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MINUTES

1. **Declaration of Opening and Announcement of Visitors**
The Chairperson declared the meeting open at 1.05pm and welcomed Andrew Worland from Toro Energy and Simon Williamson and Colin Tincknell from Cameco Australia to the meeting.
2. **Record of Attendance / Apologies and Leave of Absence Previously Approved**

Cr Jim Quadrio	-	Shire President
Cr Graham Harris	-	Deputy Shire President
Cr Chris Webb		
Cr Stacey Petterson		

Staff

Mr Dean Taylor	-	Acting Chief Executive Officer
Mr Wayne Butler		Executive Manager Technical Services
Mrs Katrina Boylan		Senior Administration Officer

Andrew Worland	Toro Energy
Simon Williamson	Cameco Australia
Colin Tincknell	Cameco Australia
3. **Response to Previous Public Question Taken on Notice**
Nil
4. **Public Question Time**
Nil
5. **Applications for Leave of Absence**
Nil
6. **Notations of Interest**
 - 6.1. **Interest Affecting Impartiality Shire of Wiluna Code of Conduct**
Nil
 - 6.2. **Financial Interest Local Government Act Section 5.60A**
Nil
 - 6.3. **Proximity Interest Local Government Act Section 5.60B**
Nil

7. Petitions and Deputations

Simon Williamson, Environmental Manager and Colin Tincknell, Corporate Responsibility Manager from Cameco Australia gave a presentation to Council. Copies of the presentation from Mr Williamson affixed hereto these minutes.

Simon Williamson and Colin Tincknell left the meeting at 2.05pm

Andrew Worland, General Manager, from Toro Energy gave a presentation to Council. Copies of the presentation from Mr Worland affixed hereto these minutes.

Andrew Worland left the meeting at 3.05pm

The meeting was adjourned for 5 minutes at 3.05pm and reconvened at 3.10pm

8. Confirmation of Minutes of Previous Meeting

<i>Officer Recommendation & Council Decision</i>	<i>Item 8.1</i>
MOVED CR HARRIS	SECONDED CR WEBB
The Minutes of the Meeting held on 31 July 2015 be accepted as a true record of the meeting.	
CARRIED 4/0	Resolution 141/15

<i>Officer Recommendation & Council Decision</i>	<i>Item 8.2</i>
MOVED CR WEBB	SECONDED CR HARRIS
The Minutes of the Special Meeting held on 27 August 2015 be accepted as a true record of the meeting.	
CARRIED 4/0	Resolution 142/15

9. Announcement Presiding Member without Discussion

Nil

10.1. Reports of Officers and Committees

10.1.1. Subject/Applicant:	Licensing Services
File:	Finance
Reporting Officer:	Dean Taylor - Contract Project Manager, Acting Chief Executive Officer
Date of Report:	9 September 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether to commence provision of Licensing Services at the Shire of Wiluna.

Background

Currently the Wiluna Police Station provides Licensing Services to the residents of Wiluna.

The Wiluna Police have advised that they intend to withdrawal from providing the Licensing Services in Wiluna. The reason for the decision is to provide more resources to Police core business.

Sergeant Mark Ardley contacted the shire in June with the intention of negotiating a transition of licensing services from Wiluna Police to the Shire.

The current service provides the following;

- Process new vehicle registrations
- Issue number plates
- Process vehicle licence renewals and transfer payments
- Update variations to vehicle details
- Process driver's licence applications and renewal payments
- Process firearm licence renewals and boat registration payments
- Process various penalty payments
- Sight and record Proof of Identity (PoI) and residency documentation
- Supervise Computerised Theory Tests (CTT) and Hazard Perception Tests (HPT)
- Receive driver and vehicle licensing applications and payments with the ability to process transactions using the Transport Executive Licensing Information System (TRELIS).

If the Shire agrees to become the Licensing Agent for Wiluna; the Department of Transport (DoT) provides all the necessary computer equipment to process all client transactions including all consumable stock. All equipment is maintained by the Department's support areas and any repair or replacements are couriered via DoT's providers and no cost to the Agent.

DoT provides a free printer to the Agent. The Agent is not restricted in its use however DoT does not supply sundry consumables for the printer. It is a gifted asset therefore the Agent is not required to return it.

