

Shire of Wiluna

MINUTES



Ordinary Meeting of Council

Wednesday 25 March 2015

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AGENDA**1. Declaration of Opening and Announcement of Visitors**

The Chairperson declared the meeting open at 1.28pm and welcomed Mr Rex Ward, member of the public gallery, to the meeting.

2. Record of Attendance / Apologies and Leave of Absence Previously ApprovedIn Attendance

Cr Jim Quadrio - Shire President (in the Chair)
Cr Graham Harris - Deputy Shire President
Cr Chris Webb
Cr Bernie Weller

Ms Andrea Nunan - Chief Executive Officer
Mr Wayne Butler - A/Exec. Manager Technical Services

Apologies

Cr Clinton Farmer
Cr Stacey Petterson
Cr Kim Ovens

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question TimeMr Rex Ward:

Mr Ward spoke about the poor state of roads to the East of Wiluna (town) especially, those that take considerable traffic (fuel trucks, cattle trucks, mining etc.). Mr Ward cited figures in regard to traffic movement.

Mr Ward indicated that whilst a lot of money was spent each year on the Wongawol Road, other roads urgently needed maintenance and/or upgrades and asked Council to consider this in their next budget.

It was generally discussed/agreed that some roads east such as the roads through the Granite Peak and Millrose area carry just as much, if not more, traffic than Wongawol Road out through other areas.

Mr Ward was advised by the EMTS that a "road trip" with Councillors would take place prior to the new financial year so that Councillors themselves could see the road conditions. The Chief Executive Officer advised that this then meant the Council could make the strategic/budget decision on where

to allocate funds to for roads budget, rather than management making that decision.

Both EMTS and Chief Executive Officer also spoke briefly about the matter in relation to road funding – often it is the funding body that dictates what road the funding is for; shire managers are in the process of investigating/researching background to see if there is a possibility of the Shire reviewing (with the funding body) such matters.

The Chief Executive Officer asked Mr Ward to provide traffic movement figures to the Shire and to encourage others in the East to do the same. THE Chief Executive Officer also advised Mr Ward to provide details of specific sections of road to the Shire so that this could be included in the proposed road trip.

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Nil

8. Confirmation of Minutes of Previous Meeting

Officer Recommendation and Council Decision

MOVED CR WEBB

SECONDED CR HARRIS

The Minutes of the Meeting held on 25 February 2015 be accepted as a true record of the meeting.

CARRIED 4/0

Resolution No. 049/15

9. Announcement Presiding Member without Discussion
Nil**10.1. Reports of Officers and Committees****10.1.1. Subject/Applicant: POLICY CHANGES**

File:	424
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	05 March 2015
Disclosure of Interest:	Nil

Purpose

Council consider/re-consider policies regarding purchase of goods and services, and local pricing preferences.

Background

At its meeting held 25.02.2015, Council resolved to amend the existing policy 2.6 *Purchase of Goods and Services* on the basis that:

- 1 *The Local Price Preference section of the Policy is non compliant insofar as the maximum local preference discount is incorrect. The Local Government (Functions and General) Regulations, 1996 limit the maximum local preference discount to \$50,000 whereas Policy 2.6 states \$150,000.*

It was resolved that the policy be amended to correct aforesaid error and to remove existing local pricing preference and add the following:

“Local Pricing Preference (LPP) Terms and Conditions to be applied to Local Suppliers

1. *Price preference will apply to all tenders invited by Council for the supply of goods and services and construction (building) services, unless Council resolves to the contrary.*
2. *Only those goods or services identified in the tender as being from regional sources will be included in the discounted calculation that forms a part of the assessment of a tender.*
3. *The following levels of price preference will apply*
 - (a) *Goods and Services – 10% to businesses located within the Shire of Wiluna up to a maximum price reduction of \$50,000.*
 - (b) *Construction (Building) Services – 10% to businesses located within the Shire of Wiluna up to a maximum price reduction of \$50,000*
 - (c) *Goods and Services (Including Construction (building) services, if Council is seeking tenders for the provision of those goods and services for the first time, due to those goods or services having been, until then, undertaken by the Shire of Wiluna.”*

Reporting Officer has noted some inconsistencies with proposed amendment in relation to the regulations that need further amendment.

It is felt that it is important to ensure that Shire policies remain consistent with any regulations in terms of intent and wording, from a compliance point

of view, as well as the Shire being able to administer and manage intent of policy.

Purchasing Policy

Regulation 11A of the Local Government (Functions and General) regulations requires a local government to:

11A. Purchasing policies for local governments

(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100 000 or less or worth \$100 000 or less.

(2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).

(3) A purchasing policy must make provision in respect of —

(a) the form of quotations acceptable; and

(b) the recording and retention of written information, or documents, in respect of —

(i) all quotations received; and

(ii) all purchases made.

(4) Different requirements may be imposed under a purchasing policy in respect of different classes, or types, of any of the following —

(a) goods and services;

(b) suppliers;

(c) contracts;

(d) any other thing that the local government considers appropriate.

The required policy only applies to procurement where the value or estimated value is under \$100,000. At \$100k, the tender provisions of the Local Government Act then apply.

The Shire's existing policy does deal with procurement up to the \$100k mark. Also, the existing policy offers a local purchasing preference "discount" to local suppliers. This is done in the best interest of the Shire receiving value for money as well as creating opportunity for local suppliers (subject to conditions).

The existing Shire of Wiluna purchasing policy (adopted 23.10.2013) complies with the aforesaid regulations. A copy of existing policy reproduced as Appendix 10.1.1.1

Regional Pricing Preference

Regulation 24 empowers a local government to offer a **regional pricing preference** for **tenders** received from regional suppliers. A local government, when setting its regional pricing preference policy, determines what the region is and what the pricing preference ("discount") is. However, the regulations provide for limits:

24D. Discounts permitted for regional price preferences

(1) A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were

reduced by —

(a) up to 10% — where the contract is for goods or services, up to a maximum price reduction of \$50 000; or

(b) up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or

(c) up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500 000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.

If a local government intends to adopt a regional pricing preference policy, it must be advertised in accordance with Regulation 24(E)(b) of the Local Government (Functions and General) Regulations, 1996. Following advertising of the intention to amend the Price Preference Policy submissions are to be considered by Council, prior to adoption of a policy.

Summary:

- 1 A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, worth \$100 000 or less.
- 2 That policy can set different requirements for suppliers, the type of goods or services, contracts or as the local government considers appropriate
- 3 The regulations do NOT provide for any maximum limit to be imposed for any procurement (outside of tender requirement); that is, pricing preferences or discounts can be given
- 4 A local government can also impose a regional pricing preference for **tenders** but there are limits as to those preferences

The regulations for regional pricing preference applies to **tenders only**; it does not apply for procurement of goods and services less than \$100k (or outside of the tender requirements if allowed by the Act)

Comment

The proposed amendment adopted by Council with regard to the purchasing policy needs some refinement.

Firstly, the proposed wording refers to “local pricing preference” whereas the regulations require a “regional pricing preference”. Albeit a technicality, the correct wording is required to confirm intent.

More importantly, the proposed amendment of deleting the local pricing preferences from the existing policy and replacing it with the new local purchasing preferences means that:

- 1 For procurement of goods and services under \$100k, there will be no pricing preference (“discount”) given for local suppliers;

- 2 Local suppliers (as we commonly use the term) will only get a pricing preference if they **tender**; that is, they will not be given any pricing preference for works procured through quotation

Reporting Officer believes that in order to ensure support and development of local businesses (especially in the trades where there is competition from outside sources), a pricing preference should be given to local suppliers whether they are engaged through a tender or quotation process.

Therefore it is recommended that:

- 1 Existing Policy 2.6 is reworded to ensure intent established/emphasised that:
 - ✓ The policy does not apply to goods and services procured through tender requirements
 - ✓ The policy will continue to allow a local pricing preference, for which conditions are defined within policy
 - ✓ The local pricing preference to be consistent for the proposed regional pricing preference policy
- 2 A new proposed policy called *Regional Pricing Policy* be endorsed by Council and that the intention to then impose this policy be advertised (as per regulation 24). Please note that this proposed policy is as per proposal/intent from 25.02.2015 but has been reworded to better capture intent and to ensure compliance with regulations.

The proposed amended policy 2.6 is produced as Appendix 10.1.1.2 and the proposed new regional pricing policy as Appendix 10.1.1.3

The changes to policies have been highlighted in those attachments.

Consultation

Dept. of Local Government
Shire Project Officer

Statutory Environment

Local Government Act 1995 and
Local Government (Functions and General) Regulations, 1996, Part 4A (24).

The proposed policy amendment will be advertised in accordance with Regulation 24(E)(b) of the Local Government (Functions and General) Regulations, 1996. Following advertising of the intention to impose a Regional Preference Policy submissions are to be considered by Council, prior to adoption of that policy.

Policy Implications

Existing policy 2.6 will be amended
A new policy for regional pricing preference will also result

Financial Implications

Advertising costs of approximately \$700.

Strategic Implications

Nil directly; policies will ensure compliance with legislative requirements. Provides scope for the Shire to promote support development and growth of local businesses

Voting Requirement: Simple Majority

Officer Recommendation and Council Decision**MOVED CR HARRIS****SECONDED CR WEBB**

That:

- 1 Policy 2.6 Purchase of Goods and Services is amended to read as per Appendix 10.1.1.2 (affixed hereto); and
- 2 The intention to adopt Policy 2.7 Regional Preference Policy as per Appendix 10.1.1.3 (affixed hereto) be advertised pursuant to Regulation 24(E)(b) of the Local Government (Functions and General) Regulations 1996; and that Council will then consider any submissions received

CARRIED 4/0**Resolution No. 050/15**

10.1.2. Subject/Applicant:	SUBMISSION TO SALARIES & ALLOWANCE TRIBUNAL
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	05 March 2015
Disclosure of Interest:	Refer below

Note for Declaration of interest:

Reporting Officer is a paid employee of the Shire; whilst any remuneration is agreed on between Council on behalf of the Shire and the Chief Executive Officer; the Tribunal sets the parameters within which negotiations take place.

Councillors also receive fees and allowances, the parameters for which are also set by Tribunal.

Section 5.63. (1) (c) and (1) (d) provide that elected members and Chief Executive Officer do not need to declare an interest to consider this item.

S5.63 (1) (c) provides that interests do not need to be declared in relation to elected members fees and allowances

S 5.63 (1) (d) provides that an interest doesn't need to be declared in relation to the pay, terms or conditions of an employee when the relevant

person is an employee. Whilst Reporting Office is an employee, this matter broadly relates to Chief Executive Officer remunerations within the industry and not the individual employee.

Purpose

Council to consider submission to Salaries and Allowances Tribunal for:

- 1 Elected Members fees, allowances and expenses; and
- 2 Chief Executive Officer Remuneration

Background

Councillors will be aware that the Salaries and Allowance Tribunal (SAAT) set the upper and lower limits for:

- 1 Elected Members fees, allowances and expenses; and
- 2 Chief Executive Officer Remuneration packages.

Appendix 10.1.2.1 is the SAAT determination for Chief Executive Officer's remuneration.

Appendix 10.1.2.2 is the SAAT statement reason for the 2013 determination for elected members and Appendix 10.1.2.3 is the current determined schedule of fees and so on.

