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AGENDA

1. **Declaration of Opening and Announcement of Visitors**
The Chairperson declared the meeting open at 1.05pm and welcomed everyone to the meeting.
2. **Record of Attendance / Apologies and Leave of Absence Previously Approved**

Cr Jim Quadrio	President
Cr Graham Harris	Deputy President
Cr Chris Webb	
Cr Norma Ward	
Cr Stacey Petterson	
Cr Caroline Thomas	
Cr Regina Newland	

Dean Taylor	Acting Chief Executive Officer
Glenn Deocampo	Executive Manager Corporate Services
Wayne Butler	Acting Executive Manager Technical Services
Katrina Boylan	Senior Administration Officer

Gil Marchant	Member of the Public
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3. **Response to Previous Public Question Taken on Notice**
Nil
4. **Public Question Time**
Q. Gill Marchant – There are a number of small gum trees growing in the floodways, West of Millbillillie Station. Can they be removed?
A. Dean Taylor – I will get someone from the Works Department to take a look at them.
5. **Applications for Leave of Absence**
Nil
6. **Notations of Interest**

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Councillor/Officer	Item	Nature of Interest	Extent of Interest
Cr Webb	10.1.1.	Impartiality	Relative of an interested party

6.2. **Financial Interest Local Government Act Section 5.60A**
Nil

6.3. **Proximity Interest Local Government Act Section 5.60B**
Nil

7. Petitions and Deputations

Nil

8. Confirmation of Minutes of Previous Meeting**Council Decision****Item 8.1.****MOVED CR WEBB****SECONDED CR HARRIS**

The Minutes of the Meeting held on 14 December 2015 be accepted as a true record of the meeting.

CARRIED 7/0**Resolution 001/16****9. Announcement Presiding Member without Discussion**

The Shire President informed Council that progress on the sealing of the Wiluna – Meekatharra road was proceeding and a business case was being developed and hopefully works will be starting later on this year.

10. Reports of Officers and Committees**10.1. Chief Executive Officer's Reports****THIS ITEM WAS DEFERRED FROM THE DECEMBER 2015 MEETING**

Cr Webb declared an interest affecting impartiality but remained in the meeting and voted.

10.1.1. Subject/Applicant: RANGER CONTRACT

File: Law & Order

Reporting Officer: Dean Taylor, Acting Chief Executive Officer,
Contract Project Manager

Date of Report: 7/2/16

Disclosure of Interest: Nil

Purpose

The purpose of this report is for Council to consider arrangements for ranger services for the next 3 years.

Background

For the past 5 years council has engaged the services of Canine Control Services to provide ranger services to Wiluna. The contract with Canine Control is a 3 year contract with a 3 year extension. The current 3 year contract will finish 30 June 2016 and as such it is an appropriate time to review council's options for the provision of Ranger services after that date.

The current budget includes an amount of \$63,500 which allows for 20 visits per year. Each visit includes travel and usually provides one day of activities in Wiluna. The officer provides his own vehicle, equipment and food for the visit – Council provides accommodation.

The Ranger is primarily involved in controlling (shooting) feral or semi-domesticated dogs within the town boundaries and Bondini. The Ranger provides a unique service that has been very successful over the years.

Comment

At the Council forum in November the issue of Ranger Services was discussed with a request that the administration provide a number of options.

The provision of Dog and Cat control is a local government responsibility under the Dog Act and Cat Act.

Local Government Rangers are typically also involved in other activities of the shire which can include; Bush Fire, parking, environmental management, emergency services, traffic control and numerous other activities.

The job of a ranger in Wiluna is particularly onerous and often involves considerable confrontation with members of the public particularly when the issue involves dog control and the seizure of dogs or cats. The Wiluna community is particularly difficult as there are many dogs which are semi feral. The existing Ranger attempts to catch and trap unlicensed or animals which are aggressive or causing problems. In many cases the only effective control method is to shoot the uncontrolled animals as the opportunity arises, sometimes in conjunction with the Police within residential areas.

Council has a number of options to provide ranger services into the future including;

- Call tenders for the provision of Ranger/Dog Control Services.
- Employ a full time or part time Ranger. Whether already trained or council pay for the training.
- Negotiate with Canine Control Services a continuation of the current service with perhaps a reduced cost and or a reduced service.
- Seek to partner with another shire to share Ranger Services.
- A combination of the above.

