land (Lot 1571 Woodley Street).

Background

Council will recall the issue of occupation of caravans on private land being hostilely debated at the Annual Ratepayers Meeting earlier this year.

The following is a copy of a letter sent to 8 occupants of land on which caravans were found to be parked without Council approval, by the Shire Principal Environmental Health Officer and Building Surveyor.

OCCUPATION OF CARAVANS ON PRIVATE LAND

At the Annual Ratepayers Meeting earlier this year several complaints were made by residents of the lack of control applied by the Shire in stopping the illegal occupation of caravans on private land in the Wiluna Town site.

As a result of those complaints and Council's commitment this letter of advice is directed to you consequent to the caravan parked at your LotStreet Wiluna.

Though there is no prohibition for the parking of a caravan (or the like) at your property the occupation of it is in contravention of the Caravan Parks and Camping Grounds Regulations 1997; unless you have specific written authorization from Council.

For your information and record the regulations do not permit people to occupy caravans other than in a registered caravan park; notwithstanding there are specific exemptions to this - the Caravan Parks and Camping Grounds Regulations 1997 state:

"Where a person may camp

10. A person may camp only —

- (a) at a site in a caravan park or camping ground, as appropriate, licensed under the Act; or*
- (b) in accordance with regulation 11.*

Penalty: \$1,000

Camping other than at a caravan park or camping ground

11. (1) A person may camp for up to 3 nights —

- (a) on land which he or she owns or has a legal right to occupy; or*
- (b) on any other land if he or she has permission to do so from the person who owns or has a legal right to occupy the land; and*
- (c) may camp for longer than 3 nights on such land if he or she has written approval under subregulation (2) and is complying with that approval.*

- (2) Written approval may be given for a person to camp on land referred to in subregulation (1) for a period specified in the approval which is longer than 3 nights —
- (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months; or
 - (b) by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months.
 - (c) despite paragraph (b), by the local government of the district where the land is situated —
 - (i) if such approval will not result in the land being camped on for longer than 12 consecutive months; **and**
 - (ii) if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force.”

If the caravan at your above mentioned property is not used for occupation please accept this letter as information only, however should the caravan be used for camping purpose I advise that you should make arrangements to cease this practice in the short term; or seek formal exemption from Council to avoid the possibility of prosecution under the Caravan Parks and Camping Grounds Act 1995

Should you require further clarification you may contact me through the Shire of Wiluna Office.

Comment

Following receipt of the above letter Mr John Kyanga wrote to the Shire seeking approval under Section 11 (2) (a) of the Caravan Parks and Camping Grounds Regulations 1997 for members of his family to occupy of a caravan at his Lot 1571 Woodley Street property for a period of 3 months:-

“Thank you for your correspondence re the occupation of caravan on private land.

Under Section 2 (a) I wish to apply for an extension of three months. This is due to my son and daughter in law using the caravan as a bedroom only because my own house is not big enough to enable them to sleep in it. Also I currently accommodate other family members.

As my son and daughter in law are employed they are ineligible for public housing in Wiluna and currently in Wiluna there are no private rentals available.

We request a three months exception due to these circumstances.”

Consultation

Tony Doust Acting CEO

Statutory Environment

Caravan Parks and Camping Grounds Regulations 1997
Caravan Parks and Camping Grounds Act 1995

Health Act 1911

For Council information and advice, Section 31 (2) of the *Caravan Parks and Camping Grounds Act 1995* states:

31. Minister may vary, modify or grant exemptions from subsidy legislation

(2) If the Minister is satisfied that in the particular circumstances the regulation or local law is inappropriate or might reasonably be modified or varied without detriment to the public interest, the Minister may grant the exemption or determine that the regulation or local law is to apply with such modification or variation as the Minister thinks fit.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The occupation of caravans on private land in Wiluna has caused controversy and complaint by some residents.

Voting Requirements

Simple Majority

OCM 141/12 Officer Recommendation & Council Decision

MOVED CR QUADRIO

SECONDED CR OVENS

- 1. In accordance with 11(2) (a) of the Caravan Parks and Camping Grounds Regulations 1997, Council grants approval for John Kyanga to allow members of his family to occupy a caravan at lot 1571 Woodley Street Wiluna for a period of 3 months commencing from the date of his notification of this determination; and**
- 2. Advise Mr John Kyanga that he may appeal to the Minister for exemption from the requirement of Regulation 11(2) (a) pursuant to the opportunity afforded by Section 31 (2) of the *Caravan Parks and Camping Grounds Act 1995*.**

CARRIED 5/0

10.3. Manager of Corporate Services Reports

Nil

10.4. Manager Finance & Administration Reports

10.4.1. Subject/Applicant:	Accounts Paid by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	15 th August 2012
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 30th June 2012 and 31st July 2012 is listed as Appendix 10.4.1. (blue pages).