The term of the proposed service is negotiable, with the average current agreements ranging between three to five years. Agent payments are commission based and paid directly into the Agents nominated bank account.

Currently Wiluna Police have the following level of transactions with indicative commissions;

Licensing Transactions and Commission payments for the last three financial years

WILUNA POLICE	2011/12	2012/13	2013/14
Number of Transactions	448	338	445
Commission Payments	\$3,403	\$2,637	\$3,521

Comment

The provision of Licencing Services in Wiluna is rarely used by the residents. Most Licence renewals and payment of fines can be processed on-line. Some services however, number plates, driver testing, identification and applications are required to be undertaken in person.

If the Shire of Wiluna does not agree to become the Licencing Agent the Department of Transport may offer it to the Post Office, if they decline it is likely that the Service will be lost to Wiluna. If this occurs, anyone who is required to undertake an in-person transaction will have to travel to another town.

It is likely that the costs of training and operating the service when compared to the commissions received will at best breakeven and more likely produce a small loss for council (perhaps up to \$5,000 pa).

Many Local Governments throughout Western Australia undertake a Licencing agency on behalf of the Department of Transport. With a larger population and consequently larger number of transactions the service is viable.

Should Council agree to become an agent it would be envisioned that current shire staff would be trained to undertake Licencing transactions. At least two staff would need to be trained. The Department provide the training and will reimburse travel costs. The training will require a week in Perth and the wages and on-costs of the employee have to be borne by the Local Government. Should one of the trained employees leave the shire it would require someone else to be trained quickly.

There is no opportunity to increase the training subsidy or the commissions that are paid for undertaking the service.

Other unquantifiable costs that are associated with providing the service are the disruption that occurs to the office on occasion, failure of technology, and the requirement to provide a dedicated space in which the testing is undertaken. This space is not available in the existing building and has not been provided for in the concept plans for the new building.

Consultation

Department of Transport – Driver and Vehicle Services. Wiluna Police.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The 2015-2016 budget includes a provision for staff salaries and on-costs. It is expected that the provision of the service will result in a small loss to council.

Strategic Implications

The devolution of Licencing services from the Police (State Government) to the Shire of Wiluna (Local Government) could be considered “cost-shifting”.

The Shire of Wiluna has an objective of retaining people and businesses in the town. The lack of licencing services in town will require some residents to travel to another town to undertake the service which may also result in a loss of retail opportunity (albeit very small) for Wiluna businesses.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.1.1.*****MOVED CR WEBB****SECONDED CR PETTERSON**

That Council advise the Department of Transport that it is willing to enter into an Licencing Agency for the provision of licensing services for a trial period of two years.

The Chief Executive Officer be authorized to negotiate and enter into an appropriate Licencing Agency Agreement.

CARRIED 4/0**Resolution 143/15**

10.1.2. Subject/Applicant:	Meeting Changes
File:	Administration
Reporting Officer:	Dean Taylor - Contract Project Manager, Acting Chief Executive Officer
Date of Report:	12 September 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether to increase the number of meetings during the month.

Background

In recent times it would be fair to say that the Shire of Wiluna has experienced some disharmony or conflict between the administration and council members. Quite often issues such as these arise in times of stress or high activity which in turn reduces the level of communication between staff and council.

This agenda item suggests a trial adjustment to the number of meetings and the purposes of those meetings.

Currently Council holds a Formal Council meeting on the fourth Wednesday of each month at approximately 1pm. The formal Council meeting is a decision making meeting.

Council also holds an Agenda Forum at 9am prior to the Formal Council meeting.

In order to improve the communication between Council and the administration it is recommended that council trial an additional forum on the 2nd Week of the month to increase the frequency of communication.

The primary reasons for making the recommendation are in response to the following;

1. The disruption that has and will continue to occur because of the absence of the Chief Executive Officer which has necessitated the recruitment of a number of different acting Chief Executive Officers.
2. The current organisational structure has 9 permanent fulltime or part-time vacancies;
Deputy Chief Executive Officer
Executive Manager Technical Services (temporarily filled by Wayne Butler)
Works Manager (temporarily filled by Tony Ellis)
Executive Manager Community Development
Manager Sport and Recreation
Community Services Officer
Rates/finance Officer

Tourism Officer
Cleaner

3. The Shire of Wiluna currently has three major projects underway;
WANDRRA flood damage roadworks (\$12m)
New Administration Centre (\$3.6m)
Gunbarrel Highway/Canning Stock Route Interpretive Centre (\$2.6m)
4. As a consequence the draft 2015/2016 budget (\$26.6m) is significantly larger than any of the budgets in recent years.