All local governments are now being invited to make submissions regarding current determinations; refer to Appendix 10.1.2.4

Comment

Elected Members Remuneration

In their statement of determination, the SAAT state:

"After extensive consultation the Tribunal concluded that the 1996 framework of fees, allowances and expenses did not take into account the significant weight of responsibilities shouldered by elected council members, particularly in the large and most populated local governments.

In establishing a new framework for the payment of fees, allowances and expenses, the Tribunal has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in local governments throughout the State. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfil their duties."

There appears to be an assumption that Councillors from large and the more populated local governments shoulder a greater weight of responsibilities. It can be interpreted that the complexity of issues or "harder work" is only required where there is a greater population.

The Reporting Officer points out:

- 1 Larger and more populated governments are likely to handle more responsibilities in terms of volume/sheer number; however
- 2 Remote local governments, like Wiluna, and their Councillors often face a greater diversity of responsibilities and issues that are often more complex and intricate; this is especially when dealing with matters such as Aboriginal Lands and Communities, mining development, extensive

road networks, and the fact that there is often less input or investment from state and/or federal government in such areas

- 3 Further, the geographic location of remote local governments means that the support that is readily available for large or more populated local government Councillors to deal with complex issues is not at all available or accessible for remote local governments; this can often compound the complex nature of a responsibility or issues and in fact, the remote local government Councillor is likely to shoulder just as much, if not more weight of responsibility that a city counterpart
- 4 Local governments with smaller populations and/or a remote location have less people to share the workload. This means that Councillors are required to take on more committee roles and community work that would otherwise not be required if there were more people to do so.

As well as only 7 Councillors having to sit on DAPS, RRGs, VROCS and so on, those same seven Councillors are often the volunteer base for many community events that would otherwise be filled by general residents, if the population existed.

- 5 The tyranny of distance needs to be considered: in remote local governments, Councillors are required to travel more than 100km to attend Council meetings and attend to Council matters. Consider the distance the current Shire President of Wiluna travels to attend a Council meeting, attend a GVROC meeting or a RRG meeting. This has implications for the Shire and the elected member such as added costs, extra resources, lost opportunity/income

Added to this, the inefficiencies of our transport networks (unsealed roads, limited flight routes) add further pressure to Councillors being able to fulfil their responsibilities

Councillors may have other concerns that they wish to add.

Chief Executive Officer remuneration

Each Chief Executive Officer will have a different opinion about the SAAT determination for remuneration, depending on their location and stated package. Ideally, everyone would like more pay (!) but on a personal level looking at Wiluna, incumbent Chief Executive Officer/Reporting Officer has no issues with remuneration packages values as such.

The only general concern Reporting Officer notes is that the SAAT, quite rightly, has declared things like vehicles and housing as essential tools of the trade in certain areas (inc. Wiluna, Murchison and the Kimberley); these items are not included when the total remuneration package is calculated.

However, the ATO does not necessarily view vehicles and housing the same way especially in relation to fringe benefits tax. This means that whilst SAAT declares them tools of the trade, the ATO does not and thus both the employee and the local government employer still faces tax implications for such items.

Also, remoteness is often defined by where one sits in relation to the magical "26 parallel"; therefore local governments in the Pilbara and Kimberley, for

example, are considered more remote than Wiluna and therefore have greater/more beneficial tax rebates.

In order to provide more suitable and appropriate (tax beneficial) benefits to retain staff in remote areas, there needs to be an overall of the taxation system with regards to zone allowances and so on; this has long been discussed and acknowledged within local government industry but tax reforms are not an easily barrow to push!

Reporting Officer suggests that the Shire of Wiluna make a submission to the SAAT that captures the general points herein this item.

Consultation

SAAT
ATO

Statutory Environment

Local Government Act
SAAT determinations

Policy Implications

Nil directly

Financial Implications

Nil directly to this item; any changes to SAAT determinations with regard to elected members or CEOs will have a financial implication for the Shire but at this time, it is unquantifiable. It will have to be dealt with at the time, if/when changes are made.

Strategic Implications

Nil directly

Voting Requirement: Simple Majority

Officer Recommendation

Item 10.1.2.

MOVED CR

SECONDED CR

That:

The Chief Executive Officer is authorised to make a submission to the Salaries and Allowances Tribunal regarding current determinations for elected member fees and Chief Executive Officers remuneration outlining matters discussed in this agenda report, and as generally summarized below:

- 1 Weight of responsibility in local governments isn't necessarily population driven; that is: a smaller volume of issues but with larger complexity as is often seen in increases weight of responsibility of elected members;**

- 2 Remote local governments elected members often carry large volumes of workload as there are less representatives (inc. other elected members and community members) with whom to share the workload**
- 3 The tyranny location and demographics places extra stress, burden, resources requirements and lost opportunities on elected members (and therefore local government resources also) when discharging their responsibilities.**
- 4 Consideration is needed regarding the impact ATO rulings in relation to determinations made by SAAT (e.g. “tools of the trade”) for Chief Executive Officer remunerations**
- 5 Longer term taxation reform needed to generally ensure remunerations are beneficial and sufficient in attracting and retaining staff in remote areas**

COUNCIL DECISION**MOVED CR WELLER****SECONDED CR HARRIS**

That the Chief Executive Officer is authorised to make a submission to the Salaries and Allowances Tribunal regarding current determinations for elected member fees and Chief Executive Officers remuneration outlining matters discussed in this agenda report, and as generally summarized below:

- 1 Weight of responsibility in local governments isn't necessarily population driven; that is: a smaller volume of issues but with larger complexity as is often seen in increases weight of responsibility of elected members;
- 2 Remote local governments elected members often carry large volumes of workload as there are less representatives (inc. other elected members and community members) with whom to share the workload
- 3 The tyranny location and demographics places extra stress, burden, resources requirements and lost opportunities on elected members (and therefore local government resources also) when discharging their responsibilities.
- 4 Consideration is needed regarding the impact ATO rulings in relation to determinations made by SAAT (e.g. "tools of the trade") for Chief Executive Officer Remunerations
- 5 Longer term taxation reform needed to generally ensure remunerations are beneficial and sufficient in attracting and retaining staff in remote areas, and that a review needs to be conducted in regard to the definition of a remote, regional or isolated area and what defines remote, regional or isolation factors

CARRIED 4/0**Resolution No. 051/15**

Reason for Council decision: Council felt that a review was needed regarding remote, regional and isolation definitions and factors. It appears that "remote or isolation" is defined according to the 26th parallel and this means that Wiluna is not considered as remote or isolated as Port Hedland, Karratha or Broome.

10.1.3. Subject/Applicant:	ROAD HIERARCHY POLICY
File:	Various
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	06 March 2015
Disclosure of Interest:	Nil

Purpose

Council to consider formalising previously adopted road hierarchy into a policy.

Background

At its Meeting held 25.02.2015, Council adopted a road hierarchy system suitable to be used in conjunction with current maintenance grading practices for maintaining unsealed roads within the Shire of Wiluna.

This report is to suggest that that adopted hierarchy be formalised as a policy.

Comment

The main reason for recommendation is so that the hierarchy becomes a formal framework that is used in conjunction with annual works planning, budgets and forward capital works. A formal policy will support that previous resolution and visa versa.

It can also set out the principles upon which the hierarchy was determined and the intent for its operation: for example, the road hierarchy are set for the 'ideal situation'; it does and cannot take into account inclement weather and other abnormal conditions or events.

The adopted hierarchy is reproduced (A3) appendix 10.1.3. – please note it is been reformatted/"tidied up".

Consultation

Acting Chief Executive Officer
Council resolution

Statutory Environment

Nil

Policy Implications

A new policy will become operational if adopted

Financial Implications

Nil for this item; Council have previously considered financial implications when hierarchy adopted

Voting Requirement: Simple Majority

Officer Recommendation**Item 10.1.3.****MOVED CR****SECONDED CR**

That the following policy is adopted:

“POLICY: **ROAD HEIRARCHY POLICY**
POLICY No.: **3.4**
SECTION: **ENGINEERING**

That as a matter of policy the roads hierarchy adopted by Council 25.02.2014 will:

- 1 Form the basis for which road maintenance, including maintenance grading, will be considered for annual budgeting and work planning purposes (including any works contracted out by the Shire)*
- 2 Form the basis for which capital road work projects will be considered for annual budgeting and work planning purposes*
- 3 Not prohibit or prevent the Shire carrying out necessary road works (operational or capital) required to ensure asset preservation and public safety irrespective of the respective road’s ranking and service levels in this hierarchy*
- 4 Not necessarily be the final hierarchy (including service levels) for which road works are budgeted and undertaken as road works can be influenced by matters including: available funding (including grants), conditions of grant funding, unforeseen circumstances that adversely affect the road network, contractual arrangements or variations and other circumstances as adopted by Council from time to time*
- 5 The roads hierarchy and this policy are to be reviewed at least once each year (from adoption) but nothing prohibits it from being reviewed more frequently should operational matters dictate so or at the request of Council*

This policy is to be read on conjunction with the adopted hierarchy (reproduced below)”

(end of policy)

Council Decision**MOVED CR QUADRIO****SECONDED CR WEBB****That:****1 The following policy is adopted:**

"POLICY: ROAD HEIRARCHY POLICY
POLICY No.: 3.4
SECTION: ENGINEERING

That as a matter of policy the roads hierarchy adopted by Council 25.02.2014 will:

- 1 *Form the basis for which road maintenance, including maintenance grading, will be considered for annual budgeting and work planning purposes (including any works contracted out by the Shire)*
- 2 *Form the basis for which capital road work projects will be considered for annual budgeting and work planning purposes*
- 3 *Not prohibit or prevent the Shire carrying out necessary road works (operational or capital) required to ensure asset preservation and public safety irrespective of the respective road's ranking and service levels in this hierarchy*
- 4 *Not necessarily be the final hierarchy (including service levels) for which road works are budgeted and undertaken as road works can be influenced by matters including: available funding (including grants), conditions of grant funding, unforeseen circumstances that adversely affect the road network, contractual arrangements or variations and other circumstances as adopted by Council from time to time*
- 5 *The roads hierarchy and this policy are to be reviewed at least once each year (from adoption) but nothing prohibits it from being reviewed more frequently should operational matters dictate so or at the request of Council*

This policy is to be read on conjunction with the adopted hierarchy (reproduced below)"; **AND**

2 The roads hierarchy as adopted 25.02.2015 is amended to split Wongawol Road into two sections as follows:

- a) Wongawol Road from end of sealed section to Barwidgee turn-off; to be graded 4 times per year
- b) Wongawol Road from Barwidgee turn-off to end terminus; to be graded 3 times per year

CARRIED 4/0**Resolution No. 052/15**

Reason of Council decision: It was agreed that, given the length of Wongawol Road and the traffic use of it, that different sections warranted different service levels

10.1.4. Subject/Applicant:	REVIEW OF CEO DELEGATIONS
File:	407
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	06 March 2015
Disclosure of Interest:	Nil

Purpose

Council to adopt, if seemed fit, amended/reviewed delegations of authority to the Chief Executive Officer.

Background

Both the Audit Committee and Council were advised on 25.02.2015, as part of remedies for non-compliance areas of the compliance audit return, that Castledine Gregory Solicitors had been engaged by (then) A/Chief Executive Officer to undertake a comprehensive review of the existing Chief Executive Officer's delegations to determine appropriateness and/or compliance of those delegates.