As a general preference council should always seek to employ someone locally thereby assisting to grow the town. This option however may not be the most cost effective.

Estimates of costs to employ a Ranger locally;

	Trained Ranger	Un-trained
Salary est	\$65,000	\$45,000
Salary on-costs	\$17,000	\$12,000

Housing*	\$20,000	\$20,000
Motor Vehicle costs**	\$20,000	\$20,000
Equipment and clothing	\$10,000	\$10,000
Training & Travel	\$ 5,000	\$25,000
Retain existing service (During 12 Months training)		\$62,000
	<u>\$137,000</u>	<u>\$194,000</u>

*Housing – Council currently does not have sufficient housing stock to accommodate the existing staff structure. If accommodation is required it may necessitate the construction of an additional house. This would significantly increase the cost for housing.

**Motor Vehicle – Council currently does not have a Ranger Vehicle and as such it would be necessary to purchase a suitable vehicle with animal cage, fire fighting capability, emergency lights and striping, firearms storage and communications.

The principal advantage of employing a Ranger locally would be that the person would be available full-time and on-call as required. This would enable this person to be utilised on other duties for the council such as road inspections, traffic management, traffic counters and other general duties.

Should council's preference be to employ an untrained Ranger and then providing the training - it is recommended that Canine Control Services should be retain for a period of 12 months whilst the new ranger undergoes training and gains experience.

Consultation

Nil

Statutory Environment

Dog Act 1976 (as amended)

9. Administrative responsibility

It shall be the duty of a local government within its district to administer and enforce the provisions of this Act, and where in the opinion of the Governor the powers conferred by this Act on a local government should be extended to an area outside the district the Governor may by Order declare that for the purposes of this Act the area is to be regarded as being within the district and the provisions of this Act shall then apply as if in fact the area were within the district.

Cat Act 2011

42. Administration by local governments

A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.

Policy Implications

Nil

Financial Implications

The 2015/16 budget includes an amount of \$63,000 for contact Ranger services. The current contract with Canine Control Services terminates 30th June 2016. The current contract was not established under tender and therefore is in breach of the tender regulations. It is not an option for council to renew or extend the contract without calling tenders.

Should council decide to employ a trained ranger, that person should be employed prior to July to ensure that a ranger is available at the end of the existing contract.

Should council wish to engage an un-trained ranger it is recommended that council negotiate with Canine Control services for a 6 – 12 month extension of the existing service prior to advertising for a trainee ranger. This will enable this person to undertake some training before the Canine Control Service contract terminates.

If council employs a local ranger it will be necessary for council to approve unbudgeted expenditure to purchase a ranger vehicle and possibly additional accommodation.

Strategic Implications

Council has a statutory responsibility to provide Dog and Cat control services to its community.

Voting Requirements **SIMPLE MAJORITY** for alternative recommendations (1), (2) and (3)(c).

ABSOLUTE MAJORITY for alternative recommendations (3)(a) and (3)(b)

Officer Recommendation

MOVED CR**SECONDED CR****That Council;**

- (1) Call tenders for the provision of Ranger and Dog Control Services for the Shire of Wiluna**

Or alternative motion

- (2) Employ a trained and qualified Ranger so as to commence duties in July 2016. The cost of employing the ranger and providing the necessary vehicle, accommodation and equipment to be included in the 2016/17 budget.**

Or alternative motion

- (3) (a) Employ a person as a trainee ranger in January 2016 and commence training as a ranger as soon as practically possible.
- (b) Approve unbudgeted expenditure of \$120,000 to employ the trainee ranger, and providing the necessary vehicle, equipment and training as required.
- (c) Negotiate with Canine Control Services an extension of the existing contract beyond 30th June 2016 on a monthly service charge for a period of up to 12 months.

Or alternative motion

- (4) Seek to partner with another Local Government to share Ranger Services.

Council Decision

Item 10.1.1.

MOVED CR HARRIS

SECONDED CR THOMAS

That Council;

- (a) Employ a person as a trainee ranger in January 2016 and commence training as a ranger as soon as practically possible.
- (b) Approve unbudgeted expenditure of \$120,000 to employ the trainee ranger, and providing the necessary vehicle, equipment and training as required.
- (c) Negotiate with Canine Control Services an extension of the existing contract beyond 30th June 2016 on a monthly service charge for a period of up to 12 months.

