



NOTICE OF LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

A meeting of the Local Emergency Management Committee will be held on **Monday 12 February 2018, commencing at 4.00pm** in the old Council Chambers at the Heritage & Interpretive Centre in Scotia Street, Wiluna

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APPENDICES

- Minutes LEMC Meeting 13 June 2017
- AEC & LEMA 2017

AGENDA:

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson welcomed everyone to the meeting with the meeting opening at 4.05pm.

2. RECORD OF ATTENDANCE and APOLOGIES

Attendance:

Graham Harris	(Chairperson – Cr Shire of Wiluna)
Colin Bastow	(Chief Executive Officer – Shire of Wiluna)
Angela Hoy	(Exc. Manager Technical Services – Shire of Wiluna)
Mark Ardley	(OIC – Wiluna Police)
Adriano Truscott	(Principal – Wiluna Remote Community School)
Julie Randal	(Aerodrome Management Services P/L – AMS Australia))
Wade Bloffwitch	(Ngangganawili Aboriginal Health Service – NHAS)
Catherine M. Migro	(Dept. of Communities – Meekatharra)
Julie Greatbatch	(Administrative Assistance – Shire of Wiluna)

Apologies

Cr Stacey Petterson	(Deputy Shire President)
Dave Mccutcheon	(Northern Star Resources - Jundee)
Cherie Wallace	(Network Operations Manager – Main Roads)
Jaryd Moulton	(Dept. of Communities)
Keith Shaw	(Dept. of Communities – District Emergency Services Officer – Geraldton)

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 Minutes of the LEMC meeting held 13 June 2017.

MOVED COLIN BASTOW

SECONDED MARK ARDLEY

That the minutes of the LEMC meeting held 30th June 2017 be confirmed.

CARRIED

BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

4. INFORMATION REPORTS FROM CEO

5.1 Adoption of Shire of Wiluna AEC & LEMA

The Shire of Wiluna Local Emergency Management Arrangements was officially endorsed at the October Ordinary Council Meeting.

Officer Recommendation & Council Decision

Item 12.1.

MOVED CR WARD

SECONDED CR PETTERSON

That

- 1) Council endorses the Shire of Wiluna's Local Emergency Management Arrangements 2017 for subsequent progression onto the DEMC and SEMC.**
- 2) The Shire of Wiluna's Local Emergency Management Arrangements 2017 be reviewed by the Local Emergency Management Committee (LEMC) on an annual basis and any changes subsequently endorsed by that Committee.**

CARRIED 5/0

Resolution 190/17

5.2 Meeting Dates

Confirmation of the following scheduled dates for AEC & LEMC meetings this year are

Monday 12 February 2018
Monday 7 May 2018
Monday 6 August 2018
Monday 12 November

With the 26 April 2018 being agreed upon as the appropriate date for the running of the Live Exercise

5. GENERAL BUSINESS

6.1 Discussion on Live Exercise

- General discussion took place and it was decided that 26 April 2018 would be the best time to run the Live Exercise. It was suggested that the Shire look at developing a working partnership with one of the mines to make the live exercise a joint venture.

- Aerodrome Management Services Pty Ltd (AMS Australia) to draft the live exercise in conjunction with the other agencies in Wiluna, who will be asked to supply feedback.
- Possible scenarios suggested were a Take off or Landing incident where the run way and road meet.
- 10 to 15 people are the suggested number of possible casualties.
- This is an exercise in finding the communities strengths and weakness.

6.2 Airport Matters

- Aerodrome Management Services Pty Ltd (AMS Australia) would like to see how the emergency services interact, during the emergency, with the different agencies supplying observers.
- Aerodrome Management Services Pty Ltd (AMS Australia) to work on the brief for the live exercise.
- Aerodrome Management Services Pty Ltd (AMS Australia) to speak with Cobham Aviation Services regarding aircraft availability for the live exercise.
- General discussion regarding communication concerns, and what could be done to address these.
- There was a general discussion around the Performing Arts Centre being considered for future amendments to the Aerodrome Emergency Plan.
- Wade explained that Ngangganawili Aboriginal Health Service – NHAS clinic is not equip for a mass casualties incident and asked that a look out be kept for any grant funding that could assist in rectifying this situation. The cost would be approx.\$10,000.00.

6. CLOSURE OF MEETING

The meeting was closed at 4.35pm