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AGENDA

1. **Declaration of Opening and Announcement of Visitors**
The Chairperson declared the meeting open at 1.10 and welcomed Pauline Callow and Vera Anderson.
2. **Record of Attendance / Apologies and Leave of Absence Previously Approved**

Cr Jim Quadrio	-	Shire President
Cr Graham Harris	-	Deputy Shire President
Cr Chris Webb		
Cr Clinton Farmer		
Cr Stacey Petterson		
Cr Bernie Weller		

Staff

Ms Andrea Nunan	-	Chief Executive Officer
Mrs Katrina Boylan		Senior Administration Officer

Members of the Public

Pauline Callow
Vera Anderson

3. **Response to Previous Public Question Taken on Notice**
Nil
4. **Public Question Time**

Pauline Callow queried why certain Shire employees had been driving without the appropriate licences and why members of the local indigenous community had been unsuccessful in getting work in favour of other community members.

The chairperson passed the question onto the CEO who said that she had received a written complaint from a member of the indigenous community raising these matters and that she had responded to his complaint by letter but if Ms Callow could let her know who the individual staff members were she would look into it. She also stated that when people filled in an application for work where no job had been advertised they were just kept on file but that in future a letter would be written to the applicant.

The Chief Executive Officer also advised that she certainly did not favour any particular persons over others; her role is to ensure the "best" person for any job is the one employed.

The Chairperson thanked Ms Callow and Ms Anderson for attending, and they left the meeting at 1.20pm.

5. **Applications for Leave of Absence**
Nil
6. **Notations of Interest**
- 6.1. **Interest Affecting Impartiality Shire of Wiluna Code of Conduct**
Nil
- 6.2. **Financial Interest Local Government Act Section 5.60A**
Nil
- 6.3. **Proximity Interest Local Government Act Section 5.60B**
Nil
7. **Petitions and Deputations**
Nil
8. **Confirmation of Minutes of Previous Meeting**

Officer Recommendation and Council Decision

MOVED CR HARRIS

SECONDED CR WEBB

The Minutes of the Meeting held on 27 May 2015 be accepted as a true record of the meeting.

CARRIED 6/0

Resolution 105/15

9. **Announcement Presiding Member without Discussion**

The Chairperson gave a brief verbal report on his trip to Canberra which he found to be very worthwhile. The briefing on the Wiluna – Meekatharra road was handed out and he also met with Col John Sanderson and had a good discussion on Wiluna.

The Chairperson also reported on the GVROC meeting in Kalgoorlie where one of the main topics for discussion was Uranium mining. He advised that he had indicated to GVROC that uranium mining can be a divisive issue and therefore each Shire is best left to form their own position rather than attempting to form a regional one.

Minister Mia Davies, Minister for Water; Sport and Recreation; Forestry came to Wiluna on 02/07/2015 to announce an upgrade to the Wiluna water treatment plant and discussed with the Chairperson and Chief Executive Officer some potential projects in Wiluna around Water for Food funding. The Goldfields Highway - Wiluna – Meekatharra Section road was also a topic of discussion and discussed at length.

Cr Harris reported that he had a meeting with David Gossage from the Volunteer Bush Fire Associates in Geraldton and it is possible that they can assist the Shire in getting the Bush Fire Brigade operational.

Cr Harris also informed Council that he had tuned in the current radio stations to ABC Regional/ABC Country and Triple J and was waiting to hear from Spirit Radio. He asked that a notice be put out informing the townspeople.

10.1. Reports of Officers and Committees

10.1.1. Subject/Applicant:	2014/15 ROAD WORKS BUDGET AMENDMENT AND INFORMATION
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	04 June 2015
Disclosure of Interest:	Nil

Purpose

Council to consider matter regarding previous adopted budget review and road works information:

Background

At its meeting held 25.02.2015, Council considered an item numbered 10.4.2. regarding changes to road works. The following resolution was then adopted by Council:

That:-

- 1) ***The 2014/2015 Roadwork budget be amended to reflect the following works.***
 - a) ***Wongawol Road – SLK 15.00 to SLK 21.8 and SLK 52.00 to SLK 56.00 – a total of 11.8km gravel sheeting -\$300,000.***
 - b) ***Wiluna North Road – floodway construction and gravel sheeting \$532,000***
- 2) ***The Chief Executive Officer seek approval from the Goldfields Esperance Regional Road Group for the reallocation of grant funds, in accordance with this report.***

CARRIED 5/0 by absolute majority Res: 040/15

Unfortunately, incorrect information was provided to Council regarding the grant allocations and, further, this new road works requires an additional \$251,572 funding from the Shire.

A new amended budget was then adopted on 25 March 2015 as follows:

That:

- 1 ***The 2014/2015 Road works budget is amended to reflect the following works:***
 - a) ***Wongawol Road; SLK 15.00 to SLK 21.8 and SLK 52.00 to SLK 56.00; \$337,872; and***
 - b) ***Wiluna North Road – floodway construction and gravel sheeting \$532,000; and***
- 2 ***It is noted by Council that these amounts are estimated only and final cost may vary; and***
- 3 ***The Chief Executive Officer continue to progress approval application to the Goldfields Esperance Regional Road Group (RRG) for the reallocation of RRG funds, as outlined in this report; and***

- 4 **The necessary additional funding from Shire's own sources will be allocated from surplus at 30 June 2015.**

CARRIED 4/0 BY ABSOLUTE MAJORITY Resolution No. 057/15"

Comment

In following this matter up with regard to the latest resolution by Council, it has been brought to Shire's attention that:

- 1 The original budget figures adopted were incorrect
- 2 The Regional Road Group funding CANNOT be spent on the North Road because this road is not on the *Roads 2030 MRWA list*
- 3 The Shire needs to make a formal application to the RRG steering committee for inclusion of the North Road (and any other Roads)
- 4 The Shire MUST spend the RRG funding allocated to Wongawol Road or it must give that money back.

Unfortunately, this is another matter that has "history" for the Shire and the Chief Executive Officer is working to assist Council in moving forward with future road project and must balance that with current funding requirements to ensure that the Shire does not lose any available 2014/15 funding.

It is therefore reported as follows with regard to the above 4 points:

1 Budgets

Road	FUNDING SOURCE					Totals
	R2R	RRG	RAR	RAR	Shire	
Granite Peak	80,000					80,000
Wiluna Sandstone			18,000	9,000		27,000
Wiluna North Road	277,000	150,000	18,000	9,000	177,000	631,000
Yeelirrie Sandstone					160,500	160,500
Various Roads - Floodway stabilising					100,000	100,000
Wotton Street Wiluna					148,000	148,000
	357,000	150,000	36,000	18,000	585,500	1,146,500

The 14/15 adopted budget by Council in August 2015:

This information was wrong (from Shire Officers) because the RRG funding cannot be spent on the North Road. The RRG funding of \$150,000 and the Shire's matching \$75,000 must be spent on the Wongawol Road.

In November 2014, an additional \$126,248 was allocated to the Wongawol Road by the RRG with a matching component required from the Shire of \$63,124.

It was also estimated (by Duncan Jack engineering) that the cost to remediate the two flood ways on the Wiluna North Road would be approx. \$631,000.

Taking into consideration:

- the fact that original RRG monies are to be spent on Wongawol Road and cannot be spend on the North Road
- the additional RRG funding for Wongawol Road must also be spent considerably by 30.06.2015;
- the correct RRG funding allocations; and
- that Council wanted to North Road flood ways done,

The amended/available budget is now:

Road	R2R	RRG	RAR	RAR	Shire	TOTALS
Granite Peak	80,000				12,000	92,000
Wiluna Sandstone			18,000	9,000		27,000
Wiluna North Road	277,000		18,000	9,000	328,000	632,000
Yeelirrie Sandstone					0	0
Various Roads - Floodway stabilising					0	0
Wotton Street Wiluna					0	0
Wongawol Road		276,248			138,124	414,372
	357,000	276,248	36,000	18,000	478,124	1,165,372

There is a difference between the adopted budget of \$1,146,500 and the new amended budget of \$1,165,372 of \$170,500. That is, a proposed savings to Council of \$170,500. Rather than allocate this to the Wongawol (or any road "just to spend it"), it is better that this money go back into general revenue/funds as a part of 30 June 2015 surplus.

2 and 3 RRG Funding

RRG funding is provided for road works in relation to roads that are of regional significance/provide a regional benefit. During certain years, Local Governments are asked to provide a list of the roads in their Shire of regional significance. The following roads are in *Roads 2030* for the Shire of Wiluna:

- Barwidgee-Yandal Road(also part of Shire of Leonora)
- Barwidgee Road
- Jundee Road
- Research Station Road
- Wonganoo Road
- Wongawol – Carnegie – Gunbarrel Highway

A copy of the *Roads 2030* is attached at Appendix 10.1.1.

If the Council wishes to change the roads that are in *Roads 2030*, the Shire must make an application to the RRG Technical Officers Group who then recommends endorsement by the RRG Committee. It is then given to the WALGA/MRWA Roads Committee for approval. There is no guarantee that WALGA/MRWA would approve the application out of session (that is, it may only consider an application when they have been called for) but either way,

it is important that the Shire demonstrate the regional benefit/importance of the said roads in its application.

It is also important to note that if the Shire's application is not approved, then the 2015/16 RRG funding (and even 16/17 and so on) will need to be spent on the roads included in to the *Roads 2030* until such time as WALGA/MRWA approve any changes.

A report will be presented to Council at the 31st July 2015 meeting for formal resolution for changes to the *Roads 2030*; this is after the road inspection so that Councillors have more informed input into what roads will be worked on in the future.

4 Wongawol Road

The \$414, 372 of RRG funding must be spent on Wongawol Road between SLKs 15 and 56 by 30.06.2015 or this funding is lost to the Shire; this is not an ideal situation and should be used.

Other

The Wiluna North Road Flood ways and Wiluna-Sandstone Roads can be carried forward, but any external funding must be spent on these roads.

Consultation

MRWA – RRG Secretary
Previous Council report and resolution
RRG Technical Officers Group

Statutory Environment Regulation 33A of Local Government (Financial Management) Regulations 1996 empowers a Council to review and amend annual budget by absolute majority.

Policy Implications Nil directly

Financial Implications Outlined in this report

Voting Requirement **ABSOLUTE MAJORITY**

Officer Recommendation and Council Decision**MOVED CR PETERSON****SECONDED CR WEBB**

- 1 The information in this report is accepted; and
- 2 The following 204/15 budget amendment for road work is approved as follows:

Road	RZR	RRG	RAR	RAR	Shire	TOTALS
Granite Peak	80,000				12,000	92,000
Wiluna Sandstone			18,000	9,000		27,000
Wiluna North Road	277,000		18,000	9,000	328,000	632,000
Yeelirrie Sandstone					0	0
Various Roads - Floodway stabilising					0	0
Wotton Street Wiluna					0	0
Wongawol Road		276,248			138,124	414,372
	357,000	276,248	36,000	18,000	478,124	1,165,372

- 3 Council notes, with regard to Granite Peak and Wongawol Road works, the costs are estimated only and are subject to final completion (as road works were note done on a fixed price)

CARRIED 6/0.BY ABSOLUTE MAJORITY**Resolution 103/15****10.1.2. Subject/Applicant: 2015 AUSTRALIAN URANIMUM CONFERENCE**

File:

Reporting Officer: Chief Executive Officer; Andrea Nunan

Date of Report: 01 July 2015

Disclosure of Interest: Nil

Purpose

Council to consider formal resolution for attending 2015 Australian Uranium Conference in Perth on 15-16 July 2015 (Wed and Thurs)

Background

Councillors have informally discussed attending an annual Australian Uranium Conference; Councillors have previously been to these conferences.