CARRIED 7/0 by ABSOLUTE MAJORITY

Resolution 002/16

10.1.2. Subject/Applicant:	CHANGEOVER OF TOYOTA LANDCRUISER
File:	Finance
Reporting Officer:	Dean Taylor, Acting Chief Executive Officer Contract Project Manager
Date of Report:	23/1/16
Disclosure of Interest:	Nil

Purpose

To receive the details of the offer to changeover the current Toyota Landcruiser for a new model at a reduced price and ongoing changeovers at minimal cost.

Body/Background:

An offer has been received from Great Southern Toyota to changeover the current Toyota Landcruiser VX (Rego WU 1) for a new model Toyota Landcruiser VX for an initial changeover cost of \$7,727.

The current vehicle was purchased November 2014 and currently has 38,000klms - the trade-in value offered is \$84,000.

The deal also offers ongoing changeovers of the vehicle at 10-12,000klm at no cost delivered at the dealership or \$500 if delivered to Wiluna.

Officer's Comment:

The opportunity to changeover the Landcruiser vehicle at \$7,727 is very attractive, particularly the offer to changeover the vehicle on an on-going basis at no cost. This arrangement would significantly reduce the on-going operating vehicle costs into the future.

During the Christmas break the Shire President was advised of the offer and authorised the purchase under Section 6.8(1)(c) of the Act.

Statutory Environment:

Local Government Act (1995) contains the following;

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or*

(c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications:

Nil

Financial Implications:

The budget includes a provision for the replacement of a number of passenger vehicles totalling \$114,000 excluding GST. The Landcruiser was not specifically identified as a vehicle that would be replaced however there is sufficient budget to allow for the changeover. The variation is incorporated in the mid-year budget review.

Strategic Implications:

Nil at this stage.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision

Item 10.1.2.

MOVED CR HARRIS

SECONDED CR WARD

That the information be received

CARRIED 7/0

Resolution 003/16

10.1.3. Subject/Applicant:	COUNCIL DELEGATION TO TRADE EXHIBITION TO CHINA
File:	Finance
Reporting Officer:	Dean Taylor, Acting Chief Executive Officer Contract Project Manager
Date of Report:	23/1/16
Disclosure of Interest:	Nil

Purpose

To receive the details of the invitation from the Pilbara Regional Council to attend a Trade Exhibition to China.

Body/Background:

The Pilbara Regional Council presented an invitation for the Shire of Wiluna to attend the East x West Forum 2016 which is a part of the Australian Trade Commissions initiative to increase awareness and trade with China. The forum is being promoted as a part of the federal governments "Developing the North" initiative and will be attended by many leaders in the field of trade with China. The forum will be an opportunity to raise the profile of Wiluna and promote the prospect of developing further businesses within Wiluna.

Officer's Comment:

The chance to increase the profile of Wiluna as a possible investment opportunity does not present itself very often. The forum will enable the delegation to outline the potential for business in Wiluna to Chinese investors but just as importantly to Australian industry leaders and politicians.

The cost of attending the forum is quite modest at \$2,300 per person including airfares, accommodation and some meals.

The Shire President was advised of the invitation during the Christmas break and after consulting with most councillors; authorised the trip under Section 6.8(1)(c) of the Act.

Statutory Environment:

Local Government Act (1995) contains the following;

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - (b) *is authorised in advance by resolution*; or*
 - (c) *is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

(1a) In subsection (1) —

***additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.*

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications:

Council Policy 1.25 – section 6.3 concerns the issue of Elected Members Representation and Delegations. The policy provides for councillors to attend any conference/seminar or forum which is beneficial or in the best interests of council.

Financial Implications:

The budget includes an amount of \$10,000 for *Members Professional Development*, and a further \$20,000 for *Conferences and training* neither of which have expenditure identified.

Strategic Implications:

Nil at this stage.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision

Item 10.1.3.

MOVED CR THOMAS

SECONDED CR PETERSON

That council acknowledge that the Shire President and the Acting Chief Executive Officer will attend the East x West Forum to represent the Shire of Wiluna.