Comment

The increased activity, lack of staff and lack of consistency resulting from the absence of the Chief Executive Officer creates uncertainty within the organisation which can have the effect of creating additional pressures, stress and anxiety amongst the staff and councillors. Quite often one of the first things to suffer in situations such as this; is the communication.

By providing another opportunity to increase communication between the staff and council; the additional meeting will help in alleviating any problems that may occur due to lack of communications.

It must be emphasised that the Forum must be conducted in accordance with the Department of Local Governments Guidelines.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

Officer Recommendation

That Council trial holding an additional Forum meeting on the second Wednesday of each month at 1pm.

The trial period will last for a period of six months after which the necessity for the additional meeting will be reviewed.

Council Decision**Item 10.1.2.****MOVED CR HARRIS****SECONDED CR WEBB**

That Council trial holding an additional Forum meeting on the second Wednesday of each month at 4pm.

The trial period will last for a period of six months after which the necessity for the additional meeting will be reviewed.

CARRIED 4/0**Resolution 144/15**

Reason for change – time changed to later on as day time not convenient

10.1.3. Subject/Applicant:	Wiluna West Project - Clearing
File:	Administration
Reporting Officer:	Dean Taylor - Contract Project Manager, Acting Chief Executive Officer
Date of Report:	12 September 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether it wishes to object to an application to clear native vegetation to allow mining to proceed.

Background

GWR Group Limited – Wiluna West Project has applied to the Department of Mines and Petroleum to clear approximately 1,220 ha of land as preliminary to allow a mining operation to commence. Details of the proposed clearing and area of mining is attached as Appendix 10.1.3.

Comment

Council has until the 28th September 2015 to make comment on the proposal. It must be emphasised that councils comment either in favour or against the request will not determine the outcome of the clearing permit. That decision will be made by the Minister for Mines and Petroleum after considering all submissions.

The administration is not aware of any substantial reason to object to the application.

Consultation

Nil

Statutory Environment

The Minister for Mines and Petroleum has the responsibility to determine the application after considering all submissions.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

The Shire of Wiluna's economy is predominantly driven by the Mining and Pastoral Industries, as such it is in councils interest to ensure that any development of new activities is not hindered.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.1.3.*****MOVED CR HARRIS****SECONDED CR WEBB**

That Council advise the Minister for Mines and Petroleum that it does not object to the issuing of a clearing permit for 1,220 ha as specified to GWR Group Limited – Wiluna West Project.

CARRIED 4/0**Resolution 145/15**

10.1.4. Subject/Applicant:	Wiluna North Road Realignment
File:	Works and Technical Services
Reporting Officer:	Dean Taylor – Contract Project Manager, Acting Chief Executive Officer
Date of Report:	12/09/15
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether to undertake works in conjunction with the Shire of Meekatharra to realign a portion of the Wiluna North Road.

Background

Some time ago (around 2012) the shires of Wiluna and Meekatharra identified a portion of the Wiluna North Road at the Rabbit Proof Fence as requiring realignment and a new livestock grid.

At that time the project did not go ahead. Map and aerial attached.

The Shire of Meekatharra have advised that they are in a position to engage contractors to complete the works in conjunction with the WANDRRA works.

The contractors for Meekatharra have estimated the cost of the roadworks to be \$60,000 to \$80,000 plus the cost of the grid of \$40,000. Therefore an anticipated total cost of \$100,000 - \$120,000 of which the Shire of Wiluna would be responsible for around 50%.

The draft budget does not include these works however council has the capacity to include the project through the Roads to Recovery funding.

Comment

The works are a logical improvement to the Wiluna North Road and should be supported.

