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APPENDICES

APPENDIX 9.2.1.	Financial Report – April 2018	Green Pages
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APPENDIX 9.3.5.	Draft Strategic Community Plan	Yellow Pages

AGENDA

1. **Declaration of Opening and Announcement of Visitors**
2. **Public Question Time**
 - a) **Responses to Previous Public Questions taken on Notice**
 - b) **New Questions**
3. **Record of Attendance**

Cr Jim Quadrio	President
Cr Stacey Petterson	Deputy President
Cr Peter Grundy	
Cr Lena Long	
Cr Caroline Thomas	

In Attendance:

Colin Bastow	Chief Executive Officer
Warren Olsen	Deputy Chief Executive Officer
Angela Hoy	Executive Manager Technical Services
Julie Greatbatch	Administration Assistant

a) Apologies and Leave of Absence Previously Approved

Cr Graham Harris	
Cr Norma Ward	
Katrina Boylan	Executive Officer

b) Applications for Leave of Absence**c) Notations of Interest:**

- i. **Financial Interest Local Government Act Section 5.60A**
- ii. **Proximity Interest Local Government Act Section 5.60B**
- iii. **Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

4. **Petitions and Deputations**
Mark Ardley – OIC Wiluna Police - Unlicensed Vehicles
5. **Confirmation of Minutes of Previous Meeting**
 - 5.1 That the Minutes of the Ordinary Meeting held on 2 May 2018 be accepted as a true record of the meeting.

<i>Council Decision</i>

MOVED CR

SECONDED CR

CARRIED ... /...

6. Status Report

Nil

7. Announcements by the person presiding without discussion**8. Matters for which meeting may be closed****9. Reports of Officers and Committees****9.1. Executive Manager Technical Services****9.1.1. New Administration Building – Variation on Renovation Works
RFT2017/08 Club Hotel Refurbishment**

File:	ADM0446
Reporting Officer:	Angela Hoy – Executive Manager Technical Services
Date of Report:	15 May 2018
Date of Meeting:	30 May 2018
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider approving additional variations to Tender RFT 2017/08 (renovations to the former Club Hotel building).

Background

The Shire had purchased the former Club Hotel building to convert into its new Administration Centre, although this purchase also had additional benefits, such as:

- Preserving the significant local building from further neglect;
- Locate Administration Centre on the main street;
- Purchase of the Wiluna Caravan Park;
- Remove anti-social behaviour from the main street; and
- Allows for the creation of a Function Centre in Wiluna.

Council was aware at the time of awarding Tender RFT2017/08 Club Hotel Refurbishment that not all required works could be identified at the time the tender document was prepared as there were access issues to many parts of the building and these issues had not been resolved until the building had been dismantled.

At the time of awarding the Tender, the Shire's CEO had been delegated the authority to approve tender variations up to the value of 10% of the original tender value. At this stage in the final refurbishment period the variations are over the 10% threshold, and require council approval

Council approved at the 28 February Ordinary Meeting to sign off on the following variations:

1. *Additional Air Conditioner (AC) to communication room and change and kit exhaust hood in council chambers to the value of \$8,455 (Ex GST), and*
2. *Approve the removal and replacement of plaster works throughout the building to the value of \$104,931 (Ex GST).*
3. *Endorse the \$299,422 of CEO delegated variations.*

Council also approved at the 2 May 2018 Ordinary meeting to:

Approve the following RFT2017/08 Variations as listed to the maximum value of \$42,804.69

Comment

There is some urgency with the approval of variations as delays may lead to delays in the project.

The following variations have not yet been approved or endorsed by council

VE 42	Window 14 repairs	\$831.36
VE 43	Kitchen wall tile repairs	\$336.00
VE44	Other miscellaneous variations (approved up to 10,000)	\$0.00
VE45	Repairs to septic pumping pit	\$7,419.45
VE46	Repairs to septic tank	\$4,691.12
VE47	Delete polished floor boards to ante room and substitute with vinyl approved by CEO to come out of VE44	\$1,311.31
	Totals excl GST	\$ 14,589.16

The above variations are minor works but are necessary for the project to continue.

Consultation

Warren Olsen, Deputy Chief Executive Officer
GBSC

Statutory Environment

Local Government Act 1995

Risk Management Implications

The works are required in order for the refurbishment project to continue. Should council not approve the variations we will not be able to complete the refurbishment project.

Policy Implications

Nil

Financial Implications

Council had included in the 2017/18 adopted budget, \$5m towards the renovations of a new Administration Centre (former Club Hotel building).

The original tender price was	\$3,082,404.00
Add: Approved Variations	\$ 299,422.00
Add: Council Approved Variations Feb	\$ 113,386.00
Add: Council Approved Variations May	\$ 42,804.69
Additional Variations for council to Approve	\$ 14,589.16

Amended Project Cost	\$ 3,552,695.93
	=====

Costs not included in the construction project cost above are head works of approx. \$150,000.