CARRIED 7/0

Resolution 004/16

10.1.4. Subject/Applicant:	LEONORA GOLDEN GIFT
File:	
Reporting Officer:	Dean Taylor, Acting Chief Executive Officer;
Date of Report:	16 February 2016
Disclosure of Interest:	Nil

Purpose

Council to consider making a donation to the Shire of Leonora – Leonora Golden Gift.

Background

The Shire of Leonora's Golden Gift "weekend event is well established iconic event for the region, which contributes significant social, cultural and economic benefits to the town of Leonora and the Goldfields region".

A letter of appreciation from the Shire of Leonora for the Shire of Wiluna's contribution for the 2015 said event, and an invitation to take part in this year's (2016) event has been received. (Appendix 10.1.4. ivory pages).

Comment

This year's Shire of Leonora – Golden Gift event will be held on the long weekend of 4th June – 6th June 2016.

Their pamphlet presented six sponsorship packages as follows:

Leading Event Sponsor-	\$30,000
Gold Sponsor-	\$20,000-\$29,000
Silver Sponsor-	\$10,000-\$19,999
Bronze Sponsor-	\$5,000-\$9,999
Race Sponsor-	\$500-\$4,999
General Sponsor-	\$1-\$499

Council may now wish to consider a donation of cash to assist with the running of the Leonora Golden Gift, as it did so in 2015; this was an amount of \$1000.00.

A cash donation is a valuable contribution to show support for other local governments with their community programs.

The Reporting Officer can see no compelling reason to not make a donation and the main reason for doing is that although a small donation, it is still a contribution towards the local government's commitment to the community.

Consultation

Previous minutes

Statutory Environment

Nil directly.

Policy Implications

The current Shire of Wiluna Donation and Sponsorship policy requires a donation/sponsorship of upwards from \$500 to be first approved by Council.

Financial Implications

This will depend on the value of donation approved by Council; if it were to be \$1000, there is funding available.

Strategic Implications

Nil directly

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision	Item 10.1.4.
MOVED CR WARD	SECONDED CR THOMAS
That Council approves the donation of \$1,000.00 by the Shire of Wiluna to the Shire of Leonora- Golden Gift event.	
<u>CARRIED 7/0</u>	Resolution 005/16

10.2. Principal Environmental Health Officer and Building Surveyor Report

Nil

10.3. Executive Manager of Corporate Services Reports

10.3.1. Subject/Applicant:	FINANCIAL REPORTS – DECEMBER 2015/JANUARY 2016
File:	Finance
Reporting Officer:	Glenn Deocampo – Executive Manager Corporate Services
Date of Report:	5 February 2015
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to for Council to receive the Financial Reports and the list of Accounts paid by authority for the period ending 31 December 2015 and 31 January 2016.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of

regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

Further, Section 6.10 of the Act 1995 also requires that the local government is to develop procedures for the authorisation of, and the payment of ,accounts to ensure that there is effective security for, and properly authorised use of money or other benefits maybe obtained; and also a list of accounts paid by the authority is to be prepared and presented to the council each month in accordance with the provisions of regulation 11 and 13.

Comment

A report for variances between budgeted and actual expenditure including the required material variances is included in the monthly financial statements.

The financial reports for the period ending 31 December 2015 and 31 January 2016 are listed as Appendix 10.3.1.(a) and Appendix 10.3.1.(b) (green pages).

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Policy Implications

Nil directly

Financial Implications

Nil directly

Voting Requirement SIMPLE MAJORITY

<i>Officer Recommendation & Council Decision</i>	<i>Item 10.3.1.</i>
MOVED CR WEBB	SECONDED CR NEWLAND
That:	
1 The Financial Reports, including the Statement of Financial Activity, for the periods ending 31 December 2015 and 31 January 2016 be received.	
2 Council receives the list of accounts paid by authority for December 2015, \$2,389,871.96, and January 2016, \$535,020.99	
<u>CARRIED 7/0</u>	Resolution 006/16

10.3.2. Subject/Applicant:	FINANCIAL INVESTMENTS REPORT
File:	
Reporting Officer:	Glenn Deocampo – Executive Manager, Corporate Services
Date of Report:	6 February 2016
Disclosure of Interest:	Nil

Purpose

Information to Council regarding the current investments- December 2015 and January 2016.

Background

The Council policy no. 2.20 - Financial Investment Policy requires that monthly report is to be presented to “Council detailing the performance of all investments”. Further, it requires that investment register is to be maintained.