The 2015 conference is in Perth on 15 to 16 July 2015 and is being held at the Hyatt Regency in Perth. A copy of the programme is attached at appendix 10.1.2.

Attendance at this conference requires a formal resolution of Council, as per Policy 1.25 – Elected Members: Representation/Delegation and Professional Development.

Comment

Councillors have expressed interest in attending this conference and some felt it would provide a good opportunity to get more information and detail regarding uranium mining in the broad sense, given that there are two potential uranium mines opening in the Shire within the next few years.

Councillors have commented that this conference was valuable to them in the past, and that 2015 may be another year to attend.

The Reporting Officer has not attended such a conference previously, so cannot comment except to say that the programme is very “pro” uranium mining and is unsure what representation from other view points will be presented.

Ultimately this is a decision for Council to decide who will attend, if anyone.

Consultation

Shire President and Councillors
Conference Programme

Statutory Environment Nil

Policy Implications Policy 1.25 requires a Council resolution for attendance at this type of event.

Financial Implications

\$990 per attendee, plus travel and accommodation costs. The estimated cost per attendee is \$2000 – so depending on who attends, it may be as low as \$2000 and as high as \$15000.

Costs are estimates only, depending on individual travel and accommodation arrangements.

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation and Council Decision**MOVED CR WEBB****SECONDED CR PETERSON**

That the following are approved to attend the 2015 Australian Uranium Conference to be held 15-16 July 2015 in Perth: Cr Quadrio, Cr Harris and Cr Weller

CARRIED 6/0**Resolution 104/15**

10.1.3. Subject/Applicant:	MAIN STREET REVITALISATION STRATEGY
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	01 July 2015
Disclosure of Interest:	Nil

Purpose

Council to adopt Main Street Revitalisation Plan in order to acquit Dept. of Planning grant funding.

Background

The Shire of Wiluna received a \$15k grant in 2012-13 for the development and approval of the Main Street Revitalisation Plan (aka Main Street Project).

This is the Plan that Urbis has been doing for Council since 2013, and the plan that has had considerable discussions.

The final plan was considered by Council at meeting held 25.02.2015 and the resolution by Council as follows:

“MOVED CR HARRIS SECONDED CR FARMER

That this item be deferred to the March 25, 2015 Councillors Forum for further discussion.

CARRIED 5/0 Res: 032/15”

The Chief Executive Officer was on leave for this meeting, however, notes from the A/Chief Executive Officer indicate that Council was concerned that by adopting this plan, it meant that the Shire would **HAVE** to build it as well as **HAVE TO** pay for it as per the plan. Therefore this caused some reluctance with adoption.

Comment

Firstly, the grant has been held by the Shire for some time and the Dept. of Planning has been generous in continually providing extensions; however, this project must be acquitted by July 2015 or the funding may be taken back. This is not a suitable position for the Shire and it may not reflect positively on the Shire’s ability to manage its grant funding.

The Reporting Officer has consulted with Dept. of Planning who has advised that there is no “requirement” for the Shire to then fund and complete the project in its entirety. The concept plan is a strategy and would be an underpinning/supporting document for future development and something formal that the Shire can then use to seek further funding if when required.

At the last forum, it was discussed/agreed that the Chief Executive Officer would organise a working group for the main street project and would be

engaging with MEEDAC (as per previous Council resolution) to deliver the key project components. The works are those key works identified by Council and that can be done within the existing budget. The works broadly align with the draft strategy so any future attempts to get further funding will be supported by this strategy.

On this basis, there is no compelling reason why the main street revitalisation concept plan/strategy should be not adopted. This will finalise the Dept. of Planning requirements.

Consultation

Dept. of Planning

Urbis

Previous Council minutes and discussions

Statutory Environment Nil**Policy Implications Nil**

Financial Implications With regard to the actual street project, current budget \$600,000 of which \$13k (approx.) has been expended. Unspent monies to be carried forward to 15/16. The cost of this planning has been included in the \$600k.

If the Shire is required to hand back the \$15k to Dept. of Planning, the Shire will need to find \$15k from its own sources to ensure the project cost remains at \$600k

Voting Requirement SIMPLE MAJORITY***Officer Recommendation and Council Decision*****MOVED CR PETERSON****SECONDED CR WELLER**

That the Shire of Wiluna Main Street Revitalisation Strategy Concept Plan, as prepared by Urbis and attached as appendix 10.1.3., is adopted .

CARRIED 6/0**Resolution 105/15**

10.1.4. Subject/Applicant:	COUNCILLOR REMUNERATION REVIEW
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	01 July 2015
Disclosure of Interest:	Refer note below

Purpose

Council to consider Councillors' remuneration for 2015-16; an adequate budget allocation can then be made.

Please note: *Guidelines specifically provided that Councillors to not have to declare a financial interest in respect of discussions about Councillors' remuneration.*

Background

Effective July 2013, all councillor remuneration is subject to the determinations of the Salaries and Allowances Tribunal (SAT). SAT now has the power to determine elected members fees and allowances.

The SAT has released a new determination, being: *Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975. 17 June 2015* ("Determination").

This provision/determination comes into effect 01 July 2015. It is too large to recite within this report so a copy of the determination has circulated as an attachment. This report will only summarise main points.

The main underpinning point of the 2015 determination is that nothing has been changed from 2014; that is, the amounts that elected members can be paid (within a range) have not been increased or decreased.

Please note that the Shire of Wiluna is a Band 4, for the purpose of the SAT determinations.

Comment

Current fee structure

The current elected member fees and allowances were adopted by Council on 31 July 2014 by resolution no. 094/14 and were as follows:

- 1 Annual allowance in lieu of sitting fees:
President \$12,360 Councillors \$8,000
- 2 Telecommunications allowance
\$100.00 per calendar month for all Councillors inc. Shire President
- 3 Annual President's allowance - \$12,360
- 4 Annual D/President's allowance - \$3,090

The total cost for the Shire for 2014/15 estimated at: \$84,210

2015 Fee Structure – Meeting attendance fees

The term “meeting” in this context is used as per determination:

- a) Council and Committee meetings
- b) WALGA zone meetings
- c) MRWA Regional Road Group
- d) Meetings attended at the request of a Minister of the Crown
- e) Meetings where the Councillor is a delegate of the Council

Currently, Councillors receive an annual allowance in lieu of a “per meeting” fee.

The Council needs to consider if this is still the case or if they wish to move back to a “per meeting” fee which means a Councillor will only be paid for the meetings they attend.

Wiluna, a band four local government, is allowed to pay the following on a per meeting basis:

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$600	\$773	\$600	\$1,159
2	\$363	\$567	\$363	\$760
3	\$188	\$400	\$188	\$618
4	\$88	\$232	\$88	\$477

Or it must pay the following as an annual allowance in lieu of meeting attendance fees:

For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$24,000	\$30,900	\$24,000	\$46,350
2	\$14,500	\$22,660	\$14,500	\$30,385
3	\$7,500	\$15,965	\$7,500	\$24,720
4	\$3,500	\$9,270	\$3,500	\$19,055

For the purposes of comparison, the following tables show the minimum and maximum expense that would be incurred by the Shire. It has been assumed that:

- 1 For the per meeting fee, Councillors are paid \$150 and the President \$300 (mid range) and that a Councillor will attend 14 meetings (at least) and the President will attend 20 meetings (at least)

- 2 For the annual allowance, the current fees from 2013/14 have been increased by 3% which represents that expected local government cost increase.

Although it appears that payment to Councillors on a "per meeting" attendance fee is cheaper, the total cost would depend on meetings attended. Further, if only a "per meeting" fee was payable, this does not take into account the time and effort that Councillors may put into their roles, over and above meeting attendance fees.

Council needs to firstly determine if it wishes to continue with an annual attendance fee; the Officer's recommendation is based on this being the case.

PER MEETING FEE					ALLOWANCE IN LIEU OF MEETING ATTENDANCE FEE				
For a council member other than the mayor or president			For a council member who holds the office of mayor or president		For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum	Band	Minimum	Maximum	Minimum	Maximum
1	\$600	\$773	\$600	\$1,159	1	\$24,000	\$30,900	\$24,000	\$46,350
2	\$363	\$567	\$363	\$760	2	\$14,500	\$22,660	\$14,500	\$30,385
3	\$188	\$400	\$188	\$618	3	\$7,500	\$15,965	\$7,500	\$24,720
4	\$88	\$232	\$88	\$477	4	\$3,500	\$9,270	\$3,500	\$19,055
	Minimum costs:					2014/15 Cost:			
	President	\$6,000				President	\$12,360		
	Councillors	\$12,600				Councillors	\$30,900		
	Estimated cost *	\$18,600				Total	\$43,260		
	* at minimum, as each meeting attended must be paid for								

2015 Fee Structure – Telecommunications allowance

Currently, each Councillor including the Shire President is paid \$100/month (\$1,200 pa) as a telecommunications allowance amount.

The minimum payable is \$500 and the maximum \$3500. Reporting Officer is suggesting that this be increased to \$1250 per year (\$125 per month) for every Councillor. This is based on an increase of just over 2.9% which represents the expected Local Government Cost Index increase for 2015.

Total cost to the Shire would be \$8,750

2015 Fee Structure – Presidents and Deputy Presidents Allowance

The Shire President is currently paid an annual allowance of \$12,360.

Under the new determination, the following amounts are allowable:

For a mayor or president		
Band	Minimum	Maximum
1	\$50,000	\$87,550
2	\$15,000	\$61,800
3	\$1,000	\$36,050
4	\$500	\$19,570

The Deputy President is entitled to receive 25% of the President's allowance.

Other reimbursements

A kilometre rate for travel reimbursement will be paid at the rates set forth in the *Local Government Officers' (WA) Interim Award 2011*, as required by determination and as follows:

Engine displacement (in cubic centimetres)			
Area and Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Cents per kilometre			
Metropolit an area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of state	99.01	70.87	58.37
Motor cycle		Rate c/km	

Meals and accommodation and any related expenses may be reimbursed provided that they are incurred during the course of Council approved business and the conditions of the determination.

The Reporting Officer is suggesting that Council has a discussion regarding what the 2015/16 adopted remuneration for elected members should be and has made no comment regard the proposed remuneration, other than commenting that an increase is reasonable given the work that some elected members put into their roles; therefore, the recommendation reflects this.

Consultation

Local Government Act

Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975; 17 June 2015 ("Determination").