There is still an amount of \$8,688.69 left under VE 44 for any future minor refurbishment works, that if required will be signed off by the CEO.

Strategic Implications

Go Ahead Wiluna.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation

MOVED CR

SECONDED CR

Approve the following RFT2017/08 Variations as listed to the maximum value of \$14,589.16

9.2. Deputy Chief Executive Officer

9.2.1. Financial Activity Report – April 2018

File:	ADM 0071
Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present the financial activity report for the period ending 30 April 2018.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of Regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The financial reports, including the Statement of Financial Activity, for the period ended 30 April 2018 is attached to this agenda as Appendix 9.2.1.(green pages)

Comment

The net current assets as at 30 April were \$11,396,925. The Statement of Financial Activity and Net Current Asset reports details the composition of this surplus.

The summary on page 4 of the statements shows that:

- Budget Operating Revenues –v- Actuals and
- Budget Operating Expenses –v- YTD Actual and
- Budget Capital Expenses –v- Actual

are tracking progressively further behind as the year progresses. This is largely due to delays in awarding roadworks contracts (and consequent delays in being able to lodge recoup claims). This may have an effect on the Shire's cashflow over the next few months, as is shown by the purple line on the graph in Note 3 (at the bottom of page 17).

Note 6 shows that (after adjustments) \$4,248,090 of rates and charges have been levied this financial year and that receipts to 30 April totalled \$4,278,719. As \$4,155,652 had been receipted as at the end of March, April receipts of rates and charges receipts amounted to \$123,067. This left \$89,133 outstanding as at 30 April. This includes \$1,899 in interim rates due 7th May 2018 (and \$32,005 in outstanding refuse charges at Bondini, responsibility for which has still not been resolved).

Note 6 also shows outstanding sundry debtors totalling \$693,245 (up considerably from \$85,675 at 30 March). This includes \$75,774 of "airport debts", which are the main variable in outstanding sundry debts from month to month. Of the outstanding airport debts, \$37,252 are current and \$38,522 have been outstanding for more than 30 days.

The most of the sundry debtors at 30 April are “current”, and the reason they are so high is because of invoices generated as a consequence of the Shire auction held on 27 April; the vast majority of these have subsequently been paid.

It is pleasing to note that:

- sundry debts overdue for more than 90 days are insignificant.
- Sundry debts overdue for more than 60 days but less than 90 days are nil.

Note 7 shows that error reported last month in the Unspent Grants and Contributions Reserve has now been corrected in the general ledger. However this correction occurred after balance date, so there is a discrepancy between the balance shown in the monthly Financial Activity Statement, and the balance shown in the Investment report. This will be rectified in May.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 34-35.

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Specific financial implications are outlined in the Statement of Financial Activity.

Strategic Implications

Effective governance and administration of Shire’s services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY

<i>Officer Recommendation</i>

MOVED CR

SECONDED CR

That the financial reports (including the Statement of Financial Activity) for the period ended 30 April 2018 be received and noted.

CARRIED.../...

9.2.2. Accounts Paid by Delegated Authority – April 2018

File:	ADM0071
Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	10 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present the list of accounts paid by delegated authority of the Chief Executive Officer during April 2018.

Background

The list of accounts paid during the period 1 April to 30 April 2018 is attached to this agenda as Appendix 9.2.2. (pink pages).

Comment

Payments increased in April (compared to previous months) due to progress payments made on our Staff Housing and New Shire Administration Building and roadworks projects.

Consultation

Nil

Statutory Environment

Sub-regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

Sub-regulation 13 (3) of the Local Government (Financial Management) Regulations 1996 provides that such a list is to be:

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Risk Assessment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY**Officer Recommendation****MOVED CR****SECONDED CR**

That the list of accounts paid by authority for the period 1 April 2018 to 30 April 2018, totalling \$1,686,959.52, be received and noted.

CARRIED.../...**9.2.3. Financial Investments – April 2018**

File:	ADM 0071
Reporting Officer:	Warren Olsen – Deputy CEO
Date of Report:	12 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present to the Council information regarding the financial investments as at 30 April 2018.

Background

The Shire of Wiluna's policy no. 2.21 - Financial Investment Policy requires that a monthly report is to be presented to the Council "detailing the performance of all investments". Further, it requires that an investment register is to be maintained.

The investments of both reserve accounts and non-reserve municipal funds as at 30 April are presented as Appendix 9.2.3. (blue pages).

Comment

Reserve Account Funds: During April there were no term deposits from the Reserve Account investment pool that matured. A total of \$545.29 interest was earned on the Reserve Call Deposit Account, which was distributed among the reserve accounts proportionately to their contribution to the investment pool as presented in the bottom half of the table shown in Appendix 9.2.3.

There was a transfer of funds into the Reserve Call Account of \$2,075,000 that should have gone into the Municipal Call Account, and this was corrected a couple of days later.

