



**Minutes of the meeting of the Council of the Shire of Wiluna held in the Council Chamber, Scotia Street Wiluna on 16 May 2014**

*The Chairman declared the meeting open at 1.00 pm.*

PRESENT:

Cr Jim Quadrio (in the Chair), Cr Graham Harris, Cr Kim Ovens, Cr Bernie Weller and Cr Stacey Petterson

ALSO IN ATTENDANCE:

Andrea Nunan, Chief Executive Officer;

PUBLIC GALLERY:

Mr. Simon Thomas and Mrs Caroline Thomas (from opening)

APOLOGIES:

Cr Chris Webb and Cr Clinton Farmer

LEAVE OF ABSENCE:  
(PREVIOUSLY APPROVED)

Nil

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE: Nil

PUBLIC QUESTION TIME:

Mr Simon Thomas asked how Greenfields Technical Services (GTS) were engaged by the Shire.

The Chief Executive Officer advised that they were a WALGA preferred supplier for engineering consulting and she had chosen them based on their previous experience with flood damage.

Mr Thomas then asked why quotations were not sought or a tender not used. The Chief Executive Officer advised that the Shire does not need to call for tenders if a WALGA preferred supplier is used, as per Local Government Act.

Mr Thomas then queried the Chief Executive Officer's advice, and read out sections of what he referred to as "the Act and tender requirements"; the Chief Executive Officer again advised that the Act did not require tenders to be called if the WALGA preferred supplier panel was used.

Mr Thomas raised concerns that the flood damage monies were a significant amount that that could be retained in local economy. Mr Thomas said that "Mr Rod Liversidge had told not him not to tender for the works" and that he (Mr Thomas) was under the impression that the tenderers had already been decided from what Mr Rod Liversidge had told him. Mr Thomas said he was led to believe the tender would be for a "big company like Maccas" and that "the tender decision was more or less decided". Mr Thomas also indicated that he was "told a tender for the plant and equipment hire services was going out this weekend" and why had it not come to Council. He affirmed that "It was Mr Rod Liversidge who had told him this".

Mr and Mrs Thomas indicated they were about the livelihood of local contractors being affected by not getting work from this project and were concerned the tender process.

The Chief Executive Officer advised that she had engaged GTS as the engineering consultant and she was working with them for tender documentation. The Chief Executive Officer said she was "unaware of any tender about to be advertised", other than the bores that had already been advertised, as she had not yet sighted the draft tender documentation. The Chief Executive Officer advised that the draft tender documents would be completed between herself and GTS before any advertising.

Mr and Mrs Thomas then raised queries about why the Council would not be approving the tenders and how the Chief Executive Officer could assess tenders herself without Council approval. The Chief Executive Officer advised that only the Council could approve/award the tender. The Chief Executive Officer advised that the tender process and documentation was handled at an operational level but then the tender submissions would be put to Council with recommendations for awarding the tender.

Mr Thomas then stated that Mr Rod Liversidge had given him information about how the tender criteria would be set and that it wasn't in favour of local content. Mrs Thomas then asked "So the Chief Executive Officer, she gets to decide the criteria?".

The Chief Executive Officer said that again, the final tender documentation had not even been completed so she had not even signed/considered selection criteria. The Chief Executive Officer said that she engaged GTS to provide her with engineering and technical and industry-standard advice about the tender and project, including criteria/weighting for tender selection. GTS were engineering consultants and not running the project.

The Chief Executive Officer advised that she was the Shire's manager for the whole project and that she had been working with GTS and that they were aware of the fact that it was important to retain work for the local economy and "everyone was one the same

page”. The Chief Executive Officer advised she would confirm this to the President by providing him with a copy of an email between herself and the GTS principal.

APPLICATIONS FOR LEAVE OF ABSENCE: Nil

NOTATIONS OF INTEREST: Nil

PETITIONS AND DEPUTATIONS: Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**Moved: Cr Graham Harris                      Seconded: Cr Kim Ovens**

That the Minutes of the Meeting held on 16 April 2014 are accepted as a true record of the meeting subject to:

- The replacement of the word “Officer” with the word “Office” in resolution 041/14

**CARRIED 5/0**

*Resolution no. 056/14*

ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President, Cr Jim Quadrio, thanked Cr Graham Harris for his past efforts as the previous Shire President, and that he hoped he could do justice to the position as Cr Graham Harris had done.

### **1        2014-15 Differential Rating**

The Council considered report numbered 10.1.1 in the agenda.

