

Shire of Wiluna

MINUTES



Ordinary Meeting of Council

Held Wednesday 4 February 2014

Meeting Commenced at 1.35 pm

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MINUTES**1. Declaration of Opening and Announcement of Visitors**

1.35pm – The Presiding Person, Cr Quadrio declared the meeting open.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

Cr Jim Quadrio - Shire President
 Cr Graham Harris - Deputy Shire President
 Cr Chris Webb
 Cr Clinton Farmer
 Cr Stacey Petterson

Staff

Ms Andrea Nunan - Chief Executive Officer
 Mr Pascoe Durtanovich - Project Officer

Apologies

Cr Kim Ovens
 Cr Bernie Weller

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Quadrio	12.1	Impartiality	Relative of a tenderer

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Nil

8. Confirmation of Minutes of Previous Meeting

Note: It is recorded that Cr Weller attended the meeting on 26 November, 2014 but was omitted from the record of attendance.

8.1. Ordinary Meeting – 15 December 2014***Officer Recommendation and Council Decision*****MOVED CR HARRIS****SECONDED CR WEBB**

That the minutes of the Ordinary meeting of Council held on 15 December, 2014 be confirmed as a true and correct record of proceedings.

CARRIED 5/0**Res: 002/15****8.2. Special Meeting – 30 December 2014*****Officer Recommendation and Council Decision*****MOVED CR WEBB****SECONDED CR FARMER**

That the minutes of the Special meeting of Council held on 30 December, 2014 be confirmed as a true and correct record of proceedings.

CARRIED 5/0**Res: 003/15****8.3. Special Meeting – 16 January 2015*****Officer Recommendation and Council Decision*****MOVED CR HARRIS****SECONDED CR PETERSON**

That the minutes of the Special meeting of Council held on 16 January, 2015 be confirmed as a true and correct record of proceedings.

CARRIED 5/0**Res: 004/15****9. Announcement Presiding Member without Discussion**

Nil

2.07pm - Cr Webb left the meeting

10.1. Reports of Officers and Committees

10.1.1. Subject/Applicant:	INTEGRATED PLANNING AND REPORTING ASSESSMENT
File:	514
Reporting Officer:	Andrea Nunan - Chief Executive Officer;
Date of Report:	27 January 2015
Disclosure of Interest:	Nil

Purpose

Council to consider adoption of, if deemed fit, the desktop review for the:

- Corporate Business Plan
- Strategic Community Plan
- Long Term Financial Plan

Background

Effective from 01 July 2012, local governments were required to have their integrated planning framework (IPF) adopted and implemented.

Components of this framework included:

- Corporate Business Plan
- Strategic Community Plan
- Long Term Financial Plan

The **Strategic Community Plan** (SCP) outlines community long term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities.

The SCP is not static. A full review is required every four years with a desktop review every two years.

Underpinning the SCP are the other plans including:

The **Corporate Business Plan** (CBP) is an internal business planning tool that translates Council priorities into operations within the resources available.

The plan details the services, operations and projects a local government will deliver within a defined period. It also includes the processes for delivering these and the costs associated

This should be reviewed (and updates as necessary) when the SCP is reviewed.

Long term financial Plan (LTFP) is a 10-year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities.

It indicates a local government's long term financial sustainability and allows early identification of financial issues and their longer term impacts.

The Long Term Financial Plan is reviewed in conjunction with reviews of the Strategic Community Plan.

A desktop review is undertaken every two years (but can be done annually prior to development of the Annual Budget). A full review is undertaken every four years

Council adopted the required plans, effective from 01 July 2013, in June of 2012.

Comment

A desktop review is therefore required by June 2015 at the latest.

A full review, including community consultation, will be required by June 2017 at the latest.

The Chief Executive Officer engaged UHY Haines Norton in mid 2014 to undertake a desktop review of the plans to initially ensure that all Councillors had input and that plans were congruent with documents such as the Budget and Forward Capital Works Plan.

The workshop was held on 23 June 2014 for the Councillors; the initial review by UHYHN and Shire staff has been completed (based on feedback from participation in this workshop).

Further, Council will recall the report to the 12 December 2014 meeting regarding the Dept. of Local Government's assessment of the plans adopted in June 2012 and required changes when the plans were next reviewed. These changes have been incorporated into the review done by UHYHN.

The plans that have been reviewed and prepared are aligned to the 2014/15 adopted budget and the Forward Capital Works Plan (FCWP); the FCWP is, although not actually part of the IPF, is a key document and an amended FCWP was adopted by Council in December 2014.

Copies of the existing/current plans that have been reviewed have been circulated as attachments to this agenda. The revised versions with recommended changes for adoption have also been circulated (*those with "Revised July 2014" in their titles*). (Appendices 10.1.1.(a) to 10.1.1.(e)).

A summary of the key review changes between plans are summarised in two tables following this item.

From a general point of view, both the SCP and CBP have been tidied up (including names, statistics, format, renumbering) and have also been reformatted to reflect layouts as per departmental guidelines.

A key change is that a lot of the information regarding key actions, costs and timeframes have been moved to the CBP, rather than included in the SCP. This is important as the CBP drives operational plan for the Shire and such details are operational not strategic.

Actions have been reworded to better capture intent or detail but not to change the integrity or desired outcome of key action.

Key strategies and actions have been numbered so that they can easily be cross-referenced between plans.

The changes made to the SCP and CBP have been fed through the Long Term Financial Plan (LTFP) as required; the LTFP has also been updated to ensure uniformity with 2014-15 adopted budget and FCWP.

The Reporting Officer now suggests that as the draft amended documents have been forwarded to Councillors in hard-copy, formal adoption of the desktop review can now be completed.

Consultation

DLGC correspondence (document ICR493)

UHY Haines Norton

Councillors via workshop and feedback

Statutory Environment

Adoption and review of plans, revision of plans and the general use/application of plans is dictated by the Local Government Act 1995 and association Local Government (Administration) Regulations 1996.

A desktop review is required at least every two years, so this review meets this statutory review requirement.

Policy Implications

Nil directly for this item but the IPF provides a framework for direction of future policies and plans.

Financial Implications

Nil directly for this item but the Long Term Financial Plan is the framework within which the longer term financial management of the Shire must be considered.

Strategic Implications

All plans are the framework set forth for the strategic direction for management and operations of the Shire; key actions, goals and outcomes have been set in this framework. Therefore, it is important that such a framework remains compliant.

Voting Requirements

Absolute majority

Officer Recommendation and Council Decision

Item 10.1.1.

MOVED CR HARRIS

SECONDED CR PETERSON

That the following plans, incorporating amendments from desktop review, are adopted by Council (and affixed hereto as Appendices 10.1.1.(a) to 10.1.1.(e)).

- 1 *Shire of Wiluna Strategic Community Plan for 01.07.2013 to 30.06.2023 (Revised July 2014); and*
- 2 *Shire of Wiluna Corporate Business Plan 2014 to 2018; and*
- 3 *Shire of Wiluna Long Term Financial Plan 2014 to 2029.*

CARRIED by absolute majority 4/0

Res: 005/15

Summary of changes to key strategic areas, objectives and outcomes in the Strategic Community Plan 01 July 2013 to 30 June 2023 (adopted June 2012) as proposed in Strategic Community Plan 01 July 2013 to 30 June 2023 (reviewed July 2014):

Key Strategic Changes	Action from desktop review	Detail
GENERAL CHANGES		
Measurement of success – Key performance indicators	Inclusion of key performance indicators to measure success now at Section 8 of review document	Key performance indicators were included next to Key strategies in the original plan (adopted June 2012). This is for easier identification and cross referencing to CBP and LTFP; it is also consistent with formats recommended by the planning framework requirements.
Key Strategies are now numbered	Uniform numbering used for key strategies (and down the key actions level)	This is for easier identification and cross referencing to CBP and LTFP; it is also consistent with formats recommended by the planning framework requirements.
Actions and timeframes (short, medium, long)	These have been deleted and moved to the CBP	Actions and timeframes form part of the CBP that informs Shire operations, not the actual Strategic Plan. This is for easier identification and cross referencing to CBP and LTFP; it is also consistent with formats recommended by the planning framework requirements.
<u>PROUD WILUNA</u>	No changes to key strategies, other than the aforesaid general changes	
<u>GREEN WILUNA</u>	No changes to key strategies, other than the aforesaid general changes	

<u>GO AHEAD WILUNA</u>	No changes to key strategies, other than the aforesaid general changes	
<u>HEALTHY WILUNA</u>	<p>1) All key strategies in original plan are included in the reviewed plan and no new strategies have been added.</p> <p>2) The Strategy: <i>“To provide aged care facilities and services to meet the requirement of the senior population of the Shire”</i> reworded to: <i>“To support aged facilities and services to meet the requirement of the senior population of the Shire”</i></p>	This minor rewording is to reflect the fact that the Shire is not responsible for the delivery of aged car and should be an advocate/facilitator for such requirements rather than the provider
<u>LEADING WILUNA</u>	No changes to key strategies, other than the aforesaid general changes	

Summary of changes to Corporate Business Plan 2013 to 2017 (adopted August 2013) as proposed in Strategic Community Plan 01 July 2013 to 30 June 2023 (reviewed July 2014):

<u>Key Actions changes</u>	<u>Action from desktop review</u>	<u>Detail</u>
<u>General changes</u>		
Measurement of success – Key performance indicators	Inclusion of key performance indicators to measure success (as defined in the SCP) now outlined again in CBP.	<p>Key performance indicators were included next to Key strategies in the original plan (adopted June 2012).</p> <p>This is for easier identification and cross referencing to SCP and LTFP; it is also consistent with formats recommended by the planning framework requirements.</p>

Key Actions are now numbered	Uniform numbering used for key actions to link them back to key strategies in the SCP.	This is for easier identification and cross referencing to SCP and LTFP; it is also consistent with formats recommended by the planning framework requirements.
Actions and timeframes (short, medium, long)	These have been deleted and moved from the SCP to this CBP.	<p>Actions and timeframes need to form part of the CBP as this is what informs Shire operations, not the actual Strategic Plan.</p> <p>This is for easier identification and cross referencing to SCP and LTFP; it is also consistent with formats recommended by the planning framework requirements.</p>
	The CBP now provides an indication of each key action being operating or capital as well as the approx. timeframe for the delivery of the key action.	Actions and timeframes need to form part of the CBP as this is what informs Shire operational plans to achieve key actions.
Financial Implications	New/ key projects that will incur capital and on-going costs have been expanded to include initial costs as well as any ongoing costs	This allows for easier cross referencing to LTFP and also demonstrates consideration given to the on-going financial impost of some projects as well as demonstrating a thorough planning approach.
Service Delivery	The CBP now includes core (on-going) Shire services and programmes being cross referenced to key strategic areas and actions	This will allow for better measurement of success as many of the operational/day-to-day matters being delivered are actually "key actions" or can be aligned to key actions.

<p><u>PROUD WILUNA:</u></p> <p><u>Support Martu Traditions in the Community</u></p>	<p>A new key action has been included for the Strategy “<i>Support Martu Traditions in the Community</i>”.</p> <p>This action is: To increase participation in programmes and visitors to sites through promotion.</p>	<p>This new action was included to capture the vision that Wiluna needs a greater focus on cultural tourism and general connections; i.e. connecting tourists and visitors to cultural traditions.</p>
<p><u>GREEN WILUNA</u></p> <p><u>Complete the Wiluna Streetscape Renewal Initiative</u></p>	<p>The existing 3 actions have been incorporated into one</p>	<p>The existing actions were somewhat repetitive and didn’t offer flexibility for other micro-actions that are required.</p> <p>Matters like plants, retic. and so on form part of the project plan and not the key strategic action</p>
<p><u>GREEN WILUNA</u></p> <p><u>Ensure all Shire Roads and streets are maintained</u></p>	<p>The existing actions were reviewed and 6 new actions were determined</p>	<p>The new actions capture required actions for road asset management in better detail/with clearer direction</p> <p>The new actions also make specific reference to lobbying for works and funding; this is a key action missing from original plan</p> <p>An inclusion of a key action to supporting emergency services was deemed important and necessary, and was missing from the original SCP and CBP.</p>
<p><u>GREEN WILUNA</u></p> <p><u>Maintained council owned buildings and facilities ensuring high standards of public safety and access</u></p>	<p>The existing actions were reviewed and new actions were determined</p>	<p>The new actions capture required actions for infrastructure asset management and acquisition in better detail/with clearer direction</p>