Comment

A review has been received from Castledine Gregory outlining recommended changes. The review report is reproduced as Appendix 10.1.4.1; however, this needs to be treated as a **confidential attachment** as it contains legally privileged information/advice.

The review recommendations are extensive, too large to reproduce and discuss herein this item. However:

The existing delegations that were reviewed are reproduced in Appendix 10.1.4.2; and the "new" delegations that incorporate all review recommendations are reproduced as Appendix 10.1.4.3.

Consultation

Acting Chief Executive Officer
Castledine Gregory Solicitors

Statutory Environment

Section 5.42 of the Local Government Act states:

"1 A local government may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under*

- a) this Act other than those referred to in section 5.43; or*
- b) the Planning and Development Act 20015 section 214(2), (3) or (5)*

- 2 A delegation under this section is to be in writing and maybe general or as otherwise provided in the instrument of delegation”

**absolute majority required”*

Policy Implications

Nil directly

Financial Implications

Nil for this item; the cost of the review was \$8800.00

Voting Requirement ABSOLUTE MAJORITY

Officer Recommendation

Item 10.1.4.

MOVED CR

SECONDED CR

That the authorities as detailed in the “*Register of Delegated Authority to the Chief Executive Officer 25 March 2015*” as affixed hereto, be delegated to the Chief Executive Officer pursuant to Sections 5.42 and 5.43 of the Local Government Act 1995.

Council Decision

MOVED CR QUADRIO

SECONDED CR WEBB

That this item be deferred until the next meeting of Council to give Councillors more time to review the recommended delegations.

CARRIED 4/0

Resolution No. 053/15

Reason for Council decision: Councillors required more time to review the recommended delegations/amendments being recommended

10.1.5. Subject/Applicant:	POLICY CONSIDERATIONS
File:	407
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	09 March 2015
Disclosure of Interest:	Nil

Purpose

Council to adopt, if seemed fit, recommended policies regarding:

- Native title claim determination applications
- Tenement applications
- Grants and subsidies

Background

With reference to item 10.1.4 of this Agenda (and appendix 10.1.4.1), Reporting Officer proposes recommendations with regard to those matters mentioned above.

Comment

As outlined in Report 10.1.4, there is no actual power in the Local Government Act to delegate with regard to these 3 matters.

A Chief Executive Officer can discharge such duties under the legislated functions of the Chief Executive Officer as per Section 5.41 of the Local Government Act but a policy may be established to determine parameters and so forth.

A suggested policy and recommendation is therefore made for Council to consider

Consultation

Castledine Gregory Solicitors

Statutory Environment

Section 2.7 of the Local Government Act states:

"1 The Council –

- (a) governs the local government's affairs; and*
- (b) is responsible for the performance of the local government's functions.*

2 Without limiting subsection (1), the Council is to –

- (a) oversee the allocation of the local government's finances and resources; and*
- (b) determine the local government's policies"*

Policy Implications

New policies will become effective from time of adoption.

Financial Implications

Nil for these policies; there may be costs in relation to native title claim determination applications

Voting Requirement: Simple Majority

Officer Recommendation and Council Decision**MOVED CR WEBB****SECONDED CR WELLER****That:****1 The following Policy “Native Title Claim Determination Applications” is adopted:**

“POLICY:	NATIVE TITLE CLAIM DETERMINATION
APPLICATIONS	
POLICY No.:	2.22
SECTION:	ADMINISTRATION OF FINANCE

That as a matter of policy:

- 1 The Shire of Wiluna is to register to become a party to any native title claim determination application where the area in that application is located partly or wholly in the Shire of Wiluna municipal boundary*
- 2 The Chief Executive Officer is responsible for registering an interest in the native title claim determination application (as outlined in point 1 above) in order for the Shire of Wiluna to become a party to that application*
- 3 The Chief Executive Officer to report to Council any native title claim determination applications whereby an interest has been lodged in that application and if/when the Shire is or is not accepted as a party to that claim, as the case may be.*
- 4 This policy will only apply to native title claim determination applications lodged proceeding the date of adoption of this policy.*

Note:

Guiding or empowering legislation for registration of interest in any native title claim determination application: Native Title Act 1993 (Cth)” (end of policy)

.....Cont'd on next page

.....Cont'd from previous page

2 The following Policy “Tenement Grant Applications” is adopted:

“POLICY: TENEMENT APPLICATIONS
POLICY No.: 2.2/
SECTION: ADMINISTRATION & FINANCE

In respect of tenement grant applications lodged with the Department of Mines and Petroleum for within the Shire of Wiluna municipal area:

- 1 Objections will be lodged to the granting of any tenement (including but not limited to: mining, exploration, prospecting, general) where there is or may be an effect on Shire owned or controlled property or interests;*
- 2 If a Shire-owned or controlled property or interest may or will be affected, the Shire may seek to negotiate the imposition of a condition for tenement approval /grant to protect such interests;*
- 3 If a third-party and/or interest holder (other than the Shire of Wiluna) may or will be affected by a tenement application approval/grant, the Shire will approve the grant application in-principle on the condition that no other objections are received*
- 4 The Chief Executive Officer is to respond to objections and/or support of tenement grant applications, however, may refer applications to Council for further consideration subject to time constraints set forth in the tenement application*

Note:

Guiding or empowering legislation for tenement grant application, including lodgement of objections: Mining Act 1978 (WA) and Mining Regulations 1981 (WA) “ (end of policy)

3 The Chief Executive Officer is to prepare and report back to Council for consideration, a draft policy regarding grant applications by the Shire of Wiluna

CARRIED 4/0

Resolution No. 054/15

10.1.6. Subject/Applicant:	DRAFT DELEGATION CONSIDERATION
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	09 March 2015
Disclosure of Interest:	Nil

Purpose

Council to consider matter regarding delegations for tenders and disposal of property.

Background

With reference to item 10.1.4 of this Agenda (and appendix 10.1.4.1), Reporting Officer proposes recommendations regarding draft delegations.

Comment

As part of the complete review of delegations, Castledine Gregory have made a recommendation that the Council consider delegations of authority to the Chief Executive Officer in regard to tenders, disposal of property and recovery of costs associated with Section 3.25 of Local Government Act. Refer Attachment 10.1.4.1 paragraphs 5.1 through to 5.7.

Tenders: The current delegation to the Chief Executive Officer allows the Chief Executive Officer to invite ("call for" tenders) which then generally means that Council is required to determine matters such as and including:

- 1 Criteria for tender assessment
- 2 Considering and rejecting or accepting tenders
- 3 Expressions of interest to short-list for tenders

Council may wish to delegate some or all of these tender functions, based on specific criteria; *for example, the Chief Executive Officer may be delegated authority to set criteria and award a tender where expected value is up to \$200k.*

The aim would be so that certain works/projects could be more quickly implemented and reduce the administration burden of Council and staff; there is no suggestion that the "whole" tender process would be delegated to a Chief Executive Officer; this would not necessarily be prudent or desirable for the Shire of Wiluna.

Disposal of property: Under S3.58, disposal of items must take place by public auction or tender (subject to condition) however, there are some exemptions that apply:

*"A disposition of property other than land is an exempt disposition if —
(a) its market value is less than \$20 000; or*

(b) it is disposed of as part of the consideration for other property that the local government is acquiring for a consideration the total value of which is not more, or worth more, than \$50 000"

The existing delegation allows the Chief Executive Officer to dispose of property (other than land) in accordance with this S3.58 for up to a value of \$20k or \$5k for land.

In simple terms, the Chief Executive Officer could dispose of old printers, copiers, tools, furniture minor plant items (e.g. lawn mower) items of plant being traded in for a new purchase as well as land where value is \$5000 or under. This disposal can be done by a number of ways including: tender, auction or "for sale" as is/where is.

The review recommendation suggests Council to consider delegation to the Chief Executive Officer to allow the Chief Executive Officer to generally dispose of property, including that to the highest bidder at public auction or the most suitable public tender or by other means.

This may mean that the Chief Executive Officer could decide to sell large plant and equipment via public auction or public tender without seeking Council approval, and could also transfer land owned by the Shire to another party if less than \$5000; this is not something the Reporting Officer/Chief Executive Officer is comfortable with.

A recommended delegation has been made to continue to allow the Chief Executive Officer to dispose of property, other than land, classed as an exempt disposition under Regulation 30(3) (a) and (b) of the Local Government (Functions and General) Regulations and pursuant to S3.58 (5) (d) of the Local Government Act.

Consultation

Castledine Gregory Solicitors
Local Government Act

Statutory Environment

Section 3.58 Local Government Act
Section

Policy Implications

New policies will become effective from time of adoption.

Financial Implications

Nil for these policies; there may be costs in relation to any matters, including disposal of property, that arises therefrom

Voting Requirement

Paragraph 1 of recommendation requires a Simple Majority and Paragraph 2 requires an Absolute Majority

Officer Recommendation and Council Decision**MOVED CR WELLER****SECONDED CR WEBB****That:**

- 1 The Chief Executive Officer is to prepare and present back to Council for consideration, a report and draft delegation relating to the tender process; and
- 2 Pursuant to Section 5.42 and 5.43 of the Local Government Act, the following authority is delegated to the Chief Executive Officer:

Delegation Subject	Disposal of Property excluding land
Functions and/or responsibilities delegated:	Disposing of property, other than land, classified as an exempt disposition under Regulation 30(3) (a) and (b) of the Local Government (Functions and General) Regulations and pursuant to S3.58 (5) (d) of the Local Government Act.
Limitations of delegation:	Property must have a market value of less than \$20,000. Property cannot be land
Informing Legislation/Statute/Policy:	Section 3.58 - Local Government Act 1995 Regulation 30 (a) and (b) - Local Government (Functions and General) Regulations 1996
Date of Delegation:	25 March 2015

CARRIED 4/0 BY ABSOLUTE MAJORITY Resolution No. 055/15

10.1.7 Subject/Applicant:	WALGA BOARD VACANCY
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	10 March 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding WALGA board vacancy; Council to nominate representatives if it so wishes.

Background

WALGA are seeking nominations for the Local Government Advisory Board which is to comprise of 9 members. Terms have expired for Member, Mayor Ron Yuryevich, City of Kalgoorlie Boulder and Deputy Member, President Karen Chappel, Shire of Morawa.

Terms of reference for this committee:

- The Board considers proposals for changes to Local Government district boundary changes in accordance with the requirement of Schedule 2.1 of the *Local Government Act 1995* (The Act) and makes recommendations to the Minister for Local Government (The Minister).
- The Board assesses reviews of ward boundaries and representation undertaken by local governments in accordance with the requirements of Schedule 2.2 of the Act and makes recommendations to the Minister.
- The Minister can direct the Board to carry out any other inquiry.

Comment

The WALGA full sheet regarding this vacancy and board is located at Appendix 10.1.7.1

The membership would be for a 3 year term, and generally involves a monthly meeting. There is also some requirement for travel to other local governments.

Those who wish to nominate must provide a resume and provide written reply to selection criteria.

Council can take this opportunity to discuss and nominate a Councillor/s if it so wishes

Consultation

WALGA

Statutory Environment

Nil directly to this item

Policy Implications

Nil directly to this item

Financial Implications

Nil directly to this item for the Shire.