Consultation

Shire of Meekatharra, Acting Director Technical Services

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

This project is to be funded from Council's 2015/2016 Roads to Recovery funding allocation which is provided on the understanding that Council complies with the funding agreement by expending \$125,000 for overall

maintenance of Council's road network. There will be no further cost to Council other than this.

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision	Item 10.1.4.
MOVED CR PETERSON	SECONDED CR WEBB
That council include in the 2015-16 draft budget the re-alignment of the Wiluna North Road as detailed in conjunction with the Shire of Meekatharra	
CARRIED 4/0	Resolution 146/15

10.2. Principal Environmental Health Officer and Building Surveyor Report

Nil

10.3. Executive Manager of Corporate Services Reports

10.3.1. Subject/Applicant:	2015/16 Budget
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	15 September 2015
Disclosure of Interest:	Nil

Purpose

To consider adopting the 2015/16 Budget for the Shire of Wiluna.

Background

The Local Government Act requires that each year, a Local Government (LG) is to adopt their annual budget by 31 August. The budget is required to be adopted by an absolute majority.

The Annual Budget 2015/2016 has not been adopted as per the LG requirement. However, Council sought an extension of time from the department and was given until 31 October 2015 to prepare and adopt the Annual Budget 2015/2016.

Comment

Budget Summary

A copy of the 2015/16 draft budget is attached as Appendix 10.1.4.(a)
A separate Budget Highlights document is also attached as Appendix 10.1.4.(b)

The budget has been prepared with due regard to the Integrated Planning and Reporting Framework consisting of the Community Strategic Plan and the Corporate Business plan with the Long Term Financial Plan, the Asset Management Plan and the Workforce Plan as informing documents. Due regard has also been given to the Forward Capital Works Plan, the Plant Replacement Programme, decisions made by Council during the previous twelve months, initiatives introduced by staff and amendments following the presentation of earlier drafts to Council.

As presented the draft budget allows for an increase of approximately 2.5% in the minimum rate-Gross Rental Value Town from \$400 to \$410, and 3.3% in the minimum rate- Unimproved Value from \$300 to \$310. The rateable value on non minimum rates will increase by an average of 2.88% for both GRV and UV valued properties. The overall increase in rates revenue is approximately 3.5%.

It is recommended that Council adopt a balanced budget.

Consultation

Councillors and Officers have participated in the special budget forum in relation to inclusions in the budget and the broader strategic implications/plans that underpin the budget.

Statutory Environment

Budget document prepared in accordance with legislative/statutory requirements, including provisions of the:

- ✓ Local Government Act 1995 (as amended)
- ✓ Local Government (Financial Management) Regulations 1996
- ✓ Relevant Accounting Standards where applicable
- ✓ Shire Plans as per integrated planning framework requirements

Policy Implications Nil directly

Financial Implications This document is the financial framework that the Shire will operate within for the 2015/16 financial year. The document itself clearly spells out the financial implications of the Shire's proposed works, services, administration and operative requirements.

Strategic Implications

Once adopted, the Budget will shape the overall administrative, operative and strategic outcomes of the Shire for the 2015/16 financial year.

As required by legislation, consideration has been given to both the Strategic Community Plans and Corporate Business Plan that have previously been adopted by the Council; references to these plans are within budget document where relevant/applicable.

Voting Requirement **ABSOLUTE MAJORITY**

The following 7 items were moved as one

Rates Paid by Instalments & Overdue Rates

Where ratepayers choose to pay their rates by instalments Council is required to adopt a rate of interest to be charged for this option and to determine an administrative charge for this service. Similarly, Council is required to adopt the rate of penalty interest to be imposed on outstanding rates.

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1.</i>
MOVED CR HARRIS	SECONDED CR PETERSON
That Council adopt:	
1) An administrative charge of \$10 per instalment notice;	
2) Interest of 5.5% per annum be imposed on rates paid by instalments in 2015/16;	
3) A penalty interest rate of 11% per annum to be imposed on outstanding rates in 2015/16.	
CARRIED 4/0 by Absolute Majority	Resolution 147/15

Minimum Rate

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1.</i>
MOVED CR HARRIS	SECONDED CR PETERSON
That Council:	
Adopt a minimum rate for the 2105/16 year at:	
Unimproved Value,	\$310.00
Gross Rental Value- Town,	\$410.00
Gross Rental Value – Mining,	\$310.00
CARRIED 4/0 by Absolute Majority	Resolution 147/15