<p><u>GO AHEAD WILUNA</u></p> <p><u>Lead revitalisation and renewal in Wiluna</u></p>	<p>The existing actions were reviewed a new action included regarding economic impact study of mining in the Shire</p>	<p>The economic impact that mining has on the Shire has been conveyed and discussed at length and so included as a key action.</p> <p>Existing key actions have also been reworded to capture the intent and direction in more detail and/or with clarity.</p>
<p><u>GO AHEAD WILUNA</u></p> <p><u>Boost tourism planning and initiatives to promote Wiluna as a unique tourist destination</u></p>	<p>Some existing actions reworded</p> <p>The action relating to the provision of a Tourism Information Facility has been deleted</p> <p>The action related to lobbying for establishment of mining camps in the townsite has been deleted.</p> <p>The Completion of the South Structure Plan added as an action</p>	<p>Existing key actions have also been reworded to capture the intent and direction in more detail and/or with clarity.</p> <p>This has been deleted from this area only because it has been captured through the key action relating to the establishment of the Heritage and Interpretive Centres.</p> <p>Through the Structure Plan process, it has been identified that this general area is the most ideal location for any “mining camp” accommodation in the townsite.</p> <p>But until the plan is completed, including quantitative surveys, layouts etc., it is likely to be counter-productive to lobby for accommodation when our “ducks aren’t in a row”.</p> <p>The key action is to get the structure plan completed, which will then be a lead in to lobbying for accommodation (assuming the plan identifies such an</p>

		area). The lobbying etc. is important but can later be defined as a key action once the structure plan done.
<p><u>GO AHEAD WILUNA</u></p> <p><u>Support small business in Wiluna</u></p> <p><u>Create employment opportunities for local residents</u></p> <p><u>Support the development of creative industries in Wiluna</u></p> <p><u>Plan and maintain transport infrastructure</u></p>	The existing actions were reviewed and newer/expanded actions detail	<p>Actions have also been reworded or included to capture the intent and direction in more detail and/or with clarity.</p> <p>The actions have also been aligned more accurately to the key strategy areas so that the action is clearer in the correct context.</p>
<p><u>HEALTHY WILUNA</u></p> <p><u>All Key strategies</u></p>	The existing actions were reviewed and newer/expanded actions detail	<p>Actions have also been reworded or included to capture the intent and direction in more detail and/or with clarity.</p> <p>The actions have also been aligned more accurately to the key strategy areas so that the action is clearer in the correct context.</p> <p>Specific references to organisations removed, with the more flexible and inclusive term “key stakeholders” used so as not to limit or exclude potential partners.</p> <p>The feasibility study for the water playground and skateboard facility removed; this is because the Master Plans will reveal community aspirations for specific facilities and programmes.</p>

		<p>Specific references to promotion and lobbying in regard to liquor licensing removed namely as this is a position that Council appears to wish to consider as matters arise rather than defining a set action that may/may not be suitable each time the matter of "grog" comes up</p>
<p><u>LEADING WILUNA</u> <u>All Key strategies</u></p>	<p>The existing actions were reviewed and newer/expanded actions detail</p>	<p>Actions have also been reworded or included to capture the intent and direction in more detail and/or with clarity.</p> <p>The actions have also been aligned more accurately to the key strategy areas so that the action is clearer in the correct context.</p> <p>The main objective behind changes was really to clarify and expand existing actions to provide more detail</p>

2.14pm – Cr Webb returned to the meeting

10.1.2. Subject/Applicant:	DEVELOPMENT ASSESSMENT PANELS – SHIRE OF WILUNA NOMINATIONS
File:	00420
Reporting Officer:	Andrea Nunan; Chief Executive Officer
Date of Report:	28 January 2015
Disclosure of Interest:	Nil

Purpose

Seeking Councillor nominations for Development Assessment Panels.

Background

Development Assessment Panels (DAP's) are a mix of independent experts and Councillors, created by State Government, to be the decision making body for development applications (aka town planning applications).

These panels will have the power to determine applications for development approval in a particular local government, instead of the local government being the decision making authority. This applies only for development of a certain class and value – over \$7M (mandatory) and \$3M (optional) applies to the Shire of Wiluna.

In very simply terms, if an application for planning approval is lodged with the Shire of Wiluna for \$3m to \$6.99m, the applicant has the option to ask for the DAP to make the decision rather than the Council. Any applications over \$7m must be referred to the DAP; that is, the Shire Council then has no decision making authority.

The DAP may consist of Councillors from other Shires, town planning professionals and/or Departmental representatives. Therefore if a Councillors is nominated to a DAP, it would be required to consider applications for other shires.

The objectives of the development assessment panel model are/were set to:

- streamline the determination process for particular types of development applications, by eliminating the requirement for dual approval under both the local and region schemes;
- involve independent technical experts in the determination process;
- encourage an appropriate balance between independent professional advice and local representation in decision-making for significant projects; and
- reduce the number of complex development applications being determined by local governments, to allow local governments to focus their resources on strategic planning.

The basic “rules” for nominations and DAPs:

- ✓ The Minister for Planning is required to establish and maintain a register of local DAP members;
- ✓ Each local government must nominate 2 local DAP members and 2 or deputy local DAP members from its pool of elected members;
- ✓ The Minister then considers nominations received and appoints for a 2 year term;
- ✓ If, within the 2 year term, a local DAP member is not re-elected, they can't hold the position of local DAP member;
- ✓ If the Council does not make a nomination as outlined above, the Director General of the Planning Commission can nominate someone who is an elector for the Shire that has the relevant knowledge and experience to represent the interest of the local community;
- ✓ Nominated Members are entitled to be paid for attendance at both training and meetings unless otherwise excluded.

Comment

Appointments to the DAPs made in 2013 have expired and new nominations are now being sought (Shire doc #ICR575).

Council meeting minutes show that the following Councillors (at the time) were nominated by virtue of resolution OCM 009/13:

- ✓ Cr Webb and Cr Weller as Members
- ✓ Cr Harris and Cr Petterson and deputy members

Reporting Officer is unable to find any record/documentation of if these nominations were approved. Councillors may be able to provide further information at the meeting. In any case, all existing memberships have expired and new nominations are being sought.

A nomination is just that and does not automatically mean a Councillors is on a DAP; the Minister must approve the nomination.

The purposes for which DAPs were established have been outlined as above. The obvious “downside” to a DAP is that a Council/Shire’s influence is somewhat (greatly?) reduced for significant (in terms of value/cost) developments in their area. Unfortunately, the DAPs are mandated so no local government can opt out of the arrangement.

Reporting Officer is of the view that, given the mandated requirement for DAPs, the Shire could at least still have representatives at the table for town planning matters, albeit not their own area. This will provide good experience and demonstrate a general willingness/support for the DAPs.

However, there is also the consideration of commitment, travel, time and own costs (e.g. time from work) for Councillors who become involved in the DAPs.

Consultation

Dept. of Planning guidelines and correspondence (document ICR 575)
Previous Council reports/minutes (file 420)

Statutory Environment

DAP membership and nominations governed by:

Planning and Development (Development Assessment Panels) Regulations 2011 – Regulation 26

Policy Implications

Nil directly

Financial Implications

Nil directly for the Shire as costs to attend any DAP meeting (travel and accommodation) covered by Dept. of Planning.

There would be financial implications for individual Councillors including: time of commitment, time away from their employment/family and the like.

Strategic Implications

Nil directly; the Shire/Council actually “loses” some of its influence/decision making authority with regard to potential developments over specified amount; that is, the Shire/Council may not be able to independently approve any development applications in its own town if it is worth more than \$3m or definitely not if it is worth more than \$7m.

Voting Requirements

Simple majority

Officer Recommendation

Item 10.1.2.

MOVED CR

SECONDED CR

Council nominates:

- 1 Cr..... and Cr..... as members of the Development Assessment Panel (Dept. of Planning); and**
- 2 Cr..... and Cr. as deputy members of same.**

Council Decision**Item 10.1.2.****MOVED CR PETERSON****SECONDED CR FARMER****Council nominates:**

- 1 Cr Harris and Cr Webb as members of the Development Assessment Panel (Dept. of Planning); and**
- 2 Cr Quadrio and Cr. Farmer as deputy members of same.**

CARRIED 5/0**Res: 006/15**

10.1.3. Subject/Applicant:	AIRPORT DECERTIFICATION
File:	00420
Reporting Officer:	Andrea Nunan; Chief Executive Officer
Date of Report:	28 January 2015
Disclosure of Interest:	Nil

Purpose

Council resolution sought regarding progressing Wiluna Aerodrome decertification.

Background

Councillors are well aware that back in 2013, the Council embarked on a process of potentially decertifying the Wiluna Aerodrome; this would mean that planes with a capacity of greater than 36 seats could land. The reasons and discussions around decertifying are well known and have been well considered by Council.

Comment

As part of the decertification process, Council made a request to specific stakeholder Rosslyn Hill Mining Pty Ltd (RHMPL) for an "expansion" to the number of RPT flights available from Wiluna for non-mining personnel. As late as November 2014, Councillors will be aware that there was a genuine willingness on behalf of those involved for this to proceed.

The Shire itself also undertook two key actions/strategies which were planned to improve general compliance and productivity of the airport and to provide a new/improved revenue stream. These to key actions:

- ✓ Changes to landing fees and charges including imposition of a head tax; and
- ✓ Changes to the management of compliance for the airport.

The plan was to assess these changes and proceed with the expansion of flights in order that there was a more balanced "cost-benefit" for the airport, community residents and other airport users.

However, recent developments have again “changed the landscape” for the airport, namely the move to care and maintenance by RHMPL. The result of this, in terms of the airport:

- ✓ A loss of RPT passenger numbers; RHMPL almost 100 % underwrote the Tuesday RPT flight
- ✓ The direct Perth-Wiluna return Tuesday RPT flight will now be cancelled and a Wednesday flight commenced. This will be on the triangulated route – Mt Magnet-Meeka-Wiluna-Perth
- ✓ RHMPL are no longer in the position to implement any flight RPT expansion for non-mining personnel.

In terms of flights, it is fairly obvious what this means for Wiluna, however, the Council still needs to decide on the decertification process.

On balance, the following comments are offered:

- 1 Despite anecdotal evidenced offered from time to time, actual statistics from the Dept. of Transport and airline operators show that the general RPT passenger numbers are declining for both Wiluna and the Northern Goldfields region.
- 2 The above has raised concern about on-going viability and sustainability for RPT services
- 3 The above has come out in the mid-term RPT regulated route review and the public paper that was opened up last year
- 4 It is clear Tuesday flights direct to/from Perth are not sustainable without RHMPL and this is then likely to be the same for any other expanded services the Council may wish to pursue
- 5 It is not yet clear what size plane the Mon-Wed-Fri flights in a triangulated fashion will require and if this change will improve viability
- 6 The current economic environment for the mining industry means that their “high volume” use of Shire airport has declined, may continue to decline and may not improve for some time
- 7 The airport will still cost the Shire money to maintain, be it as certified or registered
- 8 Given the changes of late, it is hard for the Shire to get a clear picture over a longer time of how changes to airport fees and charges, and compliance management may offer greater benefits (or costs) as the case may be.

Overall, despite the best intentions of the Council and Shire to date with regard to airport improvements, there are some external factors beyond the Shire’s control and foresight.

At this time, all matters on balance, Reporting Officer recommend that the status quo be retained with regard to airport certification, however, the matter be reviewed later in 2015. This gives valuable “time” to assess and analyse existing and any new “issues” as it were with the airport.

Consultation

RHMPL

Skippers Aviation

Council – through previous meetings

Statutory Environment

Nil directly for this item

Policy Implications

Nil directly

Financial Implications

Nil directly to this item; financial implications of the airport in the past have been outlined previously to Council. The implications of the changes to landing fees and charges, and the compliance management are yet to be assessed. Council should be aware though that an airport will impose a cost.

Strategic Implications

A key theme/strategy in the Strategic Community Plan is:

‘Effective management and planning of transport infrastructure’

A measured and thorough approach to the current operating environment of the airport demonstrates commitment towards this strategic goal.

Voting Requirements

Simple majority

<i>Officer Recommendation and Council Decision</i>

<i>Item 10.1.3.</i>

MOVED CR WEBB**SECONDED CR FARMER****That:**

- 1 The Shire of Wiluna Aerodrome continue to maintain CASA status as a certified aerodrome; and**
- 2 Further consideration to any potential decertification of the Shire of Wiluna aerodrome will be given by Council in June 2015**

CARRIED 5/0**Res: 007/15**

10.1.4. Subject/Applicant:	LOT 1506 WOODLEY ST CNR WELLS ST
File:	Property File Lot 1506
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	28 January 2015
Disclosure of Interest:	

Purpose

Council to reconsider resolution 096/14 with regard to transfer of lease for 1506 Woodley Street.

Background

On 28 September 2011, Council resolved as follows in relation to Lot 1506 Woodley Street (Cnr Wells Street):

Moved: Cr Harris Seconded: Cr Webb

- 1 That the Council agrees to the lease being transferred back to the Minister of Lands to allow the property to be leased to MEEDAC, and the Acting Chief Executive Officer progress the transfer in accordance with Section 3.58 of the Local Government Act 1995.*
- 2 The Acting Chief Executive Officer advise MEEDAC that a rental agreement is required in the short term until the lease transfer is completed, at a pepper corn rental and on the basis that all costs incurred by the Shire on maintaining and leasing the property/improvement are met by MEEDAC.*

Comment

Lot 1506 was the former Marruwayurra property, known as "Johnny's shed". Copy of map follows this item.

As per aforesaid Council resolution, it was agreed that until the lease transfer was completed, MEEDAC would have a rental agreement with the Shire and would pay all outgoings incurred at the property.

The Reporting Officer reviewed the file and done an "accounts" check and MEEDAC have been paying all outgoings that the Shire invoices them for in a timely manner (since 2011 up to present).

When the lease transfer documentation was lodged with Dept. of Lands (DoL) back in 2011/12, it appears that the transfer of land form was not completed correctly. Attempts were made in early 2013 to correct, however, DoL did not accept the paperwork and have been waiting on the Shire since May 2013 to remedy.

The Reporting Officer intended to correct documentation matters to bring the transfer to a close, but to be prudent, believes Council should confirm their position of wanting to transfer the land.

The property, until 2007, was not the Shire's so it has not had significant history of use with the Shire or significant costs before that time. Since 2011, it has been occupied by MEEDAC anyway who have been paying necessary outgoings as per Council resolution 116/11.

The Reporting Officer indicated that there no great "need" identified for this this asset and thus, there was no compelling reason that the Council would not confirm continuation of the transfer.

However, Councillors considered the item to continue with transfer at its July 2014 meeting with an extract of minutes as follows:

"The Council considered report numbered 10.1.3. in the agenda.

Council discussed the matter of retaining the property and the cost to bring it up to a standard whereby it could be used. The Chief Executive Officer advised that there was no Shire purpose it was needed for. Council discussed the possibility of it being used for commercial purposes by a third-party and that this matter was worth investigating.

