



Minutes of the meeting of the Council of the Shire of Wiluna held in the Council Chamber, Scotia Street Wiluna on 31 July 2014

The Chairman declared the meeting open at 1.25 pm.

PRESENT: Cr Jim Quadrio (in the Chair), Cr Kim Ovens, Cr Stacey Petterson and Cr Chris Webb;

ALSO IN ATTENDANCE: Andrea Nunan, Chief Executive Officer

PUBLIC GALLERY: No members of the public present

APOLOGIES: Nil

LEAVE OF ABSENCE: Cr Graham Harris
(PREVIOUSLY APPROVED)

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

With regard to questions raised by Mr. Simon Thomas at Ordinary Meeting of Council held 25/06/2014, the Chief Executive Officer advised:

- 1 There was no requirement for a traffic management plan for the said works being done on the particular section of road;
- 2 The employee working on the road at the time, and confirmed by his Supervisor, refuted the claims about unsafe work as well as inefficient work practices.

The Chief Executive Officer advised that, given that Mr. Thomas did not raise the query with her or the Shire at the time he noted the matter, she was unable to investigate any further. The works in question had been completed.

PUBLIC QUESTION TIME: No members of the public present

APPLICATIONS FOR LEAVE OF ABSENCE: Nil

NOTATIONS OF INTEREST: None declared

PETITIONS AND DEPUTATIONS: Nil

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Chief Executive Officer advised that the minutes of the special meeting of Council held 14 July 2014, as circulated with agenda of this meeting, to also be confirmed.

Moved: Cr Stacey Petterson

Seconded: Cr Chris Webb

That the minutes of the ordinary meeting of Council held 25 June 2014 be accepted as a true record of that meeting

CARRIED 4/0

Resolution no. 092/14

Moved: Cr Chris Webb

Seconded: Cr Kim Ovens

The Minutes of the special meeting of Council held on 14 July 2014 be accepted as a true record of the meeting subject to:

- Resolution 089/14 being amended to show as “CARRIED 4/1”, not 5/0

CARRIED 4/0

Resolution no. 093/14

ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

The Chairperson advised that on 26.06.2014 he and the Chief Executive Officer had met with the Chairman of the Midwest Development Commission (MWDC) Board, the Chief Executive Officer of the MWDC and the Murchison Project Manager for MWDC.

A number of matters including support for the Council's new plans for the Heritage and Interpretive Centre and Shire Officer were discussed. The Chief Executive Officer will circulate more details via email.

REPORTS OF OFFICERS

1 Elected member remuneration

The Council considered report numbered 10.1.1 in the agenda. The Chief Executive Officer advised that sub-paragraphs 6 and 7 on page 5 of Agenda should refer to Wiluna being a “band four” Shire (not band 3). Councillors discussed the general matter of remuneration.

Moved: Cr Chris Webb

Seconded: Cr Kim Ovens

That, as a matter of policy, Councillors are remunerated as follows from 01 July 2014:

- 1 Pursuant to Salaries and Wages Tribunal Determination June 2014 section 2.4; all Councillors except the Shire President receive an annual allowance in lieu of meeting attendance fees of \$8000;
- 2 Pursuant to Salaries and Wages Tribunal Determination June 2014 section 2.4; the Shire President receives an annual allowance in lieu of meeting attendance fees of \$12,360;
- 3 Pursuant to Salaries and Wages Tribunal Determination June 2014, section 3.2, the Shire President receives an annual local government allowance of \$12,360;
- 4 Pursuant to Salaries and Wages Tribunal Determination June 2014, section 3.3, the Deputy Shire President receives an annual local government allowance of \$3,090;
- 5 Pursuant to Salaries and Wages Tribunal Determination June 2014 section 5.5, all Councillors including the Shire President receive an annual ICT allowance of \$1,200;
- 6 The allowances referred to in subparagraph 1-5 above be paid by equal fortnightly instalments;
- 7 Councillors who use their own motor vehicle for travel to council meetings or on other authorised council business are paid a motor vehicle expense allowance on a per-kilometre basis, at the rate set out as follows:

Area Details	Rate (cents) per kilometre		
	Engine Displacement (in cubic centimetres)		
	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
First 4000 kilometres	194.7	133.1	105.3
Over 4000 up to 8000 kms	85.2	61.6	51.1
Over 8000 up to 16000 kms	48.7	37.7	33.1
Over 16000 kilometres	52.7	39.4	33.6

CARRIED 4/0

Resolution no. 094/14

2 Membership to Goldfields Tourism Network Association

The Council considered report numbered 10.1.2 in the agenda.

Moved: Cr Kim Ovens

Seconded: Cr Stacey Petterson

That:

- 1 A 2014/15 membership for the Goldfields Tourism Network Association be taken up by the Shire of Wiluna; and
- 2 An allocation of \$25,000 be confirmed in the 2014/15 Budget for this membership

CARRIED 4/0

Resolution no. 095/14

3 Lot 1506 Woodley Street cnr Wells Street

The Council considered report numbered 10.1.3 in the agenda.

Council discussed the matter of retaining the property and the cost to bring it up to a standard whereby it could be used. The Chief Executive Officer advised that there was no Shire purpose it was needed for. Council discussed the possibility of it being used for commercial purposes by a third-party and that this matter was worth investigating.

Moved: Cr Stacey Petterson

Seconded: Cr Chris Webb

That:

- 1 The Chief Executive Officer is instructed to provide a report back to Council detailing the cost to refurbish the premise so that it could be used for commercial purposes; and
- 2 Council defer a decision regarding lease of said premise until the report as per sub-paragraph 1 is considered

CARRIED 4/0

Resolution no. 096/14

4 Delegation amendments – Building Act 2011

Council considered report numbered 10.1.4 in the agenda.

Moved: Cr Kim Ovens	Seconded: Cr Chris Webb
That:	
1	The existing delegation of authority 6001 to the Chief Executive Officer is amended to read as follows; and that
2	The Chief Executive Officer is delegated authority as per the following delegations 6001to 6006:
<u>CARRIED 4/0</u>	
<i>Resolution no. 097/14</i>	

(start of delegations)

6001	Delegation Subject	Grant of Building Permits
	Functions and/or responsibilities delegated:	1. Grant of Building Permits under section 20, 22 and 32 of the Building Act 2011 to: <ul style="list-style-type: none"> • Approve or refuse to approve plans or specifications; • Approve or refuse to approve an extension of time where a building has not been completed within the designated timeframe. 2. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

6002	Delegation Subject	Grant of Demolition Permits
	Functions and/or responsibilities delegated:	<ol style="list-style-type: none"> 1. Approve the issue of a demolition permit under Section 21 and 22 of the Building Act 2011 to take down a building or part of a building, and such permit may be subject to such conditions as the EO considers necessary for the safe and proper execution of the work, however, Chief Executive Officer must ensure work is in accordance with all legislative requirements and in accordance with the appropriate Australian Standards. 2. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

6003	Delegation Subject	Grant of Occupancy Permit
	Functions and/or responsibilities delegated:	<ol style="list-style-type: none"> 1. Under S58 of the Building Act 2001: approve, modify or refuse Grant of Occupancy Permit applications 2. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

6004	Delegation Subject	Grant of Building Approval Certificate
	Functions and/or responsibilities delegated:	<ol style="list-style-type: none"> 1. Under S58 of the Building Act 2001: approve, modify or refuse Building Approval Certification applications 2. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

6005	Delegation Subject	Building Orders
	Functions and/or responsibilities delegated:	<ol style="list-style-type: none"> 1. Under Section 110 of the Building Act 2011, to make building orders in relation to: <ol style="list-style-type: none"> a) Building Work b) Demolition work c) An existing building or incidental structure 2. Under Section 117 of the Building Act 2011, revoke building orders 3. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

6006	Delegation Subject	Extensions of Period of Duration of Occupancy Permit or Building Approval Certificate
	Functions and/or responsibilities delegated:	1. To approve or refuse to approve applications for an Extension of Period of Duration of Occupancy Permit or Building Approval Certificate under Section 58 of the Building Act 2. Exercise authority under Section 127 of the Building Act 2011 and delegate this power/duty to the Environmental Health Officer/Building Surveyor (PEHO)
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Building Act 2011
	Date of Delegation	31 July 2014

(End of delegations)

5 Delegation amendment – Food Act 20018

Council considered report numbered 10.1.5 in the agenda.