**Moved: Cr Bernie Weller                      Seconded: Cr Kim Ovens**

That:

- 1        The following differential rating categories, rates-in-dollar and minimum rates are endorsed for advertising as 2014/2015 Notice of Intention to levy differential rates:

	<b>RATE CATEGORY</b>	
<b>Gross Rental Value</b>	<b>Rate-in-dollar (c)</b>	<b>Minimum Rate (\$)</b>
<b>GRV Town</b>	<b>11.53</b>	<b>400.00</b>
<b>GRV Mining</b>	<b>12.55</b>	<b>300.00</b>
<b>Unimproved Value</b>		
<b>UV Exploration and prospecting</b>	<b>13.69</b>	<b>300.00</b>
<b>UV Mining</b>	<b>14.07</b>	<b>300.00</b>
<b>UV Rural</b>	<b>6.83</b>	<b>300.00</b>

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- 2 The following objectives and reasons are cited for the differential rating structure:
- Encouraging prospecting and exploration within the Shire of Wiluna; and
  - Recognition of the potential impact and cost of mining activities on the Shire's road network, with specific regard to heavy traffic movements as well as the higher consumption by these industries of high-cost services such as road networks and aerodromes; and
  - Levying an appropriate minimum rate that more closely reflects the costs of servicing lots within the townsite and the whole Shire area; and
  - As a means to maintain a balanced budget position with a reasonable contribution from all rating categories and a reasonable approach by the Council in regard to increases;
- 3 The proposed rates-in-dollar and minimum rates to be advertised, as per subparagraph 1, are endorsed by Council subject to finalisation for the 2014/2015 Budget;
- 4 The Chief Executive Officer is instructed and authorized to make application to the Minister, as is necessary, for the imposition of a rate-in-the dollar that is more than twice the lowest rate-in-dollar for same category, or for a minimum rate to be levied on more than the prescribed number of properties, on the basis that no submissions are received during the prescribed period.

**CARRIED 5/0**

*Resolution no. 057/14*

MINUTES

## **2 Request for Donation**

The Council considered report numbered 10.1.2 in the agenda.

**Moved: Cr Graham Harris**

**Seconded: Cr Stacey Petterson**

That Council:

- 1 Approves the waiver of the bus hire fees of \$400.00 for the hire of the bus for the 2014 Wiluna Martu Eagles/Dalkeith-Nedlands Junior Football Club football game and cultural camp from 30 May 2014 to 02 June 2014; and
- 2 Approves the supply of fuel (from Depot stock) for the bus hire to the value of \$200.00 for the hire of the bus for the 2014 Wiluna Martu Eagles/Dalkeith-Nedlands Junior Football Club football game and cultural camp from 30 May 2014 to 02 June 2014; and
- 3 Approves the donation of \$200.00 (or purchase order equivalent) for the purchase of supplies for BBQ events for the annual Wiluna Martu Eagles/Dalkeith-Nedlands Junior Football Club football game and cultural camp; and
- 4 Notes that the Chief Executive Officer is the authorized/responsible person in relation to these donations and administration thereof.

**CARRIED 5/0**

*Resolution no. 058/14*

## **3 Midwest Tourism Strategy Development**

The Council considered report numbered 10.1.3 in the agenda.

**Moved: Cr Bernie Weller**

**Seconded: Cr Kim Ovens**

That Council:

- 1 Approves and supports the participation/involvement of the Shire of Wiluna in the Midwest Tourism Strategy project, including a financial contribution made within available budgetary allocation.

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- 2 Supports in-principle the on-going involvement of the Shire in tourism promotion and development of the Murchison region and Wiluna sub-region, through collaboration with the Midwest Development Commission
- 3 Notes that the support as per sub-paragraph 2 is subject to available resources, Financial constraints, benefit to the Shire of Wiluna and other such matters that the Chief Executive Officer and/or Council deems considerable.

**CARRIED 5/0**

*Resolution no. 059/14*

#### **4 Accounts Paid By Authority**

The Council considered report numbered 10.3.1 in the agenda.

**Moved: Cr Stacey Petterson**

**Seconded: Cr Graham Harris**

That the accounts paid by authority for the period ending 30 April 2014 totalling \$5,022,843.64 be received.

**CARRIED 5/0**

*Resolution no. 060/14*

#### **5 Budget process**

Council considered report numbered 10.3.2 in the agenda.

**Moved: Cr Graham Harris**

**Seconded: Cr Kim Ovens**

That:

- 1 The information in this report is received; and
- 2 The dates for the 2014/15 Budget workshops will be as follows:
  - 1<sup>st</sup> Workshop – 25 June 2014 at 9.00am
  - 2<sup>nd</sup> Workshop - 23 July 2014 at 9.00am
  - 3<sup>rd</sup> Workshop – 13 August 2014 at 9.00am

**CARRIED 5/0**

*Resolution no. 061/14*

Council considered the report numbered 10.5.1 in the agenda.

Cr Weller stated that there were “a lot of things” wrong with this machine and that the Shire should not proceed. Cr Weller also expressed concerns about the cost to move the new plant item to and from the Refuse site.

The Chief Executive Officer advises she was unsure how Cr Weller knew about the machine as she had not named the vendor in her report, however, her report also indicated that the purchase would be subject to the Shire being satisfied in regard to machine condition and oil samples.

Following general discussion, most Councillors felt that the purchase of the item was suitable for Shire operations.