Moved: Cr Stacey Petterson

Seconded: Cr Chris Webb

That:

1 *The Chief Executive Officer is instructed to provide a report back to Council detailing the cost to refurbish the premise so that it could be used for commercial purposes; and*

2 *Council defer a decision regarding lease of said premise until the report as per subparagraph 1 is considered*

Resolution no. 096/14

CARRIED 4/0

Today it is reported to Council that:

- 1 Shire staff had been unable to get entry to the property; the Shire does not hold a key and the Reporting Officer had been unable to organise a time when a MEEDAC person was on site to get into the office (due to timing, being away from site and so on)
- 2 A visual assessment has been done by Chief Executive Officer, Executive Manager Technical Services and Health Officer/Surveyor. Based on that assessment alone, it would appear considerable costs would be involved to bring the structures up to a suitable standard for leasing (\$60k<). This is without being able to physically inspect the water and sewerage systems.
- 3 Whilst the general idea of encouragement of private enterprise was discussed and broadly supported by the Reporting Officer, it needs to be again considered that:

- a) there is only anecdotal evidence to support that people “want” such land, i.e. there have been no formal approaches/enquiries to the Shire. There is no feasible evidence to suggest demand
 - b) there are already at least 2 vacant commercial premises in town, with at least one for sale. That one is in a much better condition than Lot 1506 and the Shire would be competing with the private market
 - c) The current economic environment may make it difficult to attract a viable commercial business to the town
 - d) the Shire will be taking on a long-term responsibility in terms of asset management: Firstly in refurbishing/redeveloping the site, then in the on-going maintenance of it. Even if it is rented out, the Shire won't necessarily recoup all of its outgoings from the tenant and it is also doubted if the necessary requirements of a commercial lease would suit a tenant in Wiluna.
- 4 Finally, it should be recognised that MEEDAC have indicated their desire to obtain this property; hence the original position of Council in 2011 approving the transfer of the lease. Recent contact with the Deputy Shire President and Project Officer by MEEDAC indicate that they are keen to under take more projects in town, especially on conjunction with the Shire and therefore are more than likely wanting to retain use of said lot.

It may be more important to support existing endeavours for community and economic development rather than the Shire moving to such a commercial undertaking. This is especially in view of the financial implications and legal obligations/requirements for commercial leases.

The Reporting Officer is recommending that Council receive the information in this report and that it endorses completion of the transfer of said lot to MEEDAC rather than entering into any commercial undertaking itself.

Consultation

Dept. of Lands

Shire records relating to this matter including correspondence with MEEDAC

Statutory Environment

Nil directly; all processes so far for the transfer have been done in accordance with S3.58 of the Local Government Act 1995.

Policy Implications

Nil directly

Financial Implications

If the Council approves proceeding with transfer, it will be a cost of approx. \$200.00 to re-lodge correct documentation; this is not a significant amount to ensure matter is finalised.

If the Council wish to continue with commercial undertaking/investigation:

- 1 \$60,000 (conservatively) to refurbish to a commercial standard
- 2 Legal costs for preparation of lease \$5-10k per annum
- 3 On-going maintenance and other costs expected of a commercial land lord \$5k per annum
- 4 Rental Income of \$24,000 per annum, based on \$500 per week.

Strategic Implications

Nil directly, however, the support by the Shire of an organisation such as MEEDAC in their endeavours aligns to key goals such as: encouraging and promoting local employment, community development and community participation by residents.

Voting Requirements

Absolute majority

Officer Recommendation

Item 10.1.4.

MOVED CR**SECONDED CR**

It be confirmed that Council's position, as per resolution no.116/11, has not changed with regard to the transfer of Lot 1506 Woodley Street to the Minister for Lands, and that the Chief Executive Officer is delegated authority to execute and/or sign necessary documentation on behalf of the Council and Shire of Wiluna to finalise this transfer.

Council Decision

Item 10.1.4.

MOVED CR HARRIS**SECONDED CR WEBB**

That the transfer of Lot 1506 Woodley Street, Wiluna to the Minister for Lands not be proceeded with.

CARRIED 5/0**Res: 008/15****Reason for Change to Officer Recommendation**

Council is of the opinion that this asset should be retained for community use.

10.2. Principal Environmental Health Officer and Building Surveyor Report

Nil

10.3. Executive Manager of Corporate Services Reports

10.3.1. Subject/Applicant:	ACCOUNTS PAID BY DELEGATED AUTHORITY
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	27 January 2015
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations; a list of accounts paid by the delegated authority of the Chief Executive Officer is presented to Council.

Background

The list of accounts paid by delegated authority for the period 01 to 31 December 2014 follows this report and is entitled *List of Accounts Paid by Authority 01.12.2014 to 31.12.2014*

Consultation Nil**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications Nil**Financial Implications Nil****Strategic Implications Nil****Voting Requirement**

Simple majority

Officer Recommendation and Council Decision**Item 10.3.1.****MOVED CR WEBB****SECONDED CR HARRIS**

That the list of accounts paid by authority for the period ending 01 to 31 December 2014 totalling \$400,689.75 be received.

CARRIED 5/0**Res: 009/15**

**List of Accounts Paid by Authority
01/12/2014 to 31/12/2014**

Chq/EFT	Date	Name	Description	Amount
EFT2643	02/12/2014	Daniel Murray	PAYMENT	-1000.00
HOUSEBOND	02/12/2014	Daniel Murray	House Bond Refund - Unit 60B Scotia Street	1000.00
EFT2644	03/12/2014	Wiluna Traders	PAYMENT	-88.53
332020	03/12/2014	Wiluna Traders	Unleaded petrol for P017	88.53
EFT2645	03/12/2014	Roxanne Anderson	PAYMENT	-961.88
ARTISTPAYMENT	03/12/2014	Roxanne Anderson	Sale of Paintings 14-377, 14-351, 14-212 & 14-375	961.88
EFT2646	03/12/2014	Mick Brearley	PAYMENT	-2070.00
89	03/12/2014	Mick Brearley	Retile bathroom floor, shower, bath & vanity basin - 38 Lennon St	1485.00
86	03/12/2014	Mick Brearley	Erect shade sail Art Gallery forecourt	135.00
87	03/12/2014	Mick Brearley	Remove carpet & underlay, clean floor for tiling - 60A Scotia St	202.50
88	03/12/2014	Mick Brearley	Remove carpet & underlay, clean floor for tiling - 60B Scotia St	247.50
EFT2647	03/12/2014	Canine Control	PAYMENT	-3291.75
120	03/12/2014	Canine Control	Ranger services Tue 18 to Wed 19 November 2014	3291.75
EFT2648	03/12/2014	RSM Bird Cameron	PAYMENT	-21274.42
290009631	03/12/2014	RSM Bird Cameron	Final audit visit for the year ended 30 June 2014, Audit of roads to recovery 2013-14, Audit of CLGF 2011-2012 Round 4, Travel and accommodations costs for final audit visit	21274.42
EFT2649	03/12/2014	Protector Alsafe Pty Ltd	PAYMENT	-94.86
PSIZ4051	03/12/2014	Protector Alsafe Pty Ltd	Staff Uniform - King Gee Shorts Depot	94.86
EFT2650	03/12/2014	Annette Williams	PAYMENT	-1100.28
ARTISTPAYMENT	03/12/2014	Annette Williams	Sale of Painting 10-468-7/10, 14-379, 13-237, 14-57, 10-468-9/10	1100.28
EFT2651	03/12/2014	Lena Long	PAYMENT	-138.40
ARTISTPAYMENT	03/12/2014	Lena Long	Sale of painting 12-182	138.40
EFT2653	03/12/2014	On-line Business Equipment	PAYMENT	-745.80
XSI-25993	03/12/2014	On-line Business	Equipment service agreement	745.80

Equipment				
EFT2654	03/12/2014	Kitty Richards	PAYMENT	-269.88
ARTISTPAYMENT	03/12/2014	Kitty Richards	Sale of painting 10-747, 11-294, 11-282, 11-321	269.88
EFT2655	03/12/2014	Quest Yelverton Kalgoorlie	PAYMENT	-330.00
48574	03/12/2014	Quest Yelverton Kalgoorlie	Accommodation & meals for Rod Liversidge Thursday 27th & Friday 28 November	330.00
EFT2656	03/12/2014	Multiple Trades & Maintenance	PAYMENT	-344.47
26582	03/12/2014	Multiple Trades & Maintenance	Check and clear blocked sewer - 1/30 Scotia St	175.34
26549	03/12/2014	Multiple Trades & Maintenance	Replace faulty pump motor - Main town retic bore	169.13
EFT2657	03/12/2014	Ngangganawili Aboriginal Health Services	PAYMENT	-202.40
40490	03/12/2014	Ngangganawili Aboriginal Health Services	Staff Workers Comp	202.40
EFT2658	03/12/2014	Regina Ashwin	PAYMENT	-276.80
ARTISTPAYMENT	03/12/2014	Regina Ashwin	Sale of painting 12-268	276.80
EFT2659	03/12/2014	Fayanne Jones	PAYMENT	-1813.04
ARTISTPAYMENT	03/12/2014	Fayanne Jones	Sale of Paintings 14-400, 14-329, 14-353, 14-393, 14-97, 14-376 & 14-116	1813.04
EFT2660	03/12/2014	Marcia Vicky Ashwin	PAYMENT	-103.80
ARTISTPAYMENT	03/12/2014	Marcia Vicky Ashwin	Sale of painting 14-59	103.80
EFT2661	03/12/2014	Coyles Mower & Chainsaw Centre	PAYMENT	-499.00
00046802	03/12/2014	Coyles Mower & Chainsaw Centre	1x Honda HHB25 - UBAJ-1178298	499.00
EFT2662	03/12/2014	Elders Rural Services Australia Ltd	PAYMENT	-2346.00
010395	03/12/2014	Elders Rural Services Australia Ltd	Round Up 20L, Kamba M 20L, 5L Red Dye	2346.00

EFT2663	03/12/2014	Fiesta Canvas and Leathersgoods	PAYMENT	-429.00
21000	03/12/2014	Fiesta Canvas and Leathersgoods	Repair Shade Structure - Shire Office Complex	429.00
EFT2664	03/12/2014	Environmental Health & Building Services	PAYMENT	-2662.00
5	03/12/2014	Environmental Health & Building Services	EHO Consulting / Administration Wiluna, EHO Consulting / Administration Wiluna, EHO Consulting / Administration Wiluna	2662.00
EFT2665	03/12/2014	Kalgoorlie Furniture	PAYMENT	-5499.00
21185	03/12/2014	Kalgoorlie Furniture	Dakota 6dr chest , Dakota 3dr Chest, R-120/4 W Robe 4dr, R-80/2 W Robe 2dr - 44 Lennon St. Dakota 3dr chest, Dakota 6dr chest, Dakota 6dr chest - 60A Scotia St. Dampier 7 Pce Dining Setting - 4/30 Scotia St. R-80/2 W Robe 2dr, R-120/4 W Robe 4dr - 38 Lennon St.	5499.00
EFT2666	03/12/2014	Harvey Norman Bedding Kalgoorlie	PAYMENT	-2512.00
654306	03/12/2014	Harvey Norman Bedding Kalgoorlie	Protect a Bed Mattress Protector - 60A Scotia St, Protect a Bed Mattress Protector - 60B Scotia St, Pack 2 Latex Pillows - 60A Scotia St, Pack 2 Latex Pillows - 60B Scotia St, Support Classic Queen Ensemble - 60A Scotia St, Chiro Med Queen Ensemble - 60B Scotia St, Delivery charge	2512.00
EFT2667	03/12/2014	Blackwoods	PAYMENT	-173.11
KLQ8564	03/12/2014	Blackwoods	Towel paper multifold Scott - Paper toilet roll - Aerosol frangipani/mango air wick - Facial Tissue Kleenex - Sprayer trigger adjustable nozzle 500ml	173.11
EFT2668	03/12/2014	Quest Yelverton Kalgoorlie	PAYMENT	-36.00

48575	03/12/2014	Quest Yelverton Kalgoorlie	Accommodation & meals for Rod Liversidge Thursday 27th & Friday 28 November	36.00
EFT2669	03/12/2014	Glenn Deocampo	PAYMENT	-1300.00
AIRFARESSTAFF	03/12/2014	Glenn Deocampo	Annual airfares anniversary 17.03.2014	1300.00
EFT2670	03/12/2014	Lavenia Ratabua	PAYMENT	-200.00
STAFFREIMBURSE	03/12/2014	Lavenia Ratabua	Staff Reimbursement for P096 Kalgoorlie Repairs	200.00
EFT2671	03/12/2014	Kavoa Dakunimata	PAYMENT	-200.00
STAFFREIMBURSE	03/12/2014	Kavoa Dakunimata	Staff Reimbursement for P094 Kalgoorlie Repairs	200.00
EFT2672	09/12/2014	Owen John Biljabu	PAYMENT	-519.00
ARTISTPAYMENT	03/12/2014	Owen John Biljabu	Sale of painting 14-368, 14-297	519.00
EFT2673	09/12/2014	Lawrence Kelly	PAYMENT	-138.40
ARTISTPAYMENT	03/12/2014	Lawrence Kelly	Sale of Painting 14-79	138.40
EFT2674	09/12/2014	WALGS	PAYMENT	-8925.69
SUPER	14/11/2014	WALGS	Staff Super - Super Guarantee & Employer Basic PE14/11/2014	3867.61
DEDUCTION	14/11/2014	WALGS	Staff Super - Salary Sacrifice PE14/11/2014	454.56
DEDUCTION	14/11/2014	WALGS	Payroll Deduction for Andrea Nunan \$100.00 14/11/2014	100.00
SUPER	28/11/2014	WALGS	Staff Super - Super Guarantee & Employer Basic PE28/11/2014	3929.63
DEDUCTION	28/11/2014	WALGS	Staff Super - Salary Sacrifice PE28/11/2014	473.89
DEDUCTION	28/11/2014	WALGS	Staff Super - Salary Sacrifice PE28/11/2014	100.00
EFT2675	09/12/2014	Quadrant Superannuation Scheme	PAYMENT	-961.54
SUPER	14/11/2014	Quadrant Superannuation Scheme	Staff Super - Super Guarantee PE14/11/2014	480.77
SUPER	28/11/2014	Quadrant Superannuation Scheme	Staff Super - Super Guarantee PE28/11/2014	480.77
EFT2676	09/12/2014	Child Support Agency	PAYMENT	-256.96
DEDUCTION	14/11/2014	Child Support Agency	Payroll Deduction for CSA PE14/11/2014	128.48
DEDUCTION	28/11/2014	Child Support Agency	Payroll Deduction for CSA PE28/11/2014	128.48
EFT2677	09/12/2014	Australian Super	PAYMENT	-147.69