The current investments of both reserves and municipal funds are presented as Appendix 10.3.2.(a) and Appendix 10.3.2.(b) (blue pages).

Comment

Municipal Funds: The funds are currently deposited in “call deposit” and fixed term accounts. Both types of deposits yield higher interest than the normal checking account.

A total of \$4,216,462.82 fund was reinvested with NAB-Curve Securities in a fixed term, 91 days, due to mature on 29 April 2016 and the expected interest earnings at maturity is \$31,011.22. This fund includes the Asset Replacement reserve, \$2,872,463.60 and Municipal Funds/ Restricted Loan, \$1,343,999.29

Reserve Funds: The reserve funds comprised of the following:

Asset Replacement Reserve	\$2,872,463.60
Leave Reserve	\$ 71,335.66
Computer Reserve	\$ 59,570.78
Airport Reserve	\$ 376,047.84
Wiluna Tele centre	\$ 15,507.61

The Leave Reserve, Computer Reserve, Airport Reserve and Wiluna Tele centre reserve funds totalling to \$522,461.89, were reinvested in AMP, 182 days, due to mature on 9 February 2016. Whereas, the asset replacement reserve was reinvested in NAB, 91 days, maturing on 29 April 2016.

As at 31 January 2016, the Call deposit account has a balance of \$11,643.00

All investments are done in compliance with the policy.

Consultation

Chief Executive Officer

Statutory Environment

Nil

Policy Implications

In compliance with Policy No. 2.20 - Financial Investments Policy

Financial Implications

Interest earned from investments is an income for the Council.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management all underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation & Council Decision******Item 10.3.2.*****MOVED CR HARRIS****SECONDED CR WEBB****That information in this report is received.****CARRIED 7/0****Resolution 007/16****10.3.3. Subject/Applicant: BUDGET REVIEW - 2015/2016**

File:

Reporting Officer: Glenn Deocampo, Executive Manager,
Corporate Services;

Date of Report: 12 February 2016

Disclosure of Interest: Nil

Purpose

To consider and adopt the Budget review for 2015/2016 as presented in the Statement of Financial Activity for the period 1 July 2015 to 31 December 2015.

Background

A Statement of Financial Activity incorporating year to date budget variations and forecasts to 30 June 2015 for the period ending 31 January 2015 is presented to council to consider. (Appendix 10.3.3.pink pages.) The *Local Government (Financial Management) Regulations 1996*, regulation 33A as amended, requires that local governments conduct a Budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government

within 30 days of the adoption of the review.

Local governments are required to conduct a Budget review in order to establish whether they are meeting their budget commitments and/or to determine any areas of savings, over-spend/concern or required changes, and give consideration to receipt of income and incurred expenditure in accordance with the adopted budget. Once Officers have completed the review, Council is required to consider the review submitted and determine whether or not to adopt the review or any recommendations made.

The Shire of Wiluna Budget review has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. Council adopted a 10% and a \$10,000 minimum for the reporting of material variances to be used in the statements of financial activity.

Comment

The actual budget review details are attached (green pages), and this provides details of actual income and expenditure to the 31 December 2015, together with the adopted budget estimates, and projected year end budget and variances. There are projected increases and decreases on various income and expenditures both operating and capital as noted in this report. Other projects are anticipated to come within the adopted Budget.

There are some significant changes resulting from the Budget review as noted in the report.

Closing Budget Surplus

As a result of this review, the closing fund has a projected surplus of \$70,181. This surplus can be reconciled as follows:

- Anticipated increase in rates of \$39,504 due valuation changes.
- Net operating cash from operations of \$26,994 (excluding rates).
- Increase in capital revenue of \$246,000 from sale of vehicle, and increase in capital expenditure of \$242,317 for the purchase of new vehicle.

Opening Budget/Actual Surplus

The opening budget surplus for 2015/16 remains the same.

Operating/Capital Income and Expenditure

Reasons for variances in income and expenditure for both operating and capital are discussed in the variance analysis report of the 2015/2016 Budget Review.

It is recommended that Council adopt the Budget review as shown in the report provided.