Rate in the Dollar (Unimproved Value)

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1.</i>
MOVED CR HARRIS	SECONDED CR PETERSON
That Council:	
Adopt the rate in the dollar of 7.020 cents for the Unimproved Valuation- Rural/Pastoral rating in 2015/16.	
CARRIED 4/0 by Absolute Majority	Resolution 147/15

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1.</i>
MOVED CR HARRIS	SECONDED CR PETERSON
That Council:	
Adopt the rate in the dollar of 14.480 cents for the Unimproved Valuation- Mining rating in 2015/16.	
CARRIED 4/0 by Absolute Majority	Resolution 147/15

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1</i>
MOVED CR HARRIS	SECONDED CR PETERSON
That Council:	
Adopt the rate in the dollar of 14.090 cents for the Unimproved Valuation- Exploration & Prospecting Pastoral rating in 2015/16.	
CARRIED 4/0 by Absolute Majority	Resolution 147/15

MOVED CR**SECONDED CR**

Rate in the Dollar (Gross Rental Valuation)

Officer Recommendation & Council Decision ***Item 10.3.1.***

MOVED CR HARRIS **SECONDED CR PETERSON**

Adopt a rate in the dollar of 11.860 cents for the Gross Rental Valuation-Town rating in 2015/16.

CARRIED 4/0 by Absolute Majority **Resolution 147/15**

Officer Recommendation & Council Decision ***Item 10.3.1.***

MOVED CR HARRIS **SECONDED CR PETERSON**

That Council:

Adopt a rate in the dollar of 12.910 cents for the Gross Rental Valuation-Mining rating in 2015/16.

CARRIED 4/0 by Absolute Majority **Resolution 147/15**

Monthly Reporting of Variances

Changes to the financial reporting regulations of the Local Government came into effect on 1 July 2005. Council has previously set the level of variance to be reported in the monthly statements.

It is necessary to review these levels for the 2015/16 financial year.

The current levels for reporting variances are:

“a variance of 10% or greater of the annual budget for each program area in the budget, as a level which requires an explanation or report, with a minimum dollar value of \$10,000.”

The monthly reporting during 2014/15 has been provided on this basis, unless Council is dissatisfied it is recommended that the same level of variance reporting be adopted for 2015/16.

Officer Recommendation & Council Decision *Item 10.3.1.***MOVED CR WEBB****SECONDED CR PETERSON****That Council:**

In relation to financial reporting in 2015/16, adopt a variance of 10% or greater of the annual budget for each program area in the budget, as a level which requires an explanation or report, with a minimum dollar value of \$10,000.

CARRIED 4/0 by Absolute Majority Resolution 148/15

The following 2 items were moved as one

Members Sitting Fees

The Local Government Act 1995 and Administration Regulations provide for the following in respect to Members' Sitting fees and President and Deputy President Local Government Allowance:

The attendance fees for councillors are set by the salaries and Allowances Tribunal and are reviewed annually. There was no change to the determined attendance fees from the 2014/15 financial year.

Attending Council Meeting (Local Government (Administration) Regulations 1996)

Attendance Fee	Minimum	Maximum
Councillors	\$3,500	\$9,270
President	\$3,500	\$19,055

Officer Recommendation & Council Decision *Item 10.3.1.***MOVED CR HARRIS****SECONDED CR WEBB****That Council:**

Adopt the annual sitting fee option and the fee be set at:

Councillors	\$ 8,500 per Councillor
Shire President	\$16,000 Shire President

CARRIED 4/0 by Absolute Majority Resolution 149/15

Telecommunication Allowance

The minimum allowance in lieu of reimbursement of telecommunication expenses is currently \$500 pa the maximum allowance is \$3,500 pa (Local Government (Administration) Regulations 1996).

Councillor's annual telecommunications allowance was for 2014/15 was \$900 per annum.

<i>Officer Recommendation & Council Decision</i>		<i>Item 10.3.1.</i>
MOVED CR HARRIS		SECONDED CR WEBB
That Council:		
Set an annual telecommunications allowance be paid to Councillors and this be set at \$1,250 per annum.		
CARRIED 4/0 by Absolute Majority		Resolution 149/15

The next 2 recommendations were deferred until the next council meeting.