Statutory Environment Councillors' fees must be set in accordance with aforesaid Determination.

Policy Implications This will become a policy from time of adoption by Council

Financial Implications Will depend upon Council discussions and amounts adopted.

Strategic Implications

It is critical that remuneration is compliant with legislation and Determination. Failure to comply will not only attract adverse comments and criticism from Department of Local Government and SAT, but may also attract public criticism.

Voting Requirements **ABSOLUTE MAJORITY**

Council discussed at length the matter of remuneration, with the belief that all Councillors, and especially the Shire President and Deputy Shire President, put in considerable time and often at the "expense" of missing a day of employment and so on, and should therefore be remunerated appropriately.

Officer Recommendation and Council Decision**MOVED CR PETTERSON SECONDED CR HARRIS**

That, as a matter of policy, Councillors are remunerated as follows from 01 July 2015:

- 1 Pursuant to Salaries and Wages Tribunal Determination 17 June 2015 section 2.4, all Councillors except the Shire President receive an annual allowance in lieu of meeting attendance fees of \$8,500.00;
- 2 Pursuant to Salaries and Wages Tribunal Determination 17 June 2015 section 2.4, the Shire President receives an annual allowance in lieu of meeting attendance fees of \$16,000.00;
- 3 Pursuant to Salaries and Wages Tribunal Determination 17 June 2015, section 3.2, the Shire President receives an annual local government allowance of \$16,000.00;
- 4 Pursuant to Salaries and Wages Tribunal Determination 17 June 2015, section 3.3, the Deputy Shire President receives an annual local government allowance of \$4,000.00 (25% of Shire President's allowance);
- 5 Pursuant to Salaries and Wages Tribunal Determination 17 June 2015 section 5.5, all Councillors including the Shire President receive an annual ICT allowance of \$1,250;
- 6 The allowances referred to in subparagraph 1-5 above be paid by equal monthly instalments;
- 7 Councillors who use their own motor vehicle for travel to council meetings or on other authorised council business are paid a motor vehicle expense allowance on a per-kilometre basis, at the rate set out and the conditions set-froth in the *Local Government Officers' (WA) Interim Award 2011*; summarised below (rates correct at time of adoption)

Engine displacement (in cubic centimetres) Area and Details	Over 2600cc	Over 1600cc to 2600cc	1600cc and under
Cents per kilometre Metropolit an area	93.97	67.72	55.85
South West Land Division	95.54	68.66	56.69
North of 23.5 Latitude	103.52	74.12	61.21
Rest of state Motor cycle	99.01	70.87	58.37
		Rate c/km	

CARRIED 6/0 BY ABSOLUTE MAJORITY**Resolution 106/15**

Cr Weller left the meeting at 2.25 pm and returned at 2.28 pm.

10.2. Principal Environmental Health Officer and Building Surveyor Reports

10.2.1. Subject/Applicant:	LIQUID WASTE DISPOSAL SITE
File:	
Reporting Officer:	PEHO/Building Surveyor; David Hadden
Date of Report:	23 June 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether to carry on operating a liquid waste disposal site or close the facility due to increased costs associated with Department of Environmental Regulation licensing requirements.

Background

The Department of Environmental Regulation has advised Council in correspondence received in October 2014 that the threshold of 100 tons per annum of liquid waste as allowed under current license had been breached in the last two consecutive years.

The Shire must now consider the options of applying for a license to continue receiving this waste but at a higher tonnage or closing the facility.

It is possible that altering the license requirements to take more liquid waste would mean that the current facility needs to be upgraded and this may be an expensive exercise (upwards from \$100k) due to the possible requirements for new trenches, lining and so on.

The CEO has asked DER for clarification about what a license will entail in the context of any physical aspects at the refuse site. To date no reply to this request has been received despite follow-up.

Comment

Waste Tracking data collected by the Shire as required by DER shows the following:

- 1/1/2013 to 31.12.2013-942,500 litres =925,540 kgs
- 1/1/2014 to 31/12/2014-768,180 litres =754,357 kgs

The threshold for operating a licensed liquid waste disposal facility is 100 tons per annum under the DER requirements. If Council determines to apply for a license to operate the liquid waste disposal facility in the future there is likely to be an improvement condition placed on the license with a time limit to present an environmental assessment supporting the construction of a new environmentally acceptable (lined) pond system and

engineer designed drawings for the ponds construction to DER for a Works approval. Previous costings carried out by staff on similar works estimate a \$50,000 to \$65,000 cost for environmental assessment and engineer designed drawings. Pond construction costs can be anywhere between \$200,000 to 800,000 with the liner being the greatest cost.

An alternative to applying for a license may be to seek DER approval to continue receiving liquid waste at the site subject to submitting a written agreement (stat declaration) to restrict the disposals to townsite properties only to 100 tons per annum. That is, no longer accept waste from local mine sites and out-of-town waste. If Der were to allow this to occur it will keep disposal costs at current rates for ratepayers but increase disposal costs for mines and possibly others who will bear the extra cost of transporting their waste to a regional disposal facility. The reduced disposals (from townsite properties only) should reduce disposal totals to under the 100 ton threshold which will require careful management to ensure compliance with the stat declaration.

Consultation

Department of Environmental Protection

Statutory Environment

Environmental Protection Act 1986

Policy Implications Nil

Financial Implications Outlined in this report - there will be substantial costs associated with constructing new disposal ponds, if this is the preferred option of the Council.

Strategic Implications Nil directly

Voting Requirements **SIMPLE MAJORITY**

Officer Recommendation and Council Decision

MOVED CR HARRIS

SECONDED CR WEBB

That:

- 1 The Chief Executive Officer is to write to the Department of Environmental Regulation to seek approval to continue receiving liquid waste at the existing Wiluna disposal facility for under 100 tons per annum subject to a signed Statutory Declaration that Council will ensure that the threshold limit of 100 tons per annum is not exceeded in future, and**
- 2 As a matter of policy, only waste from townsite properties to be accepted at the disposal facility; and**
- 3 If the Department of Environmental Regulation determines to not approve the Shire's request for continuation of the existing disposal facility (subject to Council signing a statutory declaration guaranteeing compliance with the 100 ton annual threshold requirement), the Chief Executive Officer to advise the Department of Environmental Protection that the existing liquid waste disposal facility will be closed.**

CARRIED 6/0

Resolution 106/15

10.3. Executive Manager of Corporate Services Reports

10.3.1. Subject/Applicant:	FINANCIAL REPORT
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	23 June 2015
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ended 31 May 2015 follows this report and is entitled *List of Accounts Paid by Authority 01.05.2015 to 31.05.2014*

Consultation Nil

Statutory Environment Local Government (Financial Management) Regulations 1996 – Regulation 13.

Policy Implications Nil

Financial Implications Nil

Strategic Implications Nil

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation & Council Decision

MOVED CR WEBB

SECONDED CR PETERSON

That the accounts paid by authority for the period ending 31 May 2015 totalling \$490,860.42 is received.

CARRIED 6/0

Resolution 107/15

**List of Accounts Paid by Authority
01/05/2015 to 31/05/2015**

Chq/EFT	Date	Name	Description	Amount
32	01/05/2015	ANZMerchant - ANZ BANK MERCHANT FEE	PAYMENT	-107.71
32	01/05/2015	BWAMS - BWAMS FEE	PAYMENT	-115.71
32	04/05/2015	ANZTrans - ANZ TRANSACTIVE FEE	PAYMENT	-33.00
32	22/05/2015	StopPay - STOP PAYMENT FE	PAYMENT	-15.00
32	27/05/2015	ServFee - ACCOUNT SERVICE FEE	PAYMENT	-22.00
DD1609.1	04/05/2015	Westnet	CEO internet	-68.80
MAY	01/05/2015	Westnet	CEO internet	68.80
DD1629.1	18/05/2015	ANZ Bank	April 2015 Statement	-7245.35
APRIL STATEMENT	18/05/2015	Andrea Nunan	Electronic tender box (International-)	13.27
			1 night accommodation - Chief Executive Officer -MEG MW	136.00
			Flights - Contract labour staff	924.34
			Armar Oil car wipes	12.29
			Fly/Mosquito headnets - PPE for staff	50.00
			Food/Pantry items for core business visit	72.70
			5/30 Scotia Street- Kitchen wear and cleaning items	210.85
			Chief Executive Officer - Financial year diary Inserts,meeting notebooks,project management notebook pantry/food items for Record consultant stay	146.25
			Pantry/food items for records consultant stay	72.75
		Glenn Deocampo	Telstra Credit (Pre-Paid)	30.00
			Taxi - Airport	58.53
			Airfare-Wiluna/Perth	609.41
		Rod Liversidge	Fuel - Kalgoorlie	104.52
		Tracey Luke	Studio Supplies	33.00

	Accommodation Kalgoorlie - Revealed	270.00
	Meals-Revealed	24.00
	Meals-Revealed	16.81
	Accommodation-Perth-Revealed	100.00
	Meals-Revealed	23.90
	Studio Supplies	64.40
	Accommodation - Revealed	34.95
	Meals-Revealed	60.73
	Meals-Revealed	24.00
	Accommodation Perth-Revealed	500.00
	Meals-Revealed	24.22
	Meals-Revealed	6.60
	Meals-Revealed	11.67
	Meals-Revealed	10.15
	Meals-Revealed	15.59
	Meals-Revealed	16.95
	Meals-Revealed	21.80
Kavoia Dakunimata	Diesel fuel	111.45
	Diesel fuel	85.86
	Diesel fuel	90.30
	Tarps and straps (cover electrical appliances)	70.82
	Tarps and straps (cover electrical appliances)	53.47
	\$50 Telstra Prepaid Recharge	50.00
	Diesel fuel	100.40
	Kitchen items/blanket/bed sheets/coffee&tea	170.45
	Queen mini blanket	65.00
	Queen mini blanket	65.00
	Queen mini blanket	65.00
Rod McGrath	Garden tap adaption,hose nozzle,tape measure for recreation centre	20.20

			Selleys araldite for recreation centre	15.00
			Cleaning products for recreation centre	93.10
			Toilet tidy sets and mosquito nets for recreation centre	42.80
			sausages bought for BBQ for school holiday program	30.85
		Katrina Boylan	Living/Dinning package-38 Lennon St	1199.00
			Milk for office	14.10
			Accommodation for Wayne Butler	288.50
			Assorted Stationery	370.49
			ANZAC DAY FOOD	149.65
			Food for council meeting/functions	299.00
		Bank Fees	Interest	95.23
DD1631.1	18/05/2015	ANZ Bank	PAYMENT	-991.27
8809774	18/05/2015	ANZ Bank	Art Gallery - Kalgoorlie trip -Revealed, Art Gallery - North Perth - Revealed, Art Gallery - Kalgoorlie trip - Revealed, Fuel for patrol on Re-qual trip (Pool Manager), Fuel for patrol during Perth Re-qual trip (Pool Manager), Shire fuel for re-qual trip (Pool manager), Fuel for Mt Magnet trip (CEO Vehicle), Fuel for Geraldton trip (CEO Vehicle), Fuel for Mt Magnet trip (CEO Vehicle)	991.27
DD1631.2	18/05/2015	BOQ Asset Finance & Leasing Pty Ltd	PAYMENT	-1599.13
793	18/05/2015	BOQ Asset Finance & Leasing Pty Ltd	Managed services- Photocopier and printer	1599.13
EFT3042		CANCELLED		0.00
EFT3043	11/05/2015	McMahon Burnett Transport	PAYMENT	-1017.71
185452	15/04/2015	McMahon Burnett Transport	Freight Charges	590.76
185959	30/04/2015	McMahon Burnett Transport	Freight Charges	426.95
EFT3044	11/05/2015	Toll Ipec	PAYMENT	-67.13
1080	24/04/2015	Toll Ipec	Freight charges - Johns Building	15.58
1081	01/05/2015	Toll Ipec	Freight charges - Blackwoods	51.55
EFT3045	11/05/2015	Mick Brearley	PAYMENT	-2610.00

