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APPENDIX 10.1.4. Correspondence from Dept of Agriculture & Food regarding proposed winding up of LCDC

MINUTES**1. Declaration of Opening and Announcement of Visitors**

The Chairperson declared the meeting open at 1.10

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

Cr Jim Quadrio	-	Shire President
Cr Graham Harris	-	Deputy Shire President
Cr Chris Webb		
Cr Clinton Farmer		
Cr Stacey Petterson		
Cr Bernie Weller		

Staff

Ms Andrea Nunan	-	Chief Executive Officer
Mrs Katrina Boylan		Senior Administration Officer

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

Nil

8. Confirmation of Minutes of Previous Meeting***Officer Recommendation and Council Decision*****MOVED CR WEBB****SECONDED CR HARRIS**

The Minutes of the Meeting held on 8 July 2015 be accepted as a true record of the meeting.

CARRIED 6/0**Resolution 119/15****9. Announcement Presiding Member without Discussion**

The Chairperson gave a brief verbal report on the progress with the petitioning of the Wiluna – Meekatharra Road and wished to thank staff for their help in preparing the relevant briefing notes.

The Chairperson also commented on how nice and clean the town is looking and that the depot staff were to be commended for their work.

The Chairperson stated that a 3-4km section of road construction just past 13 mile creek was of a first class standard and that that is the standard that we should be aiming for on all road construction.

The Chairperson gave a brief summary of the Uranium Conference that he, Cr Harris and Cr Weller attended in Perth. In summary he said that uranium mining will become a reality in Wiluna as nuclear power will double in the next 20 years as industry moves further away from more traditional methods. There was a good deal of talk regarding tailings and radiation and the Chairperson felt it would be beneficial for Dr Vanessa Guthrie to hold a community meeting informing the townspeople exactly how uranium mining will affect Wiluna.

Cr Harris and Cr Weller reiterated the Chairpersons comments.

The CEO made a procedural change to the running order of the Agenda and the meeting started at Item 10.1.3.

10.1. Reports of Officers and Committees

10.1.3. Subject/Applicant:	FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	14 July 2015
Disclosure of Interest:	Nil

Purpose

Council to consider position regarding freeze on indexation of financial assistance grants ("FAGs")

Background

Correspondence has been received from WALGA and ALGA regarding the freeze on indexation of the financial assistance grants (FAGS) grants. Refer attachment 10.1.3. (document #ICR634)

Both associations are recommending that Local Governments form a position/adopt a resolution regarding a reversal of this indexation freeze.

Comment

FAGs are a core/essential source of income for the Shire of Wiluna; they provide the necessary income to achieve a balanced budget without having to increase rates or other income sources (e.g. fees and charges) by any considerable amount.

The total "pool" made up of FAGs grants is generally increased each year, and then that is divided up per state and then per local government based on a number of factors including population and local roads. The empowering legislation for the FAGs: Local Government Grants Act 1978 (state) and Local Government (Financial Assistance) Act 1986 (Commonwealth).

Any "freezing" on indexation means that the "pool" of funds doesn't grow any bigger. It may mean though that some states and therefore local governments get a larger slice of the existing pool if their population (for example) has increased. However, it also means that there is no commonwealth recognition of and assistance with increasing costs of operations for local governments by the Commonwealth.

For Wiluna specifically, the FAGs general are anticipated to increase by a small amount from 14-15 \$1,615,790 to \$1,666,191 for 15/16 (estimated only at this time as final allocations not known). However, this is driven by population and other "positive" factors in WA and the actual pool of money available for the whole of Australia stayed the same.

The FAGS based on local roads component has decreased from \$810,546 to \$803,146; this is driven mainly by a decrease in unsealed road networks following the sealing project on Wongawol Road. Sealed roads are not a “disability” when grants are calculated for FAGs.

Reporting Officer believes it is important that the Shire supports the local government sector by advocating for reinstatement of the indexation of FAGs by the commonwealth government.

Consultation

WALGA and ALGA

WA Local Government Grants Commission

Statutory Environment Nil directly**Policy Implications** Nil directly

Financial Implications It is expected the Shire will receive an increase of \$50k (from 14/15) in 2015/16 for its general FAGs, and loses approx. \$7k for its road FAGs; net result is an increase of \$47k.

The rates increase of 2.9% is expected to net less than \$90k more than 2014/15.

Whilst the final budget is not yet determined, it is evident that the Shire will need to keep considering rate increases and/or other income sources, if it wishes to expand its works and services or keep up with the cost of existing works and services; this is in part because FAGs grants won't be increasing.

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation and Council Decision**MOVED CR HARRIS****SECONDED CR PETERSON****That:**

- 1 The importance of Federal Government funding through the Financial Assistance Grants programme for the delivery of the Shire of Wiluna's services and infrastructure is acknowledged;**
- 2 The receipt of the Financial Assistance grant of \$2,426,336 in 2014-15 by the Shire of Wiluna is acknowledged**
- 3 Appropriate acknowledgement and identification of this federal funding, and other funding provided by the Federal Government, will be included in Shire publications including annual reports.**

CARRIED 6/0**Resolution 120/15**

10.1.4. Subject/Applicant:	WINDING UP OF WILUNA LAND CONSERVATION DISTRICT COMMITTEE
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	21 July 2015
Disclosure of Interest:	Nil

Purpose

Council to consider advice from Dept. of Agriculture and Food (DAFWA) regarding winding up of Wiluna Land Conservation District Committee ("LCDC")

Background

DAFWA is seeking support from local governments regarding its proposal to wind up with Wiluna Land Conservation District Committee. Refer attachment 10.1.4.

Land conservation district committees (LCDCs) are statutory committees appointed by the Commissioner of Soil and Land Conservation to administer Land Conservation Districts in accordance with an Order proclaimed by the Governor. Their main function is to promote land management and undertake projects.

At 30 June 2014, 98 Land Conservation Districts were proclaimed in Western Australia but 70 did not have committees reappointed, including 36 in recess and 34 in the process of reappointment (now underway).

The Wiluna LCDC is one of the 36 in recess and, as indicated in DAFWA letter, there has been no interest in its re-establishment so DAFWA are moving to have it wound up as it is essentially non-existent.

Comment

With general reference to a LCDC, the roles of such a committee:

- *On behalf of, and in accordance with any direction, approval or authorisation given by, the Commissioner:*
 - *to manage projects*
 - *to carry out or cause to be carried out works or practices, for preventing, remedying or mitigating land degradation and for promotion soil conservation and reclamation.*
- *Review, assess and report to the Commissioner on the effects of land use or land management on the condition of the land within its land conservation district.*
- *Develop, promote and, in accordance with any direction, approval or authorisation given by the Commissioner, implement programs of soil and land conservation within its land conservation district.*
- *If any matter relating to land use, land degradation or soil conservation is referred to it by the Minister or the Commissioner, to consider and report on that matter to the Commissioner or the Minister, as the case requires.*
- *Make recommendations to, and to consult with, the Commissioner concerning any works, research, experimental or educational programs which may be necessary or desirable within its land conservation district.*
- *Make recommendations to the Minister in relation to rates and service charges.*
- *Make recommendations to the Minister or the Commissioner, as the case requires, on payment of funds from the Land Conservation District Fund.*
- *Perform such functions relating to land degradation and soil conservation as may be agreed between the Council and the Commissioner*

With specific regard to the Wiluna LCDC:

Shire records have been researched and no information regarding this LCDC has been found. Therefore Reporting Officer has not been able to draw any information regarding the success of the Wiluna LCDC when it did exist, its performance, its general operations and other such matters.

The Reporting Officer is recommending, based on the lack of information and also the position of DAFWA, that the Council supports the winding up of this LCDC given that there has been no interest in the LCDC since at least 2002. This is also because there is a new group, Goldfields Nullarbor Rangelands Biosecurity Association undertakes a lot of work that perhaps the LCDC formerly did, and the Shire is a member of this association.