Local Government Annual Allowance

The Local Government Act 1995 and Administration Regulations also provides for a Local Government Allowance that is payable to the President and Deputy President.

The Local Government Allowance is also set by the Salaries and Allowances Tribunal and are reviewed annually. There was no change to the determined attendance fees from the 2014/15 financial year.

Local Government Allowance (Local Government (Administration) Regulations 1996)

Allowance Fee	Minimum	Maximum
President	\$500	\$19,570
Deputy President	\$125	\$4,892.50

Officer Recommendation

MOVED CR

SECONDED CR

That Council:

Set the President's Local Government allowance at \$16,000 per annum.

CARRIED.../...by absolute majority

Officer Recommendation

MOVED CR

SECONDED CR

That Council:

Set the Deputy Shire President's Local Government allowance at \$4,000 per annum.

CARRIED.../...by absolute majority

Fees and Charges

Officer Recommendation & Council Decision **Item 10.3.1.**

MOVED CR HARRIS

SECONDED CR WEBB

That Council:

Adopt the 2015-16 Schedule of Fees and Charges as detailed in the 2015-16 Annual Budget.

CARRIED 4/0 by Absolute Majority

Resolution 150/15

The next recommendation was deferred until the next council meeting.

Adoption of Budget:

Officer Recommendation

MOVED CR

SECONDED CR

That Council:

Adopt the Budget for the financial year ending 30 June 2016.

CARRIED.../...by absolute majority

10.3.2. Subject/Applicant:	Financial Report – June 2015
File:	Finance
Reporting Officer:	Glenn Deocampo - Executive Manager Corporate Services
Date of Report:	19 August 2015
Disclosure of Interest:	Nil

Purpose

Presentation of the Financial Reports for the period ending 30 June 2015.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The report for the period ending 30 June 2015 is listed as Appendix 10.3.1.

Comment

The figures shown in this financial report are not finalised until after the auditors have completed their audit in October. The balances reported are subject to final adjustments, if any.

The net current asset as at 30 June 2015 is \$6,185,072. The Statement of Financial Activity and Net Current Asset reports details the composition of this surplus. This amount may vary, once audit is completed.

Consultation Nil**Statutory Environment**

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement SIMPLE MAJORITY

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.2.</i>
MOVED CR HARRIS	SECONDED CR WEBB
The Financial Report, including the Statement of Financial Activity, for the period ending 30 June 2015 be received	
CARRIED 4/0	Resolution 151/15

10.3.3. Subject/Applicant:	Financial Report – July 2015
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	16 September 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to for Council to receive the Financial Reports for the period ending 31 July 2015.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 July 2015 are listed as Appendix 10.3.2.

Comment

The report shows only the actual income and expenditures as annual budget 2015/2016 has not been adopted during this time.

Consultation Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement SIMPLE MAJORITY

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.3.</i>
MOVED CR WEBB	SECONDED CR HARRIS
That:	
<ol style="list-style-type: none"> 1 The Financial Report, including the Statement of Financial Activity, for the period ending 31 July 2015 be received. 2 Council notes that the final closing position for 30 June 2015/opening position 01 July 2015 is subject to final audit confirmation 	
CARRIED 4/0	Resolution 152/15

10.3.4. Subject/Applicant:	Financial Investments Report – June 2015
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	10 August 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the current investments- June 2015.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to “Council detailing the performance of all investments”. Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented in the table below.