SUPER	14/11/2014	Australian Super	Staff Super - Super Guarantee PE14/11/2014	102.04
SUPER	28/11/2014	Australian Super	Staff Super - Super Guarantee PE28/11/2014	45.65
EFT2679	10/12/2014	Landgate	PAYMENT	-671.60
VALUATION	30/11/2014	Landgate	Western Land Information Authority	671.60
EFT2680	10/12/2014	McMahon Burnett Transport	PAYMENT	-375.47
MCMAHON PAYMENT	09/12/2014	McMahon Burnett Transport	Freight Charges	375.47
EFT2681	10/12/2014	Toll Ipec	PAYMENT	-40.97
1060	21/11/2014	Toll Ipec	Freight Charges	40.97
EFT2682	10/12/2014	Mick Brearley	PAYMENT	-1095.00
93	05/12/2014	Mick Brearley	Clean roof gutters, repair roof & trim overhanging trees - 1/30 Scotia St	540.00
92	05/12/2014	Mick Brearley	Repair and refix flooring - 38 Lennon St	405.00
90-91	09/12/2014	Mick Brearley	Repair door PAL system & fit two soap holders - Aerodrome	150.00
EFT2683	10/12/2014	Canine Control	PAYMENT	-3291.75
134	07/12/2014	Canine Control	Ranger Services for Shire of Wiluna. Patrols made of Bondini & Tip dogs destroyed on outskirts of town and handed in for destruction.	3291.75
EFT2684	10/12/2014	Urbis Pty Ltd	PAYMENT	-3244.70
95346	26/11/2014	Urbis Pty Ltd	Wiluna South Structure Plan	2015.64
95210	26/11/2014	Urbis Pty Ltd	Wiluna - Various Planning Assessment and Advice	1229.06
EFT2685	10/12/2014	Austral Mercantile Collections	PAYMENT	-1025.75
51073	26/11/2014	Austral Mercantile Collections	Collection charges – Overdue rates matters	1025.75
EFT2686	10/12/2014	Orica Australia Pty Ltd	PAYMENT	-229.15
5430819	30/11/2014	Orica Australia Pty Ltd	70kg CL2 Cylinder Hire 1.11.14 to 30.11.14	229.15
EFT2687	10/12/2014	Annette Williams	PAYMENT	-311.40
ART PAINTING	09/12/2014	Annette Williams	Payment to Artist	311.40
EFT2688	10/12/2014	Tradelink Industrial	PAYMENT	-1008.43

Supplies				
60959569	27/11/2014	Tradelink Industrial Supplies	Cap Press 50mm PVC, Stop Cock Plasson Metric 25P x 25P, Coupling Plasson Metric 25P x 25P, Pipe DWV SN6 100mm x 6MTR, Pipe DWV Type N PVC 50mm x 6MTR, Pipe Stormwater PVC 90mm x 6MTR	1008.43
EFT2689	10/12/2014	Annabel Wills Architecture Pty Ltd	PAYMENT	-5676.00
AWA192	27/11/2014	Annabel Wills Architecture Pty Ltd	Wiluna Structure Plan	5676.00
EFT2690	10/12/2014	Quest Yelverton Kalgoorlie	PAYMENT	-164.95
48594	30/11/2014	Quest Yelverton Kalgoorlie	Christmas Party event items purchases- accommodation - Kalgoorlie	155.00
48595	30/11/2014	Quest Yelverton Kalgoorlie	Christmas Party even items purchase - meal - Kalgoorlie	9.95
EFT2691	10/12/2014	Multiple Trades & Maintenance	PAYMENT	-1094.27
26669	03/12/2014	Multiple Trades & Maintenance	Rerun 3 phase cable from controller to bore pump	368.50
26659	03/12/2014	Multiple Trades & Maintenance	Locate and repair faulty Solar Hart HWU - 67/69 Scotia St	725.77
EFT2692	10/12/2014	Jim's Mechanical Services	PAYMENT	-495.00
2047	09/12/2014	Jim's Mechanical Services	Repair tail gate - P096 UD 6Tonne Tip Truck, Fit new tyres - P054 Isuzu 4WD Bus	495.00
EFT2693	10/12/2014	Ngangganawili Aboriginal Health Services	PAYMENT	-394.95
40489	21/11/2014	Ngangganawili Aboriginal Health Services	Medical fee - workers compensation	131.75
HEALTH SERVICE PAYMENT	09/12/2014	Ngangganawili Aboriginal Health Services	Medical fee - workers compensation	191.10
HEALTH SERVICE PAYMENT	09/12/2014	Ngangganawili Aboriginal Health Services	Medical fee - workers compensation	72.10
EFT2694	10/12/2014	Northern Goldfields	PAYMENT	-54862.50

Earthmoving				
00001531	30/11/2014	Northern Goldfields Earthmoving	Carry out a full maintenance grade of Wongawol Rd from SLK 15.5 to SLK 125.3, Carry out a full maintenance grade of Barwidgee Rd from SLK 00 to SLK 48, Carry out a full maintenance grade of Barwidgee - Yandal Rd from SLK 00 to SLK 34	54862.50
EFT2695	10/12/2014	Covs Parts Pty Ltd	PAYMENT	-513.51
5413511	03/10/2014	Covs Parts Pty Ltd	Part no. N94 Battery squat P081, Part no# S80D26L - AC DELCO Battery - P083	513.51
EFT2696	10/12/2014	Westland Autos Pty Ltd	PAYMENT	-1496.50
FOCS231473	05/12/2014	Westland Autos Pty Ltd	Supply and fit side steps, change over heavy duty springs and shocks - P096 Ford Ranger	1496.50
EFT2697	10/12/2014	Direct Couriers (Perth) Pty Ltd	PAYMENT	-108.72
91937	17/11/2014	Direct Couriers (Perth) Pty Ltd	Pool Samples	108.72
EFT2698	10/12/2014	Coyles Mower & Chainsaw Centre	PAYMENT	-499.00
00046802	27/11/2014	Coyles Mower & Chainsaw Centre	Honda 4 stroke blower - pool maintenance	499.00
EFT2699	10/12/2014	Chefmaster Australia	PAYMENT	-869.10
00154530	26/11/2014	Chefmaster Australia	Code 700FB - Chefmaster 240L Bin Liner (1450x700x440mm)	869.10
EFT2700	10/12/2014	Truck Centre (WA) Pty Ltd	PAYMENT	-1124.73
4413982-000004	26/11/2014	Truck Centre (WA) Pty Ltd	Remove and drain fuel tank - replace fuel filler neck and replace tank.	1124.73
EFT2701	10/12/2014	Greenfield Technical Services	PAYMENT	-1056.00
.3898	01/12/2014	Greenfield Technical Services	Engineering technical support and management - 2014 Flood Damage works	1056.00
EFT2702	10/12/2014	Kalgoorlie Trophies	PAYMENT	-807.00

00009221	29/11/2014	Kalgoorlie Trophies	Tennis Trophies	273.50
00009229	05/12/2014	Kalgoorlie Trophies	Sports and Rec - Volunteer Plaques	423.50
00009220	29/11/2014	Kalgoorlie Trophies	Christmas Party items (lights, santa hats, santa suit, tree)	110.00
EFT2703	10/12/2014	Ben Brown	PAYMENT	-346.00
ARTIST PAYMENT	09/12/2014	Ben Brown	Payment to Artist	346.00
EFT2704	10/12/2014	Patience Sandland Pty Ltd	PAYMENT	-1760.00
7974	30/11/2014	Patience Sandland Pty Ltd	Supply 20m3 Lupin Mulch @ \$80m3	1760.00
EFT2705	10/12/2014	Paula Valeluma	PAYMENT	-600.00
05	05/12/2014	Paula Valeluma	Reimbursement - Staff relocation	600.00
EFT2706	10/12/2014	AquaGeo Pty Ltd	PAYMENT	-19800.00
AQWIL1	04/12/2014	AquaGeo Pty Ltd	RFT WU 2014 - 1Progress payment No 1- Desktop assessment & Tender RFT WU 2014 - 2 Drafting, Advertising & Evaluation	19800.00
EFT2707	11/12/2014	Wiluna Traders	PAYMENT	-217.95
334727	02/12/2014	Wiluna Traders	Christmas street party presents	94.00
334672	02/12/2014	Wiluna Traders	Christmas party - refreshment for volunteers assisting the event	123.95
EFT2708	16/12/2014	Harris Graham	PAYMENT	-2343.49
OCM151214	16/12/2014	Harris Graham	Sitting Fees 15/12/14, Telephone Allowance 15/12/14, Deputy Presidents Allowance, Sitting Fees - Council Sitting Allowance Adjustment July 14 November 14, Sitting Fees - Council Telephone Allowance Adjustment July 14 November 14, Sitting Fees - Deputy Allowance Adjustment July 14 November 14	2343.49
EFT2709	16/12/2014	Stacey Petterson 1	PAYMENT	-2085.99
OCM151214	16/12/2014	Stacey Petterson 1	Sitting Fees 15/12/14, Telephone Allowance 15/12/14, Council sitting Allowance Adjustment - Sitting fees, Council Telephone Allowance Adjustment - Telephone Allowance	2085.99
EFT2710	16/12/2014	James Peter Quadrio	PAYMENT	-3875.22

OCM151214	16/12/2014	James Peter Quadrio	OCM 15.12.2014 - Sitting Fees, Telephone Allowance, Presidents Allowance, Special Meeting Travel Allowance 8/12/14. Council Sitting, Telephone, Travel and Presidents Allowance Adjustment July 14 to Nov 14.	3875.22
EFT2711	16/12/2014	Kimely George Ovens	PAYMENT	-3215.73
OCM151214	16/12/2014	Kimely George Ovens	OCM 15.12.2014 - Sitting Fees, Telephone Allowance, Travel Allowance. Special Meeting travel Allowance 8/12/14. Sitting, Telephone Allowance and Travel Allowance Adjustment July 14 to November 14.	3215.73
EFT2712	16/12/2014	Clinton Farmer	PAYMENT	-2718.24
OCM151214	16/12/2014	Clinton Farmer	Sitting fees 15/12/14, Telephone Allowance 15/12/14, Travel Special meeting 15/12/14, travelling OCM 15/12/14, Sitting Fees - Council Sitting Allowance Adjustment July 14 November 14, Sitting Fees - Council Telephone Allowance Adjustment July 14 November 14, Sitting Fees - Council Travel Allowance Adjustment July 14 November 14	2718.24
EFT2713	16/12/2014	Chris Webb	PAYMENT	-2085.99
OCM151214	16/12/2014	Chris Webb	OCM 15.12.2014 - sitting fees and telephone. Sitting fees adjustment Jul. 14 to Nov 14, telephone adjustment Jul. 14 to Nov 514	2085.99
EFT2714	16/12/2014	Bernard Weller	PAYMENT	-2085.99
OCM151214	16/12/2014	Bernard Weller	Sitting Fees 15.12.14, Telephone 15.12.14, Sitting fees adjustment Jul 14 to Nov 14, Telephone adjustment Jul 14 to Nov 14	2085.99
EFT2715	17/12/2014	Tracey Luke	PAYMENT	-1300.00
AIRFARESTL14	17/12/2014	Tracey Luke	Annual Airfares T.Luke - anniversary date 20.05.14	1300.00
EFT2716	17/12/2014	Tevita Vonolagi	PAYMENT	-1300.00
AIRFARES2	17/12/2014	Tevita Vonolagi	Annual Airfares T.Vonolagi	1300.00
EFT2717	17/12/2014	Stuart Dodd	PAYMENT	-888.26