HOWEVER Councillors may have knowledge of this committee that they can present at the meeting for this agenda, and therefore Council may wish to amend the recommendation or move a new motion.

Consultation

DAFWA website
Shire records

Statutory Environment Soil and Land Conservation Act 1945 empowered the establishment of the Wiluna LCDC to manager activities in the land district.

Policy Implications Nil

Financial Implications Nil directly with regard to supporting the winding up of the Wiluna LCDC.

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation and Council Decision

MOVED CR WELLER

SECONDED CR WEBB

That the Council of the Shire of Wiluna supports the proposal by the Department of Agriculture and Food to wind up the Wiluna Land Conservation District Committee.

CARRIED 6/0

Resolution 121/15

10.1.5. Subject/Applicant: REQUEST FOR ACCOMMODATION ASSISTANCE

File:

Reporting Officer: Chief Executive Officer; Andrea Nunan

Date of Report: 21 July 2015

Disclosure of Interest: Nil

Purpose

Council to consider provision of accommodation for town licensing service.

Background

The Kalgoorlie branch of the WA Department of Transport have supported the wider Wiluna community by allowing two staff members to travel to Wiluna for community licensing days.

This licensing project was started through the RPA/MWG group and is continuing into 2015. As Councillors may be aware, this project provides all

local residents with the “in person” ability to sit practical driving tests, sort out issues with drivers licenses and a number of other related matters.

This year, the staff will be onsite in Wiluna from 17-20 August. However, they are unable to stay at Jundee (as they would normally do) as Jundee is booked out.

The Shire has received a request that the staff be allowed to stay in any available Shire accommodation.

Comment

The Shire Policy 2.19 governs the use of accommodation for those directly engaged by the Shire primarily for Shire purposes.

On this occasion, the request does not “fit into” the policy requirements as the service is provided to the wider community and is not being run/facilitated directly by the Shire. Council approval is therefore sought, in order to remove any doubt.

The benefit of this licensing service has been proved to be of value to the wider/general community and therefore it would be a shame to lose it.

Consultation

Maggie Kavanagh (former RPA project officer)

Statutory Environment Nil directly.

Policy Implications Policy 2.19 is for the provision of accommodation for those engaged directly by the Shire primarily for Shire purposes.

Financial Implications Nil - the cost of the accommodation would not increase due to its use for 5 nights.

Voting Requirement **SIMPLE MAJORITY*****Officer Recommendation and Council Decision*****MOVED CR HARRIS****SECONDED CR WEBB****That:**

- 1 Use of Shire accommodation by Department of Transport staff from 17 to 20 August 2015 is approved free of charge subject to its availability; and**
- 2 It is endorsed that the Chief Executive Officer will make necessary administrative arrangements for the use**

CARRIED 6/0**Resolution 122/15****10.2. Executive Manager of Corporate Services Reports**

10.2.1. Subject/Applicant:	FINANCIAL REPORT
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	20 July 2015
Disclosure of Interest:	Nil

Purpose

In accordance with the Local Government (Financial Management) Regulation 13, a list of accounts paid by authority is presented to Council to be adopted.

Background

The list of accounts for the period ended 30 June 2015 follows this report and is entitled *List of Accounts Paid by Authority 01.06.2015 to 30.06.2015*

Consultation Nil**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13.

Policy Implications Nil

Financial Implications All payments made have been done so within the framework of the 2014/15 adopted budget.

Strategic Implications Nil

Voting Requirement SIMPLE MAJORITY

Officer Recommendation and Council Decision

MOVED CR WELLER

SECONDED CR FARMER

That the accounts paid by authority for the period 01 June 2015 to 30 June 2015 totalling \$1,989,885.09 is received.

CARRIED 6/0

Resolution 123/15

**List of Accounts Paid by Authority
01/06/2015 to 30/06/2015**

Chq/EFT	Date	Name	Description	Amount
DD1664.1	04/06/2015	Westnet	PAYMENT	-69.95
67212558	01/06/2015	Westnet	Internet - CEO	69.95
DD1699.1	12/06/2015	ANZ Bank	PAYMENT	-3205.94
MAY CHARGES	12/06/2015	Andrea Nunan	Records project - Food/kitchen items	5.65
			Records project - Food/kitchen items(GST free amounts)	21.99
			Chief Executive Officer monthly mobile account April	232.04
			Electronic tender box (international - no GST)	13.27
			Catering items for GTNA Road Trip 08/05/2015	269.28
			Data pack - email access whilst at GVROC	30.00
			GVROC meeting - accom (2 nights) evening meal	654.70
			GVROC - Monday night evening meal (D/SPr and C/EO)	90.00
			Fuel - Chief Executive Officer vehicle - GVROC return	142.10
			Breakfast/Brunch - GVROC meeting return	15.50
			Yearly subscription - PDF Pack	92.24
			Fuel RAV4	50.03
			Chief Executive officer monthly mobile account May	50.50
MAY CHARGES	12/06/2015	Glenn Deocampo	Prepaid credits	30.00
			Office Supplies	64.65
			Office Supplies	17.99
			Storage for satellite phones	16.00
			Postage - FBT report	5.10
			Postage - Office supplies	14.25
MAY CHARGES	12/06/2015	Katrina Boylan	Milk/Sugar/Milo	41.40

			Furnishing 60c Scotia St	305.80
			Furnishing 60c Scotia St	35.60
			Milo	21.65
			Assorted Stationery	216.82
			CSR Maps	155.40
			Milk	16.20
			Sliced Onions	29.10
			Dishwashing liquid/paper towels	12.80
			Food for sports and Rec survey night	87.09
MAY CHARGES	12/06/2015	Tracey Luke	Art Books PD	83.50
			Art Books PD	214.15
			Wiluna Traders	42.45
			Telstra Melbourne	50.00
MAY CHARGES	12/06/2015	Bank Charges	Interest	78.69
DD1699.2	12/06/2015	BOQ Asset Finance & Leasing Pty Ltd	PAYMENT	-1790.59
944	12/06/2015	BOQ Asset Finance & Leasing Pty Ltd	Printing managed services	1790.59
DD1704.1	24/06/2015	ANZ Bank	BP Fuel	-98.12
8863593	01/06/2015	ANZ Bank	Fuel	98.12
EFT3123	05/06/2015	Landgate	PAYMENT	-512.72
310383-10001007	04/06/2015	Landgate	Rural UV Gen Vals First 500 shared	512.72
EFT3124	05/06/2015	Canine Control	PAYMENT	-3291.75
323	22/05/2015	Canine Control	Ranger Contract	3291.75
EFT3125	05/06/2015	Core Business Australia	PAYMENT	-7271.00
0316	04/06/2015	Core Business Australia	Business plan for Gunbarrel Hwy/CSR Heritage Centre Heritage Centre Stage11 J00306	2431.00

1162	04/06/2015	Core Business Australia	Human Resources Framework - Design, Develop and Implementation Comprehensive HR Framework Stage 1	4840.00
EFT3126	05/06/2015	Austral Mercantile Collections	PAYMENT	-425.87
54807	27/05/2015	Austral Mercantile Collections	Name Badges	425.87
EFT3127	05/06/2015	LO-GO Appointments	PAYMENT	-10049.60
00412423	09/05/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015	5024.80
00412491	23/05/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015	5024.80
EFT3128	05/06/2015	Australian Communications and Media Authority	PAYMENT	-196.00
2011446800	18/05/2015	Australian Communications and Media Authority	Licence Renewal Fees B/Casting/Outpost/Land Mobile	196.00
EFT3129	05/06/2015	Sheridan's for Badges	PAYMENT	-227.87
65454	22/05/2015	Sheridan's for Badges	Name badges	227.87
EFT3130	05/06/2015	Michael F White	PAYMENT	-1900.00
Z13597578	02/06/2015	Michael F White	Painting Rec Centre Quote 3	1900.00
EFT3131	09/06/2015	Theresa Anderson	PAYMENT	-643.21
2171	26/05/2015	Theresa Anderson	Sale of Painting	643.21
EFT3132	09/06/2015	Andrew Harris	PAYMENT	-76.12
2172	27/05/2015	Andrew Harris	Sale of Painting	76.12
EFT3133	09/06/2015	Regina Ashwin	PAYMENT	-692.00
2173	29/05/2015	Regina Ashwin	Sale of Painting	692.00
EFT3134	11/06/2015	Roxanne Anderson	PAYMENT	-726.60
2175-1	04/06/2015	Roxanne Anderson	Sale Of Painting	726.60
EFT3135	11/06/2015	Landgate	PAYMENT	-62.35
310639-10001007	28/05/2015	Landgate	Job169541 Min Charge	62.35
EFT3136	11/06/2015	McMahon Burnett Transport	PAYMENT	-320.27
187403	31/05/2015	McMahon Burnett Transport	Freight Furniture	320.27