30 June 2015						Investments Movement				
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd.	Transfer In	Actual Interest	Transfer out	
84-686-4769	Curve Securities 1(Reserve)	NAB	90	2.90%	30/09/2015	2,737,677.87	1,382,702.78	25,218.44		4,145,599.09
016307-3377354	Call Deposit	ANZ	n/a	Varies	n/a	11,528.79		20.07		11,548.86
12871	Curve Securities(Reserve/Muni	AMP	180	3.40%	29/07/2015	1,500,000.00				1,500,000.00
Total Investments						4,249,206.66	1,382,702.78	25,238.51		5,657,147.95
Represented By:										
L072100	Reserve - Asset Replacement	NAB	90	2.90%	30/09/2015	1,427,270.29	1,390,000.00	6,917.37		2,824,187.66
L072300	Reserve – Airport	AMP	180	3.40%	29/07/2015	369,846.58				369,846.58
L072200	Reserve – Computer	AMP	180	3.40%	29/07/2015	58,588.42				58,588.42
L072400	Reserve – Leave	AMP	180	3.40%	29/07/2015	70,159.27				70,159.27
L072500	Reserve - Wiluna Tele Centre	NAB	90	3.40%	30/09/2015	15,251.89				15,251.89
	Sub Total Reserves					1,941,116.45	1,390,000.00	6,917.37		3,338,033.82
	Restricted – Loan Municipal/Reserve – Investment	NAB	90	2.90%	30/06/2015	1,305,324.95		14,483.74		1,319,808.69
	Call Deposit Account Municipal/Reserve– Investment	NAB	90	2.90%	30/06/2015	5,082.63		3,817.32	(7,297.22)	1,602.74
		ANZ	n/a	Varies	n/a	11,528.79		20.07		11,548.86
		AMP	180	3.40%	29/07/2015	986,153.83				986,153.83
	Sub Total Reserves					2,308,090.21		18,321.14	(7,297.22)	2,319,114.12
	Total Funds Invested					4,249,206.66	1,390,000.00	25,238.51	(7,297.22)	5,657,147.95

Comment

Municipal Funds: The funds are currently deposited in “call deposit” and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$4,145,599.09 fund was reinvested with NAB-Curve Securities in a fixed term, 90 days, due to mature on 30 September 2015 and the expected interest earnings at maturity is \$30,302.63

A term deposit of \$1,500,000 with AMP- Curve Securities, 180 days, maturing on 29 July 2015 has expected earnings of \$25,150.68.

A total of \$1,390,000 from NAB-Curve Securities municipal term deposit was transferred to Asset Replacement Reserve as per adopted budget 2014-2015.

As at 30 June 2015, the negotiator or “call deposit” account has a balance of \$11,528.79

In this financial year 2014/2015, it is expected to earn an interest from municipal funds of \$190,000, and as at 30 June 2015 the actual amount received is \$169,772.18.

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$2,824,187.66
Leave Reserve	\$ 70,159.28
Computer Reserve	\$ 58,588.42
Airport Reserve	\$ 369,846.58
Wiluna Tele centre	\$ 15,251.88

These reserve funds were deposited with NAB- Curve securities and AMP-Curve Securities.

The expected interest income for 2014/2015 from reserve funds is \$50,000 and as at 30 June 2015, shows a favourable actual of \$76,117.59.

All investments are done in compliance with the policy.

Consultation

Chief Executive Officer

Statutory Environment

Nil

Policy Implications

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision		Item 10.3.4.
MOVED CR PETTERSON	SECONDED CR WEBB	
That information in this report is received		
CARRIED 4/0	Resolution 153/15	

10.3.5. Subject/Applicant:	Financial Investments Report – July 2015
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	13 August 2015
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the current investments- July 2015.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to "Council detailing the performance of all investments". Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented in the table below.