Travel costs and sitting fees are payable by WALGA; these are outlined in full on WALGAs information sheet.

Any interested Councillor would also need to consider the “impost” that this commitment would have on their own employment or business activities as it would require the person to not only attend meetings but to ensure this Council is briefed on the project through written report.

Strategic Implications

Nil directly to this item;

Voting Requirements: Simple majority

Officer Recommendation**Item 10.1.7.****MOVED CR****SECONDED CR**

That Council approves the nomination of Cr: _____
and
Cr: _____ for a position on the Local Government
Advisory Board.

CARRIED ... /...**Council Decision****MOVED CR WEBB****SECONDED CR HARRIS**

That there are no nominations from the Councillors of the Shire of Wiluna for the Local Government Advisory Board

CARRIED 4/0**Resolution No. 056/15**

Reason for Council decision: No Councillors were able to meet the time/commitment required of members for this Advisory Board.

10.1.8. Subject/Applicant:	ROAD WORKS – BUDGET REVIEW
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	11 March 2015
Disclosure of Interest:	Nil

Purpose

Council to consider matter regarding previous adopted budget review regarding road works:

Background

At its meeting held 25.02.2015, Council considered an item numbered 10.4.2 regarding changes to road works. The following resolution was then adopted by Council:

That:-

- 1) *The 2014/2015 Roadworks budget is amended to reflect the following works.*
 - a) *Wongawol Road – SLK 15.00 to SLK 21.8 and SLK 52.00 to SLK 56.00 – a total of 11.8km gravel sheeting -\$300,000.*
 - b) *Wiluna North Road – floodway construction and gravel sheeting \$532,000*
- 2) *The Chief Executive Officer seeks approval from the Goldfields Esperance Regional Road Group for the reallocation of grant funds, in accordance with this report.*

CARRIED 5/0 by absolute majority Res: 040/15

Unfortunately, incorrect information was provided to Council regarding the grant allocations and, further, this new road works requires an additional \$251,572 funding from the Shire.

Comment

The 2014/15 original adopted budget allowed for \$631,000 for works on the North Road. Then the resolution was to spend:

\$300,000 on the Wongawol Road

\$532,000 on the North Road

\$832,000 Total

However, the amounts considered and provided to Council in the report were incorrect; when the Reporting Officer has sought information from the RRG in order to make the application as per part 2 of the resolution, it has been noted that incorrect amounts have been used in terms of grant allocations but also because of the way in which the values were rounded.

The correct and current external grant funding available to the Shire:

\$150,000	RRG
\$126,248	RRG additional funds Wongawol Road
\$277,000	Roads to Recovery
\$ 27,000	Aboriginal access road funding

\$580,248 Total external grant funding

Based on where funds need to be allocated based on grant requirements along with the additional road funds for Wongawol Road, the correct budget amendment for expenditure:

\$532,000	Wiluna North Road
<u>\$337,872</u>	Wongawol Road
\$869,872	Total estimated project costs

The shortfall between the required expense of \$869,872 and funding of \$580,248 is \$289,624. Therefore the Shire is required to fund \$289,624 from its own sources.

When this matter was considered last month by the Council, it was presented to Council outside of the full budget review; so when Council adopted this matter last month under a separate item, the financial implications of doing so were not considered for budgeting purposes: The Shire does need to identify \$289,624 savings elsewhere in the budget and/or find alternative funding sources.

Further, the total cost of \$869,872 was only based on estimates per km and the work on the Wongawol Road was not awarded a "fixed price job"; therefore it may be that the final costs are more than estimated. This would mean that further funds over the \$289,624 may be required.

Consultation

MRWA – RRG Secretary
Previous Council report and resolution

Statutory Environment

Local Government Act

Policy Implications

Nil directly

Financial Implications

Outlined in this report

Voting Requirement Absolute Majority

Cr Webb left the meeting at 2.50pm; the meeting quorum was lost and the meeting therefore adjourned.

Cr Webb returned to the meeting at 3.00pm and the meeting then resumed

Officers Recommendation and Council Decision

MOVED CR WELLER

SECONDED CR WEBB

That:

- 1 The 2014/2015 Road works budget is amended to reflect the following works:
 - a) Wongawol Road; SLK 15.00 to SLK 21.8 and SLK 52.00 to SLK 56.00; \$337,872; and
 - b) Wiluna North Road – floodway construction and gravel sheeting \$532,000; and
- 2 It is noted by Council that these amounts are estimated only and final cost may vary; and
- 3 The Chief Executive Officer continue to progress approval application to the Goldfields Esperance Regional Road Group (RRG) for the reallocation of RRG funds, as outlined in this report; and
- 4 The necessary additional funding from Shire's own sources will be allocated from surplus at 30 June 2015.

CARRIED 4/0 BY ABSOLUTE MAJORITY Resolution No. 057/15

10.1.9. Subject/Applicant: DEDICATION OF NEW LOTS FOR ROAD WIDENING

File:

Reporting Officer: Chief Executive Officer; Andrea Nunan

Date of Report: 16 March 2015

Disclosure of Interest: Nil

Purpose

Council to consider the taking of land for road widening purposes.

Background

On behalf of the Main Roads Department (MRWA), Fugro Geospatial is undertaking the formal processes required for the taking of land and dedication for the purpose of road widening.

Some of the land being taken is located within the Shire of Wiluna and therefore the Council is required to concur with that decision.

A copy of the application letter and the maps showing the land that will be affected by the takings is located at Appendix 10.1.9.1. The general area is that of the Goldfields Highway east from Wiluna.

Comment

The letter from Fugro is fairly self-explanatory; the Shire is one of a few groups of parties who need to be consulted with for the formal land taking and dedication process. In most instances, the process is to formalise what actually exists on the ground.

There are 4 main privately owned parcels of land that will be affected by this taking:

- 1 Millbillillie Station
- 2 Lakeway Station
- 3 Paroo Station
- 4 Mt Russell Waters

(note: commonly known names used above)

Unallocated crown land will also be affected.

Reserve 42639, vested in the Shire for the purpose of recreation will also be affected; this reserve comprises each side of the highway including golf course and race course. This is subject to a separate report in this agenda.

Reporting Officer can see no objection to the taking of land for road widening purposes; this being subject to all other affected and/or interested parties having no objections.

Consultation

Fugro Surveys

Statutory Environment

Nil directly

Policy Implications

Nil directly

Financial Implications

Nil directly

Voting Requirement: Simple Majority***Officer Recommendation and Council Decision*****MOVED CR HARRIS****SECONDED CR WEBB**

That:

- 1 Council concurs to the taking of land, being Lots 326, 327, 329 and 331-335 , the subject of Deposited Plan 402616 as contained within the Shire of Wiluna, and to its dedication as roads under Section 56 of the Land Administration Act 1997; and
- 2 This concurrence is subject to all other interested and/or effected parties concurring to the taking of said land

CARRIED 4/0**Resolution No. 058/15****10.1.10. Subject/Applicant: DEDICATION OF NEW LOT FOR ROAD WIDENING; EXCISION FROM RESERVE**

File:

Reporting Officer:

Date of Report:

Disclosure of Interest:

Chief Executive Officer; Andrea Nunan

16 March 2015

Nil

Purpose

Council to consider the taking of land for road widening purposes and excision of that portion from a reserve vested in the Shire.

Background

On behalf of the Main Roads Department (MRWA), Fugro Geospatial is undertaking the formal processes required for the taking of land and dedication for the purpose of road widening.

Some of the land being taken is located within the Shire of Wiluna and therefore the Council is required to concur with that decision.

Specifically for the Shire, there is a requirement to excise a portion of Reserve 42639 vested in the Shire for the purpose of recreation.

A copy of the application letter and the maps showing the land that will be affected by the takings is attached at 10.1.10.1. The general area is that of the Goldfields Highway east from Wiluna, just past the Thompson Street turn.

Comment

The letter from Fugro is fairly self-explanatory; as part of MRWA's need to widen the Goldfields Highway between Wiluna and Meekatharra, they wish to resume/take 1767m² from Reserve 42639 vested in the Shire of Wiluna.

Reserve 42639 comprises the land known as the golf course and racecourse, and lies over both sides of the highway. The portion to be excised is on the southern side (left hand side if you are driving to Meekatharra).

Please refer to map following this report (not to any scale)

Reporting Officer can see no objection to the taking of land for road widening purposes; the reserve, is 102.2 hectares and only 1767m² is required for excision. Although the reserve is vested for recreational purposes it is not developed significantly, and suitable land would remain for any future use (golf, rodeos, and races) or development.

Further, the widening of the Goldfields Highway may be of longer term benefit to the Shire especially in view of the eventual sealing of the road.

Consultation

Fugro Surveys

Statutory Environment

Nil directly

Policy Implications

Nil directly

Financial Implications

Nil directly

Voting Requirement: Simple Majority

Officer Recommendation and Council Decision

MOVED HARRIS

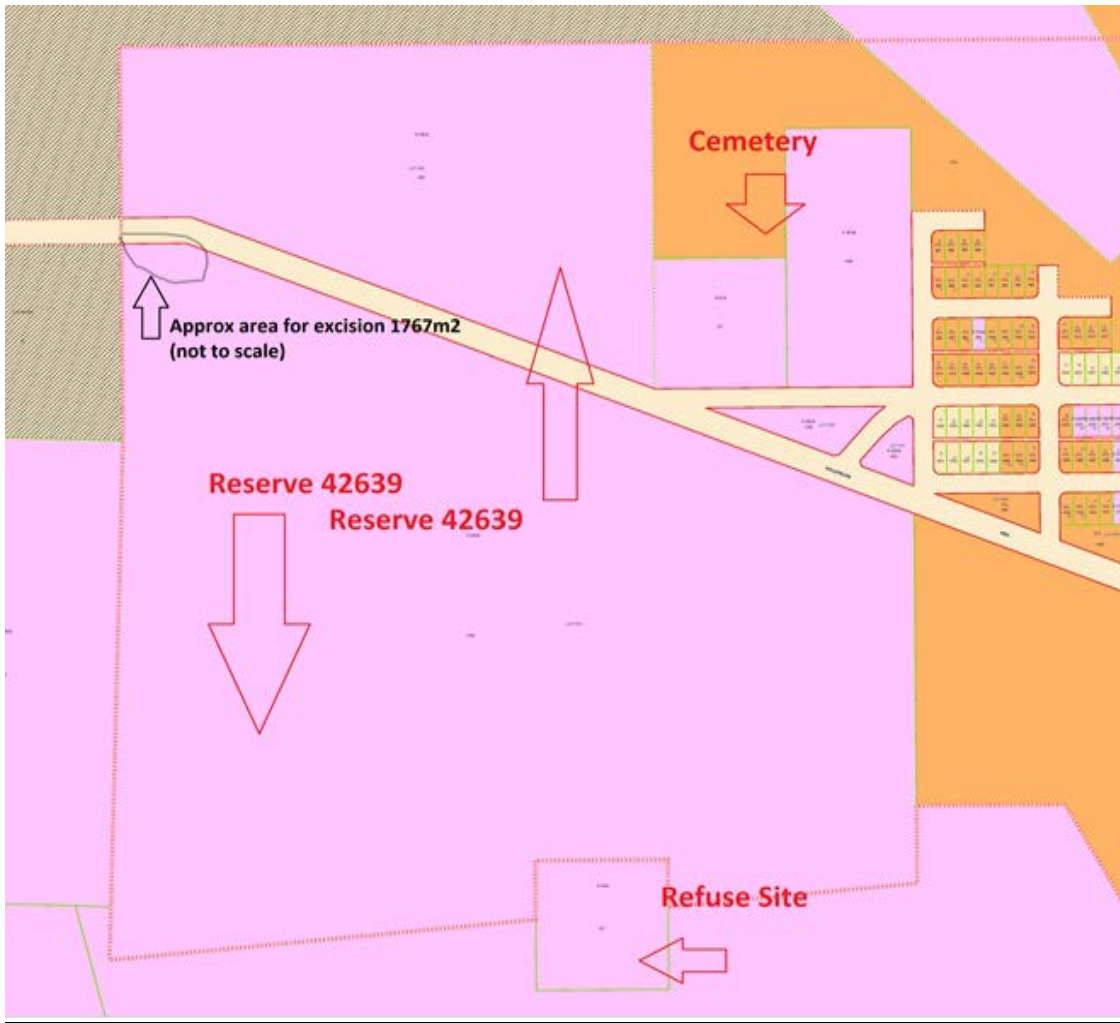
SECONDED CR WELLER

That Council:

- 1 Concurs to the taking of land, being 342, the subject of Deposited Plan 402618 as contained within the Shire of Wiluna, and to its dedication as a road under Section 56 of the Land Administration Act 1997; and
- 2 Consents to the excision of the following lot as contained on Deposited Plan 420618: Lot 342 comprising 1767m² from Class Crown Reserve 42639 vested in the Shire of Wiluna for the purpose of recreation
- 3 Authorises the Chief Executive Officer to execute any/all necessary documentation and approvals required for this excision

CARRIED 4/0

Resolution No. 059/15



10.2. Principal Environmental Health Officer and Building Surveyor Report

Nil

10.3. Executive Manager of Corporate Services Reports

10.3.1. Subject/Applicant:	ACCOUNTS PAID BY DELEGATED AUTHORITY
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	16 March 2015
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations; a list of accounts paid by the delegated authority of the Chief Executive Officer is presented to Council.

Background

The list of accounts paid by delegated authority for the period 01 to 28 February 2015 follows this report and is entitled *List of Accounts Paid by Authority 01.2.2015 to 28.2.2015*

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulation 13

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement: Simple majority

Officer Recommendation and Council Decision**MOVED CR HARRIS****SECONDED CR WEBB**

That the list of accounts paid by authority for the period ending 01 to 28 February 2015 totalling \$469,211.43 be received.

CARRIED 4/0**Resolution No. 060/15**

**List of Accounts Paid by Authority
01/02/2015 to 28/02/2015**

Chq/EFT	Date	Name	Description	Amount
29	27/02/2015	BANK FEES & CHARGES	PAYMENT	-2.40
29	27/02/2015	BANK FEES & CHARGES	PAYMENT	-22.00
29	03/02/2015	ANZ TRANSACTIVE FEE	PAYMENT	-30.00
29	02/02/2015	ANZ BANK MERCHANT FEE	PAYMENT	-76.11
29	02/02/2015	BWAMS FEE	PAYMENT	-130.30
29	28/02/2015	ACCOUNT SERVICE FEE	PAYMENT	-22.00
29	28/02/2015	ANZ TRANSACTIVE FEE	PAYMENT	-39.40
DD1458.1	10/02/2015	Westnet	PAYMENT	-79.95
63376337	01/02/2015	Westnet	CEO internet	79.95
DD1463.1	10/02/2015	ANZ Bank	PAYMENT	-5078.18
JANUARY	29/01/2015	Andrea Nunan	efax	13.27
			Gull Broadwater	50.02
			Caltex Busselton	155.00
			Eagle Menzies	177.49
			Telstra	51.23
		Rodney Liversidge	Travelodge Perth - Meals	90.34
			BP Goldengate	119.83
			Telstra phone charge	50.00
		Rod McGrath	Harvey Norman Toshiba laptop	952.00
			Red Dot Kalgoorlie Australia Day goods	46.94
		Tracey Luke	Museums Australia membership	495.00
			Swan Taxis	22.20
		Katrina Boylan	Wiluna Traders cleaning goods	67.35
			Wiluna Traders milk	26.40
			Skippers - flights James Annetts	627.82
			Quick Corporate stationery	176.59

			Quick Corporate stationery	80.91
			Bay of Isles accommodation Cr Quadrio	390.00
			Bay of Isles accommodation Cr Quadrio	-390.00
			Travelodge accommodatio R Liversidge	230.40
			Wiluna Traders cleaning materials	179.25
			Wiluna Traders sugar/paper towel	10.25
			Wiluna Traders milk/juice council meeting	16.80
			Skippers - flights Tracey Luke	924.34
			Bayswater Hotel accommodation Tracey Luke	447.00
			Credit card interest	67.75
DD1468.1	16/02/2015	Shire of Wiluna 1	PAYMENT	-349.25
8698527	31/01/2015	Shire of Wiluna 1	bp fleet	349.25
DD1504.1	28/02/2015	Westnet	PAYMENT	-239.85
BILLS	28/02/2015	Westnet	October 2014 bill, December 2014 bill, January 2015 bill	239.85
DD1506.1	28/02/2015	ANZ Bank	PAYMENT	-1443.86
NOV	28/02/2015	ANZ Bank	Fuel	1443.86
EFT2790	04/02/2015	Wiluna Traders	PAYMENT	-186.26
357588	25/01/2015	Wiluna Traders	Glad pan roaster trays/egg flips/vinegar/ice bags	114.40
358045	28/01/2015	Wiluna Traders	ULP as required - P089	71.86
EFT2791	04/02/2015	WALGS	PAYMENT	-13411.84
SUPER	09/01/2015	WALGS	Staff Super Guarantee & Employer Basic PE09.01.2015	4455.50
DEDUCTION	09/01/2015	WALGS	Staff Super - Salary Sacrifice PE09.01.2015	358.69
DEDUCTION	09/01/2015	WALGS	Staff Super - Salary Sacrifice PE09.01.2015	4100.00
SUPER	23/01/2015	WALGS	Super Guarantee & Employer Basic PE23.01.2015	4094.80
DEDUCTION	23/01/2015	WALGS	Staff Super - Salary Sacrifice PE23.01.2015	302.85
DEDUCTION	23/01/2015	WALGS	Staff Super - Salary Sacrifice PE23.01.2015	100.00
EFT2792	04/02/2015	Quadrant Superannuation Scheme	PAYMENT	-961.54
SUPER	09/01/2015	Quadrant Superannuation Scheme	Staff Super Guarantee PE09/01/2015	480.77
SUPER	23/01/2015	Quadrant Superannuation Scheme	Staff Super Guarantee PE23/01/2015	480.77

EFT2793	04/02/2015	Jacksons Drawing Supplies Pty Ltd	PAYMENT	-475.10
0000135727-D01	29/01/2015	Jacksons Drawing Supplies Pty Ltd	Gallery materials	475.10
EFT2794	04/02/2015	Canine Control	PAYMENT	-3291.75
169	29/01/2015	Canine Control	Ranger services 20-21 Jan 2015	3291.75
EFT2795	04/02/2015	RSM Bird Cameron	PAYMENT	-3250.50
290010140	22/01/2015	RSM Bird Cameron	Professional services rendered in regards to Art Gallery audit FY ended 30 June 2013	3250.50
EFT2796	04/02/2015	Orica Australia Pty Ltd	PAYMENT	-169.14
5460261	31/01/2015	Orica Australia Pty Ltd	70kg CL2 Cylinder Hire 1.01.15 - 31.01.15	169.14
EFT2797	04/02/2015	Annette Williams	PAYMENT	-346.00
2103-1	19/01/2015	Annette Williams	Sale of artwork 14-410 & 14-411	346.00
EFT2798	04/02/2015	H.U. Kendall & Co	PAYMENT	-1522.40
00076863	19/01/2015	H.U. Kendall & Co	Canvas	1522.40
EFT2799	04/02/2015	Multiple Trades & Maintenance	PAYMENT	-4898.26
27175	28/01/2015	Multiple Trades & Maintenance	Supply and install new vanity basin & mixer tap - 6/30 Scotia St	714.09
27172	28/01/2015	Multiple Trades & Maintenance	Clear blocked sewer line - 6/30 Scotia St	950.95
27191	29/01/2015	Multiple Trades & Maintenance	Clear blocked sewer line - 6/30 Scotia St	386.32
27222	30/01/2015	Multiple Trades & Maintenance	Locate and repair leak in line from School bore - Oval Change Rooms	1483.35
27192	29/01/2015	Multiple Trades & Maintenance	Repair leaking kitchen sink plug & washer, trap & pipework - 21 Lennon St	119.74
27193	29/01/2015	Multiple Trades & Maintenance	Locate and repair water leak rear mens W/C - Wiluna Public Toilets	122.25
27173	28/01/2015	Multiple Trades & Maintenance	Replace defective gas stove - 8/30 Scotia St	450.56
27087	20/01/2015	Multiple Trades & Maintenance	Locate & plunge sewer line, pump out hold tank - 6/30 Scotia St	671.00
EFT2800	04/02/2015	Ngangganawili Aboriginal Health Services	PAYMENT	-332.45
40549	21/01/2015	Ngangganawili Aboriginal Health Services	Professional services rendered w/comp	271.15
40548	21/01/2015	Ngangganawili Aboriginal Health Services	Professional services rendered w/comp	61.30
EFT2801	04/02/2015	Hart Sport	PAYMENT	-204.40

588387A	31/01/2015	Hart Sport	Sports equipment	204.40
EFT2802	04/02/2015	Northern Goldfields Earthmoving	PAYMENT	-66220.00
00001541	23/01/2015	Northern Goldfields Earthmoving	Carry out a full maintenance grade of areas of Yandil Rd not included in WANDRRA claim, Carry out a full maintenance grade of areas of Wongawol Rd not included in WANDRRA claim from SLK 125.5 to SLK 213.00, Carry out a full maintenance grade of Wiluna North Rd not included in WANDRRA claim from SLK 00.00 to SLK 30.00	27335.00
00001542	31/01/2015	Northern Goldfields Earthmoving	Carry out maintenance grade on sections of Windidda Rd not included in WANDRRA claim, Carry out full maintenance grade of Prenti Downs Rd, Carry out maintenance grade on Wongawol Rd not included in WANDRRA claim	38885.00
EFT2803	04/02/2015	Westland Autos Pty Ltd	PAYMENT	-1220.50
NITS231708	13/01/2015	Westland Autos Pty Ltd	Supply and install 80 channel UHF radio - P098 Nissan Patrol S/Wagon	1220.50
EFT2804	04/02/2015	Child Support Agency	PAYMENT	-256.96
DEDUCTION	09/01/2015	Child Support Agency	Payroll Deduction for CSA PE09.01.2015	128.48
DEDUCTION	23/01/2015	Child Support Agency	Payroll Deduction for CSA PE23.01.2015	128.48
EFT2805	04/02/2015	Lavenia Ratabua	PAYMENT	-1300.00
3215	28/01/2015	Lavenia Ratabua	Annual airfare	1300.00
EFT2806	04/02/2015	Shire of Wiluna	PAYMENT	-1753.91
181759483	01/01/2015	Shire of Wiluna	Fees and charges	792.12
181748606/607	01/01/2015	Shire of Wiluna	Fees and charges	961.79
EFT2807	04/02/2015	Department of Lands	PAYMENT	-275.00
19224	14/01/2015	Department of Lands	Lease rent 6 months Lot 1506 Woodley St	275.00
EFT2808	04/02/2015	Australian Super	PAYMENT	-230.93
SUPER	09/01/2015	Australian Super	Staff Super Guarantee PE09/01/2015	110.09
SUPER	23/01/2015	Australian Super	Staff Super Guarantee PE23/01/2015	120.84
EFT2809	04/02/2015	Slater-Gartrell Sports	PAYMENT	-1192.40
77886	30/01/2015	Slater-Gartrell Sports	Assorted sports equipment	1192.40
EFT2810	04/02/2015	Western Australian Treasury Corporation	PAYMENT	-104239.76