EFT3137	11/06/2015	Toll Ipec	PAYMENT	-156.90
1086	05/06/2015	Toll Ipec	State Library Exchange, Art Gallery Cent	156.90
EFT3138	11/06/2015	Jacksons Drawing Supplies Pty Ltd	PAYMENT	-505.78
014583-D01	27/05/2015	Jacksons Drawing Supplies Pty Ltd	stretch canvas for DAAF	505.78
EFT3139	11/06/2015	Canine Control	PAYMENT	-3291.75
341	04/06/2015	Canine Control	Ranger Services	3291.75
EFT3140	11/06/2015	Core Business Australia	PAYMENT	-15081.11
1204	31/05/2015	Core Business Australia	Sport and Recreation Project Delivery: Facilities Audit; Needs Assessment and Master Plan for Shire of Wiluna Sporting Facilities	15081.11
EFT3141	11/06/2015	RSM Bird Cameron	PAYMENT	-5217.55
290011224	29/05/2015	RSM Bird Cameron	Audit visit 28 April2015	5217.55
EFT3142	11/06/2015	Australian Art Collector	PAYMENT	-1650.00
00125456	28/05/2015	Australian Art Collector	2 page spread in Guide to Indigenous Art Centres 2015	1650.00
EFT3143	11/06/2015	Annette Williams	PAYMENT	-553.60
2174-1	04/06/2015	Annette Williams	Sale Of Painting	553.60
EFT3144	11/06/2015	Australia Post	PAYMENT	-105.26
1004166031	03/06/2015	Australia Post	Mail Etc	105.26
EFT3145	11/06/2015	Kitty Richards	PAYMENT	-103.80
2178-1	04/06/2015	Kitty Richards	Sale of Painting	103.80
EFT3146	11/06/2015	LO-GO Appointments	PAYMENT	-5024.80
00412522	30/05/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015 W/ending 30/05/2015	5024.80
EFT3147	11/06/2015	James Peter Quadrio	PAYMENT	-36.36
13051732	10/06/2015	James Peter Quadrio	Reimbursement for breakfast with Hon Ken Travers	36.36
EFT3148	11/06/2015	UHY Haines Norton (WA) Pty Ltd	PAYMENT	-770.00
2015-F117	05/06/2015	UHY Haines Norton (WA) Pty Ltd	Financial Reporting 2015 Manual and USB	770.00
EFT3149	11/06/2015	Goodwork Holdings Pty Ltd	PAYMENT	-35432.43

100895	28/05/2015	Goodwork Holdings Pty Ltd	Supply of plant hire to gravel re-sheet and water-bind sections of Wongawol Rd SLK 15.00 - SLK21.80 and SLK 52.00 - SLK 56.00 plus two Hire Docket4877	16897.43
100896	01/06/2015	Goodwork Holdings Pty Ltd	Supply of plant hire to gravel re-sheet and water-bind sections of Wongawol Rd SLK 15.00 - SLK21.80 and SLK 52.00 - SLK 56.00 plus two Hire Docket 4877/79/80	18535.00
EFT3150	11/06/2015	Michael F White	PAYMENT	-900.00
Z13597584	05/06/2015	Michael F White	Painting to Rec Centre	900.00
EFT3151	11/06/2015	OCLC	PAYMENT	-1350.13
201571658	26/05/2015	OCLC	Amilb 1 User database	1350.13
EFT3152	11/06/2015	Environmental Health & Building Services	PAYMENT	-2662.00
11	08/06/2015	Environmental Health & Building Services	Consulting May25 - May 26	2662.00
EFT3153	11/06/2015	GUARDIAN PRINT & GRAPHICS	PAYMENT	-2025.00
2983	29/05/2015	GUARDIAN PRINT & GRAPHICS	Daily Resource Books (50 x2), Site Audit Books (50x2), Project site Diary Books (50x2)	2025.00
EFT3154	11/06/2015	REMOTE ROADS	PAYMENT	-32160.72
19	20/05/2015	REMOTE ROADS	Mobilisation prestart meetings etc, Wongawol-prestart inspection	16671.89
18	19/05/2015	REMOTE ROADS	Mobilisation, prestart meetings etc, Wongawol-prestart inspection	15488.83
EFT3155	11/06/2015	QUADRIO EARTHMOVING PTY LTD	PAYMENT	-49423.00
0154	03/06/2015	QUADRIO EARTHMOVING PTY LTD	Mobilisation Site 07/05/15	49423.00
EFT3156	11/06/2015	Mick Brearley	PAYMENT	-900.00
51	08/06/2015	Mick Brearley	As per quote 540, door hanging and new locks 38 Lennon St - Oil Door - door frame joiner etc	540.00
52	08/06/2015	Mick Brearley	Vanity repairs/bathroom door 38 Lennon Street - Fit shelf edge Remove Flaking	360.00

EFT3157	11/06/2015	Marilyn Betteridge	PAYMENT	-2099.33
01	11/06/2015	Marilyn Betteridge	Reimbursement of relocation	2099.33
EFT3158	15/06/2015	Rod Liversidge	PAYMENT	-1200.00
BONDREFUND	15/06/2015	Rod Liversidge	House Bond Refund - Unit 5/30 Scotia St	1200.00
EFT3159	15/06/2015	Kavoa Dakunimata	PAYMENT	-1300.00
ANNAIRO40615	15/06/2015	Kavoa Dakunimata	Annual Airfares as per terms of employment	1300.00
EFT3160	17/06/2015	Wiluna Traders	PAYMENT	-66.33
396379	09/06/2015	Wiluna Traders	Unleaded fuel for brush cutter, 2 stroke lube oil	66.33
EFT3161	17/06/2015	Toll Ipec	PAYMENT	-887.91
1085	29/05/2015	Toll Ipec	Staples/A Glass/Jacksons, /A Glass, Jacksons, Jacksons	887.91
EFT3162	17/06/2015	Urbis Pty Ltd	PAYMENT	-5340.50
101560	28/05/2015	Urbis Pty Ltd	Professional fees for Masterplan Inputs to new Interpretation Centre and Shire Offices Draft Masterplan issued for review, Professional fees for Masterplan Inputs to new Interpretation Centre and Shire Offices	5340.50
EFT3163	17/06/2015	Ixom	PAYMENT	-169.14
5517875	31/05/2015	Ixom	4x70kg Chlorine	169.14
EFT3164	17/06/2015	Annette Williams	PAYMENT	-1155.64
2184	10/06/2015	Annette Williams	Sale of Painting	346.00
2183	10/06/2015	Annette Williams	Sale of Painting	152.24
2192	12/06/2015	Annette Williams	Sale of Painting	657.40
EFT3165	17/06/2015	WALGA	PAYMENT	-1511.25
13053132	10/06/2015	WALGA	Statutory Advertising - Appointment of Bushfire Control Officers	429.22
13053131	10/06/2015	WALGA	Statutory Advertising - 2015-16 Intended Differential Rates	1082.03
EFT3166	17/06/2015	Annabel Wills Architecture Pty Ltd	PAYMENT	-19166.40
AWA217	09/06/2015	Annabel Wills Architecture Pty Ltd	Profession Fees for Construction of New Building - Design Development, Documentation, Tender and Contract Admin - As per schedule of fees sketch Design Development	19166.40