**Moved: Cr Graham Harris**

**Seconded: Cr Stacey Petterson**

That:

- 1 The 2013/14 budget allocation for C123224 Purchase of Loader be reduced to nil (from \$343,000)
- 2 An allocation of \$140,000 be made for the Purchase of the specified 963C Traxcavator
- 3 That the surplus/savings resulting from amendments in sub-paragraph 1 and 2 be transferred to the Asset Replacement Reserve
- 4 The purchase of the 963C Traxcavator is approved subject to the Chief Executive Officer being satisfied with all pre-checks, pre-purchasing arrangements and purchasing agreement

**CARRIED 4/1 by ABSOLUTE MAJORITY**

*Cr Weller left the meeting at 2.15pm and returned at 2.17pm*

ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil

URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL

The President approved the following matters to be discussed at the meeting:

- 1 Late report numbered 12.1.2 (affixed here to);
- 2 Late Report numbered 12.1.2 (affixed here to) and
- 2 Request for fee waive by the RPA/MWG (verbal report from the Chief Executive Officer)

12.1.1 Council considered late item numbered 12.1.1 (affixed here to). This report had been sent out a day after the Agenda had been issued, so Councillors had had sufficient time to consider. The Reporting Officer's report was discussed and considered at length.

The broad outcomes of Council discussion were that Council and the Shire were:

- Concerned with the cost of running a certified airport compared to the wider benefits of the community with regard to an efficient and regular RPT service; more passengers on the RPT service was a main driver in making it sustainable and viable. There needed to be greater support of the RPT by all using the airport
- Concerned with what is considered to be the Shire underwriting commercial/private mining activities through the costs of retaining a certified airport
- Concerned about the on-going history of the RPT matters - despite the service being at risk it was felt that the lack of general support for making mining companies use the RPT was a problem; this included: the lack of regulation or enforcement about private passengers being allowed on private charters/in-kind flights offered to certain passengers that could otherwise be on the RPT. This matter had been on-going for some time
- Concerned that the information being provided to the Shire had sometimes been selective/different information for different stakeholders so the Council felt this could be misleading or did not give the full picture



**Moved: Cr Bernie Weller**

**Seconded: Cr Graham Harris**

That

- 1 The Chief Executive Officer is instructed to provide different models for aerodrome head taxes and landing fees for consideration as part of the 2014/15 budget deliberations
- 2 The Chief Executive Officer is instructed to prioritise Aerodrome capital and major maintenance works (including costs) for consideration as part of the 2014/15 budget deliberations
- 3 The Shire of Wiluna Aerodrome becomes registered effective 01 July 2014 and that the Chief Executive Officer is instructed to finalise this process with CASA

*(Sub paragraph 3 rescinded at Special Council Meeting 11/6/14, Resolution 068/14)*

**CARRIED 5/0**

*Resolution no. 062/14*

Item 12.1.2 had been distributed to Councillors.

**Moved: Cr Bernie Weller**

**Seconded: Cr Kim Ovens**

That Council supports the submission of relevant nominations by the Shire of Wiluna for the 2014 W.A. Sport and Recreation Industry Awards, as determined by the Chief Executive Officer.

**CARRIED 5/0**

*Resolution no. 063/14*

Request for waive of fees: the Chief Executive Officer advised the Council that she had received an email late on 15.05.2014 from the Wiluna Regional Partnership(WRPA) Co-Coordinator requesting that Council waive the hire fees for tables and chairs, for an event to be held Tuesday 27.05.2014. The total cost was \$138.00. The group would still cover their bond.

The RPA groups, including the Steering Committee, MWG and industry group, would be holding a Licensing Open Day on 27.05.2014 to assist drivers and vehicle owners with a number of things including: getting ID, sorting out fines and infringements, L plate licensing and log books and so on. A main barrier to employment in Wiluna that was identified by the MWG survey was all matters to do with drivers licensing and vehicles. This Open day was arranged to alleviate or reduce this barrier.

It was generally agreed by Council that this was a positive event for all residents and should be supported.

**Moved: Cr Graham Harris**

**Seconded: Cr Kim Ovens**

That the fees totaling \$138.00 for the hire tables and chairs by the Wiluna RPA Groups for the licensing open day to be held 27 May 2014 be waived

**CARRIED 5/0**

*Resolution no. 064/14*

*All members of the public left the meeting at 2.50pm.*

MATTERS BEHIND CLOSED DOORS

**Moved: Cr Graham Harris**

**Seconded: Cr Kim Ovens**

That

- 1 pursuant 5.23 of the Local Government Act, the meeting of the Council be closed to the public to discuss the following:

Email received by each Councillor from a former Shire employee and contractual and employee matters (queries that have arisen from information raised in public question time)

- 2 Standing orders are suspended behind closed doors to allow for discussion

**CARRIED 5/0**

*Resolution no. 065/14*

*The meeting was closed to the public at 2.55*

**Moved: Cr Graham Harris**

**Seconded: Cr Kim Ovens**

That the meeting now be opened to the public

**CARRIED 5/0**

*Resolution no. 066 /14*

*The meeting was re-opened to the public at 3.40pm*

CLOSURE

There being no further business, the Chairperson closed the meeting at 3.45pm

MINUTES CONFIRMED BY COUNCIL RESOLUTION