11215	31/01/2015	Western Australian Treasury Corporation	Loan payment, Loan payment	73581.01
11215	31/01/2015	Western Australian Treasury Corporation	Loan repayment, Loan repayment	30658.75
EFT2811	04/02/2015	Northfields (WA) Pty Ltd	PAYMENT	-10704.10
00129194	28/01/2015	Northfields (WA) Pty Ltd	Replace depot workshop hoist footings	5959.54
00128976	28/01/2015	Northfields (WA) Pty Ltd	Erection of banner poles	4744.56
EFT2812	04/02/2015	Environmental Health & Building Services	PAYMENT	-2662.00
7	27/01/2015	Environmental Health & Building Services	Consulting Wiluna 19-20 January 2015	2662.00
EFT2813	04/02/2015	AquaGeo Pty Ltd	PAYMENT	-27500.00
AQ WIL2	08/01/2015	AquaGeo Pty Ltd	Progress payment No 3 - Field assessment and bore siting	27500.00
EFT2814	04/02/2015	Pascoe Durtanovich	PAYMENT	-822.79
3215	03/02/2015	Pascoe Durtanovich	Expenses incurred defamation mediation case	822.79
EFT2815	04/02/2015	Lorraine Seward	PAYMENT	-462.17
4215	27/01/2015	Lorraine Seward	Airfare reimbursement	462.17
EFT2816	05/02/2015	Harris Graham	PAYMENT	-2048.34
JANALLOW-OCM040215	02/02/2015	Harris Graham	January & February 2015 Allowances - OCM 04.02.2015	2048.34
EFT2817	05/02/2015	Chris Webb	PAYMENT	-1533.34
JANALLOW-OCM040215	02/02/2015	Chris Webb	January & February 2015 Allowances - OCM 04.02.2015	1533.34
EFT2818	05/02/2015	Bernard Weller	PAYMENT	-1533.34
JANALLOW-OCM040215	02/02/2015	Bernard Weller	January & February 2015 Allowances - OCM 04.02.2015	1533.34
EFT2819	05/02/2015	Stacey Petterson 1	PAYMENT	-1533.34
JANALLOW-OCM040215	02/02/2015	Stacey Petterson 1	January & February 2015 Allowances - OCM 04.02.2015	1533.34
EFT2820	05/02/2015	James Peter Quadrio	PAYMENT	-7279.44
JANALLOW-	02/02/2015	James Peter Quadrio	January & February 2015 Allowances - OCM 04.02.2015	7279.44

OCM040215				
EFT2821	05/02/2015	Kimely George Ovens	PAYMENT	-1731.93
JANALLOW- OCM040215	02/02/2015	Kimely George Ovens	January & February 2015 Allowances - OCM 04.02.2015	1731.93
EFT2822	05/02/2015	Clinton Farmer	PAYMENT	-1657.95
JANALLOW- OCM040215	02/02/2015	Clinton Farmer	January & February 2015 Allowances - OCM 04.02.2015	1657.95
EFT2823	10/02/2015	Landgate	PAYMENT	-219.00
306741- 10001007	27/01/2015	Landgate	Mining tenement schedule	219.00
EFT2824	10/02/2015	McMahon Burnett Transport	PAYMENT	-751.63
182062	15/01/2015	McMahon Burnett Transport	Freight	751.63
EFT2825	10/02/2015	Toll Ipec	PAYMENT	-226.28
1067	16/01/2015	Toll Ipec	Freight charges Online Business Equipment, Freight charges Bunnings	37.87
1069	30/01/2015	Toll Ipec	Freight charges Slater Gartrell, Freight charges Jacksons	101.99
1068	23/01/2015	Toll Ipec	Freight charges State Library	86.42
EFT2826	10/02/2015	Mick Brearley	PAYMENT	-1372.50
486197	08/02/2015	Mick Brearley	Remove boundary fence & store for reuse - 44 Lennon St	90.00
486199	08/02/2015	Mick Brearley	Assemble flat pack furniture - 7/30 Scotia St, Replace shade cloth car port area - 7/30 Scotia St	202.50
486198	08/02/2015	Mick Brearley	Assemble flat pack furniture - 4/30 Scotia St	90.00
486193	08/02/2015	Mick Brearley	Internal painting as directed - 38 Lennon St	810.00
486187	08/02/2015	Mick Brearley	Repair chain mesh gate & remove & replace signs - Wiluna pool complex	180.00
EFT2827	10/02/2015	Urbis Pty Ltd	PAYMENT	-660.00
96845	28/01/2015	Urbis Pty Ltd	Stage 4 - Preparation of Draft structure plan and presentation to Council	660.00
EFT2828	10/02/2015	Annette Williams	PAYMENT	-276.80
2103-1	19/01/2015	Annette Williams	Sale of artwork 14-411	276.80
EFT2829	10/02/2015	WALGA	PAYMENT	-2992.00

13048900	05/02/2015	WALGA	E- Learning site licenses for courses: intro to Local Government and Emergency Management	2992.00
EFT2830	10/02/2015	Multiple Trades & Maintenance	PAYMENT	-16269.18
27297	05/02/2015	Multiple Trades & Maintenance	Reconnect and replace damaged power supply fittings - 44 Lennon St	1258.71
27292	05/02/2015	Multiple Trades & Maintenance	Replace defective light globes - Unit 2/30 Jones St, Replace defective light fittings - Shire Office Building, Replace defective light globes - Unit 3/30 Jones St	682.25
27318	06/02/2015	Multiple Trades & Maintenance	Excavate and lay 40mm PN12 HDPE Pipe from existing tank and connect to sewer connection point - Rec Centre Building, Excavate and lay 50mm PN12 HDPE Pipe from existing water meter to Rec Centre Building, Install new sewer pump, pump out existing Biomax & decommission, install pump control box & rerun and reconnect to electrical system.	13859.62
27316	06/02/2015	Multiple Trades & Maintenance	Locate and repair electrical fault on cable to service water pumps - Wiluna Aerodrome	468.60
EFT2831	10/02/2015	Gibson Soak Water Co	PAYMENT	-957.00
1-31/7/14	01/08/2014	Gibson Soak Water Co	Credit for returned bottles	-2097.00
00018679	15/08/2014	Gibson Soak Water Co	Refundable deposit on returned bottles	-720.00
00018681	27/10/2014	Gibson Soak Water Co	1 x crate 19ltr water bottles	1248.00
00018683	09/01/2015	Gibson Soak Water Co	1 x crate 19l water bottles	1248.00
00018682	10/02/2015	Gibson Soak Water Co	Please supply one crate of 19L bottle water	1278.00
EFT2832	10/02/2015	Glenn Deocampo	PAYMENT	-200.00
9215	10/02/2015	Glenn Deocampo	Accommodation & meals Council policy 2.18	200.00
EFT2833	10/02/2015	Club Hotel Wiluna	PAYMENT	-240.00
00207698	02/02/2015	Club Hotel Wiluna	OCM lunch 4/2/15 for approx. 12 people	240.00
EFT2834	10/02/2015	Shire of Wiluna	PAYMENT	-1522.13
175	02/02/2015	Shire of Wiluna	Avdata landing fees	1522.13
EFT2835	10/02/2015	Kavoa Dakunimata	PAYMENT	-200.00
10215	10/02/2015	Kavoa Dakunimata	1 nights accommodation to service P096	200.00
EFT2836	10/02/2015	Department of Environment	PAYMENT	-777.50

		Regulation		
L7023/2015-2016	28/01/2015	Department of Environment Regulation	Wiluna refuse disposal site Licence	777.50
EFT2837	10/02/2015	Greenfield Technical Services	PAYMENT	-8830.22
3933	03/02/2015	Greenfield Technical Services	Engineering Technical Support and Management - 2014 Flood Damage Works	3391.99
3921	03/02/2015	Greenfield Technical Services	Engineering Technical Support and Management - 2014 Flood Damage Works	1966.25
3927	03/02/2015	Greenfield Technical Services	Engineering Technical Support and Management - 2014 Flood Damage Works	3471.98
EFT2838	10/02/2015	360 Environmental	PAYMENT	-357.50
485-06	31/01/2015	360 Environmental	398 Wiluna Structure Plan - Environmental services	357.50
EFT2839	10/02/2015	Pine Timber Products Pty Ltd	PAYMENT	-2003.10
370828	23/01/2015	Pine Timber Products Pty Ltd	100mm x 2.4m CCA/ACQ Treated Bollards	2003.10
EFT2840	10/02/2015	Pressure Masters Pty Ltd	PAYMENT	-14839.00
49788	10/02/2015	Pressure Masters Pty Ltd	Supply 1 x PM Model - 3000 Series Hot/Cold Diesel Skid	14839.00
EFT2841	13/02/2015	Roderick McGrath	PAYMENT	-2439.56
9215	09/02/2015	Roderick McGrath	Daily accommodation allowance 4 days, Motor vehicle allowance	2439.56
EFT2842	16/02/2015	Wiluna Traders	PAYMENT	-82.67
361245	07/02/2015	Wiluna Traders	Councillor training refreshments	24.00
361746	09/02/2015	Wiluna Traders	Refreshment - Meeting (CEO/Councillors)	58.67
EFT2843	16/02/2015	Landgate	PAYMENT	-384.00
606418	03/02/2015	Landgate	7 x land enquiries	384.00
EFT2844	16/02/2015	McMahon Burnett Transport	PAYMENT	-810.02
18428	31/01/2015	McMahon Burnett Transport	Freight Charges	810.02
EFT2845	16/02/2015	Snap Burswood	PAYMENT	-320.00
F2-113980	02/02/2015	Snap Burswood	8 x A1 full colour posters Artslaw Wills programme	320.00
EFT2846	16/02/2015	Mick Brearley	PAYMENT	-2835.00
53	12/02/2015	Mick Brearley	Painting as required - 38 Lennon St	1980.00
54	12/02/2015	Mick Brearley	Dismantle and re erect boundary fence on surveyed alignment - 44	855.00