EFT3167	17/06/2015	Kitty Richards	PAYMENT	-304.48
2181	09/06/2015	Kitty Richards	Sale of Painting	103.80
2185	10/06/2015	Kitty Richards	Painting 11-68, 11-223, 11-159	200.68
EFT3168	17/06/2015	LO-GO Appointments	PAYMENT	-5951.25
00412557	06/06/2015	LO-GO Appointments	Provision of Temp Supervisor for Works, March 2015 - Temp Supervisor W/Ending 06/06/15	5951.25
EFT3169	17/06/2015	Andrew Harris	PAYMENT	-83.04
2179	08/06/2015	Andrew Harris	Sale of Print 11-169-10/10	83.04
EFT3170	17/06/2015	Club Hotel Wiluna	PAYMENT	-250.00
00207728	20/05/2015	Club Hotel Wiluna	Lunch for OCM 27/5/15Lunch for 8	160.00
00207729	17/06/2015	Club Hotel Wiluna	2 x 9kg gas bottle refills	90.00
EFT3171	17/06/2015	LIWA Aquatics	PAYMENT	-620.00
1140	16/06/2015	LIWA Aquatics	LIWA Aquatics annual State conference - Jonathan Morgan	620.00
EFT3172	17/06/2015	Fayanne Jones	PAYMENT	-456.72
2189	11/06/2015	Fayanne Jones	Sale of Painting	152.24
2183	10/06/2015	Fayanne Jones	Sale of Painting	152.24
2190	11/06/2015	Fayanne Jones	Sale of Painting	152.24
EFT3173	17/06/2015	Goodwork Holdings Pty Ltd	PAYMENT	-24879.25
00100900	10/06/2015	Goodwork Holdings Pty Ltd	Fill Airport tank with potable water - supply and delivery.	181.50
00100905	15/06/2015	Goodwork Holdings Pty Ltd	Supply of plant hire to gravel re-sheet and water-bind sections of Wongawol Rd SLK 15.00 - SLK21.80 and SLK 52.00 - SLK 56.00 plus twoDOcket4888/4889/4890/4891/4892	24697.75
EFT3174	18/06/2015	Australian Taxation Office	PAYMENT	-120584.00
BASMAY2015	18/06/2015	Australian Taxation Office	Business Activity Statement May 2015	120584.00
EFT3175	23/06/2015	WALGS	PAYMENT	-11018.57
SUPER	01/05/2015	WALGS	Staff Super Guarantee & Employer Basic PE01/05/2015	3261.71
DEDUCTION	01/05/2015	WALGS	Staff Super - Salary Sacrifice PE01/05/2015	173.09
DEDUCTION	01/05/2015	WALGS	Staff Super - Salary Sacrifice PE01/05/2015	100.00

SUPER	15/05/2015	WALGS	Staff Super Guarantee & Employer Basic PE15/05/2015	3470.08
DEDUCTION	15/05/2015	WALGS	Staff Super - Salary Sacrifice PE15/05/2015	173.09
DEDUCTION	15/05/2015	WALGS	Staff Super - Salary Sacrifice PE15/05/2015	100.00
SUPER	29/05/2015	WALGS	Staff Super Guarantee & Employer Basic PE29/05/2015	3648.41
DEDUCTION	29/05/2015	WALGS	Staff Super - Salary Sacrifice PE29/05/2015	173.09
DEDUCTION	29/05/2015	WALGS	Staff Super - Salary Sacrifice PE29/05/2015	100.00
SUPER	23/06/2015	WALGS	Staff Super Guarantee PE29/05/2015 - incorrect Creditor	-180.90
EFT3176	23/06/2015	Quadrant Superannuation Scheme	PAYMENT	-1434.87
SUPER	01/05/2015	Quadrant Superannuation Scheme	Staff Super Guarantee PE01/05/2015	480.78
SUPER	15/05/2015	Quadrant Superannuation Scheme	Staff Super Guarantee PE15/05/2015	480.78
SUPER	29/05/2015	Quadrant Superannuation Scheme	Staff Super Guarantee PE29/05/2015	473.31
EFT3177	23/06/2015	Child Support Agency	PAYMENT	-385.44
DEDUCTION	01/05/2015	Child Support Agency	Payroll Deduction for CSA PE01/05/2015	128.48
DEDUCTION	15/05/2015	Child Support Agency	Payroll Deduction for CSA PE15/05/2015	128.48
DEDUCTION	29/05/2015	Child Support Agency	Payroll Deduction for CSA PE29/05/2015	128.48
EFT3178	23/06/2015	Australian Super	PAYMENT	-204.08
SUPER	01/05/2015	Australian Super	Staff Super Guarantee PE01/05/2015	73.84
SUPER	15/05/2015	Australian Super	Staff Super Guarantee PE15/05/2015	34.91
SUPER	29/05/2015	Australian Super	Staff Super Guarantee PE29/05/2015	95.33
EFT3179	23/06/2015	Host Plus	PAYMENT	-180.90
SUPER	23/06/2015	Host Plus	Staff Super Guarantee PE29/05/2015	180.90
EFT3180	24/06/2015	Landgate	PAYMENT	-9000.00
311225- 10001007	17/06/2015	Landgate	General Valuation rolls	9000.00
EFT3181	24/06/2015	Toll Ipec	PAYMENT	-71.76
1087	12/06/2015	Toll Ipec	Con-note 8921228374	71.76
EFT3182	24/06/2015	Kitty Richards	PAYMENT	-546.68
2195-1	18/06/2015	Kitty Richards	Sale of Painting,	546.68

EFT3183	24/06/2015	Tracey Latu Kuli Kefu	PAYMENT	-484.40
2193-1	17/06/2015	Tracey Latu Kuli Kefu	Sale of Painting	484.40
EFT3184	24/06/2015	Johns Building Supplies Pty Ltd	PAYMENT	-598.22
616958	05/06/2015	Johns Building Supplies Pty Ltd	24mm g/purpose masking tap 50m roll Maintenance Material/ Houses, Kwik group stray adhesive 350g, Standard door closer black, Standard door closer black, Standard door closer black, Standard door closer black, 5mm starter cord metre, 6.5x75mm mushroom head nylon anchor box 100, 10-12 x 25 tamper resistant hd type 17 box 1000, 25mm torx tamper proof insert bit tt20, 3m x 90 x 45 treated, 10-12x 50 tamper resistant box	598.22
EFT3185	24/06/2015	Pats Mobile Mechanical	PAYMENT	-633.27
0177	18/06/2015	Pats Mobile Mechanical	Repairs to CAT Skidsteer loader	633.27
EFT3186	24/06/2015	Wayne Butler	PAYMENT	-581.00
7TN8FM	22/06/2015	Wayne Butler	Travel costs	581.00
EFT3187	24/06/2015	Shire of Laverton	PAYMENT	-5786.58
4221	24/06/2015	Shire of Laverton	Aerodrome Reporting/Work Safety Officer Training, ARO Radio Certification Training	5786.58
EFT3188	24/06/2015	ROADTECH CONSTRUCTIONS PTY LTD	PAYMENT	-63910.00
00000122	10/06/2015	ROADTECH CONSTRUCTIONS PTY LTD	2015 Flood Damage Reinstatement Works, Package 2 as per Tender/Council Resolution 028/15Package 2 Wiluna South	63910.00
EFT3189	30/06/2015	National Australia Bank Ltd	PAYMENT	-1382702.78
013544	30/06/2015	National Australia Bank Ltd	Transfer of funds	1382702.78
20695		CANCELLED		0.00
20696	05/06/2015	Water Corporation	PAYMENT	-5282.19
MAY	22/05/2015	Water Corporation	Depot 31947 Woodley St	4.17
MAY	22/05/2015	Water Corporation	Centre at Scotia lot 133 & 916 Res7361	220.78
MAY	22/05/2015	Water Corporation	Swimming pool Lot 134 Res 7361	581.38