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

<i>OCM 142/12 Officer Recommendation & Council Decision</i>
--

MOVED CR WEBB

SECONDED CR OVENS

That the accounts paid by authority for the period ending 30 June 2012 and 31 July 2012 totalling \$3,997,422.63 be received, endorsed and incorporated in the Minutes of the meeting.

CARRIED 5/0

10.4.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	15 th August 2012
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 30 June 2012.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the periods ending 30 June 2012 are listed as Appendix 10.4.2. (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

OCM 143/12 Officer Recommendation & Council Decision

MOVED CR PETERSON

SECONDED CR WEBB

That Council adopt the Financial Reports for the period ending 30 June 2012 as presented.

CARRIED 5/0

10.5. Works Manager Report

Nil

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

OCM 144/12 Officer Recommendation & Council Decision

MOVED CR PETERSON

SECONDED CR WEBB

That Council Agrees to consider the following late item.

CARRIED 5/0

12.1 Country Local Government Funds – Regional Allocation

12.1. Subject/Applicant:	Country Local Government Funding – Regional Funds
File:	
Reporting Officer:	Tony Doust – Acting Chief Executive Officer
Date of Report:	20 th August 2012
Disclosure of Interest:	Nil

Purpose

To provide Council with the results of the Midwest Development Commission – Murchison Group Meeting on the projects for consideration under the 2012/13 Regional CLGF allocation and establish a priority.

Background

The Midwest Development Commission arranged for a meeting to be held on 17th August 2012 in Cue to consider Regional Projects for the Murchison Group of Shires. The President Cr Harris and Acting Chief Executive Officer attended the meeting.

Comment

The meeting was attended by Shire representatives from Cue, Yalgoo, Mt. Magnet, Sandstone and Wiluna. Midwest Development Commission Officers Ann Finlay, Trevor Price and Brendon Flanigan, were also in attendance.

Total funding pool available for the Local Governments present \$2,021,675.

A number of issues important to the Murchison area were raised, however it came down to two projects in the final analysis. Vermin Proof Fence Murchison Area and Canning Stock Route Gunbarrel Highway Interpretative Centre Wiluna.

Projects to be funded from 2012/2013 CLGF

- | | |
|--|-------------|
| •CSR/Gunbarrel Highway Interpretative Centre | \$1,000,000 |
| •Murchison Vermin Fence | \$1,021,675 |

At the workshop it was made clear that the approval of the Midwest Development Commission Murchison Group is required prior to any regional project being funded from the regional portion of CLGF. Council now needs to approve the funding allocation as agreed to by the Local governments present at the meeting on 17th August 2012.

Consultation

Midwest Murchison Group of Local Governments

Statutory Environment

Requirements of the Department of Regional Development and Lands for use of regional funding.

Policy Implications

Nil

Financial Implications

The 2012/13 budget includes the funding for the CSR/Gunbarrel Highway Interpretative Centre project and expenditure.

Strategic Implications

Go Ahead Wiluna – Boost tourism planning and initiatives to provide Wiluna as a unique tourist destination, actively marketing Wiluna, including the Canning Stock Route and Gunbarrel Highway and the establishment of a cultural heritage centre.

Voting Requirements

Simply Majority

<i>OCM 145/12 Officer Recommendation & Council Decision</i>
--

MOVED CR WEBB

SECONDED CR PETERSON

That Council resolves that the Shire of Wiluna approve the following projects in the Midwest Murchison area, under the Regional Country Local Government Funding:-

1. Canning Stock Route/Gunbarrel Highway Interpretive Centre
\$1,000,000
2. Murchison Vermin Fence upgrade and expansion \$1,021,675

CARRIED 5/0

13. Public Question Time

Nil

14. Matters Behind Closed Doors – Confidential Item

OCM 146/12 Officer Recommendation & Council Decision

MOVED CR HARRIS

SECONDED CR WEBB

That the meeting be closed to the public to consider a matter relating to an employee appointment and contract.

CARRIED 5/0

OCM 147/12 Officer Recommendation & Council Decision

MOVED CR PETTERSON

SECONDED CR OVENS

That the meeting be reopened to the public.

CARRIED 5/0

The President read out the decision made behind closed doors.

14.1 Appointment of Works Manager

OCM 148/12 Officer Recommendation & Council Decision

MOVED CR WEBB

SECONDED CR OVENS

Councils accepts the recommendation of the Acting Chief Executive Officer to appoint Mr Rod Liversidge as Works Manager for the Shire of Wiluna for a period of three years, as per the conditions included in the agenda considered behind closed doors.

CARRIED 5/0

Council Meeting 26th September 2012

The Acting Chief Executive Officer asked the Council to reconsider the date for next Ordinary Council Meeting due to commitments he had on 26th September 2012.

OCM 149/12 Council Decision

MOVED CR HARRIS

SECONDED CR PETERSON

The Council meeting for 26th September 2012 now be held on 19th September 2012.

CARRIED 5/0

15. Closure

The meeting was declared closed at 4.20 p.m.