BONDREFUND12.14	17/12/2014	Stuart Dodd	House bond refunded for 38 Lennon St Wiluna WA 6646	888.26
EFT2718	19/12/2014	Wiluna Traders	PAYMENT	-7014.12
337511	18/12/2014	Wiluna Traders	Wiluna Christmas Street Party Toys	6210.82
337506	18/12/2014	Wiluna Traders	Wiluna Street Town Xmas Party - decorations & table cloth & Water	778.00
337501	18/12/2014	Wiluna Traders	Tongs for Rec Centre Kitchen for BBQs and Food Prep	25.30
EFT2719	19/12/2014	Roxanne Anderson	PAYMENT	-463.64
ARTIST14-104	17/12/2014	Roxanne Anderson	Payment to Artist for art sales 14-104, 14-327, 14-56	463.64
EFT2720	19/12/2014	Landgate	PAYMENT	-284.70
305070-10001007	18/12/2014	Landgate	Mining Tenements Roll 169553	284.70
EFT2721	19/12/2014	Quick Corporate Australia Pty Ltd	PAYMENT	-298.54
SIN-552505	18/12/2014	Quick Corporate Australia Pty Ltd	Custom made stamps - 2 'Prepared By' & 2 'Checked By'	298.54
EFT2722	19/12/2014	Mick Brearley	PAYMENT	-1246.50
96-17.12.14	18/12/2014	Mick Brearley	Remove scum layer around pool bowl edges, Sundries - 2x Metholated spirits/ 1x pk scourer, Sundries - 1x Diggers Methylated spirit	314.00
94-12.12.14	18/12/2014	Mick Brearley	Replace Magna Latch to child proof gate at the main entrance	45.00
95-19.12.14	19/12/2014	Mick Brearley	38 Lennon St House Renovation, Sundries	77.50
97-19.12.14	19/12/2014	Mick Brearley	38 Lennon St House Renovation	810.00
EFT2723	19/12/2014	Annette Williams	PAYMENT	-228.36
ARTIST14-402	17/12/2014	Annette Williams	Payment to Artist for art sales 14-402, 11-218-9/10	228.36
EFT2724	19/12/2014	Blackwoods	PAYMENT	-367.49
KLGR0175	18/12/2014	Blackwoods	P/N 0074 4940 - Paper Towel Roll Scott 4419 100M (12) - Aerodrome toilets	51.46
KLGQ9483	18/12/2014	Blackwoods	P/N 0653 6811 - Coup Clampon SHLD 2-bolt 048/20/000 2	316.03
EFT2725	19/12/2014	Australia Post	PAYMENT	-128.56
1003530519	18/12/2014	Australia Post	Postage charges November 2014	128.56
EFT2726	19/12/2014	On-line Business	PAYMENT	-2355.69

Equipment				
XCI-23380	18/12/2014	On-line Business Equipment	Meter reading & Service Agreement	2355.69
EFT2727	19/12/2014	Quest Yelverton Kalgoorlie	PAYMENT	-207.00
48823	18/12/2014	Quest Yelverton Kalgoorlie	Accommodation & meals	165.00
48824	18/12/2014	Quest Yelverton Kalgoorlie	Meals at Quest Yelverton Kalgoorlie	42.00
EFT2728	19/12/2014	Multiple Trades & Maintenance	PAYMENT	-2059.66
26831	18/12/2014	Multiple Trades & Maintenance	Repair new burst pipe town bore retic supply	501.94
26830	18/12/2014	Multiple Trades & Maintenance	Repair leaking main (adjacent to Wells St) from town bore	650.01
26787	18/12/2014	Multiple Trades & Maintenance	Provide new garden hose tap north east corner house - 1/30 Scotia St	438.23
26832	18/12/2014	Multiple Trades & Maintenance	Refix and reconnect hand basin toilet area - Economic Centre	469.48
EFT2729	19/12/2014	Ngangganawili Aboriginal Health Services	PAYMENT	-161.90
40498	18/12/2014	Ngangganawili Aboriginal Health Services	Medical fee - workers comp 1.12.14	161.90
EFT2730	19/12/2014	Tracey Latu Kuli Kefu	PAYMENT	-193.76
ARTIST14-404	17/12/2014	Tracey Latu Kuli Kefu	Payment to Artist for art sales 14-404, 14-405, 14-406, 14-68	193.76
EFT2731	19/12/2014	Civic Legal (Rockwell Olivier)	PAYMENT	-38581.95
159577	18/12/2014	Civic Legal (Rockwell Olivier)	2014/15 Professional Representation and Services - Defamation and Related Matters	22675.95
159574	18/12/2014	Civic Legal (Rockwell Olivier)	2014/15 Professional Representation and Services - Defamation and Related Matters	12078.00
159570	18/12/2014	Civic Legal (Rockwell Olivier)	2014/15 Professional Representation and Services - Defamation and Related Matters	3828.00

EFT2732	19/12/2014	UHY Haines Norton (WA) Pty Ltd	PAYMENT	-10340.00
2015-026266	18/12/2014	UHY Haines Norton (WA) Pty Ltd	Integrated Planning and Reporting Services	1650.00
2015-026265	18/12/2014	UHY Haines Norton (WA) Pty Ltd	Risk Management Review	8690.00
EFT2733	19/12/2014	Chubb Fire & Security Pty Ltd	PAYMENT	-356.79
2873868	18/12/2014	Chubb Fire & Security Pty Ltd	Depot security monitoring period - 01 Jan 2015 - 31 Mar 2015	356.79
EFT2734	19/12/2014	Environmental Health & Building Services	PAYMENT	-2662.00
6	18/12/2014	Environmental Health & Building Services	EHO Services December 2014, EHO Services December 2014, EHO Services December 2014	2662.00
EFT2735	19/12/2014	Kalgoorlie Furniture	PAYMENT	-4796.00
20777	18/12/2014	Kalgoorlie Furniture	Ringo 2+R+R Lounge Suites \$1199.00 per suite	4796.00
EFT2736	19/12/2014	Chris Turner	PAYMENT	-2235.50
CT12.12.14	18/12/2014	Chris Turner	Consultation fees for Sports & Rec	2000.00
CT11.12.14-13.12.14	18/12/2014	Chris Turner	Consultant for Sports & Rec Water Polo	235.50
EFT2737	19/12/2014	Waterpolo Queensland Inc	PAYMENT	-738.50
00050519	18/12/2014	Waterpolo Queensland Inc	Air goal senior, repair glue, and freight	738.50
EFT2738	19/12/2014	Great Eastern Motor Lodge	PAYMENT	-425.00
05445	18/12/2014	Great Eastern Motor Lodge	Accommodation for sports coach and meals 12.12.14	206.50
05163	18/12/2014	Great Eastern Motor Lodge	Accommodation for sports coach and meals 7.12.14	218.50
EFT2739	19/12/2014	Pascoe Durtanovich	PAYMENT	-462.17
STAFFREIMBURSEMENT	18/12/2014	Pascoe Durtanovich	P. Durtanovich flight reimbursement	462.17
EFT2740	19/12/2014	Sean Grimsley	PAYMENT	-580.00
02	18/12/2014	Sean Grimsley	Preparing / patching and sanding walls/frames/ceilings - 38 Lennon St	380.00

01	18/12/2014	Sean Grimsley	Preparing / patching and sanding walls/frames/ceilings - 38 Lennon St	200.00
EFT2741	19/12/2014	AEC GROUP	PAYMENT	-1423.40
17584003	18/12/2014	AEC GROUP	Professional Services - Wiluna Economic Impact Study Mining	1423.40
EFT2742	19/12/2014	Australian Taxation Office	PAYMENT	-1827.00
BASNOV2014	19/12/2014	Australian Taxation Office	BAS Payment November 2014	1827.00
EFT2743	30/12/2014	Roderick McGrath	PAYMENT	-1300.00
ANNUALAIRFARES	30/12/2014	Roderick McGrath	Annual Airfares for R.McGrath	1300.00
20555	03/12/2014	Donovan Gilbert	PAYMENT	-484.40
ARTISTPAYMENT	03/12/2014	Donovan Gilbert	Sale of painting 11-21, 12-88	484.40
20556	03/12/2014	Tamisha Newberry	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Tamisha Newberry	Sale of painting 11-420	20.76
20557	03/12/2014	Kalpumps Sales & Services	PAYMENT	-2670.80
IV58018	03/12/2014	Kalpumps Sales & Services	Part No 96024866 Grundfos MS4000 4.0kw 415v Motor	2670.80
20558	03/12/2014	Margaret Anderson	PAYMENT	-262.96
ARTISTPAYMENT	03/12/2014	Margaret Anderson	Sale of painting 14-296	262.96
20559	03/12/2014	Wintersun Hotel-Motel Geraldton	PAYMENT	-350.00
94027	03/12/2014	Wintersun Hotel-Motel Geraldton	Accommodation & meals Thursday 20th, Friday 21st & Sat 22nd November	350.00
20560	03/12/2014	Melissa Mitchell	PAYMENT	-44.98
ARTISTPAYMENT	03/12/2014	Melissa Mitchell	Sale of painting 10-466-2/5	44.98
20561	03/12/2014	Lomani Koroicure	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Lomani Koroicure	Sale of painting 14-399	20.76
20562	03/12/2014	Debbie Wongawol	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Debbie Wongawol	Sale of painting 14-146	20.76
20563	03/12/2014	Jade Williams	PAYMENT	-20.76

ARTISTPAYMENT	03/12/2014	Jade Williams	Sale of painting 14-160	20.76
20564	03/12/2014	Tina Williams	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Tina Williams	Sale of painting 14-130	20.76
20565	03/12/2014	Brandon Chae Rae	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Brandon Chae Rae	Sale of Painting 11-108	20.76
20566	03/12/2014	Elaine Williams	PAYMENT	-20.76
ARTISTPAYMENT	03/12/2014	Elaine Williams	Sale of Painting 14-132	20.76
20567	09/12/2014	Sunsuper Fund	PAYMENT	-361.60
SUPER	14/11/2014	Sunsuper Fund	Super. for \$187.18 14/11/2014	187.18
SUPER	28/11/2014	Sunsuper Fund	Super. for \$174.42 28/11/2014	174.42
20568	10/12/2014	Water Corporation	PAYMENT	-5248.82
0048	09/12/2014	Water Corporation	Lot 555 Unit B Wells Street	166.43
0109	09/12/2014	Water Corporation	Lot 301 Scotia Street	535.21
0115	09/12/2014	Water Corporation	Lot 1506 Woodley Street	50.58
0052	09/12/2014	Water Corporation	Lot 134 Wotton Street	737.79
0046	09/12/2014	Water Corporation	Lot 555 Wells Street	184.66
0013	09/12/2014	Water Corporation	Unit 1 Lot 962, Unit 2 Lot 962, Unit 3 Lot 962	215.60
0013	09/12/2014	Water Corporation	Lot 963 Trenton Street	134.04
0013	09/12/2014	Water Corporation	Lot 963 Trenton Street	134.04
0053	09/12/2014	Water Corporation	Lot 133 & 916 Scotia Street	1112.77
0013	09/12/2014	Water Corporation	Lot 963 Trenton Street	134.04
0105	09/12/2014	Water Corporation	Unit 1 Lot 1487 Scotia Street, Unit 3 Lot 1487 Scotia Street, Unit 4 Lot 1487 Scotia Street, Unit 5 Lot 1487 Scotia Street, Unit 6 Lot 1487 Scotia Street	600.62
0106	09/12/2014	Water Corporation	Lot 1506 Well Street	49.21
0110	09/12/2014	Water Corporation	Lot 90 Lennon Street	187.95
0126	09/12/2014	Water Corporation	Lot 92 Lennon Street	41.80
0126	09/12/2014	Water Corporation	Lot 113-114 Scotia Street	178.56
0108	09/12/2014	Water Corporation	Lot 1478 Lennon Street	425.32

0079	09/12/2014	Water Corporation	Lot 36-37 Wotton Street	57.68
0083	09/12/2014	Water Corporation	Lot Reserve Wells Street	69.97
0081	09/12/2014	Water Corporation	Lot 1486 Scotia Street	232.55
20569	10/12/2014	Telstra Corporation	PAYMENT	-1689.63
DECEMBER BILL	02/12/2014	Telstra Corporation	Airport, CEO Office, Depot Fax, New Iphone, Sport and Rec, CEO, Community Development Manager, CEO Mobile, Works Manger Mobile, Works Supervisor, Art Gallery Manger, Executive Manger, Admin Fax, CEO Home Phone, CEO Home Fax, Admin Office, Economic Dev Home Phone, Internet, Works Manager Home, Internet, Internet, Internet, Discount Group Plan	1689.63
20570	10/12/2014	Bunnings Building Supplies Kalgoorlie	PAYMENT	-166.20
2390/01092058	29/11/2014	Bunnings Building Supplies Kalgoorlie	Batteries, Drill Bits, Torch - Depot	106.80
2390/99800811	28/11/2014	Bunnings Building Supplies Kalgoorlie	Pool - bin rubbish willow dome black; broom indoor, I/N 4482155 - 450mm wide indoor broom - Swimming pool	59.40
20571	10/12/2014	Horizon Power	PAYMENT	-11771.06
2005504483	01/12/2014	Horizon Power	Electricity Streetlights - November 2014	1040.30
2005504483	01/12/2014	Horizon Power	Depot building	1376.75
80010815364	01/12/2014	Horizon Power	Administration building	5757.45
80010038132	01/12/2014	Horizon Power	38 Lennon St	63.32
80014225542	01/12/2014	Horizon Power	67/69 Scotia St GEN	1141.35
80018933190	01/12/2014	Horizon Power	Recreation ground (oval) bldg & structures	402.57
80011741551	01/12/2014	Horizon Power	13 Woodley St (SPQ)	337.71
80016396094	01/12/2014	Horizon Power	44 Lennon St	457.10
80016157760	01/12/2014	Horizon Power	Aerodrome Building	72.20
80015108277	01/12/2014	Horizon Power	Town water reticulation & bore's operation maintenance	839.81
80011791103	01/12/2014	Horizon Power	Town water reticulation & bore's operation maintenance	26.99
80016457952	01/12/2014	Horizon Power	21 Lennon St	255.51
20573	10/12/2014	Tamisha Newberry	PAYMENT	-55.36

ART PAYMENT	09/12/2014	Tamisha Newberry	Payment to Artist	55.36
20574	10/12/2014	Isaiah Newberry	PAYMENT	-69.20
ART PAINTING	09/12/2014	Isaiah Newberry	Payment to Artist	69.20
20575	10/12/2014	Vivianne Stevens	PAYMENT	-629.72
ART PAYMENT	09/12/2014	Vivianne Stevens	Payment to Artist	629.72
20576	10/12/2014	Wizard Pharmacy	PAYMENT	-347.28
16536	02/12/2014	Wizard Pharmacy	Wiluna Christmas Party gifts	347.28
20577	11/12/2014	Railway Motel & Function Centre	PAYMENT	-443.00
82870-82871	03/12/2014	Railway Motel & Function Centre	Accommodation and meals - Rubbish Trucks repairs, Accommodation & Meals for 2 December 2014 - P086	443.00
20578	19/12/2014	Telstra Corporation	PAYMENT	-105.00
T311-28.12.14	18/12/2014	Telstra Corporation	Satellite Phone charges 07 Dec 14 to 06 Jan 15	105.00
20579	19/12/2014	Bunnings Building Supplies Kalgoorlie	PAYMENT	-56.90
2390/99800883	18/12/2014	Bunnings Building Supplies Kalgoorlie	I/T 2960017 - Hortico 25L All Purpose Potting Mix	56.90
20580	19/12/2014	Shenton Enterprises Pty Ltd	PAYMENT	-4950.00
136041	18/12/2014	Shenton Enterprises Pty Ltd	Dolphin WAVE 100 - Swimming Pool Vacuum	4950.00
PE28.11.14	28.11.2014	Payroll - PE28.11.2014	PAYMENT Net Wages	-30840.76
PE12.12.14	12.12.2014	Payroll - PE12.12.2014	PAYMENT Net Wages	-33301.97
PE26.12.14	26.12.2014	Payroll - PE26.12.2014	PAYMENT Net Wages	-39965.55
			Total List of Accounts Paid by Authority:	- \$ 400,689.75

10.3.2. Subject/Applicant:	FINANCIAL REPORT
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	27 January 2015
Disclosure of Interest:	Nil

Purpose

Presentation of the Financial Reports for the period ending December 2014.