			Lennon St	
EFT2847	16/02/2015	Annette Williams	PAYMENT	-276.80
2104	12/02/2015	Annette Williams	Sale of artworks 14-386 & 14-333	276.80
EFT2848	16/02/2015	Australia Post	PAYMENT	-122.60
1003802130	03/02/2015	Australia Post	Postage charges Jan 2015	122.60
EFT2849	16/02/2015	Multiple Trades & Maintenance	PAYMENT	-112.75
27330	09/02/2015	Multiple Trades & Maintenance	Repair and install stove removed from 8/30 Scotia - 60A Scotia St	112.75
EFT2851	16/02/2015	Westland Autos Pty Ltd	PAYMENT	-493.65
FONS232346	02/02/2015	Westland Autos Pty Ltd	15000kms vehicle service for Ford Ranger plate no# KBC385H - P96	493.65
EFT2852	16/02/2015	Club Hotel Wiluna	PAYMENT	-810.00
00207697	26/01/2015	Club Hotel Wiluna	Refill 2 x gas bottles for Australia Day p/o 13986	90.00
00207699	16/02/2015	Club Hotel Wiluna	Luncheon for 40 people Wiluna Thank You Volunteer Day	720.00
EFT2853	16/02/2015	UHY Haines Norton (WA) Pty Ltd	PAYMENT	-880.00
15BUD-072	03/02/2015	UHY Haines Norton (WA) Pty Ltd	Budgeting Workshop	880.00
EFT2854	16/02/2015	Coyles Mower & Chainsaw Centre	PAYMENT	-659.00
00047054	28/01/2015	Coyles Mower & Chainsaw Centre	Supply 1 x UMK435 loop handle brushcutter	659.00
EFT2855	16/02/2015	Pitney Bowes Software Pty Ltd	PAYMENT	-894.30
IN179995	08/02/2015	Pitney Bowes Software Pty Ltd	MapInfo 12 Months Maintenance & Support Period 28/03/15 to 27/03/16	894.30
EFT2856	16/02/2015	Cardno Spectrum Survey	PAYMENT	-8800.00
ISK150347	31/01/2015	Cardno Spectrum Survey	Carry out survey to locate and peg allotments within Wiluna township area	8800.00
EFT2857	16/02/2015	Cabcharge	PAYMENT	-66.42
25070101P1501	02/02/2015	Cabcharge	Cab fares staff	66.42
EFT2858	16/02/2015	Xylem Water Solutions Australia Limited	PAYMENT	-691.16
000710138	11/02/2015	Xylem Water Solutions Australia Limited	Lowara BGM7/A as quoted PB0902/4DAR37892 - Wiluna Pool Complex	691.16
EFT2859	19/02/2015	Australian Taxation Office	PAYMENT	-4044.00
BASJAN2015	19/02/2015	Australian Taxation Office	BAS Jan 2015	4044.00

20606	04/02/2015	Bunnings Building Supplies Kalgoorlie	PAYMENT	-149.33
2390/99800856	22/01/2015	Bunnings Building Supplies Kalgoorlie	Credit broom idoor Oates 450mm wide sweep	-54.80
2390/99700351	15/01/2015	Bunnings Building Supplies Kalgoorlie	I/N 1670194 - Shur-Line 75mm synthetic wall paint brush"	204.13
20607	04/02/2015	Railway Motel & Function Centre	PAYMENT	-187.00
84192	29/01/2015	Railway Motel & Function Centre	Accommodation and meals as required 28/1/15 Cr Quadrio	187.00
20608	04/02/2015	Water Corporation	PAYMENT	-5744.59
0014	27/01/2015	Water Corporation	Water service charge U3 Jones St	129.64
0014	27/01/2015	Water Corporation	Water usage U2 Jones St, Water usage U1 Jones St, Water usage U3 Jones St	497.77
0049	27/01/2015	Water Corporation	Water use and service charge UA/555 Scotia St	252.49
0049	27/01/2015	Water Corporation	Water use & service charge UB/555 Scotia St	104.43
0047	27/01/2015	Water Corporation	Water use & service charge Uc/555 Scotia St	108.77
0053	27/01/2015	Water Corporation	Water use & service charge Pool	751.01
0054	27/01/2015	Water Corporation	Water use & service charge Rec Centre	248.02
0116	27/01/2015	Water Corporation	Water use & service charge Woodley St shed	34.83
0110	27/01/2015	Water Corporation	Water use & service charge 116 Scotia St	892.45
0082	27/01/2015	Water Corporation	Water use & service charges Shire Admin	405.43
0084	27/01/2015	Water Corporation	Water use & service charge Depot	119.36
0109	27/01/2015	Water Corporation	Water use & service charge 21 Lennon St	797.36
0042	27/01/2015	Water Corporation	Water use & service charge Fire Station	22.64
0127	27/01/2015	Water Corporation	Water use & service charge 61/63 Scotia St	168.10
0127	27/01/2015	Water Corporation	Water use & service charge 38 Lennon St	36.28
0111	27/01/2015	Water Corporation	Water use & service charge 44 Lennon St	183.87
0107	27/01/2015	Water Corporation	Water use & service charge Standpipe	34.83

0106	27/01/2015	Water Corporation	Water use & service charge Admin housing U1/30 Scotia St, Water use & service charge Admin housing U2/30 Scotia St, Water use & service charge Admin housing U3/30 Scotia St, Water use & service charge Admin housing U4/30 Scotia St, Water use & service charge Admin housing U5/30 Scotia St, Water use & service charge Admin housing U6/30 Scotia St, Water use & service charge Admin housing U7/30 Scotia St, Water use & service charge Admin housing U8/30 Scotia St	698.03
0014	27/01/2015	Water Corporation	Water service charge U1/Jones St	129.64
0014	27/01/2015	Water Corporation	Water service charge U2 Jones St	129.64
20609	04/02/2015	Kalpumps Sales & Services	PAYMENT	-2172.50
IV58423	08/01/2015	Kalpumps Sales & Services	Service/repair SP30-4 4kw 415v borepump, supply new motor to suit - Quote No SV-02581	2172.50
20610	04/02/2015	Shire of Wiluna 1	PAYMENT	-276.85
PCJAN	30/01/2015	Shire of Wiluna 1	Australia Post - Petty cash recoup, Gym key deposit refunds - Petty cash recoup	276.85
20611	04/02/2015	Sunsuper Fund	PAYMENT	-499.07
SUPER	09/01/2015	Sunsuper Fund	Staff Superannuation Guarantee PE 09/01/2015	325.16
SUPER	23/01/2015	Sunsuper Fund	Staff Superannuation Guarantee PE 23/01/2015	173.91
20612	04/02/2015	Australian Super VIC	PAYMENT	-75.76
SUPER	23/01/2015	Australian Super VIC	Staff Superannuation Guarantee PE 23/01/2015	75.76
20613	04/02/2015	Maelroan Computers	PAYMENT	-200.00
3215	30/01/2015	Maelroan Computers	Bond refund	200.00
20614	04/02/2015	AERODROME COMPLIANCE AND CIVIL PTY LTD	PAYMENT	-5500.00
009	22/01/2015	AERODROME COMPLIANCE AND CIVIL PTY LTD	2014/15 Provision of Quarterly Airport Compliance and Technical Assistance	5500.00
20615	10/02/2015	Telstra Corporation	PAYMENT	-1639.50

P 996 208 950-1	01/02/2015	Telstra Corporation	Airport, CEO office modem, Depot fax, WM iphone, SRM mobile, CDM mobile, CEO mobile, WM mobile, WS mobile, AGM mobile, EMCS mobile, Admin fax, CEO home phone, CEO home fax, Admin phone, CDM home phone, Internet, Internet, WM home phone, Internet/data, Internet/data, Internet/data, Discount from group plan, Credit rounding	1639.50
20616	10/02/2015	Horizon Power	PAYMENT	-1057.45
2005561872	02/02/2015	Horizon Power	Wiluna street lights	1057.45
20617	10/02/2015	Shire of Leonora	PAYMENT	-522.22
5449	29/01/2015	Shire of Leonora	Contribution to online subscription for BCA Codes and Standards	522.22
20618	13/02/2015	Mid-West Regional Football Development Council Inc	PAYMENT	-85.00
13987	13/02/2015	Mid-West Regional Football Development Council Inc	Attendance fee coaching/sporting presentations	85.00
20620	16/02/2015	Howson Management Pty Ltd	PAYMENT	-5000.00
CIVIC LEGAL	09/02/2015	Howson Management Pty Ltd	Defamation Claim - Deed of Release & Discharge	5000.00
20621	16/02/2015	Bunnings Building Supplies Kalgoorlie	PAYMENT	-324.50
2390/99700691	09/02/2015	Bunnings Building Supplies Kalgoorlie	I/N 1371258 - Undercoat Primer Sealer 1 Step + 10L Oil Base White D36089141 - 38 Lennon St	175.75
2390/99700692	09/02/2015	Bunnings Building Supplies Kalgoorlie	I/T 3240450 - Cooler hard Esky 5L Jug w/cup high vis 1262566	148.75
20622	16/02/2015	Horizon Power	PAYMENT	-16085.51
273971	02/02/2015	Horizon Power	Depot	1643.40
273971	02/02/2015	Horizon Power	Shire Office	1955.67
273971	02/02/2015	Horizon Power	Art Gallery	630.86
273971	02/02/2015	Horizon Power	Council Chamber	63.09
273971	02/02/2015	Horizon Power	South Wing	157.72
273971	02/02/2015	Horizon Power	Training Centre	346.97
273971	02/02/2015	Horizon Power	Unit 1/30 Scotia	1268.46
273971	02/02/2015	Horizon Power	Unit 2/30 Scotia	549.51
273971	02/02/2015	Horizon Power	Unit 3/30 Scotia	1014.13

273971	02/02/2015	Horizon Power	Unit 4/30 Scotia	1062.09
273971	02/02/2015	Horizon Power	Unit 5/30 Scotia	505.52
273971	02/02/2015	Horizon Power	Unit 6/30 Scotia	611.50
273971	02/02/2015	Horizon Power	Unit 7/30 Scotia	1019.55
273971	02/02/2015	Horizon Power	Unit 8/30 Scotia	817.38
273971	02/02/2015	Horizon Power	Lot 92 Lennon	203.09
273971	02/02/2015	Horizon Power	Lot 116 Scotia	1030.54
273971	02/02/2015	Horizon Power	UA Loc 7361 Wotton St	389.98
273971	02/02/2015	Horizon Power	53/712 Woodley	756.62
273971	02/02/2015	Horizon Power	89 Lennon St	547.43
273971	02/02/2015	Horizon Power	9 Kal-Meeka Rd	95.98
273971	02/02/2015	Horizon Power	96 Lennon St - Bore	956.71
273971	02/02/2015	Horizon Power	9909 Bernales St - Park	26.99
273971	02/02/2015	Horizon Power	Lot 1478 Lennon St	432.32
20623	16/02/2015	BHW CONSULTING	PAYMENT	-176.00
INV-0051	05/02/2015	BHW CONSULTING	GVROC dinner Esperance 29/1/15	176.00
20624	16/02/2015	KIM BOULTON	PAYMENT	-880.00
AVRM558	08/02/2015	KIM BOULTON	Complete Review of Current Records System Inc	880.00
PE06.02.2015	6/02/2015	Payroll Ending PE06.02.2015	PAYMENT	-33854.06
PE20.02.2015	20/02/2015	Payroll Ending PE20.02.2015	PAYMENT	-44645.18
Total List of Accounts Paid by Authority:				-\$ 469,211.43

10.3.2. Subject/Applicant:	FINANCIAL REPORT
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	16 March 2015
Disclosure of Interest:	Nil

Purpose

Presentation of the Financial Reports for the period ending 28 February 2015.