31 Jul 2015						Investments Movement				
Account	Type	Institution	Term Days	Yield	Maturity	Balance B/fwd.	Transfer In	Actual Interest	Transfer out	
84-686-4769	Curve Securities 1(Reserve)	NAB	90	2.90%	30/09/2015	4,145,599.09				4,145,599.09
016307-3377354	Call Deposit	ANZ	n/a	Varies	n/a	11,548.86		18.81		11,567.67
12871	Curve Securities(Reserve/Muni	AMP	180	3.40%	29/07/2015	1,500,000.00		25,150.68	(1,525,150.68)	0.00
Total Investments						4,249,206.66		25,169.49	(1,525,150.68)	4,157,166.76
Represented By:										
L072100	Reserve - Asset Replacement	NAB	90	2.90%	30/09/2015	2,824,187.66				2,824,187.66
L072300	Reserve – Airport	AMP	180	3.40%	29/07/2015	369,846.58		6,201.26	(376,047.84)	0.00
L072200	Reserve – Computer	AMP	180	3.40%	29/07/2015	58,588.42		982.36	(59,570.78)	0.00
L072400	Reserve – Leave	AMP	180	3.40%	29/07/2015	70,159.27		1,176.37	(71,335.65)	0.00
L072500	Reserve - Wiluna Tele Centre	NAB	90	3.40%	30/09/2015	15,251.89		255.73	(15,507.61)	0.00
	Sub Total Reserves					3,338,033.82		8,615.72	(522,461.89)	2,824,187.66
	Restricted – Loan	NAB	90	2.90%	30/06/2015	1,319,808.69				1,319,808.69
	Municipal/Reserve – Investment	NAB	90	2.90%	30/06/2015	1,602.74				1,602.74
	Call Deposit Account	ANZ	n/a	Varies	n/a	11,548.86		18.81		11,567.67
	Municipal/Reserve– Investment	AMP	180	3.40%	29/07/2015	986,153.83		16,534.96	(1,002,688.79)	0.00
	Sub Total Reserves					2,319,114.12		25,169.49	(1,002,688.79)	1,332,979.10
	Total Funds Invested					5,657,147.95				4,157,166.76

Comment

Municipal Funds: The funds are currently deposited in “call deposit” and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$4,145,599.09 fund was reinvested with NAB-Curve Securities in a fixed term, 90 days, due to mature on 30 September 2015 and the expected interest earnings at maturity is \$30,302.63

A term deposit of \$1,500,000 with AMP- Curve Securities, 180 days, matured on 29 July 2015 with earnings of \$25,150.68 was put back to Municipal Cheque account. The purpose of which is for additional cash flow for the flood damage project. Whereas, the reserve portion, \$522,461.89, is reinvested on 11 August 2015, 182 days, due to mature on 9 February 2016.

As at 31 July 2015, the negotiator or “call deposit” account has a balance of \$11,567.67

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$2,824,187.66
Leave Reserve	\$ 71,335.66
Computer Reserve	\$ 59,570.78
Airport Reserve	\$ 376,047.84
Wiluna Tele centre	\$ 15,507.61

These reserve funds were deposited with NAB- Curve securities and AMP- Curve Securities.

All investments are done in compliance with the policy.

Consultation

Chief Executive Officer

Statutory Environment

Nil

Policy Implications

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision		Item 10.3.5.
MOVED CR HARRIS	SECONDED CR PETERSON	
That information in this report is received.		
CARRIED 4/0	Resolution 154/15	

10.4. Executive Manager Technical Services Report

10.4.1. Subject/Applicant:	Road Name Amendment
File:	Works and Technical Services
Reporting Officer:	Wayne Butler - Acting Executive Manager Technical Services
Date of Report:	12 September 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider approval of a request by Main Roads Western Australia for a re-aligned portion of Goldfields Highway to be re-named.

Background

At a yet to be determined date, Main Roads Western Australia will undertake to widen and re-align a section of the Goldfields Highway within the vicinity of Wiluna. Appropriate actions by MRWA will be taken to close the former Goldfields Highway upon completion of the re-alignment.

Council has received a request by Landgate for the newly aligned section of highway to be named Goldfields Highway – Wiluna instead of the formerly aligned section. This request has been tentatively approved by WA Minister for Lands but requires Council's formal endorsement. (Appendix 10.4.1.).

Comment

The request has no real affect upon Council however, as the newly aligned section of road will in reality be part of the Goldfields Highway it follows that it should be entitled as such.

Consultation

Landgate (Department of Lands)

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.4.1.*****MOVED CR HARRIS****SECONDED CR WEBB**

That council approve a request by Main Roads Western Australia for a re-aligned portion of Goldfields Highway to be re-named 'Goldfields Highway – Wiluna'.

CARRIED 4/0**Resolution 155/15**

11. **Elected Members Motion of Which Previous Notice Has Been Given**
Nil
12. **Urgent Business Approved by the Person Presiding or by Decision of Council**
Nil
13. **Matters Behind Closed Doors**
Nil
14. **Closure**

There being no further business, the Chairperson closed the meeting at 3.50pm.

These minutes were confirmed at the meeting on the 28 October 2015

Signed
(Presiding Person at the meeting of which the minutes were confirmed)

Date.....