Consultation

Chief Executive Officer
Shire Managers

Statutory Environment

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires:

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
- (2) *The review of an annual budget for a financial year must-*
 - (a) *Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *Consider the local government's financial position as at the date of the review; and*
 - (c) *Review the outcomes for the end of that financial year are forecast in the budget.*
- (3) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (4) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*

**Absolute majority required.*

- (5) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the Budget review statement. The Budget review is a legislative requirement but also establishes a system for sound and prudent financial management for the Shire, as the Budget underpins the Shire's ability to meet current and future demands/requirements for works, services and programmes.

Strategic Implications

The adopted Budget and subsequent review has been developed using the existing strategic planning documents adopted by Council.

The budget is based on principles contained in the Community Strategic Plan and Forward Capital Works Plan, as well as other operations plans that make up the integrated planning framework.

Voting Requirement ABSOLUTE MAJORITY
Officer Recommendation & Council Decision**Item 10.3.3.****MOVED CR PETTERSON****SECONDED CR NEWLAND****That:**

- 1. Council approves the Budget review for the period 1 July 2015 to 31 December 2015 as per the projected figures indicated in the Statement of Budget review (affixed hereto).**
- 2. Council approves budget amendment noted in the budget review report.**
- 3. Council notes the change in the forecast closing surplus for 2015/2016 from \$0 to \$70,181.**

CARRIED 7/0 by ABSOLUTE MAJORITY**Resolution 008/16**

10.3.4. Subject/Applicant:	AUDIT SERVICES – 1ST JULY 2016 TO 30TH JUNE 2020
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File:

Reporting Officer:

Glenn Deocampo, Executive Manager
Corporate Services

Date of Report:

15 February 2016

Disclosure of Interest:

Nil

Purpose

Council to approve the appointment of Auditors for the period 1st July 2016 to 30th June 2020.

Background

The existing Audit contract with RSM Bird Cameron expires on the 30th June 2016. The present Auditors completed the Audit for the year 2014/15.

It is required to appoint Auditors for the period commencing 1st July 2016, prior to this date.

Comment

Whilst Tenders can be called for Audit Services, it is not compulsory if the total cost of the service for the period does not exceed \$150,000 or the company is on the WALGA preferred suppliers list. No tender has been called in being the expected total cost for a four year period contract would not exceed the required tender amount.

The Acting Chief Executive Officer has invited six organisations to submit proposals for up to a four year period. The specification used for quotation purposes has been prepared based on one used by other local governments

and on the Local Government Operational guidelines number 9 – Audit Committees in Local Government.

Proposals were received from four qualified firms of Certified Public Accountants invited to undertake the Shire of Wiluna Audit contract. The quotations/proposals received provide cost per year, which in each case has been escalated to allow for increased costs.

Selection Criteria

Selection of Audit Services was based on the following criteria;

Qualifications experience & background of key personnel;	25%
Demonstrated audit experience; specifically in the local government arena;	30%
Methodology and Approach to Audit and	25%
Cost	20%

The proposals were assessed by the Shire's CEO and the reporting officer. A full detail of the assessment report is provided to the members of the Audit Committee and is considered as confidential.

Summary Assessment Report

Criteria	%	RSM Bird Cameron	Proposal B	Proposal C	Proposal D
Qualifications experience & background of key personnel	25	25	25	25	25
Demonstrated audit experience; specifically in the local government arena;	30	30	30	30	30
Methodology and Approach to Audit	25	16	25	24	23
Cost	20	20	8	15	13
TOTAL SCORE/100	100	91	88	94	91
Audit Hours		65 hours	105hours	100 hours	95 hours
Indicative Price (Exc GST) First Year		\$11,950	\$19,500	\$15,000	\$16,000
Indicative Price (Exc GST) Total Cost for 4 years		\$49,945	\$80,974	\$63,000	\$67,500

The costs for the basic audit function of the first year are shown in the table above as well as the total cost for the four year period. The cost of travel, accommodation, and additional services that maybe required beyond the scope of the audit engagement are additions to the fees for all the proposals received.

Each organization presently provides Audit services to a number of Local Governments. RSM Bird Cameron will only provide 65 audit hours whereas the rests will run from 95-105 hours.

The proposals received comply with the Audit specification and requirements.

The Officer recommends that the current auditors, RSM Bird Cameron, be re-appointed as the Shire of Wiluna auditors for four year period for reasons which are abundantly obvious when comparing the submitted costings as outline in the table above.

RSM Bird Cameron successfully carried out the audit for the Shire for the past 3 years and for this financial year 2015/2016 to a satisfactory standard.