MAY	22/05/2015	Water Corporation	Triplex Unit C Well St lot 555	142.70
MAY	22/05/2015	Water Corporation	House Lennon St Lot 90/35768	121.85
MAY	22/05/2015	Water Corporation	House Lennon St Lot 92	51.93
MAY	22/05/2015	Water Corporation	House 61 Scotia St Lot113-114	182.90
MAY	22/05/2015	Water Corporation	House L70 Lennon St Lot1478	904.70
MAY	22/05/2015	Water Corporation	House Scotia St Lot 301	982.42
MAY	22/05/2015	Water Corporation	2 Trenton St Lot 963	89.82
MAY	22/05/2015	Water Corporation	2 Trenton St	89.82
MAY	22/05/2015	Water Corporation	2 Trenton St Lot 963	89.82
MAY	22/05/2015	Water Corporation	Unit2/2 Trenton St Lot 963	134.04
MAY	22/05/2015	Water Corporation	Unit1/2 Trenton St	134.04
MAY	22/05/2015	Water Corporation	unit3/2 Trenton St Lot 963	134.04
MAY	22/05/2015	Water Corporation	UnitA Wells St Lot 555	109.42
MAY	22/05/2015	Water Corporation	Unit B Wells St lot 555	119.54
MAY	22/05/2015	Water Corporation	Bernales Lot 42372	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Berbales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
MAY	22/05/2015	Water Corporation	Bernales Lot 1487	137.67
0109	22/05/2015	Water Corporation	Standpipe Opp L1056 Wells St	36.01
MAY	22/05/2015	Water Corporation	Depot Wells St	51.45
20697	05/06/2015	Shire of Leonora	PAYMENT	-1000.00
5688	28/05/2015	Shire of Leonora	Donation/Sponsorship - Shire of Leonora for 2015 Golden Gift Event	1000.00
20698	05/06/2015	Staples Australia Pty Ltd	PAYMENT	-12.63

31266819	04/06/2015	Staples Australia Pty Ltd	Coffee/Hot chocolate Tint Paper B/Order 138346 code, Assorted stationery items	12.63
20699	05/06/2015	JIVE MEDIA SOLUTIONS	PAYMENT	-5780.00
2030	02/06/2015	JIVE MEDIA SOLUTIONS	Tjurkurba Gallery - Website Design, Implementation, Support and Hosting (As Per AGM)	5780.00
20700	05/06/2015	WML CONSULTANTS PTY LTD	PAYMENT	-5225.00
21869	27/05/2015	WML CONSULTANTS PTY LTD	2014-15 Provision of Sup't Rep Role for Flood Damage, as per proposal (Value Estimate only due to Unquantifiable hours etc)	5225.00
20701	09/06/2015	Telstra Corporation	PAYMENT	-4096.86
T 311	07/03/2015	Telstra Corporation	Satellite phone charges	105.00
T 311	07/03/2015	Telstra Corporation	Telstra Credit	-105.00
P 284 691 950-6	01/04/2015	Telstra Corporation	Telstra Credit	-288.79
P567180660-7	02/05/2015	Telstra Corporation	Airport, CEO office, Depot Fax, New IPhone(ROD L), Sport & Rec Manager), Community Development Manager, Mobile CEO, Works Manager, Works Supervisor, Art Gallery Manager, Executive Manager, Tmb business 8gb(568), Tmb business 8gb(151), Tmb business 8gb(156), Tmb business 8gb(830), Tmb business 8gb(831), Admin Fax, CEO Home, CEO Fax, Admin Office, Economic Development Home, Internet Data, Work Manager Home, Internet/Data, Internet/Data, Internet/Data, Discount From Grp pln, Discount	2539.50
P284691950-6	08/06/2015	Telstra Corporation	Airport, CEO office (modem), Depot fax, WM iphone, SRM mobile, CDM mobile, WM mobile, WS mobile, AGM Mobile, ECMS Mobile, Admin fax, CEO home phone, CEO home fax, Admin office phone, CDM home phone, Internet/data, WM home phone, Internet/data, Internet/data, Internet/data, Discount from group plan, Discount from group plan, CEO mobile, Credit rounding	288.79

P284691950-6	08/06/2015	Telstra Corporation	Airport, CEO office modem, Depot fax, WM iphone, SRM mobile, CDM mobile, CEO mobile, WM mobile, WS mobile, AGM mobile, EMCS mobile, Admin fax, CEO home phone, CEO home fax, Admin office phone, CDM home phone, Internet/data, WM home phone, Internet/data, Internet/data, Internet/data, Discount from group plan, Credit rounding	1470.19
P567180660-7	08/06/2015	Telstra Corporation	Telstra Credit	-2539.50
P567180660-7	09/06/2015	Telstra Corporation	Airport, CEO office modem, Depot fax, WM iphone, SRM mobile, CDM Mobile, CEO mobile, WM mobile, WS mobile, AGM mobile, EMCS mobile, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Admin fax, CEO home phone, CEO home fax, Admin office, CDM home phone, Internet/data, WM home phone, Internet/data, Internet/data, Internet/data, Discount from group plan	2828.29
P947524170-6	09/06/2015	Telstra Corporation	Airport, CEO office modem, Depot fax, WM iphone, SRM mobile, CDM mobile, CEO mobile, WM mobile, WS mobile, AGM mobile, EMCS mobile, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Tmb business 8gb, Admin fax, CEO home phone, CEO home fax, Admin office, CDM home phone, Internet/data, WM home phone, Internet/data, Internet/data, Internet/data, Other charges, Discount from group plan	1557.36
P904504460-6	09/06/2015	Telstra Corporation	Telstra Credit	-1758.98
20702	09/06/2015	Margaret Anderson	PAYMENT	-257.29
2171	26/05/2015	Margaret Anderson	Sale of Painting	257.29
20703	09/06/2015	Sharon Anderson	PAYMENT	-192.96
2171	26/05/2015	Sharon Anderson	Sale of Painting	192.96
20704	09/06/2015	Stephanie Anderson	PAYMENT	-192.96
2171	26/05/2015	Stephanie Anderson	Sale of Painting	192.96
20705	11/06/2015	Beverley Anderson	PAYMENT	-553.60
2167	25/05/2015	Beverley Anderson	Sale of painting	553.60

20706	11/06/2015	Horizon Power	PAYMENT	-9854.49
123423	01/06/2015	Horizon Power	Street lightings	1062.20
273971	01/06/2015	Horizon Power	192 Wells St	1285.06
273971	01/06/2015	Horizon Power	1486 Scottia - Admin Office	3610.83
273971	01/06/2015	Horizon Power	1486 Scottia - Art Gallery	375.74
273971	01/06/2015	Horizon Power	1486 Scottia - Council Chambers	3.76
273971	01/06/2015	Horizon Power	1486 Scottia - South Wing	23.48
273971	01/06/2015	Horizon Power	1486 Scottia - Training Room	113.66
273971	01/06/2015	Horizon Power	U1/30 Scotia	323.19
273971	01/06/2015	Horizon Power	U2/30 Scotia	135.04
273971	01/06/2015	Horizon Power	U3/30 Scotia	295.40
273971	01/06/2015	Horizon Power	U4/30 Scotia	275.73
273971	01/06/2015	Horizon Power	U5/30 Scotia	305.99
273971	01/06/2015	Horizon Power	U6/30 Scotia	104.30
273971	01/06/2015	Horizon Power	U7/30 Scotia	355.18
273971	01/06/2015	Horizon Power	U8/30 Scotia	151.52
273971	01/06/2015	Horizon Power	Lot 92 Lennon	191.85
273971	01/06/2015	Horizon Power	Lot116 Scotia	402.40
273971	01/06/2015	Horizon Power	UA Loc 7361 Wotton	560.34
273971	01/06/2015	Horizon Power	53/712 Woodley	-1699.65
273971	01/06/2015	Horizon Power	89 Lennon	498.80
273971	01/06/2015	Horizon Power	9 Kal-Meeka Rd	74.30
273971	01/06/2015	Horizon Power	96 Lennon	887.56
273971	01/06/2015	Horizon Power	9909 Bernales Rd	26.14
273971	01/06/2015	Horizon Power	Lot1478 Lennon	491.67
20707	11/06/2015	Department of Transport	PAYMENT	-339.50
1EE0103	27/05/2015	Department of Transport	1EE0103 UDTruc registration	282.75
0110523915275	27/05/2015	Department of Transport	Isuzu registration	56.75