94	05/05/2015	Mick Brearley	- Repair seal & re-glaze loungeroom window, - Re-fit portable clothesline, - Replace/ re-fit hydraulic door x 2 (door closer for security doors), - Fit pedestal door stops into concrete x 2, - Repair impact damage wall bed1, - Security tamper screw fixings to all windows, - Remove toilet pan & clean, 60C Scotia St	585.00
96	05/05/2015	Mick Brearley	- Re- install towel rail, - Re- hang security door into timber door frame., - Redo x 3 strikers, - Fit hydraulic door closer, - Secured T-Bar (transportation joint), U3/2 Jones St	315.00
98	05/05/2015	Mick Brearley	Prepared floors for tiling and layed tiles. - 60A Scotia St, Prepared floors for tiling and layed tiles. - 60B Scotia St	1620.00
89	05/05/2015	Mick Brearley	Cut x 2 benchtops & fit laminate 70mm edges for electrical stove installation - 21 Lennon St	90.00
EFT3046	11/05/2015	Urbis Pty Ltd	PAYMENT	-255.75
100163	29/04/2015	Urbis Pty Ltd	May to June 2015 - Provision of Town Planning Advice, as per Service Contract	255.75
EFT3047	11/05/2015	Austral Mercantile Collections	PAYMENT	-278.30
54175	28/04/2015	Austral Mercantile Collections	Collection charges Bushpan Holdings & WDPAC	278.30
EFT3048	11/05/2015	Orica Australia Pty Ltd	PAYMENT	-163.68
5504305	30/04/2015	Orica Australia Pty Ltd	Service fee 4 x 70kg Chlorine cylinders	163.68
EFT3049	11/05/2015	Annette Williams	PAYMENT	-242.20
2140-1	28/04/2015	Annette Williams	Sale of painting 14-328	242.20
EFT3050	11/05/2015	Blackwoods	PAYMENT	-1203.07
KLGS2319	29/04/2015	Blackwoods	Please supply all items on quotation no# 5040781600 - Materials for repairing steel post/pole for lights - Swimming pool	549.12
KLGS2169	28/04/2015	Blackwoods	Please supply all items on quotation no# 5040781600 - Materials for repairing steel post/pole for lights - Swimming pool	653.95
EFT3051	11/05/2015	Australia Post	PAYMENT	-133.38
1003970075	08/05/2015	Australia Post	Postal charges March 2015	133.38
EFT3052	11/05/2015	Multiple Trades & Maintenance	PAYMENT	-3711.81
28219	30/04/2015	Multiple Trades & Maintenance	Repair broken bore line & electrical at town bore., Repair solenoids at Shire Admin building garden retic (refer to Katie)	3373.56

28220	30/04/2015	Multiple Trades & Maintenance	Fix pump board - Sports & Rec Centre	338.25
EFT3053	11/05/2015	ERA Communications	PAYMENT	-121.00
00228882	28/04/2015	ERA Communications	Fix fault with Art Gallery phone line	121.00
EFT3054	11/05/2015	LO-GO Appointments	PAYMENT	-15574.79
00412323	18/04/2015	LO-GO Appointments	Temp Staff Member - General Hand/Labourer, 152 hours for Marc to April 2015	2545.40
00412354	25/04/2015	LO-GO Appointments	Temp Staff Member - General Hand/Labourer, 152 hours for Marc to April 2015	2791.36
00412322	18/04/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015	5213.23
00412353	25/04/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015	5024.80
EFT3055	11/05/2015	Northern Goldfields Earthmoving	PAYMENT	-27527.50
1596	30/04/2015	Northern Goldfields Earthmoving	Maintenance Grading (Carnegie-Glen Ayle Road), Maintenance Grading (SYDNEY Head Road)	27527.50
EFT3056	11/05/2015	IT Vision Australia Pty Ltd	PAYMENT	-3955.60
25046	21/04/2015	IT Vision Australia Pty Ltd	2 Synergy Soft Database - Workgroup License - User, Annual License Fees for 2 Licenses	3955.60
EFT3057	11/05/2015	Sigma Chemicals	PAYMENT	-1070.35
73426/01	23/04/2015	Sigma Chemicals	Cal hypo tabs all purpose 300gm 20kg UN 2880 class 5.1 PGII Hazchem1W, Dry acid 25kg sod bisulphate plastic bag, Sodium Thiosulphatentech 25kg , , Granular chlorine cal hypo purex 40kg un 2880 class 5.1 PGII hazchem1W, Pallet skid	1070.35
EFT3058	11/05/2015	Johns Building Supplies Pty Ltd	PAYMENT	-49.72
610198	20/04/2015	Johns Building Supplies Pty Ltd	Master padlock 20mm 120 box set keyed alike	49.72
EFT3059	11/05/2015	Hesperian Press	PAYMENT	-675.00
18923	02/05/2015	Hesperian Press	12 only Wiluna Edge of the Desert	675.00
EFT3060	11/05/2015	Goodwork Holdings Pty Ltd	PAYMENT	-45603.25
00100825	27/04/2015	Goodwork Holdings Pty Ltd	Supply of plant hire to gravel resheet and waterbind sections of Wongawol Rd SLK 15.00 - SLK21.80 and SLK 52.00 - SLK 56.00 plus two	2717.00
00100818	13/04/2015	Goodwork Holdings Pty Ltd	Supply of plant hire to gravel resheet and waterbind sections of Wongawol Rd SLK 15.00 - SLK21.80 and SLK 52.00 - SLK 56.00 plus two	42886.25

EFT3061	11/05/2015	Benara Nurseries	PAYMENT	-19.69
255771	01/05/2015	Benara Nurseries	Petunia Harlequin Mix size 13cm	19.69
EFT3062	11/05/2015	Michael F White	PAYMENT	-1890.00
ZI3597583	04/05/2015	Michael F White	Cleaned floors and prepare for tiling. Laid tiles - 60A Scotia St, Cleaned floors and prepare for tiling. - 60B Scotia St	1035.00
ZI3597581	29/04/2015	Michael F White	Completed painting - 2 coats on all wall and skirtings - 60B Scotia St	855.00
EFT3063	11/05/2015	Retravisision Kalgoorlie	PAYMENT	-2424.00
60011421/60010602	23/04/2015	Retravisision Kalgoorlie	Product: TECO/TFF400WNTA - 400L top mount fridge - 38 Lennon St, Product: FHAIER/HWMP65918 - 6.5KG pulsating TOP LOADING el - 38 Lennon St, Product: PANASO/NNST342WQPQ - 25L White FASCI MICROWAVE - 38 Lennon St, Product: PANASO/NNST342WQPQ - 25L White FASCI MICROWAVE - 60C Scotia St, Product: FHAIER/HWMP55918 - 5.5KG pulsating top loading EL - 60C Scotia St, Product: FHAIER/HWMP55918 - 5.5KG pulsating top loading EL - U6/30 Scotia St, Product: HISENS/32D33 - 32in HD 50HZ Led/LCD TV - 60C Scotia St	2424.00
EFT3064	11/05/2015	Cabcharge	PAYMENT	-6.87
25070101P1504	27/04/2015	Cabcharge	Service fee and overdue payment fee	6.87
EFT3065	11/05/2015	Pats Mobile Mechanical	PAYMENT	-1881.19
0161	06/05/2015	Pats Mobile Mechanical	Locate & repair hydraulic hose - P086, Consumable -Hydraulic hose assembly (3/4 1850mm long) - P086, Consumable (cable ties,thread sealant) - P086, Travel - P086	516.64
0149	14/04/2015	Pats Mobile Mechanical	- Inspection & testing fogger , - Return fogger & wheels on slasher , - Consumables, Consumables, Travel	413.71
0139	08/05/2015	Pats Mobile Mechanical	Carry out repairs to slasher - P092, Inspect indicator fault - P092, Carry 15000kms service & adjustments to P085 - P085, Travel, Consumables, 85W-140 Oil - P092	950.84
EFT3066	11/05/2015	Environmental Health & Building Services	PAYMENT	-2662.00
10	04/05/2015	Environmental Health & Building Services	EHO fees - visit 20-21/4/15, EHO fees - visit 20-21/4/15, EHO fees - visit 20-21/4/15	2662.00

EFT3067	11/05/2015	Deltone Solutions Pty Ltd	PAYMENT	-776.00
DTS-3751	08/05/2015	Deltone Solutions Pty Ltd	Toner cartridges for Art Gallery printer	776.00
EFT3068	11/05/2015	AquaGeo Pty Ltd	PAYMENT	-65120.00
AQ WIL6	21/04/2015	AquaGeo Pty Ltd	HYDROGEOLOGICAL SERVICES RFT WU2014-01 - AWARDED OCM 04.11.2014 RESOLUTION 140/14, ESTIMATED FINAL COST \$161400	65120.00
EFT3069	11/05/2015	Pascoe Durtanovich	PAYMENT	-5000.00
085/15	07/05/2015	Pascoe Durtanovich	Payment as per Council resolution	5000.00
EFT3070	11/05/2015	Elite Electrical Contracting Pty Ltd	PAYMENT	-27653.24
17981	30/04/2015	Elite Electrical Contracting Pty Ltd	- Replace flickering kitchen light - U3/2 Jones Street, - Fix igniter for the stove	471.57
17982	30/04/2015	Elite Electrical Contracting Pty Ltd	- Supply & Install 2x security sensor light to the front/rear of house - U4/30 Scotia Street, - Check living area light switch and replace if required	1091.51
17983	30/04/2015	Elite Electrical Contracting Pty Ltd	- Repair hot water booster switch - U6/30 Scotia Street, - Install 2x security sensor lights rear/front of house	1861.87
17986/18118	30/04/2015	Elite Electrical Contracting Pty Ltd	- Installed 2x security sensor lights - 38 Lennon St Renovation , - Fixed 2x external light (front/side), - check all internal lights and switch, - Install new power point in kitchen (fridge), - Replace power point in kitchen near microwave wall, - Replace 2x internal lights, - Repair wiring within switch board, - Install TV Sate dis + wiring & decoder TV,	3394.44
18119	30/04/2015	Elite Electrical Contracting Pty Ltd	Please supply item and schedule work on Quotation no# EQ 2641(Urgently needed) - 38 Lennon St	6699.38
17941	30/04/2015	Elite Electrical Contracting Pty Ltd	- Supply and install 1 x Fujitsu ASTG18LVCC (5kw) split system AC to lounge room., - Supply and install 2 x Fujitsu ASTG09LVCC (2.6kw) split system AC to Bedroom 2 & 3, - Test and commission as installed systems , - Check all GPO's and advise of required repairs and rectification costs, - All meals + travels , As per quote 31/03/15 ref: EQ2538	7920.00