Moved: Cr Stacey Petterson	Seconded: Cr Chris Webb
That:	
1 The Shire of Wiluna Environmental Health Officer/Building Surveyor is authorized under Section 122 of the Food Act 20018; and	
2 Delegation of power to the Shire of Wiluna environmental Health Officer/Building Surveyor is authorised as per delegation 6007 as follows:	
<u>CARRIED 4/0</u>	
<i>Resolution no. 098/14</i>	

(start of delegation)

6007	Delegation Subject	Food Act 2008
	Functions and/or responsibilities delegated:	Pursuant to Section 122 of the Food Act 2008, the Environmental Health Officer/Building Surveyor is appointed and authorised to exercise and discharge powers and functions of the local government for such time and subject to such limitations (if any) as the local government shall see fit from time to time.
	Limitations of delegation:	Limited to functions as outlined above
	Informing Legislation/Statute	Food Act 2008
	Date of Delegation	31 July 2014

(end of delegation)

6 Accounts Paid by Authority

Council considered report numbered 10.3.1 in the agenda.

<p>Moved: Cr Stacey Petterson Seconded: Cr Chris Webb</p> <p>That the report “<i>Accounts Paid by Authority for the period 01.06.2014 to 30.06.2014</i> (affixed hereto) and totalling \$327,558.42 is received.</p> <p style="text-align: right;"><u>CARRIED 4/0</u></p> <p><i>Resolution no. 099/14</i></p>
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7 WANDRRA Flood Damage Report

Council considered report numbered 10.4.1 in the agenda

<p>Moved: Cr Kim Ovens Seconded: Cr Stacey Petterson</p> <p>That the Officer’s report is received and that the actions of Officers are endorsed.</p> <p style="text-align: right;"><u>CARRIED 4/0</u></p> <p><i>Resolution no. 100/14</i></p>
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ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil

URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL Nil

MATTERS BEHIND CLOSED DOORS

Moved: Cr Kim Ovens Seconded: Cr Chris Webb

That the meeting be closed to the public to discuss item:

13.1.1 RFT 2013-02 Water bores Tender: meeting is closed pursuant to S5.23 (c) for Council to consider awarding tender RFT 2013-02 and entering into a contract.

CARRIED 4/0

Resolution no. 101/14

*The meeting was closed to the public at 2.57pm,
At the Chairperson's request, the Chief Executive Officer left the meeting at 2.57pm*

The Chief Executive Officer returned to the meeting at 3.30pm

Moved: Cr Kim Ovens Seconded: Cr Chris Webb

That no tenders submitted under RFT 20013-02 Water bores are accepted and new tender for water bores be called with the following conditions and/or specifications:

- The Shire to engage a hydrologist to identify drill holes
- Requirement for consultation with landowners and/or managers of land
- Tender specifications to include both a wet and dry rate and that the Shire takes responsibility for dry holes
- Tenders specification for the size of the drill hole to be only 100mm to 150mm casing maximum
- Tender specification to details whether bores will pump to a turkey's nest firstly or through a standpipe

CARRIED 4/0

Resolution no. 102/14

Moved: Cr Kim Ovens

Seconded: Cr Chris Webb

That the meeting now be opened to the public

CARRIED 4/0

Resolution no. 103/14

The meeting opened to the public at 4.05pm

CLOSURE

There being no further business, the Chairperson closed the meeting at 4.06pm.

MINUTES CONFIRMED BY RESOLUTION OF COUNCIL