20708	11/06/2015	Vonda Anderson	PAYMENT	-20.76
2177-1	04/06/2015	Vonda Anderson	Sale of Painting	20.76
20709		CANCELLED		0.00
20710		CANCELLED		0.00
20711	17/06/2015	Telstra Corporation	PAYMENT	-210.00
3279365211	07/06/2015	Telstra Corporation	Sat Plan T31	210.00
20712	17/06/2015	Donovan Gilbert	PAYMENT	-193.76
2191	12/06/2015	Donovan Gilbert	Sale of 15-03 Painting	193.76
20713	17/06/2015	Melissa Mitchell	PAYMENT	-34.60
2186	11/06/2015	Melissa Mitchell	Sale of 14-246 Prints	34.60
20714	17/06/2015	Debbie Wongawol	Sale of 14-150 Earrings	-20.76
2182	10/06/2015	Debbie Wongawol	Sale 14-150 Earrings	20.76
20715	17/06/2015	AERODROME COMPLIANCE AND CIVIL PTY LTD	PAYMENT	-5577.00
027	15/06/2015	AERODROME COMPLIANCE AND CIVIL PTY LTD	2015 ANNUAL ELECTRICAL TECHNICAL INSPECTION - WILUNA AERODROMEAs Per Quote10/03/15	5577.00
20716	23/06/2015	Sunsuper Fund	PAYMENT	-521.72
SUPER	01/05/2015	Sunsuper Fund	Staff Super Guarantee PE01/05/2015	173.91
SUPER	15/05/2015	Sunsuper Fund	Staff Super Guarantee PE15/05/2015	173.39
SUPER	29/05/2015	Sunsuper Fund	Staff Super Guarantee PE29/05/2015	174.42
20717	24/06/2015	Railway Motel & Function Centre	PAYMENT	-241.50
88522	20/06/2015	Railway Motel & Function Centre	Standard room and meals Friday 19/6/15	241.50
20718	24/06/2015	Rachel Newberry	PAYMENT	-24.22
2196-1	18/06/2015	Rachel Newberry	Sale of 14-219 Painting	24.22
20719	24/06/2015	Nyapurla Morgan	PAYMENT	-207.60
2195-1	18/06/2015	Nyapurla Morgan	Sale of 11-447 painting	207.60
20720	24/06/2015	Darius Jones	PAYMENT	-20.76
2195-1	18/06/2015	Darius Jones	Sale of 14-14 Painting	20.76

20721	24/06/2015	Shop Supplies	PAYMENT	-178.35
100007937	18/06/2015	Shop Supplies	A5 4 tier high back brochure holder, 4 tier business card holder, 8 prong heavy duty floor spinner, Shipping	178.35
20722	24/06/2015	Patrick Richard	PAYMENT	-138.40
2194-1	18/06/2015	Patrick Richard	Sale of 15-26 Painting	138.40
20723	24/06/2015	MCPHERSON	PAYMENT	-482.00
RFMINV15/04	26/05/2015	MCPHERSON	Professional Services - Updating Aerodrome Emergency Exercise Plan Based on May 2014 Exercise Outcomes	482.00
20724	24/06/2015	WML CONSULTANTS PTY LTD	PAYMENT	-2194.50
21953	23/06/2015	WML CONSULTANTS PTY LTD	Claim 2 Professional Fee Service – Flood damage admin	2194.50
PE26.06.2015	26/06/2015	Payroll PE26.06.2015	PAYMENT Net wages	-33443.41
PE29.05.2015	29/05/2015	Payroll PE29.05.2015	PAYMENT Net wages	-32387.09
PE12.06.2015	12/06/2015	Payroll PE12.06.2015	PAYMENT Net wages	-28727.24
Total List of Accounts Paid by Authority:				<u><u>-\$ 1,989,885.09</u></u>

10.3. Executive Manager Technical Services Report

Nil

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

The Chief Executive Officer tabled items 12.1, 12.2, 12.3 affixed hereto and provided a verbal report on item 12.4

Officer Recommendation and Council Decision**MOVED CR PETERSON****SECONDED CR WELLER**

That the following late items be accepted by the meeting for consideration

12.1 Appointment of New Auditor**12.2 Lease of Airport Land (Part) by Bureau of Meteorology****12.3 Acceptance of Fire Break Notice****12.4 Streetscape****CARRIED 6/0****Resolution 124/15*****Officer Recommendation and Council Decision******Item 12.1*****MOVED CR WEBB****SECONDED CR HARRIS**

That, following due consideration of a recommendation from the Audit Committee, and in accordance with s7.3 of the Local Government Act 1995, Council appoints Mr David Wall of RSM Bird Cameron as the Auditor for the Shire of Wiluna.

CARRIED 6/0 by ABSOLUTE MAJORITY Resolution 125/15

Officer Recommendation and Council Decision**Item 12.2****MOVED CR WEBB****SECONDED CR HARRIS**

That the Council approves in-principle a peppercorn lease to the Bureau of meteorology for a section of land approx. 20x20m at the Wiluna Aerodrome, the location as shown on following map; subject to:

1. Council endorsement that the said land has no commercial value
2. Compliance with the provisions of s3.58 of the Local Government Act; and
3. Subject to no submissions being received following public notice being given regarding the intention to lease this said land

CARRIED 6/0**Resolution 126/15****Officer Recommendation and Council Decision****Item 12.3****MOVED CR WEBB****SECONDED CR FARMER**

That the 2015/16 Firebreak Notice to be issued in accordance with the Bush Fire Act 1954, as follows, is approved by the Council:

**2014/15 FIREBREAK NOTICE
BUSH FIRES ACT 1954
SHIRE OF WILUNA**

**NOTICE TO ALL OWNERS AND/OR OCCUPIERS OF LAND SITUATED IN THE
SHIRE OF WILUNA**

TAKE NOTICE that pursuant to Section 33(4) of the Bush Fires Act, where the owner or occupier of land who has received notice fails or neglects to comply with the requisitions of the notice within the time specified, the Shire of Wiluna may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of the notice which have not been complied with and pursuant to Section 33(5) of the Bush Fires Act the amount of any costs and expenses incurred may be recovered from you as the owner or occupier of the land.

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FIREBREAKS

Pursuant to the powers contained in Section 33 of the Bush Fires Act 1954, you are hereby required to clear of flammable material firebreaks not less than 3 metres in width immediately inside all external boundaries of any lot owned or occupied by you and situated within the Shire of Wiluna. Such firebreaks may be constructed by one or more of the following methods:

PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER APPROVED METHOD, and are to be cleared to the satisfaction of an Authorised Officer of the Shire. In addition, you may be required to carry out further works which are considered necessary by an Authorised Officer of the Shire and specified by way of a separate written notice forwarded to the address as shown on the Shire of Wiluna rates record for the relevant land. In some instances, naturally occurring features such as rocky outcrops, natural watercourses or landscaping such as reticulated gardens, lawns or driveways may be an acceptable substitute for cleared firebreaks. This option must first be discussed with an Authorised Officer of the Shire and approved by the Authorised Officer in writing.