18125/26/27	30/04/2015	Elite Electrical Contracting Pty Ltd	Supply and install 1x complete new switchboards with RCDs , Test and commission as installed installations, All meals and travel inclusive, Supply and install 1x complete new switchboards with RCDs , Test and commission as installed installations, All meals and travel inclusive, Supply and install 1x complete new switchboards with RCDs , Test and commission as installed installations, All meals and travel inclusive	4215.00
18109	30/04/2015	Elite Electrical Contracting Pty Ltd	- Install rangehood, - Install all wiring , - Test and commission as installed system , - All meals and travel are inclusive, - Install rangehood, - Install all wiring , - Test and commission as installed system , - All meals and travel are inclusive, - Install rangehood , - Install all wiring , - Test and commission as installed system , - All meals and travel are inclusive, - Install rangehood , - Install all wiring , - Test and commission as installed system , - All meals and travel are inclusive	1078.00
18107	30/04/2015	Elite Electrical Contracting Pty Ltd	Clean all internal light covers. - U1/30 Scotia St	126.50
17985	30/04/2015	Elite Electrical Contracting Pty Ltd	- Locate and repair diesel bowser fault - Shire Works Depot, - Replace wire cover for main switch board - Shire Works Depot	794.97
EFT3071	11/05/2015	Millrose Contracting	PAYMENT	-1997.60
687	27/04/2015	Millrose Contracting	Loader Hire, Grader Hire, Grader Hire	1997.60
EFT3072	11/05/2015	Artists Foundation of WA	PAYMENT	-150.00
63116	08/05/2015	Artists Foundation of WA	Artsouce membership	150.00
EFT3073	11/05/2015	Shire of Manjimup	PAYMENT	-2000.00
083/15	08/05/2015	Shire of Manjimup	Bushfire Appeal donation as per Council resolution	2000.00
EFT3074	11/05/2015	Wayne Butler	PAYMENT	-517.00
27415	08/05/2015	Wayne Butler	Airfare reimbursement	517.00
EFT3075	11/05/2015	Records Archives Historical Management	PAYMENT	-3960.00
AVRM 578	03/05/2015	Records Archives Historical Management	Complete Review of Current Records System Inc EDRMS	3960.00
EFT3076	11/05/2015	LEINSTER CONTRACTING SERVICES	PAYMENT	-2346.30
9328	22/04/2015	LEINSTER CONTRACTING SERVICES	Provision of ARO Service for week commencing 13.04.2015 as	2346.30

			per quotation	
EFT3077	12/05/2015	Australian Taxation Office	PAYMENT	-3981.64
FBTRETURN2015	12/05/2015	Australian Taxation Office	FBT Return 2015	3981.64
EFT3078	19/05/2015	Landgate	PAYMENT	-386.90
309589-10001007	19/05/2015	Landgate	Mining Tenements	386.90
EFT3079	19/05/2015	Toll Ipec	PAYMENT	-69.02
1082	08/05/2015	Toll Ipec	Edge of the Desert books, Blackwoods Freight, Printer Cartridges	69.02
EFT3080	19/05/2015	Quick Corporate Australia Pty Ltd	PAYMENT	-105.38
SIN-599874	08/05/2015	Quick Corporate Australia Pty Ltd	2 x custom made stamps	105.38
EFT3081	19/05/2015	Canine Control	PAYMENT	-6583.50
311	14/05/2015	Canine Control	Ranger for dogs 29/30/04/2015	3291.75
301	14/05/2015	Canine Control	Ranger Cat & Dogs complaints 9/04/15	3291.75
EFT3082	19/05/2015	Australia Post	PAYMENT	-67.31
1004051283	03/05/2015	Australia Post	Postage	67.31
EFT3083	19/05/2015	WALGA	PAYMENT	-504.24
13052313	08/05/2015	WALGA	Statutory Advertising - Proposed Regional Price Preference Policy Statutory	504.24
EFT3084	19/05/2015	Kitty Richards	PAYMENT	-86.50
2165	16/05/2015	Kitty Richards	Sale of painting	86.50
EFT3085	19/05/2015	Ngangganawili Aboriginal Health Services	PAYMENT	-99.00
40661	11/05/2015	Ngangganawili Aboriginal Health Services	Pre-employment medical	99.00
EFT3086	19/05/2015	Regina Ashwin	PAYMENT	-830.40
2158-1	09/05/2015	Regina Ashwin	Sale of painting	830.40
EFT3087	19/05/2015	Fayanne Jones	PAYMENT	-290.64
2164-1	13/05/2015	Fayanne Jones	Sale of painting	138.40
2142-1	05/05/2015	Fayanne Jones	Sale of painting	152.24
EFT3088	19/05/2015	Map Creative P/L	PAYMENT	-1963.94
00004985	29/04/2015	Map Creative P/L	Head Sox Order	1963.94

				0.00
EFT3089		CANCELLED		
EFT3090	19/05/2015	Records Archives Historical Management	PAYMENT	-880.00
AVRM580	11/05/2015	Records Archives Historical Management	COMPLETE REVIEW OF CURRENT RECORDS SYSTEM INC EDRMS	880.00
EFT3091	19/05/2015	Elite Electrical Contracting Pty Ltd	PAYMENT	-26830.68
00018133	07/05/2015	Elite Electrical Contracting Pty Ltd	Changed over 3way valve to solahart - U8/7 Scotia St	349.24
00018134	07/05/2015	Elite Electrical Contracting Pty Ltd	Repairs to toilets, replaced fluid master and mini stop to toilet - U1/30 Scotia St, Fluid master - U1/30 Scotia St, Mini Stop to Toilet - U1/30 Scotia St	576.29
00018140	07/05/2015	Elite Electrical Contracting Pty Ltd	Reprogrammed bedroom AC remote, re-secured bathroom exhaust fan, changed 2 fluoro tubes , Install 2 Security lights - U8/30 Scotia St, Materials - U8/30 Scotia St	1894.52
00018124	19/05/2015	Elite Electrical Contracting Pty Ltd	U1/2 Jones St - Make required changes to boundary pole so it complies with regulations - Installed cable ducting, mechanical protection down the rear pole, completely mechanically protected incoming mains, replaced main earth, Painted exposed pipe.	1142.17
00018117	19/05/2015	Elite Electrical Contracting Pty Ltd	- Replace 1x light bulb for basketball/tennis court light - Sports & Rec Centre, - Replace 1 x light bulb for basketball/tennis court light lock	2351.66
00017984	19/05/2015	Elite Electrical Contracting Pty Ltd	- Replace 1x light bulb for basketball/tennis court light - Sports & Rec Centre, - Replace 1 x light bulb for basketball/tennis court light lock	3901.34
18141	07/05/2015	Elite Electrical Contracting Pty Ltd	Reset Lounge room AC unit and cleaned 3 filters - U4/30 Scotia St	253.00
18142	07/05/2015	Elite Electrical Contracting Pty Ltd	Change over 2 smoke alarms - U7/30 Scotia St, smoke alarms - U7/30 Scotia St	440.00
18143	07/05/2015	Elite Electrical Contracting Pty Ltd	Replaced 1 smoke detector, Labelled switchboard, siliconed up switchboard - U5/30 Scotia St, Smoke alarm - U5/30 Scotia St	473.00
18153	07/05/2015	Elite Electrical Contracting Pty Ltd	Replaced batteries in smoke alarms x2 - 60A Scotia St, 9V batteries- 60A Scotia St	270.60
18154	07/05/2015	Elite Electrical Contracting Pty Ltd	Replace 2 smoke alarms and tested - 60B Scotia St, Smoke	440.00

18155	07/05/2015	Elite Electrical Contracting Pty Ltd	alarms - 60B Scotia St Replace 2 smoke alarms and tested - 60C Scotia St, Smoke alarms - 60C Scotia St	440.00
181156	07/05/2015	Elite Electrical Contracting Pty Ltd	Install & replace 2 smoke alarms -61/63 Scotia St, Smoke alarms-61/63 Scotia St, Consumables-61/63 Scotia St	577.50
18158	11/05/2015	Elite Electrical Contracting Pty Ltd	Supplied and installed 2 security lights at front rear of house. Determined float valve on evap aircon was faulty causing water to be continuously running out of cooler over flow drain, replaced faulty float valve and tee - 44 Lennon st, Sensor lights - 44 Lennon St, Float Valve - 44 Lennon St, Singles switches - 44 Lennon St, Light cables - 44 Lennon St, Switch Cable - 44 Lennon St, 20mm Conduit - 44 Lennon St, 20mm Corri - 44 Lennon St, C clips - 44 Lennon St, sundries - 44 Lennon St	1482.25
18021	19/05/2015	Elite Electrical Contracting Pty Ltd	supply & installation of new suitable aircons in kitchen & gymnasium - recreation centre	6800.00
18123	19/05/2015	Elite Electrical Contracting Pty Ltd	Replaced round fluoro tube in bedroom, replaced starter, repaired faulty AC gas leak - reterminated flares. Re gassed unit w' 1kg of refrigerant. - U1/2 Jones St	842.00
18120	19/05/2015	Elite Electrical Contracting Pty Ltd	Repaired the lights in the EMTS office, replace fluoro tubes & starters within 2 double fluoro's and cleaned office diffusers - Works Manager's office	288.42
18122	19/05/2015	Elite Electrical Contracting Pty Ltd	Replace faulty smoke alarm - U2/2 Jones St	335.50
18118	19/05/2015	Elite Electrical Contracting Pty Ltd	- Installed 2x security sensor lights - 38 Lennon St Renovation , - Fixed 2x external light (front/side), - check all internal lights and switch, - Install new power point in kitchen (fridge), - Replace power point in kitchen near microwave wall, - Replace 2x internal lights, - Repair wiring within switch board, - Install TV Sate dis + wiring & decoder TV,	1798.93
18132	07/05/2015	Elite Electrical Contracting Pty Ltd	Upgrade switchboard to meet Australia standards, removed incorrectly installed GPO, replaced HD conduit with new, fitted guard across corri on tanks fit conduit over exposed cabling - Rec Centre, Materials - Rec Centre	2174.26
EFT3092	19/05/2015	Shire of Wiluna	PAYMENT	-735.23