Background

Section 6.4 of the Local Government Act 1995 requires the presentation of the monthly financial reports including the Statement of Financial Activity to Council, in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The report for the period ending 28 February 2015 is listed as Appendix 10.3.2.

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement: Simple majority

<i>Officer Recommendation and Council Decision</i>	
MOVED CR HARRIS	SECONDED CR WEBB
That the Financial Report, including the Statement of Financial Activity, for the period ending 28 February 2015 be received.	
CARRIED 4/0	Resolution No. 061/15

10.3.5. Subject/Applicant:	Financial Investments Report
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	11 March 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the current investments- February 2015.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to “Council detailing the performance of all investments”. Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented in the table following this report.

Comment

Municipal Funds: The funds are currently deposited in “call deposit” account and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$3,403,650.36 municipal fund was reinvested in a fixed term, 90 days, due to mature on 31 March 2015 and the expected interest earnings at maturity is \$23,822.60. The unspent restricted loan of \$1,294,409.36 was also reinvested in the same manner and time, and interest at maturity is \$10,915.59.

The new term deposit of \$1,500,000 with AMP- Curve Securities, 180 days, maturing on 29 July 2015 has expected earnings of \$25,150.68.

As at 28 February 2015, the negotiator or “call deposit” account has a balance of \$359,978.84.

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$1,554,712.26
Leave Reserve	\$ 39,726.13
Computer Reserve	\$ 28,280.07
Airport Reserve	\$ 69,679.28
Wiluna Tele centre	\$ 15,087.37

These reserve funds are currently deposited in a fixed term deposit with ANZ bank. The total of \$1,707,485.12 was renewed for a period of 90 days, due to mature on 29 April 2015, and expected interest earnings at maturity is \$13,607.49.

All investments are done in compliance with the policy.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements Simple Majority

Officer Recommendation and Council Decision

MOVED CR HARRIS

SECONDED CR WEBB

That the Financial Investment Report is received

CARRIED 4/0

Resolution No. 062/15

28 Feb 2015						Investments Movement				
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd.	Transfer In	Actual Interest	Transfer out	
84-686-4769	Curve Securities 1	NAB	90	3.42%	31/03/2015	4,698,059.72				4,698,059.72
6703-61181	Reserve Accounts	ANZ	99	3.25%	29/04/2015	1,698,028.80		9,456.32		1,707,485.12
016307-3377354	Call Deposit	ANZ	n/a	Varies	n/a	657,473.52		2,505.32	(300,000.00)	359,978.84
12871	Curve Securities	AMP	180	3.40%	29/07/2015	1,500,000.00				1,500,000.00
Total Investments						8,553,562.04		11,961.64	(300,000.00)	8,265,523.68
Represented By:										
L072100	Reserve - Asset Replacement	ANZ	99	3.44%	29/04/2015	1,546,102.02		8,755.40		1,554,857.42
L072300	Reserve - Airport	ANZ	99	3.44%	29/04/2015	69,293.39		0		69,293.39
L072200	Reserve - Computer	ANZ	99	3.44%	29/04/2015	28,123.45		238.55		28,362.00
L072400	Reserve - Leave	ANZ	99	3.44%	29/04/2015	39,506.12		335.10		39,841.22
L072500	Reserve - Wiluna Tele Centre	ANZ	99	3.44%	29/04/2015	15,003.82		127.27		15,131.09
	Sub Total Reserves					1,698,028.80		9,456.32		1,707,485.12
	Restricted - Loan	NAB	90	3.42%	31/03/2015	1,294,409.36				1,294,409.36
	Municipal – Investment 1	NAB	90	3.42%	31/03/2015	3,403,650.36				3,403,650.36
	Call Deposit Account	ANZ	n/a	Varies	n/a	657,473.52		2,505.32	(300,000.00)	359,978.84
	Municipal – Investment	AMP	180	3.40%	29/07/2015	1,500,000.00				1,500,000.00
	Sub Total Reserves					6,855,533.24		2,505.32	(300,000.00)	6,558,038.56
	Total Funds Invested					8,553,562.04		11,961.64	(300,000.00)	8,265,523.68

10.3.4. Subject/Applicant:	2015/2016 Budget Process
File:	
Reporting Officer:	Glenn Deocampo, Executive Manager- Corporate Services)
Date of Report:	12 March 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the processes for 2015/2016 Budget

Background

The Local Government is required that budget be adopted on or before 31 August each year, otherwise a Ministerial approval should be obtained.

Last year, there were three meetings set to discuss the budget before its adoption. Having those meetings provided a great value in the budget process and is recommended this will continue.

Comment

The Senior Officers are compiling their budget for the financial year 2015/2016 which includes the costing, quotes, and etc. Councillors' inputs are vital in terms of community expectations.

The following is the intended plan in relation to Councillor input for the budget process:

First Workshop (Mid to late April):

Workshop will cover a fairly basic explanation of how the budget process works in relation to the balanced budget position of the Shire should achieve in order to adopt the budget. This will enlighten the Councillors why everything can and can't be included. This will also provide information about restrictions on certain things like road grants.

The workshop will also include explanations of rating and its impact on the balance budget.

The Councillors can outline the works/services they would like to see included in the budget. It is important that Councillors should have a reasonable scope of the works/services they would like to have included in the draft budget so that Officers can obtain the most appropriate costing and quotations. It is also suggested that Councillors should look into the Council's strategic plan, community business plan and long term financial plan during the budget process.

The budget bids will be cut-off early to mid May in order to get the draft budget established.

Second Workshop (Mid to Late May):

Draft budget be presented to another Councillor workshop. This draft will include all the "bids" put up by the management and councillors. This

budget is unlikely to be a balanced budget, that is, it is expected that at this time the budget expenditure will exceed available funding therefore strategic direction and group discussion is required to determine what will be removed/deleted to get back a balanced budget position.

The meeting will be left until late of May in order to allow adequate time to collate bids and a meaningful draft document and to acquire a more accurate closing fund balance.

Third Workshop (Mid to late June)

All changes from June workshop will be put in and final document will be presented to Councillors at a workshop or informal meeting. Subject to no final changes, this will be the final document to be adopted by the Council.

It should be noted that these dates are for Councillors input, management will be working on the budget process as on going matter and attending to things such a rates advertising, rates modelling and other requirements.

The Reporting Officer recommends that the workshops will be set on Council meeting scheduled dates and at forum meeting time. The third one is set in June to provide ample time for the officers to make changes on the document, if any, and gets the final copy for adoption in July Ordinary Council Meeting.

However, the Council may wish to change the dates, time and so forth.

Consultation

Local Government Act; Financial Management Regulations; Chief Executive Officer

Statutory Environment

Local Government Act 6.2

Policy Implications

Nil

Financial Implications

Nil directly as this just information regarding the budget process for 2015/2016.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management; all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements: Simple Majority

Officer Recommendation and Council Decision**MOVED CR HARRIS****SECONDED CR WEBB**

That:

- 1 The information in this report be received; and
- 2 The dates for the workshops will be as follows:

1st Workshop - 9:00 am, 22 April 2015 - before Council meeting

2nd Workshop - 9:00 am, 27 May 2015 - before Council meeting

3rd Workshop - 9:00 am, 24 June 2015 - before Council meeting

CARRIED 4/0**Resolution No. 063/15****10.4. Executive Manager Technical Services Report**

Nil

10.5. Project Officer

Nil

11. Elected Members Motion of Which Previous Notice Has Been Given**12. Urgent Business Approved by the Person Presiding or by Decision of Council****Officer Recommendation and Council Decision****MOVED CR WELLER****SECONDED CR WEBB**

That the following late items be accepted by the meeting for consideration:

- 1 12.1.1 2015 Annual Elections
- 2 13.1.2 Salary Sacrifice Arrangement
- 3 13.1.3 Chief Executive Officer Performance review

CARRIED 4/0**Resolution No. 064/15**

Officer Recommendation and Council Decision**MOVED CR WEBB****SECONDED CR WELLER**

That, pursuant to S4.20 (4) of the Local Government Act 1995, approval be sought from the Western Australian Electoral Commissioner to allow the Shire of Wiluna to declare the Western Australian Electoral Commissioner responsible for the conduct of the Shire of Wiluna Ordinary Election to be held October 2015.

CARRIED BY 4/0 by ABSOLUTE MAJORITY**Resolution No. 065/15****13. Matters Behind Closed Doors**

Chief Executive Officer's procedural recommendation that the meeting be closed to the public to deal with confidential items circulated separately to all Councillors, pursuant to Section 5.23 (a) and (b) of the Local Government Act 1995

Officer Recommendation and Council Decision**MOVED CR WELLER****SECONDED CR HARRIS**

That, pursuant to 5.23 (a) and (b) of the Local Government Act 1995, the meeting be closed to the public in order for Council to deal with the following confidential items:

13.1.1 Reimbursement of costs

13.1.2 Salary Sacrifice arrangement

13.1.3 Chief Executive Officer Performance Review

CARRIED BY 4/0**Resolution No. 066/15**

*The Chairperson declared the meeting closed to the public at 3.40pm
Mr Ward and Mr Butler left the meeting.*

The Chief Executive Officer declared an interest in Items 13.1.2 and 13.1.3 as they relate directly to her employment and remuneration. As the Chief Executive Officer does not vote on such matters, she remained in the room to provide any information to Council as required.

Officer Recommendation and Council Decision**Item 13.1.1****MOVED CR HARRIS****SECONDED CR WEBB**

That:

- 1 Invoice 1/2015 for \$2305.64 (inc GST) be paid to Mr. AJR Doust; and
- 2 No further or future invoices or claims from Mr. AJR Doust in regard to said matter will be paid or reimbursed by the Shire of Wiluna.

CARRIED BY 4/0**Resolution No. 067/15****Officer Recommendation and Council Decision****Item 13.1.2****MOVED CR WELLER****SECONDED CR HARRIS**

That:

- 1 Approval is given for the Chief Executive Officer to purchase a mobile phone primarily for work purposes through a salary sacrifice arrangement
- 2 It is noted that the purchase price is \$980.00 (GST exc amount) and repayments will be \$250.00 per fortnight by payroll deduction

CARRIED BY 4/0**Resolution No. 068/15****Officer Recommendation and Council Decision****Item 13.1.3****MOVED CR WELLER****SECONDED CR HARRIS**

That Council:

- 1 Receives the Performance Review Report and notes that the process for 2014/15 has been completed;
- 2 Endorses the key focus areas for the 2015/16 review period;
- 3 Schedules the 2015/16 review process to be undertaken as follows:

13.1.1 Interim Review	0	1-03 July 2015
13.1.2 Annual Appraisal		07-09 October 2015
13.1.3 Quarterly CEOs updates		December 2015, March 2016 June 2016
13.1.4 Annual Appraisal		05-07 October 2016

CARRIED BY 4/0**Resolution No. 069/15**

Officer Recommendation and Council Decision

MOVED CR WELLER

SECONDED CR HARRIS

That the meeting now be re-opened to the public

CARRIED BY 4/0

Resolution No. 070/15

The meeting re-opened to the public at 4.09pm

14. Closure

There being no further business, the Chairperson closed the meeting at 4.10pm

These minutes were confirmed at the meeting of the 22 April 2015

Signed _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____