Background

Section 6.4 of the Local Government Act 1995 requires the presentation of the monthly financial reports including the Statement of Financial Activity to Council, in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The report for the period ending 31 December 2014 is listed as Appendix 10.3.2.

Comment Nil

Consultation Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

Officer Recommendation and Council Decision***Item 10.3.2.*****MOVED CR HARRIS****SECONDED CR WEBB**

That the Financial Report, including the Statement of Financial Activity, for the period ending 31 December 2014 be received.

CARRIED 5/0**Res: 010/15**

10.3.3. Subject/Applicant:	FINANCIAL INVESTMENTS REPORT
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	28 January 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the current investments.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to "Council detailing the performance of all investments". Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented in the table below.

31 Dec 2014

						Investments Movement			
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd.	Transfer In	Actual Interest	Transfer out
84-686-4769	Curve Securities 1	NAB	84	3.38%	31/12/2014	4,698,059.72			
6703-61181	Reserve Accounts	ANZ	90	3.44%	29/01/2015	1,114,844.14			
016307-3377354	Call Deposit	ANZ	n/a	Varies	n/a	1,235,161.54		2,791.80	
11853	Curve Securities 2	NAB	89	3.45%	20/01/2015	1,500,000.00			
Total Investments						8,548,065.40		2,791.80	8,550,857.20
Represented By:									
L072300	Reserve Airport	NAB	84	3.38%	31/12/2014	68,758.54			68,758.54
L072100	Reserve- Asset Replacement	NAB	84	3.38%	31/12/2014	509,924.76			509,924.76
L072100	Reserve - Asset Replacement	ANZ	90	3.44%	29/01/2014	1,032,210.75			1,032,210.75
L072200	Reserve - Computer	ANZ	90	3.44%	29/01/2014	28,123.45			28,123.45
L072400	Reserve - Leave	ANZ	90	3.44%	29/01/2014	39,506.12			39,506.12
L072500	Reserve - Wiluna Telecentre	ANZ	90	3.44%	29/01/2014	15,003.82			15,003.82
	Sub Total Reserves					1,693,527.44			1,693,527.44
	Restricted - Loan	NAB	84	3.38%	31/12/2014	1,294,409.36			1,294,409.36
	Municipal – Investment 1	NAB	84	3.38%	31/12/2014	2,824,967.06			2,824,967.06
	Call Deposit Account	ANZ	n/a	Varies	n/a	1,235,161.54		2,791.80	1,237,953.34
	Municipal – Investment 2	NAB	89	3.45%	20/01/2014	1,500,000.00			1,500,000.00
	Sub Total Reserves					6,854,537.96		2,791.80	6,857,329.76
	Total Funds Invested					8,548,065.40		2,791.80	8,550,857.20

Comment

Municipal Funds: The funds are currently deposited in “call deposit” account and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$2,824,967.06 municipal fund was reinvested in a fixed term, 90 days, due to mature on 31 March 2015 and the expected interest earnings at maturity is \$23,822.60. The unspent restricted loan of \$1,294,409.36 was also reinvested in the same manner and time, and interest at maturity is \$10,915.59.

A term deposit of \$1,500,000 opened in October with Curve Securities (NAB) at 90-day term, due to mature on 20 January 2015 with expected earnings at maturity of \$12,760.27.

A total of \$1,237,953.34 as at 31 December 2014 is currently sitting in a negotiator or “call deposit” account.

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$1,542,135.51
Leave Reserve	\$ 39,506.12
Computer Reserve	\$ 28,123.45
Airport Reserve	\$ 68,758.54
Wiluna Tele centre	\$ 15,003.82

These reserve funds are currently in a fixed term deposit accounts. The total of \$578,683.30 was reinvested in for a period of 90 days due to mature on 31 March 2015 and expected interest earnings at maturity is \$4,879.37. The \$1,114,844.14 was also reinvested in for a period of 90 days and due to mature on 29 January 2015 and expected to earn interest of \$9,456.11 at maturity.

An interest of \$36,544.47 from the term deposit of \$4,698,059.72 with NAB (Curve Securities) maturing on 31 December 2014 was received and recorded in January 2015.

All investments are done in compliance with the policy.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements

Simple majority

Officer Recommendation and Council Decision**Item 10.3.3.****MOVED CR WEBB****SECONDED CR FARMER**

That the information in this report is received.

CARRIED 5/0**Res: 011/15****10.5. Executive Manager Technical Services Report**

Nil

10.6. Project Officer

10.6.1. Subject/Applicant:	SHIRE OF WILUNA – WILUNA SOUTH STRUCTURE PLAN
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File:	
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Author	Megan Gammon (Urbis)
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Reporting Officer:	Pascoe Durtanovich– Project Officer
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Date of Report:	27 January 2015
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Disclosure of Interest:	Nil
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Purpose

For Council to consider two preliminary concept plans prepared for the Wiluna South Structure Plan area and to provide its in-principle support for a preferred option.

It should be highlighted that Council is not formally adopting the plan as part of any statutory decision. Instead, this recommended option will form the design basis for the preparation of a statutory Structure Plan and accompanying report, which will be presented to Council for formal consideration in due course. This may result in minor design changes; however the overall intent of the preferred option will be maintained.

Background

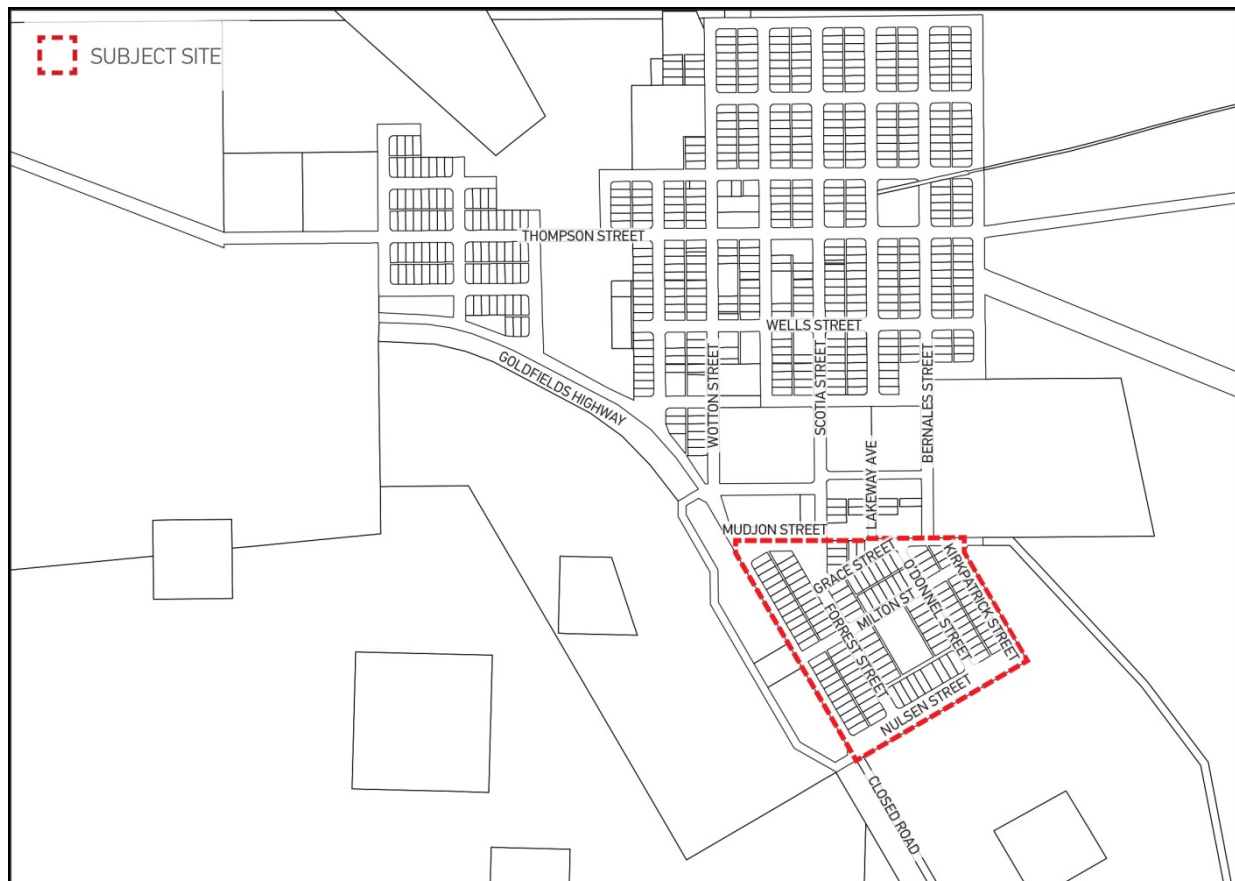
The overall intent of the Wiluna South Structure Plan project is to facilitate the provision of land for additional residential and tourist development in town, to service the growing needs of the population and visitors. It is

understood the Shire is potentially looking to utilise the proposed residential development in the short term for mining accommodation, which could then transition to permanent residential development in the future. Further, it is understood the Shire is looking to develop additional tourist accommodation (potentially a caravan park) to cater for passing visitors

The subject site is located within the southern portion of town and is approximately 25ha in size. The site represents an area of vacant, subdivided land created from an original subdivision during the gold rush in the 1930's, which has now been converted back to UCL.

A location plan depicting the subject site is shown in **Figure 1**.

FIGURE 1 – LOCATION PLAN



Urbis, together with a team of technical consultants (in the fields of environment, heritage, engineering and surveying) were appointed by Council in mid/late-2014 to prepare a Local Structure Plan over the Wiluna South precinct.

As part of initial investigations, Urbis prepared a Planning and Opportunities and Constraints Report which summarises the key site, planning and technical context of the site in order to inform the subsequent concept design and testing phase, and Structure Plan preparation. All technical consultants

have undertaken preliminary investigations into the opportunities and constraints of the site.

As part of Stage 3, Urbis team members travelled to Wiluna on the 24th September 2014 to present to Councillors as well as a preliminary design workshop. The key outcomes from this session are described below:

- There are significant infill sites within the broader Wiluna townsite that could be developed in the short term due to the availability of existing services which will also achieve a more consolidated urban form. The Council advised however that some sites are considered unsuitable from a cultural perspective.
- There is potential in developing the lots between Scotia and Bernales Street (north of the Structure Plan area) in the immediate to short term.
- Mary and Len's house is the ex-Bank Managers house and has heritage significance. Consideration of appropriate interface treatments and land use configuration required.
- There is a need to consider the operational requirements of any future caravan park.
- There is potential for the Shire to accommodate overflow visitors, similar to the Kununurra Caravan Park, which is a Shire-operated facility.
- Servicing the site will be the biggest constraint to development; however it is suggested Council advocates for the future TWA developer to extend services to the broader Structure Plan area. Accordingly, in order to maximise the availability of services within the site, there is potential in locating the future TWA development further south.
- Public open space areas should be focused on the area of remnant and good quality vegetation.
- The Menzies Caravan Park is considered by Council to be a good example of a caravan park development and similar to what the Shire would like to facilitate in town.
- Tourist uses should ideally be located to the west of the Structure Plan area, in proximity to both the Goldfields Highway and the Railway Goods Shed.
- There is potential for the existing truck turnaround area to accommodate an additional access to the Structure Plan area from Goldfields Highway.
- There is an opportunity to locate the future TWA camp centrally.
- There is potential in extending the town heritage trail along the western boundary.
- Based on preliminary liaison with Mary and Len, it is understood they are broadly supportive of the intent of the Structure Plan, providing they don't lose their house or current curtilage.

The above feedback has been used to inform the preparation of the preliminary concept plans for the site.

Comment

A description of the design intent/key considerations for each option is provided in the table below.