On any lot having an area of less than 3,000m² with a dwelling constructed on it, where the lot is substantially developed (i.e. at least 75% cleared of bush), the keeping of grass on the lot at all times covered by this notice to a height less than 5 centimetres will be accepted in lieu of clearing a firebreak. For the purpose of this notice grass kept at a height of less than 5 centimetres will be deemed not to be flammable material.

All firebreaks and other alternative arrangements allowed by the preceding parts of this notice must be established by the 30th day of November each year (or within 14 days of you becoming the owner or occupier should this occur after that date) and maintained clear of flammable material up to and including the 31st day of March each year.

APPLICATION TO VARY THE ABOVE REQUIREMENTS

If it is considered impracticable for any reason whatsoever to clear firebreaks or establish other arrangements as required by this notice, you may apply in writing to the Shire of Wiluna not later than the 15th day of November each year for permission to provide firebreaks in alternative positions on the land. If permission is not granted by the Shire you must comply with the requirements of this notice. If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act.

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THE PENALTY FOR FAILING TO COMPLY with this notice is a fine not exceeding \$1,000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner and/or occupier by the date required by this notice.

Any alternatives to firebreaks as described in the Firebreak Notice must be submitted in writing to the Shire of Wiluna by November 15th 2015. The responsibility for ensuring the protection of your property is yours. Proper preparedness for the fire season will enhance the capacity for you, your family and property to survive a wildfire should one occur. Fire preparedness measures are a defensive method of ensuring survivability from within your property boundary. This may be achieved by a variety of measures which include:

Cleared firebreaks and driveways: have the capacity to slow the progress and contain fires as well as provide access for emergency services.

Hazard reduction: burning, slashing, mowing and chemical treatment have the capacity to reduce the amount of flammable material on your property. The less fuel available to burn during a wildfire, the less intense the fire.

Natural features: such as rock outcrops usually have little flammable material on them. Natural features may be used in conjunction with other firebreak installation methods, such as linking them with constructed firebreaks and driveways, and as containment zones for hazard reduction burns.

Reticulation: Where specialized pastures are established under reticulation (e.g. for stud properties), this may, on application, be accepted in lieu of firebreaks provided the pasture is kept green.

Grazing: This is a very effective method of fuel reduction, however other firebreak conditions must be met.

DATES TO REMEMBER 2015/2016

RESTRICTED BURNING PERIOD 1

20 SEPTEMBER 2015 to 31 OCTOBER 2015 (INCLUSIVE)

Permits to burn are required during this period for hazard reduction burning.

Alternative firebreak applications to be submitted by November 15th, 2015.

Firebreaks **must** be installed by November 30th 2015.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

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PROHIBITED BURNING PERIOD**01 NOVEMBER 2015 TO 31 MARCH 2016 (INCLUSIVE)**

All burning, including garden refuse is prohibited during this period.

Firebreaks to be maintained clear of flammable material until March 31st, 2016.

RESTRICTED BURNING PERIOD 2**01 APRIL 2016 TO 12 MAY 2016 (INCLUSIVE)**

Permits to burn are required during this period for hazard reduction burning.

Please note that penalties apply where burning regulations are contravened or permit conditions are not complied with.

Certain climate or weather conditions may cause these periods to be extended or shortened. You must check the press for details or call the Shire Office on **08 99818000** before commencing to burn.

TO REPORT ALL FIRES RING 000

By order of the Council
Andrea Nunan
Chief Executive Officer

REGULATORY INFORMATION**FIRE DANGER RATING**

No fires may be lit on a day when the forecast Fire Danger Rating for the District is Very High to Catastrophic. This information is available on the DFES website www.dfes.wa.gov.au

BARBECUES

Solid fuel barbecues, spit roasts, hungis, webbers, pizza ovens and the like are not permitted on days of very high or extreme fire danger ratings. Recreation sites within the Shire of Wiluna which have gas or electric barbecues installed, which may be used at these times. Gas or electric barbecues at home are also permitted.

PERMITS

Permits are required to burn bush or grass at any time between 1st November 2015 and 12 May 2016 inclusive. Permits are available from the Chief Bush Fire Control Officer or the Deputy Chief Bush Fire Control Office at the Shire of Wiluna; 08 99818000

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STACKS OR PILES OF TIMBER OR VEGETATION

The Department of Environment and Conservation prohibits the burning of vegetation material on a development site of greater than 2000 square metres. This includes residential and construction lots. Vegetation must be mulched or removed from the site. During any construction phase, material that is cleared from the site should be moved to the front of the block to facilitate easy removal. Very High or Extreme Fire Danger Ratings will also affect burning activities. Check with the Departmental website www.dpaw.wa.gov.au

INCINERATORS

Incinerators must not be lit during the Prohibited Burning period of 01 November 2015 to 31 March 2016. Incinerators may be lit at other times provided the Fire Danger Rating is not Very High to Catastrophic. Incinerators must be properly constructed and designed to prevent the escape of any sparks or burning material. They must be located at least 2 metres away from any building or fence and from which all flammable material has been removed and kept cleared.

WELDING/CUTTING APPARATUS

If you are using a welder or operating a power operated abrasive cutting and or grinding disc of any kind, you must have at least one fire extinguisher present and be surrounded by a five metre firebreak.

FIREBREAKS

Firebreaks must be installed and maintained from the **01 November 2015 to 31 March 2016** inclusive.

FIREBREAK INSPECTIONS

Firebreak inspections are carried out during the period **01 December 2015 to 31 March 2016** inclusive.

GARDEN REFUSE

During the Prohibited Period (01 November 2015 to 31 March 2016), garden refuse must **not** be burnt at any time. These dates are also subject to change according to seasonal conditions.

During the Restricted Periods (21 September 2015 to 31 October 2016, and 01 April 2016 to 11 May 2016), garden refuse may be burnt during the day before 6 pm with a permit, subject to conditions.

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Garden refuse may also be burnt without a permit after 6 pm during the Restricted Period provided certain criteria are met. Set out below are legislative requirements from the Bush Fire Act 1954 and the Health Act 1911 in relation to burning. These as a minimum must be followed:

- The pile of refuse does not exceed 1 cubic metre
- An area 5 metres wide is cleared around the pile. (Lawn, driveways, paths etc. may be considered as cleared area)
- The fire is only lit between 6:00 p.m. and 11:00 p.m.
- Only 1 pile is alight at one time
- The fire is completely extinguished by midnight
- At least 1 person is in attendance at all times. There is a means of extinguishing the fire available at all times. (e.g. garden hose, knapsack spray or fire unit)
- You notify your neighbours of your intention to burn
- The Fire Danger Rating is not Very High to Catastrophic.
- The smoke from your fire does not cause a nuisance to neighbours and or traffic
- Do not burn plastics, other household or commercial waste
- Do not burn wet or green piles of material at any time as this will cause excessive smoke.

During other than the Restricted or Prohibited Periods, garden refuse may be burnt. For safety reasons you are encouraged to follow the same requirements stipulated above.