181795175	13/05/2015	Shire of Wiluna	Avdata - billing & Admin Charges	735.23
EFT3093	20/05/2015	Wiluna Traders	PAYMENT	-71.01
388206	12/05/2015	Wiluna Traders	Unleaded Fuel, Unleaded Fuel	71.01
EFT3094	20/05/2015	Aerodrome Management Services Pty Ltd	PAYMENT	-630.00
AMSINV02235	20/05/2015	Aerodrome Management Services Pty Ltd	Provision of ASIC cards for Tevita Vonolagi, Kavoa Dakunimata & Paula Valeluma	630.00
EFT3095	20/05/2015	Mick Brearley	PAYMENT	-945.00
100	13/05/2015	Mick Brearley	Cut in/lay seal, remove old profile cylinders, replace skirting, repair leak, replace shelving	945.00
EFT3096	20/05/2015	Blackwoods	PAYMENT	-151.43
504078161203	04/05/2015	Blackwoods	Please supply all items on quotation no# 5040781600 - Materials for repairing steel post/pole for lights - Swimming pool	95.11
KLG	14/05/2015	Blackwoods	Please supply all items on quotation no# 5040781600 - Materials for repairing steel post/pole for lights - Swimming pool	56.32
EFT3097	20/05/2015	LO-GO Appointments	PAYMENT	-6080.01
00412389	02/05/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015	6080.01
EFT3098	20/05/2015	eFire & Safety	PAYMENT	-2355.10
28922	20/05/2015	eFire & Safety	43 x fire extinguishers service	2355.10
EFT3099	20/05/2015	Greenfield Technical Services	PAYMENT	-2596.00
3983	07/05/2015	Greenfield Technical Services	Engineering Technical Support and Management - 2014 Flood Damage Works	2596.00
EFT3100	20/05/2015	ANL Lighting Australia Pty Ltd	PAYMENT	-4115.16
SI019392	20/05/2015	ANL Lighting Australia Pty Ltd	EM11WBC-WW Earthmate 11w T2 BC 27K 10000H, EM11WES-WW Earthmate 11w T2 ES 27K 10000H, EM20WBC-WW Earthmate 20w T2 BC 27K 10000H, EM20WES-WW Earthmate 20w T2 ES 27K 10000H, EM23WES-NW Earthmate 23w T2 ES 5K 10000H, FL37HLD 37W Hilumic C/Corr tube 6K/88, ST10-11 Premium starter 4-65W 25 pack, Insurance & handling	4115.16
EFT3101	26/05/2015	Aluglass	PAYMENT	-60.00
176569	11/05/2015	Aluglass	Please supply 1x 813 x 811 4mm clear glass - Art Gallery	60.00

EFT3102		CANCELLED - June 2015		0.00
EFT3103	26/05/2015	McMahon Burnett Transport	PAYMENT	-98.77
186562	15/05/2015	McMahon Burnett Transport	Honda Brush Cutter	98.77
EFT3104	26/05/2015	Toll Ipec	PAYMENT	-103.57
1083	15/05/2015	Toll Ipec	Freight, Freight, Freight	103.57
EFT3105	26/05/2015	Mick Brearley	PAYMENT	-294.00
76	18/05/2015	Mick Brearley	Fit wire rope grips to perimeter wire rope to main shade sail & tension	45.00
51	18/05/2015	Mick Brearley	Window security - remove old screws and replace with tamper screws	90.00
52	18/05/2015	Mick Brearley	Window security - remove original screws & replace with tamper screws	90.00
85	18/05/2015	Mick Brearley	Traffic security - paint bollard with high vis paint	69.00
EFT3106	26/05/2015	WALGA	PAYMENT	-5500.00
RENEWAL	25/05/2015	WALGA	2015/16 WALGA Subscription Service - Council Connect	5500.00
EFT3107	26/05/2015	Kitty Richards	PAYMENT	-380.60
2169	25/05/2015	Kitty Richards	Sale of Painting	103.80
2170	25/05/2015	Kitty Richards	Sale of painting	276.80
EFT3108	26/05/2015	Hart Sport	PAYMENT	-98.00
640699B	11/05/2015	Hart Sport	Swimming aids, goggles, pool toys etc - Quotation No 640699	98.00
EFT3109	26/05/2015	Northern Goldfields Earthmoving	PAYMENT	-29645.00
1587	26/05/2015	Northern Goldfields Earthmoving	Maintenance Grading (Carnegie Road), Maintenance Grading (Glen Ayle RD)	29645.00
EFT3110	26/05/2015	Hesperian Press	PAYMENT	-691.00
18904	01/05/2015	Hesperian Press	12 x Wiluna Edge of the Desert books, 12 x Wiluna Edge of the Desert books	691.00
EFT3111	26/05/2015	Stacey Petterson	PAYMENT	-2000.00
25/05/2015	25/05/2015	Stacey Petterson	Top trim of artworks building Early childhood centre	300.00
25/05/15	25/05/2015	Stacey Petterson	Top trim of artworks around building Childhood Centre	1700.00
EFT3112	26/05/2015	Goodwork Holdings Pty Ltd	PAYMENT	-33000.00
00100889	17/05/2015	Goodwork Holdings Pty Ltd	Road Pavement Repairs (Bridal Face Road - Cunyu Station)	33000.00

EFT3113	26/05/2015	Shenton Enterprises Pty Ltd	PAYMENT	-143.00
139211	26/05/2015	Shenton Enterprises Pty Ltd	Repairs to Dolphin pool cleaner	143.00
EFT3114	26/05/2015	Mid West Academy of Sport Inc	PAYMENT	-2000.00
081/15	25/05/2015	Mid West Academy of Sport Inc	Financial Report	2000.00
EFT3115	26/05/2015	Wayne Butler	PAYMENT	-547.00
6A9ES9	21/05/2015	Wayne Butler	Airfare Reimbursement	547.00
EFT3116	26/05/2015	GOLDFIELDS NULLARBOR RANGELANDS BIOSECURITY ASSOC.INC	PAYMENT	-27500.00
GNRBA150517	25/05/2015	GOLDFIELDS NULLARBOR RANGELANDS BIOSECURITY ASSOC.INC	Shire Contribution to GNRBA/DAFWA Aerial Herbivore Cull, April 2015	27500.00
EFT3117	27/05/2015	Harris Graham	PAYMENT	-3227.46
OCM270515	27/05/2015	Harris Graham	Sitting, Telephone, and Deputy Presidents Allowance -27 May 2015 and GVROC Travel Allowance - Wil-Kal Return, GTNA - Open Night - out of pocket expenses	3227.46
EFT3118	27/05/2015	Chris Webb	PAYMENT	-766.67
OCM270515	27/05/2015	Chris Webb	Sitting fees, and Telephone allowance - OCM 27.05.2015	766.67
EFT3119	27/05/2015	Bernard Weller	PAYMENT	-766.67
OCM270515	27/05/2015	Bernard Weller	Sitting fees, and Telephone allowance - OCM 27.05.2015	766.67
EFT3120	27/05/2015	Stacey Petterson 1	PAYMENT	-766.67
OCM270515	27/05/2015	Stacey Petterson 1	Sitting fees, and Telephone allowance - OCM 27.05.2015	766.67
EFT3121	27/05/2015	James Peter Quadrio	PAYMENT	-2938.80
OCM270515	27/05/2015	James Peter Quadrio	Sitting fees, Telephone allowance, Travel Allowance and Presidents Allowance - OCM 27.05.15.	2938.80
EFT3122	27/05/2015	Clinton Farmer	PAYMENT	-766.67
OCM270515	27/05/2015	Clinton Farmer	Sitting fees, and Telephone allowance - OCM 27.05.2015	766.67
20676	11/05/2015	Horizon Power	PAYMENT	-2747.32
273971	30/04/2015	Horizon Power	Power charges 44 Lennon St	661.79
123423	28/04/2015	Horizon Power	Street Lighting	1062.20
123423	01/05/2015	Horizon Power	Street lighting	1023.33
20677	11/05/2015	City of Kalgoorlie-Boulder	PAYMENT	-9336.17

148086	30/04/2015	City of Kalgoorlie-Boulder	2014/15 GVROC Member Contribution to Regional Records Facility Storage	9336.17
20678	11/05/2015	Reckon Limited	PAYMENT	-775.00
SUB4557872	20/04/2015	Reckon Limited	Reckon Accounts Premier 2015 - 5 user annual licence	775.00
20679	11/05/2015	Telstra1	PAYMENT	-4120.05
T311	07/04/2015	Telstra1	New sat phones and sat phone charges	4120.05
20680		CANCELLED		0.00
20681	19/05/2015	Horizon Power	PAYMENT	-4217.74
13582	08/05/2015	Horizon Power	Electricity Charges Unit A 555 Scotia ST	30.98
291146	08/05/2015	Horizon Power	Electricity Charges Lot114 Scotia St	157.90
207891	08/05/2015	Horizon Power	Electricity charges 134 Wotton St	2307.65
226488	08/05/2015	Horizon Power	Electricity Charges Unit B555 Scotia St	49.19
273531	08/05/2015	Horizon Power	Electricity Charges Unit C 555 Scotia St	73.05
262338	08/05/2015	Horizon Power	Electricity Charges 36 Wotton St	263.25
152003	08/05/2015	Horizon Power	1452 Wall St Fire Station	48.95
303713	08/05/2015	Horizon Power	1563 Scotia St Rec Centre	957.69
376109	08/05/2015	Horizon Power	Electricity Charges Unit1/2/3 Jones St, Electricity Charges Unit1/2/3 Jones St, Electricity Charges Unit1/2/3 Jones St	329.08
20682	19/05/2015	Clintisha Latu Kuli Kefu	PAYMENT	-20.76
2143-1	05/05/2015	Clintisha Latu Kuli Kefu	Sale of painting	20.76
20683	19/05/2015	Nyapurla Morgan	PAYMENT	-498.24
2157-1	09/05/2015	Nyapurla Morgan	Sale of painting	311.40
2165-1	16/05/2015	Nyapurla Morgan	Sale of paintings	110.72
2159-1	09/05/2015	Nyapurla Morgan	Sale of painting	76.12
20684	19/05/2015	Shire of Wiluna 1	PAYMENT	-235.90
PETTY CASH MARCH	19/05/2015	Shire of Wiluna 1	Australia post money orders, Reimbursement Milk& bandaids	53.05
PETTY CASH APRIL	19/05/2015	Shire of Wiluna 1	Australia post money orders, Reimbursement to Tevita Vonolagi licence fee, Cleaning products, Reimbursement Sione & Tevita Safety boots & glasses	182.85
20685	19/05/2015	Charissa Anderson	PAYMENT	-20.76
2160-1	09/05/2015	Charissa Anderson	sale of painting	20.76

20686	19/05/2015	Jade Williams	PAYMENT	-17.30
2157-2	09/05/2015	Jade Williams	Sale of Jewellery	17.30
20687	19/05/2015	GYMCARE	PAYMENT	-2898.50
36230	12/05/2015	GYMCARE	BI-Annual Service of Gymnasium Equipment	2898.50
20688		CANCELLED		0.00
20689	26/05/2015	Nyapurla Morgan	PAYMENT	-380.60
2168	25/05/2015	Nyapurla Morgan	Sale of painting	380.60
20690	26/05/2015	HD Mining & Investment Pty Ltd	PAYMENT	-337.43
A2057	11/03/2015	HD Mining & Investment Pty Ltd	Rates refund for assessment A2057 Lot E53/01675 MINING WILUNA WA 6646	337.43
20691	26/05/2015	Telstra1	PAYMENT	-210.00
T311	07/05/2015	Telstra1	Sat phone bill	210.00
20692	26/05/2015	Staples Australia Pty Ltd	PAYMENT	-415.37
29014854216	15/05/2015	Staples Australia Pty Ltd	Coffee/Hot chocolate 2blash print paper B/order to come, Assorted stationery items, Council meeting refreshments, Bubble wrap	415.37
20693	26/05/2015	GRANTS EMPIRE (Ms Tammy King)	PAYMENT	-275.00
01499	20/05/2015	GRANTS EMPIRE (Ms Tammy King)	Preparation of a draft Grants Policy	275.00
20694	26/05/2015	GYMCARE	PAYMENT	-235.38
36316	22/05/2015	GYMCARE	Parts for Lemond Bike	235.38
PE010515	1/04/2015	Payroll PE01.05.2015	PAYMENT	-29382.34
PE150515	15/05/2015	Payroll PE15.05.2015	PAYMENT	-30222.49
			Total List of Accounts Paid by Authority:	-490,860.42

Cr Webb tendered apologies due to a work commitment and left the meeting at 2.50pm, and did not return.