Concept Option	Design Intent/Considerations
Option 1	<ul style="list-style-type: none"> ▪ Generally retains existing subdivision/road layout, which is recognised as having heritage value (despite the fact it is not listed on the Shire's Heritage Register). ▪ TWA to occupy site bound by Milton Street, Nulsen Street, O'Donnell Street and Kirkpatrick Street. Potential issues with interface with existing dwelling. Thinking behind this is to encourage extension of services as far as possible to the south. ▪ Existing dwelling retained within a Residential zone, with direct frontage to O'Donnell Street. ▪ Whilst outside the scope of the Structure Plan area, the plan indicatively shows future potential tourist development north of the site, south of the Shire offices. This will deliver a more consolidated urban form, and will have a direct correlation to the Shire Offices which is important given shared management responsibilities. ▪ POS contained within areas identified as being in 'good' and 'poor' condition, as well as an existing woodland area, which also serve as drainage lines (areas of POS however to be confirmed through more detailed discussions with environmental consultants). ▪ Plans note opportunity for potential extension of the town heritage trail along the western boundary, which responds to the Railway Goods Shed and leads to the Red Hill heritage site to the south. ▪ North-western corner identified as having opportunities for either grouped dwellings or a tourist development (short stay accommodation). Tourist option however dependent on whether Shire delivers tourist accommodation north of the Structure Plan area. Interface with northern development critical. ▪ Risk – if TWA is developed in area shown, it may result in ad-hoc and isolated development, particularly should nothing occur to the north for some time/ever. ▪ Potential opportunity to extend Wotton Street to the Structure Plan area. ▪ Residential area to the north could potentially accommodate housing for workforces. This would however be permanent residential as opposed to a temporary camp facility
Option 2	<ul style="list-style-type: none"> ▪ Alters existing subdivision/road layout. ▪ TWA located to the north-east of the Structure Plan, separated by Milton Street. This will ensure a more consolidated urban form, particularly should the sites to the north are developed. There could however be some interface issues which will need to be addressed

	<p>as part of detailed design.</p> <ul style="list-style-type: none">▪ Existing dwelling contained within residential zone however does not achieve direct road frontage (may not be an issue however given current informal access arrangement to site).▪ POS again contained within identified vegetation and drainage areas.▪ Relationship to Railway Goods Shed as above.▪ Potential cost implications associated with the extension of services south to be able to facilitate the TWA component.
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Having regard for the above design considerations, it is recommended **Option 1** be pursued as the basis for more detailed investigations and the Structure Plan.

This option retains the historical road layout which, whilst not formally listed as a heritage site, has been identified as having archaeological significance. Option 1 further provides flexibility to provide either short-stay accommodation or residential development (potentially grouped dwellings) within the north-western portion of the site, close to the Goldfields Highway and the Railway Goods Shed. This is however dependent on the delivery of short stay accommodation within the sites immediately north of the Structure Plan area.

The portion of Residential zoned land to the north of the Structure Plan area has been earmarked as having potential to accommodate permanent housing for temporary/transient workforces, which could transition to Shire housing or freehold land in the future, subject to demand. This would differ to the TWA zoned area located to the south as this would cater for a more permanent form of housing as opposed to a TWA camp facility.

Consultation

To date consultation has been with Councillors and staff. Through the planning process and the finalisation of the structure plan public consultation will be undertaken.

Statutory Environment

Town Planning Act

Policy Implications Nil

Financial Implications

\$85,000 has been budgeted for the development of the Structure Plan.

Strategic Implications Nil

Voting Requirements

Simple majority

Officer Recommendation**Item 10.6.1.****MOVED CR****SECONDED CR**

That Council support Option 1 as contained within Appendix 10.6.1. as the basis for the Structure Plan for the Wiluna South Expansion area and advise Council's consultants to proceed on this basis.

Council Decision**Item 10.6.1.****MOVED CR HARRIS****SECONDED CR FARMER**

That Council support Option 1 as contained within Appendix 10.6.1. as a basis for the Structure Plan for the Wiluna South expansion area subject to the following amendments:-

- Block 3 to be included as public open space.
- Residential lots north of the storage shed to be included as Tourism
- Block 4 plus the two blocks south of block 4 be included as residential

CARRIED 5/0**Res: 012/15**

10.6.2. Subject/Applicant:	PUBLIC ACCESS ROUTE FOR CANNING STOCK ROUTE TOURISTS
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File:

Reporting Officer:

Date of Report:

Disclosure of Interest:

Pascoe Durtanovich – Project Officer

27 January 2015

Nil

Purpose

A request has been received from Cunyu Station seeking Council support for the gazettal of a track used by tourists through Cunyu.

This report recommends that Council support the request on the condition that the resulting public access route is not vested in the Shire of Wiluna.

Background

At the particular section of the Canning Stock Route the stock route crosses two lakes. For public safety reasons the Cunyu Station leaseholders divert tourists off the Canning Stock Route road reserve through their property. The unofficial track is well sign posted and has been used by tourists for some time.

Comment

If an access reserve is created, be it a road reserve, easement etc. and it is vested in the Shire of Wiluna the Shire of Wiluna would be morally responsible for ongoing maintenance of the access.

The cost is unknown however the length of "road" involved is approximately 100km's so ongoing maintenance could be significant.

There is provision under the Land Administration Act 1977 for the creation of public access though crown land, the Act also provides that the local government is not obliged to construct or maintain the access.

Consultation

Cunyu Station leaseholder.

Statutory Environment

Land Administration Act, 1977.

Policy Implications

Nil

Financial Implications

Nil unless the Shire accepts responsibility for the ongoing maintenance of the access.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation and Council Decision

Item 10.6.2.

MOVED CR HARRIS

SECONDED CR PETTERSON

That the creation of public access through the Cunyu Pastoral leasehold land be supported on the condition that the resulting public access is not vested in the Shire of Wiluna.

CARRIED 5/0

Res: 013/15

10.6.3. Subject/Applicant: TENDERS FOR ROAD CONSTRUCTION WORKS

File:

Reporting Officer: Pascoe Durtanovich – Project Officer

Date of Report: 28 January 2015

Disclosure of Interest: Nil

Purpose

The purpose of this item is for Council to authorise the Chief Executive Officer to call tenders for budgeted road construction projects.

Background

It is Council practice to utilise private contractors for the delivery of works and services in the Shire, particularly for road construction.

In the past two years Tender 4/2012-13 Plant Hire was used for this purpose. The contract awarded under this tender concludes at the end of February, 2015.

To progress the road construction projects included in the 2014/2015 budget it is recommended that a new, fixed price, tender be called.

Comment

The construction works involved include the following:-

1. Wiluna North Rd

It is proposed to gravel resheet and waterbind the road to as close as possible to the Kutkabubba Community, this is a distance of approx. 27km. Approx. 600m of WANDRRA flood damage work is involved in this section of road. It is proposed to have a finished depth of 150mm compacted gravel with an 8.2m running surface (RAV9), 1m/1.5 table drain and 1.5m/2.0m backslope.

2. Granite Peak Rd

Approx. 100m section of Granite Peak Rd has broken through to a soft sand base and is considered dangerous to light vehicles and is a nuisance to trucks etc. it is proposed to overlay this section of road with a 300mm/400mm layer of gravel and waterbind with an 8.2m running surface (RAV9), 1m/1.5 table drain and 1.5m/2.0m backslope.

3. Yeelirrie Rd

The curve alignment on the boundary of Albion Downs and Yeelirrie Stations require realignment, the single cattle grid requires replacement. It is proposed to realign the curve to suit 100km hour traffic, only minor earthworks are required and a small section of clearing is required to

improve sight distance. Two 4m cattle grids will be installed along with alterations to fencing.

4. Wongawol Rd

The Shire was successful in obtaining an extra \$130,000 from RRG, this money is earmarked to gravel resheet and waterbind 6.8km of Wongawol Rd from the end of the seal to the Crossing. It is proposed to have a finished depth of 150mm compacted gravel with an 8.2m running surface (RAV10), 1m/1.5 table drain and 1.5m/2.0m backslope.

Consultation

Not applicable.

Statutory Environment

Tenders will be invited in accordance with the requirements of the Local Government Act, 1995, Section 3.57 (Tenders for Providing Goods and Services and Local Government (Functions and General) Regulations 1996.

Policy Implications

Council Policy 2.6 – Purchase of Goods and Services applies for local preference.

Financial Implications

The works subject to the tender are included in the current budget. It is intended that the extent of works be tailored to the budgeted amount.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Item 10.6.3.

MOVED CR

SECONDED CR

That:

- 1) **The Chief Executive Officer be authorised to advertise for tenders for the following works:-**

Gravel Sheeting – Wiluna North Road, Granite Peak Road, Yeelirrie Road and Wongawol Road.

- 2) **The following criteria and weightings be included in the tender documents and be used for deciding which tender should be accepted.**

Criteria	Weighting
Demonstrated experience skills, experience and certification of key personnel	30%
Tenderers resources and quality of plant and equipment	20%
Provision of a suitable occupation health and safety regime for the protection of staff and the general public	10%
Tendered price for the works	40%

Council Decision**Item 10.6.3.****MOVED CR WEBB****SECONDED CR HARRIS**

That this item be deferred to the 25 February, 2015 ordinary Council meeting pending further assessment of the scope of works for the Wiluna North Road and Wongawol Road by administration.

CARRIED 5/0**Res: 014/15**

10.6.4. Subject/Applicant:	TENDER NO RFT WU 2015-4 – ROAD MAINTENANCE SERVICE
File:	Tender Register
Reporting Officer:	Pascoe Durtanovich – Project Officer
Date of Report:	28 January 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this item is for Council to adopt the conditions of tender and set selection criteria for Tender No RFT WU 2015-4 and to resolve to advertise the request for tender.

Background

The Shire's road maintenance grading service is provided by private contract. The last contract for this service expired 30 June 2014. Maintenance grading of the road network has continued since the expiry of the contract utilizing the Plant Hire Tender/Contract, which is due to expire at the end of February, 2015.

Comment

The previous tender allowed for the option of "Whole of Shire" or for "sections" of the Shire. It is proposed that the same apply in this instance.

Three "sections" have been allowed for as follows:-

Section A – Western Area: - incorporating Sandstone Wiluna, Yeelirrie, Yandil, Lake Way, Albion Downs and Wiluna North roads.

Section B – South East Area: - incorporating Barwidgee, Mount Fisher, Wonganoo, Barwidgee-Yandal and Prenti Downs roads.

Section C – Central Area: - incorporating Wongawol, Granite Peak-Lake Violet, Carnegie, Carnegie-Glenayle, Gunbarrel Hwy, Sydney Heads, Granite Peak Bypass, Lake Violet Access and Glenayle Access roads.

The criteria and weightings to be used for deciding which tender should be accepted is as follows:-

Criteria	Weighting
Demonstrated experience skills, experience and certification of key personnel	30%
Tenderers resources and quality of plant and equipment	20%
Provision of a suitable occupation health and safety regime for the protection of staff and the general public	10%
Tendered price for the works	40%

The Local Preference policy will apply to this tender. A copy of the Tender specifications is attached.

Consultation

Not applicable

Statutory Environment

Tenders will be invited in accordance with the requirements of the Local Government Act, 1995, Section 3.57 (Tenders for Providing Goods and Services and Local Government (Functions and General) Regulations 1996.

Policy Implications

Council Policy 2.6 – Purchase of Goods and Services applies for local preference.

Financial Implications

Road maintenance costs are budgeted for, the cost of providing the service will be known when tenders are received.

Strategic Implications

Shire of Wiluna Strategic Community Plan, July 2012 – 30 June, 2023 – Green Wiluna – Ensure all Shire roads and streets are maintained and safe.

Voting Requirements

Simple majority

Officer Recommendation**Item 10.6.4.****MOVED CR****SECONDED CR**

That:-

- 1) The conditions of tender and tender specifications for Tender No RFT WU 2015-4 – Road Maintenance Services (identified as attachment Appendix 10.6.4) to this agenda, be adopted.
- 2) The following criteria and weightings, as included in the tender document, be used for deciding which tender should be accepted.

Criteria	Weighting
Demonstrated experience skills, experience and certification of key personnel	30%
Tenderers resources and quality of plant and equipment	20%
Provision of a suitable occupation health and safety regime for the protection of staff and the general public	10%
Tendered price for the works	40%

- 3) The Chief Executive Officer be delegated to advertise tender No RFT WU 2015-4.

Council Decision**Item 10.6.4.****MOVED CR WEBB****SECONDED CR HARRIS**

That this item be deferred to the 25 February meeting pending finalization of the Shire of Wiluna Road Hierarchy document

CARRIED 5/0**Res: 015/15**

10.6.5. Subject/Applicant:	ABLUTION BLOCK – WILUNA CEMETERY
File:	
Reporting Officer:	Pascoe Durtanovich – Project Manager
Date of Report:	28 January 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council approval for the provision of an ablution block at the Wiluna Cemetery.

Background

Midwest Employment & Economic Development Aboriginal Corporation (MEEDAC) has advised that they have received funding through the

Remote Jobs Community Program for the construction of an ablution block, which they wish to locate at the Wiluna Cemetery.

Comment

The building will be constructed at Durack TAFE; it will be 6mx2.4m in size, colour bond construction, ochre colour walls with sand colour roof. The toilets will be waterless to alleviate the need for a sewerage disposal system.

Consultation

Nil

Statutory Environment

Building and Health licences, as required.

Policy Implications

Nil

Financial Implications

There is no cost to the Shire of Wiluna for the construction and erection of the building however the Shire will be responsible for ongoing maintenance of the facility. This could be in the vicinity of \$2,000 to \$5,000 per annum.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation and Council Decision

Item 10.6.5.

MOVED CR WEBB

SECONDED CR HARRIS

That:

- 1) Approval is granted to MEEDAC for the establishment of an ablution block at the Wiluna Cemetery, with the building specifications being as listed in this report.**
- 2) The Chief Executive Officer writes to MEEDAC acknowledging their contribution.**

CARRIED 5/0

Res: 016/15

10.6.6. Subject/Applicant:	ADMINISTRATION CENTRE PROJECT
File:	
Reporting Officer:	Pascoe Durtanovich – Project Officer
Date of Report:	29 January 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to determine the final location for the new Administration Centre and the build type.