The firm presently audits a number of local governments in the Murchison area including Wiluna.

Consultation

CEO

Statutory Environment

Local Government Act 1995 – Part 7 Audit – Division 2 Appointments of Auditors

Local Government Act 1995 Section 7.6 (1) – Term of office of auditor

Policy Implications

Council Policy 2.6 Purchase of Goods and Services

Financial Implications

The Shires allocated budget 2015/2016 for Audit Services is \$30,000

Strategic Implications

The contract is for a period of four years beginning on 1 July 2016 and ending on 30 June 2020.

Voting Requirements ABSOLUTE MAJORITY.

Officer Recommendation

MOVED CR

SECONDED CR

That Council approves RSM Bird Cameron be re-appointed as Auditors for the Shire of Wiluna for the period 1st July 2016 to 30th June 2020 as per Audit Committee recommendation.

Council Decision**Item 10.3.4.****MOVED CR HARRIS****SECONDED CR WEBB**

That Council approves Russell Harrison of Lincolns Auditors be appointed as Auditors for the Shire of Wiluna for the period 1st July 2016 to 30th June 2020 as per Audit Committee recommendation.

CARRIED 7/0 by ABSOLUTE MAJORITY**Resolution 009/16**

Reason for Change : Council decided that Lincolns offered a better service

10.4. Executive Manager Technical Services Report

Nil

- 11. Elected Members Motion of Which Previous Notice Has Been Given**
Nil

- 12. Urgent Business Approved by the Person Presiding or by Decision of Council**

Officer Recommendation and Council Decision**MOVED CR HARRIS****SECONDED CR WARD**

That the following late item be accepted by the meeting for consideration

12.1. FIFO WORKFORCE**CARRIED 7/0****Resolution 010/16**

12.1. Subject/Applicant:	FIFO WORKFORCE
File:	Finance
Reporting Officer:	Dean Taylor, Contract Project Manager
Date of Report:	20/11/15
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider providing support for the State Nationals stance on encouraging mining companies to move away from a Fly-in Fly-out workforce.

Background

Over the last twenty or so years many employers in Remote areas of the State have increasingly used Fly-in Fly-out (FIFO) workers. The Mining Industry in particular has used FIFO as a means of attracting workers and controlling their workforce.

The use of a FIFO has had a detrimental effect on the remote communities within the state as most FIFO workers no longer participate in the communities that they work, the wages they earn are not spent in these communities and it is becoming increasingly difficult to maintain services and other community activities within the remote towns.

In recent years the State Nationals party has been highlighting the problems associated with FIFO to the government and the electorate. The Nationals have a policy of encouraging Mining Companies and others to move away from a FIFO workforce and employ people locally.

Copies of a number of Press Releases and newspaper articles are attached for councillor's perusal.

Comment

Unfortunately at this stage there appears to be little appetite from employers or the State Government to actively encourage a move back to a locally based workforce.

The State Government has some opportunity to coerce, Mining Companies in particular, to move away from a FIFO workforce by imposing conditions on the Miners Licencing arrangements etc.

It is recommended that Council should support the initiative of the National Party to encourage the State Government to take a more pro-active role in reducing the amount of FIFO workers in Remote Areas.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil at this stage

Strategic Implications

The issue of FIFO is fundamental to the survival of the Wiluna Community into the future.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation & Council Decision	Item 12.1.
MOVED CR THOMAS	SECONDED CR PETERSON
That Council	
1. Write to Wendy Duncan MLA – Member for Kalgoorlie advising her of councils support for her stance on Fly-in Fly-out workforce	
2. Request that the issue be placed on the agenda of the next GVROC meeting for discussion and with a view to getting the councils in the region to develop a position on the issue	
3. Write of all local members of Parliament encouraging them to consider the issue of a FIFO workforce and encouraging them to pressure the government to take affirmative action to reduce the amount of FIFO in remote and regional areas.	
<u>CARRIED 7/0</u>	Resolution 011/16

13. Matters Behind Closed Doors

Nil

14. There being no further business the Chairperson closed the meeting at 1.45pm.

These minutes were confirmed at the Ordinary Meeting of Council on the 23 March 2016

Signed _____

(Presiding Person at the meeting of which the minutes were confirmed.)

Date: _____