PENALTIES

Section Offence Penalty

33(3)	Failure to maintain a firebreak as per firebreak notice	\$250.00
25	Offences relating to lighting a fire in the open air	\$250.00
17(12)	Setting fire to bush during prohibited burning period	\$250.00
28(1)	Failure of an occupier to extinguish a bush fire during the restricted or prohibited burning times	\$250.00
24(G)	Burning garden refuse contrary to Ministerial or Local Government prohibition or restriction.	\$250.00
56(3)	Refusal to state name and abode or stating false name or abode	\$100.00
24B(3)(a)	Failure to produce permit to burn	\$100.00

Major offences may result in court action with penalties ranging from \$1,000 to \$250,000 and/or imprisonment

CARRIED 6/0

Resolution 127/15

Officer Recommendation and Council Decision**Item 12.4****MOVED CR PETTERSON****SECONDED CR WELLER****That Council:**

- i. Approve for the CEO to prepare a brief project management plan for the streetscape project;**
- ii. Appoint Cr Webb, Cr Harris, Cr Petterson and Cr Farmer respectively to the Streetscape project reference group;**
- iii. Approves for the CEO to prepare documentation and call requests for quotation for detailed design for the Streetscape Project with the following feedback relating to the concept design to be incorporated into the documentation;**
 - Include angle parking and brick paving from Wells St to Thompson St. (West Side);**
 - Include parallel parking and brick paving from Wells St to Thompson St. (South Side);**
 - Include barrier poles on the islands from Wells to Thompson St;**
 - Install brick paving, pedestrian cut throughs and mobile concrete planters from Canning Traders to the Wiluna Hotel;**
 - Plant colourful native species from Wells to Thompson St to Wiluna Hotel;**
 - Install shelters, seats and bins on pathways with the design to be like existing shelters in town;**
 - Install a security fence behind the oval pavilion, with metal cut-outs like the existing fence;**
 - Install fencing around oval boundary to prevent cars and animals entering, ensure “run-offs” meet appropriate sporting code standards;**
 - Install new fence around pool to improve amenity of existing one.**
- iv. Directs the CEO to bring final draft detailed design back to Council for consideration.**

CARRIED 6/0**Resolution 128/15**

10.1.1. Subject/Applicant:	HERITAGE AND INTERPRETIVE CENTRE – PROJECT MANAGEMENT PLAN
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	14 July 2015
Disclosure of Interest:	Nil

Purpose

Council to consider proposed project management plan for the Heritage and Interpretive Centre project.

Background

Given the size and scope of the Heritage and Interpretive Centre (“HIC”) Project, a project management plan has been prepared for the Shire by Core Business.

The (draft) plan is included as Attachment 10.1.1.

Comment

A project management plan is a formal, approved document used to guide both project execution and project control. The primary uses of the project plan are to document planning assumptions and decisions, facilitate communication among *stakeholders*, and document approved scope, cost, and schedule *baselines*. A project plan may be summarized or detailed.

The plan clearly details and defines roles, responsibilities, procedures and processes, so that the project can be delivered.

The draft plan attached is concise but easy to understand; there are still some operational matters that the CEO is to complete (e.g. timing for communication methods, qualifications of key staff) but these will not change the intent of the document or the project deliverables

Consultation

Core Business

Statutory Environment Nil directly

Policy Implications Nil directly

Financial Implications Nil directly – financial implications of project itself have been included in the project plan and considered at length by the Council.

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation

That the proposed "Gunbarrel Highway and Canning Stock Route Heritage and Interpretive Centre Project Management Plan" (affixed here to as attachment 10.1.1.) is endorsed.

Council Decision**MOVED CR FARMER****SECONDED CR WELLER**

- i. **Adopts the Gunbarrel Highway Canning Stock Route Heritage Centre Project Management Plan subject to the following changes being made:**
 - **Include a description of the role of the project reference group;**
 - **Update the communication section to take into account the terms of reference of the Project Reference Group;**
 - **Amend the timeline to reflect the four (4) week period required by Council to consider draft working design and provide feedback to project Architects;**
- ii. **Appoints all Shire of Wiluna Councillors to the Project Reference Group;**
- iii. **Directs the CEO to prepare a terms of reference for the project reference group for Council consideration;**
- iv. **Nominates and notes the following project hold points at which decisions are to be brought to Council:**
 - **1)Adoption of detailed design for refurbishment works;**
 - **2)Appointment of Consultants to complete detailed interpretive design;**
 - **3)Appointment of Consultants to complete interpretive final design, fabrication and installation;**
 - **4)Consideration of tenders for refurbishment of the existing Heritage Centre**
 - **5)Any other project milestones or events at which a decision of Council is required for statutory reasons or where there is a significant issue affecting achievement of the project objectives which cannot be resolved within the provisions of the project management plan or the CEOs delegations or authority**
- v. **Authorises the CEO to make minor changes to the Project Management Plan as required during completion of the project to resolve issues and respond to new circumstances subject to:**

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- Briefing the Project Reference Group on changes made at the month Project Reference Group Meeting.
- Bringing any proposed changes to the Project Management Plan deemed major (affecting achievement of stated project objectives or exceeding the authority of the CEO) by the CEO or project reference group back to Council for consideration and determination.

CARRIED 6/0

Resolution 129/15

Reason for change due to feedback from Councillors

10.1.2. Subject/Applicant:	DESIGN DEVELOPMENT PLAN – HERITAGE AND INTERPRETIVE CENTRE
File:	
Reporting Officer:	Chief Executive Officer; Andrea Nunan
Date of Report:	14 July 2015
Disclosure of Interest:	Nil

Purpose

Council to consider design development plans for the Heritage and Interpretive Centre (“HIC”).

Background

The Architects engaged by the Shire have devised some design plans for the HIC. These designs are a “guiding document” and are a “bigger” picture layout in order then for further “in-depth” development to occur for the interpretive and curatorial side of the project (i.e. Signage, actual displays, interpretative material and so on).

The plans for consideration are at Attachment 10.1.2.

Comment

It is noted that the Council’s preference is to ensure that the south-wing of the Centre (currently used for Works Section Office and storage area) is retained for display purposes and not accommodation. The Architects will change this in the next revision.

The only “issue” that the Reporting Officer has with the plans is the idea of having a separate “point of sale” for Art Gallery and then the general HIC. It would be more productive and cost efficient if there was only to be one actual “shop” area where both Art/Gallery items and HIC items could be purchased. Otherwise, the Shire is likely to have to provide for “two” of everything (including staff) and this may be costly and a duplication. It also means the Manager of the Centre has two separate control points where as one would make security of cash and control of cash more efficient.

Once Council have accepted the development design, with or without modification, the working drawings can then be prepared and specialist consultants engaged so that the required tender/s can then proceed. Along side of this, interpretative plans and so on will be developed. This has been outlined in the project management plan (refer item 10.1.1. in this Agenda)

Consultation

Core Business
Councillor discussions
Architect

Statutory Environment Nil directly

Policy Implications Nil directly

Financial Implications Nil directly – financial implications of project itself have been included in the project plan and considered at length by the Council.

Voting Requirement **SIMPLE MAJORITY**

Officer Recommendation

That the development design plan for “*Gunbarrel Highway and Canning Stock Route Heritage and Interpretive Centre*”, affixed hereto as attachment 10.1.2, is:

a) adopted (OR)

b) adopted subject to the following modifications:

(Note: final recommendation pending Council discussion)

Council Decision

MOVED CR HARRIS

SECONDED CR WEBB

That Council:

- i. Provides the following feedback in relation to the tabled design drafts;**
 - **Additional public short stay accommodation to be removed from plan and scope;**
 - **CEO flat accommodation to be removed from plan and scope;**
 - **Combine retail and point of sale into a single point rather than two separate points, to ensure staffing efficiency;**
 - **Retains RFDS radio room and old CWA room and include interpretation detailing the previous use (currently listed in plan as studio space);**
 - **Review site security and position site entry and exit points to balance excellent visibility and traffic flow with ensuring sound security.**
 - **Please review and provide briefing to the project reference group in relation to intended treatment to walkway areas (currently featuring deteriorating surfaces/tiles/finishes), Council wishes to consider options prior to approving the final design; and**
- ii. Authorises the CEO to direct the project architects to prepare detailed design for the project incorporating the feedback provided in relation to the design drafts.**
- iii. Directs the CEO to bring the final draft detailed design drawings to Council for consideration and adoption.**

CARRIED 6/0

Resolution 130/15

Reason for change due to feedback from Councillors

13. Matters Behind Closed Doors

Nil

14. Closure

There being no further business, the Chairperson closed the meeting at 2.30pm.

These minutes were confirmed at the meeting on the 26 August 2015

Signed
(Presiding Person at the meeting of which the minutes were confirmed)

Date.....