Background

The provision of suitable Shire Administration facilities has been on Council's agenda for a number of years. One of the considerations in this regard has been whether to refurbish the existing building for build a new facility.

At the meeting on 25 June, 2014 Council resolved as follows:-

That Council:

- 1 Instructs the Chief Executive Officer to engage a consultant to develop a suitable operational plan for the Canning Stock Route and Gunbarrel Highway Heritage and Interpretive Centre which will include but not be limited to: purpose of the Centre, delivery of services from the Centre and achievement of outcomes with regard to its purpose.*
- 2 Supports in-principle the construction of a new Shire Administration Office and refurbished Depot Office and staff amenities; and*
- 3 Supports in principle the use of the existing Administration Office areas and surrounding land/space ("Old Hospital") for the establishment of the Canning Stock Route and Gunbarrel Highway; and*
- 4 Instructs the Chief Executive Officer to seek information from relevant funding bodies about the application/approval process to change the purpose of both grants and financial assistance agreements to suit projects in aforesaid sub-paragraphs 2 and 3; and then report back to Council*

Resolution no. 075/14

Addressing the above resolution it is advised that a consultant has been engaged to prepare an operational/asset management plan for the Canning Stock Route and Gunbarrel Highway Heritage and Interpretive Centre. It is proposed that a preliminary report will be available for the 25 February, 2015 Council meeting.

In respect to Part 4 of the resolution support for the change has been obtained from member Councils for the Regional Royalties for Regions funding component and the Department of Regional Development is

supportive of the change subject to some administrative arrangements being addressed.

Council is now required to progress this project by resolving two key issues, that is, where the building is to be located and the build type.

Comment

Council has previously engaged Urbis Planning and Annabel Wills Architecture to progress the planning for the Administration Centre Project.

Urbis has provided two options for the location of the building, these are detailed as follows:-

Option 1 has relocated the shire offices to the south of the interpretive centre with the following benefits:

- Dedicated street address and defined circulation for the shire
- Ability to deliver short term accommodation prior to the next tourist season
- Removal of permanent working spaces (shire offices) from proximity to the morgue
- Promotion of development south and ability for expansion as needed
- Ability for the interpretive centre to effectively manage short term accommodation

Option 2 is with the shire offices to the north of the interpretive centre. This option has the following benefits:

- Available services and potentially less investment in infrastructure required
- Consolidation of the existing precinct
- Closer integration of the shire offices with interpretive centre

See Appendix 10.6.6. for examples of potential layout.

In respect to the build type the following information has been provided by Annabel Wills Architecture.

Key environmental design factors

To keep heat out of the building

Provide cool sheltered green spaces

Passive solar design

Cross ventilation when temperatures permit

Breezeways

Cost Effective

Feature Wall

Options Rammed earth, Rendered Brick, Rendered Concrete Block, Insitu Concrete or Wire Cage with semi permeable rock infill

Buildings Option A – Separate buildings connected via landscape and linking walkways

	<i>Option B – Single Building</i>
Floors	Slab on ground or raised framed floor with ventilation beneath
Walls	Transportable Building, Brick or Timber framed and clad with Corrugate Iron, fibre cement sheeting or weatherboards
Roof	Corrugate Colourbond, Trim deck Colourbond Option – Second roof spanning over individual buildings
Doors	Aluminium Framed
Windows	Aluminium Framed

Suggested Option

Feature Wall	Solid masonry of some description dependent on cost
Buildings	Transportable with second roof over, OR Raised framed floor with ventilation beneath, insulated framed walls, clad in a mix of corrugated iron and fibre cement sheeting
Roof	Insulated corrugated iron Second roof spanning over individual buildings (suggested additional option)
Breezeways and covered cool green spaces	

As can be seen from the above the architect has put forward two options, one being a single building and the other a cluster of separate buildings.

Council decision on a preferred option is required.

Consultation

As far as the writer is aware there has been no community consultation in respect to a new administration building.

It would be appropriate to engage in some form of consultation as the project progresses. As a minimum it is suggested that the Shire website, notice board and panel signs be used for this purpose.

Statutory Environment

Standard Health and Building regulations will apply.

Policy Implications

Nil

Financial Implications

The current budget has an allocation of \$2 million for this project. A more accurate cost will be determined as the project design progresses.

Strategic Implications

The Administration Centre project is identified in the Shire's Forward Capital Works Plan.

Voting Requirements

Simple majority

Officer Recommendation and Council Decision (1)**Item 10.6.6.****MOVED CR WEBB****SECONDED CR HARRIS****Officer Recommendation (1)**

That the proposed Shire Administration building be located north of the Interpretive/Heritage Centre (currently Shire Offices).

CARRIED 5/0**Res: 017/15****Officer Recommendation and Council Decision (2)****Item 10.6.6****MOVED CR WEBB****SECONDED CR HARRIS****Officer Recommendation (2)**

That option (B) – single building be adopted as the build type for the proposed Administrative Centre.

CARRIED 5/0**Res: 018/15****10.6.7. Subject/Applicant: WILUNA MAIN STREET PROJECT**

File:

Reporting Officer: Pascoe Durtanovich – Project Officer

Date of Report: 30 January 2015

Disclosure of Interest: Nil

Purpose

Administration is requesting Council approval to progress the Wiluna Main Street Project to the next phase, that is, to engage Urbis to provide documentation to facilitate the implementation of the Main Street Master Plan.

Council is also requested to consider how the physical aspect of the project will be delivered.

Background

In 2010 Urbis was engaged to undertake a Community Consultation process for one week. The week consisted of four two hour community sessions. The purpose of the visit was to activate one of the key objectives set in the Shire of Wiluna Strategic Community Plan, which related to streetscape improvements.

Following the community consultation Urbis was authorized to prepare a Master Plan, utilizing outcomes of the consultation. This was in April, 2013.

In June 2013 further community consultation was undertaken.

From July 2013 to September 2014 Urbis, in liaison with Council refined the Master Plan and provided final concept plans to Council.

Comment

The next phase of work is to provide documentation to facilitate the implementation of the Mains Street Master Plan. This includes:-

- Broad estimate of costs for plan components.
- Detailed Main Street concept plan.
- Typical details for specific elements, including seats, shade structures, banner poles and planting "containers".
- Location of parking and footpaths.
- Material selection.
- Plant selection.
- A strategy for community engagement on specific aspects of the project.

Given that Urbis has developed the project to date it is logical that they undertake this next phase.

Urbis has provided a quote of \$15,000 to carry out this work and will complete same in three weeks. This quote does not include reticulation design or traffic engineering input. Both these aspects can be facilitated in house.

Following receipt of the final plans the physical aspect of the project can commence. To this end Council is asked to consider engaging MEEDAC to undertake the project in conjunction with Shire staff. Shire staff involvement would include project supervision and plant and labour as required.

MEEDAC has received a grant, through the RJCP programme for a "Greening Wiluna" project and is keen to incorporate their project with the Shire's Main Street project. They can supply labour, reticulation, plants and other infrastructure for the project.

Consultation

Community consultation occurred as the project has been progressed.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The current budget includes \$550,000 for this project, a more accurate costing will be available when the next phase is completed.

Strategic Implications

The Shire of Wiluna Strategic Community Plan includes the Main Street project as a key objective.

Voting Requirements
Simple majority**Officer Recommendation and Council Decision****Item 10.6.7.****MOVED CR PETERSON****SECONDED CR FARMER****That:-**

- 1) Urbis be engaged to undertake the next phase of the Shire of Wiluna Main Street Project, as outlined in this report, at a cost of \$15,000.
- 2) The final concept plans and costings be presented to Council for adoption at the 25 February, 2015 Ordinary Council Meeting.
- 3) MEEDAC be engaged to assist in the delivery of the Shire of Wiluna Main Street Project.

CARRIED 5/0**Res: 019/15****10.6.8. Subject/Applicant: PANEL TENDERS FOR THE SUPPLY OF GOODS AND SERVICES**

File:

Reporting Officer: Pascoe Durtanovich – Project Officer

Date of Report: 30 January 2015

Disclosure of Interest: Nil

Purpose

To update Council on the current situation concerning Panel Tenders for the supply of goods and services.

Background

During a financial year, Shire staff have a number of requirements for external services to assist with delivery of the Shire's annual capital and operating budget. There is also a requirement under the Local Government Act, 1995 for Council to comply with Tender Regulations, particularly where the value of goods or services exceeds \$100,000, either on one occasion or over a period of years. The requirement for obtaining tendered prices for some of these services is sometimes very restrictive and may result in delays.

The advertising and award of a panel type contract gives Shire staff greater flexibility to engage contractors and services.

Comment

Council considered the Panel Tender option some time ago, on the recommendation of the Chief Executive Officer, however did not proceed with it. Administration is of the view that a Panel Tender is necessary, particularly for the area of building maintenance, including plumbing, electrical, painting etc. and in the area of Plant Hire. However, the Department of Local Government and Communities has now advised that

the Local Government Tender Regulations do not permit local governments to enter into Panel Tender/Contract arrangements. The Department is supportive of the concept and is seeking to amend the Tender Regulations to accommodate such a process. According to the Department the amendment to the Regulations should be effected within two to three months. It is therefore recommended that administration continue under present procurement arrangements and the matter be reconsidered when the Tender Regulations are amended.

Consultation

W.A.L.G.A. and the Department of Local Government and Communities.

Statutory Environment

Local Government Act, 1995 and Local Government Tender Regulations.

Policy Implications

Council Policy 2.6 – Purchase of Goods and Services continues to apply

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation and Council Decision**Item 10.6.8.****MOVED CR WEBB****SECONDED CR HARRIS****That:**

- 1) The implementation of a Panel Tender process to establish prequalified panels of suppliers be considered when and if the Local Government Tender Regulations are amended to accommodate the process.
- 2) The Chief Executive Officer continue with the present system of procurement, with due regard to Council Policy 2.6 – Purchase of Goods and Services.

CARRIED 5/0**Res: 020/15****11. Elected Members Motion of Which Previous Notice Has Been Given**

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

Prior to any consideration of Item 12.1. Cr Quadrio made the following declaration:

“A relative has submitted a tender and as a consequence there may be a perception that my impartiality on this matter may be affected. I declare that I will consider this matter on its merit and vote accordingly.”

MOVED CR PETTERSON**SECONDED CR WEBB**

That Item 12.1. – Bore Tender be dealt with at this meeting because of the urgency to develop water services for flood damage roadwork’s.

CARRIED 5/0**Res: 021/15**

12.1. Subject/Applicant:	Tender RFT WU 2015-3 Construction of Water Bores
File:	
Reporting Officer:	Pascoe Durtanovich – Project Officer
Date of Report:	2 February 2015
Disclosure of Interest:	Nil

Purpose

To consider tenders received for the construction, development and pump testing of water bores at various locations throughout the Shire, Tender No. RFT 2015-3.

Background

At the special meeting of Council held on 16 January, 2015 it was resolved as follows:-

That:

- (1) The conditions of Tender and Tender specifications for Tender No RFT WU 2015-3 – Construct, Develop and Test Pump Water Bores (Identified as attachment Appendix 3 white pages) to this agenda be adopted.*
- (2) The following criteria and weightings, as included in the tender document, be used for deciding which tender should be accepted.*
 - *Tender Price – 40%*
 - *Experience in similar works – 20%*
 - *Plant and equipment – 10%*
 - *Mechanical support offered 10%*
 - *References – 20%*
- (3) The Chief Executive Officer be authorised to advertise Tender No RFT WU 2015-3.*

Tenders were advertised in The West Australian newspaper on Saturday 17 January, 2015 and closed Monday 2 February, 2015. A total of 5 tenders were received.

Comment

The tender process was undertaken in house with Bradley von Blomstein – AquaGeo Pty Ltd the nominated contact for technical inquiries.

AquaGeo Pty Ltd (Bradley von Blomstein) has assessed the tenders received and his report is attached.

Consultation

Not applicable

Statutory Environment

The Local Government Act, 1995 Section 3.57 (Tenders for Providing Goods and Services) and Local Government (Functions and General) Regulations 1996, apply to this process.

Policy Implications

Council Policy 2.6 – Purchase of Goods and Services applies for local preference.

Financial Implications

It is anticipated that the cost of the bore constructions will be funded by the flood damage grant.

Voting Requirements

Simple majority

Officer Recommendation and Council Decision

Item 12.1.

MOVED CR HARRIS

SECONDED CR WEBB

That the Tender RFT WU 2015-3 Construction of Water Bores be awarded to Acqua Drill at the tender price of \$620,360

CARRIED 5/0

Res: 022/15

13. Matters Behind Closed Doors

13.1. Wongawol Road Construction Contract Dispute

Council Decision

Item 13.1.

MOVED CR HARRIS

SECONDED CR PETERSON

That Council sit behind closed doors to consider an item that has commercial confidentiality.

CARRIED 5/0

Res: 023/15

Council Decision

Item 13.1.

MOVED CR FARMER

SECONDED CR PETERSON

That Council come out from behind closed doors.

CARRIED 5/0

Res: 024/15

Council Decision

Item 13.1.

MOVED CR PETERSON

SECONDED CR HARRIS

That:

- 1) The information concerning the defamation case be noted.
- 2) Civic Legal be engaged to issue recovery proceedings, in an appropriate court, in relation to the Wongawol Road construction contract.

CARRIED 5/0

Res: 025/15

14. Closure of Meeting 4.35pm

These minutes were confirmed at the meeting of the 25 February 2015

Signed _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____