10.3.2. Subject/Applicant:	FINANCIAL REPORT
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	23 June 2015
Disclosure of Interest:	Nil

Purpose

Presentation of statutory Financial Report, including Statement of Financial Activity, for the period ending 31 May 2015.

Background

Section 6.4 of the Local Government Act 1995 requires presentation of monthly/quarterly financial reports to Council, in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 May 2015 are listed as Appendix 10.3.2.

Comment Nil

Consultation Nil

Statutory Environment

Local Government (Financial Management Regulations) 1996 – Regulations 34-35.

Voting Requirement SIMPLE MAJORITY

Officer Recommendation and Council Decision

MOVED CR PETERSON

SECONDED CR HARRIS

That the Financial Report, including the Statement of Financial Activity, for the period ending 31 May 2015 is received.

CARRIED 5/0

Resolution 108/15

10.3.3. Subject/Applicant:	Financial Investments Report
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	16 June 2015
Disclosure of Interest:	Nil

Purpose

Information report to Council regarding the current investments as required by Council Policy 2.20.

Background

Council Policy 2.20 - *Financial Investment Policy* requires that a monthly report is to be presented to Council detailing the performance of all investments. Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented in the table below.

31 May 2015						Investments Movement				
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd.	Transfer In	Actual Interest	Transfer out	
84-686-4769	Curve Securities 1(Reserve)	NAB	90	2.90%	30/06/2015	4,737,677.87			(2,000,000.00)	2,737,677.87
016307-3377354	Call Deposit Curve	ANZ	n/a	Varies	n/a	10,669.21		859.58		11,528.79
12871	Securities(Reserve/Muni	AMP	180	3.40%	29/07/2015	1,500,000.00				1,500,000.00
Total Investments						6,248,347.08		859.58	(2,000,000.00)	4,249,206.66
Represented By:										
L072100	Reserve - Asset Replacement	NAB	90	3.25%	30/06/2015	1,427,270.29				1,427,270.29
L072300	Reserve – Airport	AMP	180	3.25%	29/07/2015	69,846.58	300,000.00			369,846.58
L072200	Reserve - Computer	AMP	180	3.25%	29/07/2015	28,588.42	30,000.00			58,588.42
L072400	Reserve - Leave	AMP	180	3.25%	29/07/2015	40,159.27	30,000.00			70,159.27
L072500	Reserve - Wiluna Tele Centre	NAB	90	3.25%	30/06/2015	15,251.89				15,251.89
	Sub Total Reserves					1,581,116.45	360,000.00			1,941,116.45
	Restricted - Loan Municipal/Reserve – Investment	NAB	90	2.90%	30/06/2015	1,305,324.95				1,305,324.95
	Call Deposit Account Municipal/Reserve– Investment	NAB	90	2.90%	30/06/2015	2,005,082.63			(2,000,000.00)	5,082.63
		ANZ	n/a	Varies	n/a	10,669.21		859.58		11,528.79
		AMP	180	3.40%	29/07/2015	1,346,153.83			(360,000.00)	986,153.83
	Sub Total Reserves					4,667,230.63		859.58	(2,360,000.00)	2,308,090.21
	Total Funds Invested					6,248,347.08	360,000.00	859.58	(2,360,000.00)	4,249,206.66

Comment

Municipal Funds: The funds are currently deposited in “call deposit” and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$4,737,677.87 fund was reinvested with NAB-Curve Securities in a fixed term, 91 days, due to mature on 30 June 2015 and the expected interest earnings at maturity is \$34,254.06.

A term deposit of \$1,500,000 with AMP- Curve Securities, 180 days, maturing on 29 July 2015 has expected earnings of \$25,150.68.

A \$2,000,000 was transferred out from the term deposit account with NAB-Curve Securities to further fund the anticipated timing issue of the cash flow for the roads flood-damages project thus leaving a balance of \$2,737,677.87 and is allocated to the following:

Asset Replacement Reserve	\$1,427,270.29,
Restricted Loan	\$1,305,324.95
Municipal Term	\$ 5,082.63.

The adopted budget 2014/2015 provides fund transfers to Reserve accounts. Thus, a total of \$360,000 from AMP-Curve Securities municipal term deposit was allocated to Reserve accounts as follows:

Airport Reserve	\$300,000.00
Computer	\$ 30,000.00
Leave	\$ 30,000.00

As at 31 May 2015, the negotiator or “call deposit” account has a balance of \$11,528.79

In this financial year 2014/2015, it is expected to earn an interest from municipal funds of \$190,000, and as at 31 May 2015 the actual amount received is \$135,169.61. It is estimated that interest income would be 25% less than the budget.

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$1,427,270.29
Leave Reserve	\$ 70,159.28
Computer Reserve	\$ 58,588.42
Airport Reserve	\$ 369,846.58
Wiluna Tele centre	\$ 15,251.88

These reserve funds were deposited with NAB- Curve securities and AMP-Curve Securities.

The expected interest income for 2014/2015 from reserve funds is \$50,000 and as at 31 May 2015, shows a favourable actual of \$61,971.83.

All investments are done in compliance with the policy.

Consultation

Chief Executive Officer

Statutory Environment Nil**Policy Implications**

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation and Council Decision*****MOVED CR PETERSON****SECONDED CR HARRIS****That the Financial Investments Report is received.****CARRIED 5/0****Resolution 109/15**

10.4. Executive Manager Technical Services Report

10.4.1. Subject/Applicant:	STOCK GRID POLICY
File:	Policy Manual
Reporting Officer:	Acting Executive Manager Technical Services; Wayne Butler
Date of Report:	25 June 2015
Disclosure of Interest:	Nil

Purpose

Council to consider a policy for stock grids.

Background and Comment

On 3 June 2015, Council received a request from Mr Malcolm Boladeras from Wonganoo Station for the removal of a stock control gate which is situated across Mt Fisher – Wonganoo Road at the Wonganoo/Yelma Stations boundary, and to install a cattle grid in its place as cattle are still run on both sides of the boundary fence.

No policy exists at this time with which to give Council guidance or clarification and, rather than make ad-hoc decisions for each individual case as they arise, it would be advantageous to have a single policy which is fair to all.

The Local Government Act and associated regulations empowers the Shire to some extent with regard to stock cattle grids. The relevant section from the *Local Government (Uniform Provisions) Regulations 1996* is as follows:

“9. Permission to have gate across public thoroughfare — Sch. 9.1 cl. 5(1)

(1) *A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.*

(2) *The local government may, before dealing with the application, require the applicant to publish notice of the application in such manner as the local government thinks fit.*

(3) *Permission granted by the local government under this regulation —*

(a) *must be in writing; and*

(b) *must specify the period for which it is granted; and*

(c) *must specify each condition imposed under subregulation (4);*

and

(d) *may be renewed from time to time; and*

(e) *may be cancelled by giving written notice to the person to whom the permission was granted.*

(4) *The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, conditions on the*

construction, placement and maintenance of the gate or other device across the public thoroughfare.

(5) The local government may, when renewing permission granted under this regulation or at any other time, vary any condition imposed by it under sub-regulation (4) and the variation takes effect when written notice of it is given to the person to whom the permission was granted.

(6) The local government may at any time, by written notice given to the person to whom permission was granted under this regulation, cancel the permission and request the person responsible for the gate or other device to remove it within a time specified in the request.

(7) A person to whom a request is made under sub-regulation (6) must comply with the request. Penalty: a fine of \$5 000.

(8) A local government must keep a register of gates and other devices constructed in accordance with a permission granted under this regulation."

Taking this legislation into account, a draft/proposed Stock Grid Policy, which is included as part of the recommendation for this report, has been developed and is presented to Council today for adoption.

Consultation

WA Local Government Act 1995

WA Local Government (Uniform Provisions) Regulations 1996

Dept. Of Local Government (WA) website/guidelines

Various Shire website (for grid policy information)

Statutory Environment

Local Government Act 1995

WA Local Government (Uniform Provisions) Regulations 1996

Policy Implications

Will become a policy from the date of adoption by the Council

Financial Implications Nil directly at this time

Strategic Implications

Provides a reasonable and pragmatic approach to future determinations regarding stock grids in the future by providing a framework within which all future applications can be considered.

Voting Requirements **SIMPLE MAJORITY**

Officer Recommendation

That the following policy is adopted in its entirety:

“STOCK GRID POLICY**1 APPLICATION OF POLICY**

This policy only applies to local roads under the management of Council, and it does not apply to MRWA managed roads.

2 DEFINITIONS

Throughout this policy the following words or phrases have the meaning ascribed to them:

‘**approve**’ in relation to delegated authority includes the power to disapprove, rescind, change or modify.

‘**By-pass**’ is used to describe a cattle or sheep ‘*grid*’ or a ‘*ramp*’ erected where a fence crosses a road.

‘**Council**’ is a reference to Wiluna Shire Council in its capacity as a ‘*roads authority*’

‘**Defect**’ is the departure from Council’s grid drawings or specification.

‘**Grid**’ (unless stated to the contrary) includes a *public gate*.

‘**Occupier**’ refers to a person who occupies land adjoining a road and includes a property owner.

‘**Owner**’ as per definition of owner prescribed by the Local Government Act 1995.

‘**Qualified and practicing structural engineer**’ means an engineer who is a corporate member of the Institution of Engineers Australia.

‘**MRWA**’ means the *Main Roads Western Australia*.

‘**Road user**’ means any person who uses a public road.

Shire’ means the *Shire of Wiluna*.

‘**Effective trafficable width**’ means the clear trafficable distance between the inside of the grid side walls when measured at the narrowest points.

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3 INTRODUCTION

There are numerous grids throughout the Shire of Wiluna. A stock grid is a type of obstacle used to prevent from passing along a road or railway which penetrates the fencing surrounding an enclosed piece of land. It consists of a depression in the road covered by a transverse grid of bars or tubes, normally made of metal and firmly fixed to the ground on either side of the depression, such that the gaps between them are wide enough for animal's legs to fall through, but sufficiently narrow not to impede a wheeled vehicle or human foot. This provides an effective barrier to animals without impeding wheeled vehicles, as the animals are reluctant to walk on the grates.

These grids are usually installed on roads where they cross a fence-line, often at a boundary between public and private lands. They are an alternative to the erection of gates that would need to be opened and closed when a vehicle passed.

The Shire of Wiluna, as the relevant roads authority, has the obligation for the management of roads within the municipal boundary; this includes the functions of design, construction, maintenance and management and, as such, the Shire may direct an owner or occupier of land adjoining a road to erect and maintain a public gate and/or grid. In addition an owner or occupier of land adjoining a road must not, without the prior permission of the Council of the Shire of Wiluna, erect a grid on a road.

4 OBJECTIVE AND OUTCOME OF POLICY

It is critical for the safety of all road users and for efficient operation of a grid that a grid be designed, constructed, erected and maintained to specifications approved by Council.

The Shire, as the relevant roads authority, bears the primary responsibility for management of its road network and for the safety of road users so; it cannot ignore the condition of grids and public gates erected within the road reservation. When the Shire decides to inspect a particular road, the grids and public gates erected within that road reservation must also be inspected.

If, on inspection of a grid or public gate, the Shire discovers a defect, that defect must be notified to the occupier so that the occupier can rectify it. If the Shire decides that the defect is an unsafe defect or condition then it must either eliminate the unsafe defect or condition or immediately provide adequate safety measures to warn and/or protect road users from the unsafe condition. Safety measures provided must be regularly inspected and maintained until the unsafe defect is eliminated or otherwise rectified by the occupier

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Given the scope of the Shire of Wiluna's previously mentioned obligations to all road users, and the likely time delay between the discovery by the Shire of a defective grid or public gate, the notification of that defect to an occupier, and an occupier's response to rectify the defect, the Shire will effect the rectification of any defect (on behalf of the occupier and with the occupier's prior consent) and recover the cost of rectification – rectification may include removal or replacement of a grid or public gate.

Before the matters in the previous paragraph can be acted upon, the Shire of Wiluna must first notify an occupier of any relevant defect and specify what has to be done, to what standard and the time by which it must be rectified.

Simultaneously, the Shire will provide an occupier with a fixed price quotation for any work proposed to be carried out. This will afford the occupier the opportunity of carrying out the work under the Shire's supervision or engaging the Shire to do so as 'private work'. Only in the case of an emergency would the Shire carry out rectification work on a grid or public gate without first notifying the occupier of a defect.

4.1 Objective

The policy objective is to establish a consistent, flexible and equitable approach to the design, construction, erection, maintenance and removal of grids throughout the Shire and have the road fenced at least on one side as a minimum requirement.

4.2 Outcome

To reasonably ensure that:

- Occupiers of land adjoining a road and who are responsible for the management of grids comply with this policy; and
- road users can safely negotiate grids.

5 DELEGATED AUTHORITY

Subject to the terms of this policy and any direction by the Council, the Chief Executive Officer has the delegated authority to approve all grid installation or removals.

6 INSURANCE OF GRIDS

An occupier of land who has an installed grid on a road must have current and adequate insurance cover for all liability and risk.

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7 DISPOSAL OF WASTE MATERIAL

An occupier must not dump or leave any disused or removed grid, fence or any part thereof or any excess material or rubbish on a road or within a road reservation.

8 REPLACEMENT OR UPGRADING OF GRIDS

If, in the opinion of the Shire of Wiluna, a grid presents a hazard to road users, it will issue an order requiring the occupier to either replace or repair the affected grid at the occupier's cost

8.1 Road Widening

If the Shire of Wiluna proceeds to widen a road from one lane to two lanes, and the existing grid is in serviceable condition, the Shire shall cover all replacement costs. In the event that the existing grid is not in serviceable condition, then the occupier shall cover the costs.

If the occupier requests to widen the road and grid, the complete replacement cost shall be the responsibility of the occupier.

9 TRAFFIC CONSIDERATIONS

Grids must be able to facilitate the free movement of modern motor vehicles, plant and machinery of varying width and weight.

The design criteria for all grids, in situ constructed and commercially available, must comply with all relevant MRWA engineering requirements and standards; specifically - Drawing No's. 9030-0897, 9630-1538, 9630-1539, 9630-1540 and 96320-1541.

9.1 Design width

The effective trafficable design width for all future and replacement grids will be:

- (a) 8 metres for a double grid; and
- (b) 4 metres for a single grid.

10. CONSTRUCTION AND INSTALLATION OF GRIDS

The construction of a grid structure and appurtenant work must, as a minimum requirement, comply with the design criteria for grids set out in this policy.

The base foundation shall be constructed of a well graded suitable material and compacted to a suitable standard.

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11. MAINTENANCE OF GRIDS

The land owner is responsible for the structural maintenance of the grid, abutments, wing-walls and for the fence and gates leading up to the sides of the grid.

The Shire of Wiluna shall be responsible for all maintenance on the road surface, guideposts and signs leading to and from the grid.

12. COST SHARING AND FUNDING ARRANGEMENTS

Due to the uncertainty relating to the installation, maintenance and repair of grids over many years, this policy provides for financial assistance for grid replacements as follows:

- (a) New Grid – A new grid will be at full cost to the occupier after such installation has been approved by the Shire of Wiluna.
- (b) Replacement Grid – In the event of a grid becoming unserviceable and requiring replacement, due to age or damage, the replacement cost will be borne by the occupier.
- (c) If an occupier wishes to remove a grid they must make written application to the Shire of Wiluna and, upon receiving written approval, they may remove the grid. In addition: the occupier must re-instate the public roadway to the Shire's required standards. All works are to be at the occupier's expense."

(end of policy)

RECOMMENDATION LAPSED FOR WANT OF A MOVER.

The Council then discussed concerns about making a policy without first taking an inventory of existing grids, both used and disused, so that a more informed and efficient policy could be made.

Council Decision**MOVED CR QUADRIO****SECONDED CR HARRIS****That:**

- 1 The "Stock Grid Policy" as presented in Officer's report is noted adopted and that the CEO is required to report back to Council outlining the following:-**
 - An inventory of current grids.**
 - An Inventory of obsolete grids.**
 - An investigation into future needs and requirements**
 - All land and properties in Wiluna Shire with grids.**
- 2 Wonganoo Station be advised that the Council will consider their request in due course pending adoption of a satisfactory grids policy.**

CARRIED 5/0**Resolution 110/15**

Cr Harris left the meeting at 3.05 pm and returned at 3.08 pm.

- 11. Elected Members Motion of Which Previous Notice Has Been Given**
Nil
- 12. Urgent Business Approved by the Person Presiding or by Decision of Council**

The Chief Executive Officer tabled item 12.1 affixed hereto and provided a verbal report on items 12.2; 12.3 and 12.4

Officer Recommendation and Council Decision**MOVED CR WELLER****SECONDED CR PETERSON****That the following late items be accepted by the meeting for consideration**

- 12.1 Draft Wiluna Economic Contribution Report**
- 12.2 Lease of Marruwayurra Shed**
- 12.4 Visit by Keith Payne OAM to Wiluna**

CARRIED 5/0**Resolution 111/15**

Officer Recommendation and Council Decision**Item 12.1****MOVED CR HARRIS****SECONDED CR WELLER**

That the report *Wiluna Economic Contribution Study Report* (as affixed hereto minutes) be adopted for use by the Shire of Wiluna where relevant

CARRIED 5/0**Resolution 112/15**

Cr Farmer declared an interest in Item 12.2 and left the meeting at 3.10 pm.

The Chief Executive Officer advised that she had only just received a request from Kutkabubba Aboriginal Corporation (letter affixed hereto) and had not had time to formulate a written report. The Council considered the letter and discussed the matter of MEEDAC holding a peppercorn lease over the property already.

Officer Recommendation and Council Decision**Item 12.2****MOVED CR HARRIS****SECONDED CR PETERSON**

That a decision by Council about the lease of “John’s Shed” by Kutkabubba Aboriginal Corporation be deferred until a further investigation is done regarding the intention of the current leaseholder and that that information is reported back to Council for further consideration.

CARRIED 4/0**Resolution 113/15**

Cr Farmer returned to the meeting at 3.25 pm.

The Shire President discussed with Council the proposition of lobbying the Federal Government to have the recognised boundary of the “Northern Australia” area adjusted so that Wiluna (amongst others) could be included within the defined area. This may bring valuable opportunity with regard to transport, economic development and so on.

The Chief Executive Officer then advised that she and the Shire President had only just received an invitation to meet with Federal Member for Durack to discuss this possible change and that Council should consider its position about this potential change before the meeting was attended on 05 August 2015.

Council was supportive of this boundary adjustment based on the potential benefits it could bring.

Officer Recommendation and Council Decision**Item 12.3****MOVED CR FARMER****SECONDED CR WELLER**

That the Council of the Shire of Wiluna supports an adjustment of the "Northern Australia" official boundary as set by Federal Government to ensure the inclusion of Wiluna within the project area.

CARRIED 5/0**Resolution 114/15**

The Shire President advised that he and the Chief Executive Officer had received some information about a potential visit to Wiluna by Mr Keith Payne, OAM and Victoria Cross Recipient. Mr Payne has a particular interest in indigenous youth and indigenous employment and is involved with a successful organisation called "Dare to Dream". The Shire would need to provide accommodation and some travel costs, totalling approx. \$2000.00. Council were supportive of this visit.

Officer Recommendation and Council Decision**Item 12.4****MOVED CR HARRIS****SECONDED CR FARMER**

That a visit to Wiluna by Mr Keith Payne OAM is supported in-principle by the Council, subject to the Chief Executive Officer negotiating a suitable itinerary with Mr Payne.

CARRIED 5/0**Resolution 115/15****13. Matters Behind Closed Doors****Council Decision****MOVED CR PETTERSON****SECONDED CR HARRIS**

That the meeting be closed to the public to deal with confidential item 13.1, circulated separately to all Councillors, regarding personal leave requirements of the Chief Executive Officer

CARRIED 5/0**Resolution 116/15**

Officer Recommendation and Council Decision

MOVED CR PETERSON SECONDED CR HARRIS

That the Chief Executive Officer's leave/absence from site be endorsed for the following dates: 16-20 July 2015 and 06-11 August 2015, and that it is noted that these days may vary slightly due to requirements of conferences and shire operations.

CARRIED 5/0

Resolution 117/15

Officer Recommendation and Council Decision

MOVED CR PETERSON SECONDED CR HARRIS

That the meeting be re-opened to the public.

CARRIED 5/0

Resolution 118/15

The meeting re-opened to the public at 3.45pm

14. Closure

There being no further business, the Chairperson closed the meeting at 3.50pm.

These minutes were confirmed at the meeting of the 31 July 2015

Signed _____
(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____