A further erroneous transfer of \$105,000 will be corrected in May.

No new term deposits were established in April.

Total reserve account investments as at 30 April stood at \$5,117,256.

The error referred to in the investment report last month, arising out of “corrected misstatement” in the Unspent Grants Reserve, should now be corrected in the general ledger (although some “previous year adjustments” may still be necessary) and there may be some consequential rebalancing required in the investment pools.

Non-Reserve Municipal Funds: The funds are currently deposited in a “call deposit” and three fixed-term deposits. Both types of deposits yield higher interest than the normal chequing account.

During the month of April, two term deposits matured paying interest in the amount of \$9,114.39 and our call deposit earned interest of \$1,025.70. So interest received from non-reserve municipal fund investments totalled \$10,140.09.

There were a number of withdrawals totalling \$925,500 from the call deposit account to meet cash requirements for operations.

Total non-reserve municipal fund investments as at the end of April stood at \$5,074,856 (down from \$6,674,330.24 at the end of March). This does not include the balance of funds held in the “Municipal Account” for day-to-day transactions.

General Comment

Better analysis of expenditure on projects to be funded from Reserve Accounts is allowing us to lengthen the investment terms of Reserve Account investments at this time, while we continue to shorten the terms of our non-reserve Municipal Fund investments as we enter a period of relatively low revenue (most rates revenue has already been collected) and high expenditure on our various projects (including the road works contracts that were awarded last month).

In relation to the flood damage repairs, in particular, we expect our cash requirements to grow significantly due to possible time lags between paying the contractors and receiving the recouped WANNDRRA funding.

Consequently, we are shortening our non-reserve fixed-term investment periods to ensure that we have adequate cash to meet our commitments, and are consequently expecting to be getting lower yields because yields are usually positively related to the length of terms of the investments.

In order to allow us to more accurately predict our cash-flow requirements in the future, I am continuing to develop and use a cash-flow prediction model.

Consultation

Nil

Statutory Environment

The power to invest is derived from section 6.14 of the Local Government Act 1995. The funds can only be invested in ways approved for the investment of trust funds under Part III of the Trustees Act 1962.

Regulation 19 of the Local Government (Financial Management) Regulations 1996 requires the establishment of control procedures to enable the identification of –

- the nature and location of all investments; and
- the transactions related to each investment.

Risk Assessment

Our primary tools for managing our investments risks are:

- The Shire’s policy on financial investments (Policy no. 2.21), which was reviewed and amended at the Council meeting held on 10 October 2017; and
- Diversification of investments.

I undertook to present pie graphs in future investment reports to assist the Council in monitoring the diversification of our investments.

Chart 1 below shows (for purpose of comparison) the distribution of investments at the end of February, and Chart 2 shows the distribution of investments at the end of March.

Chart 1

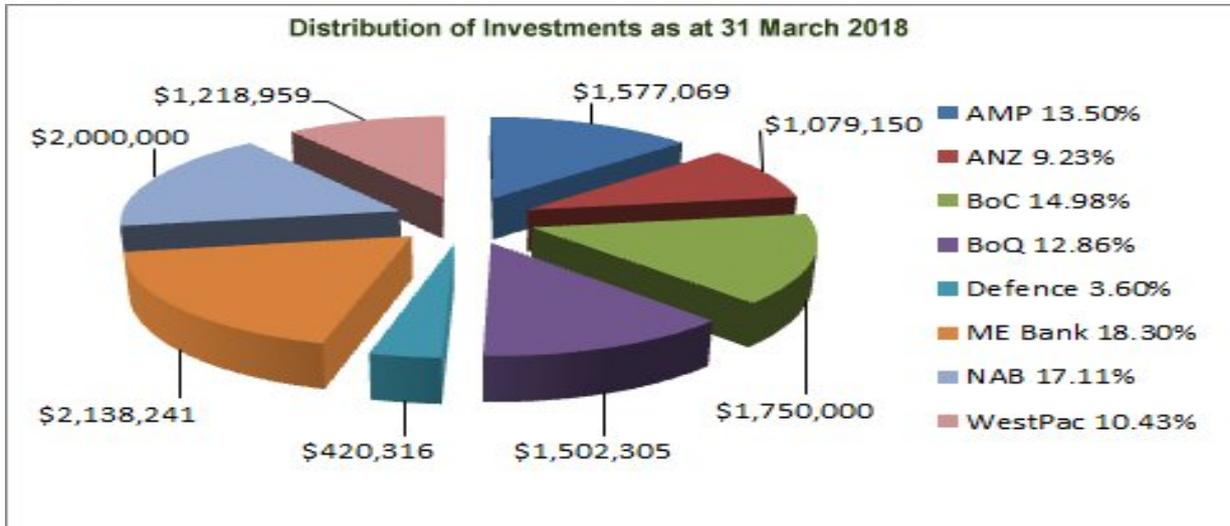
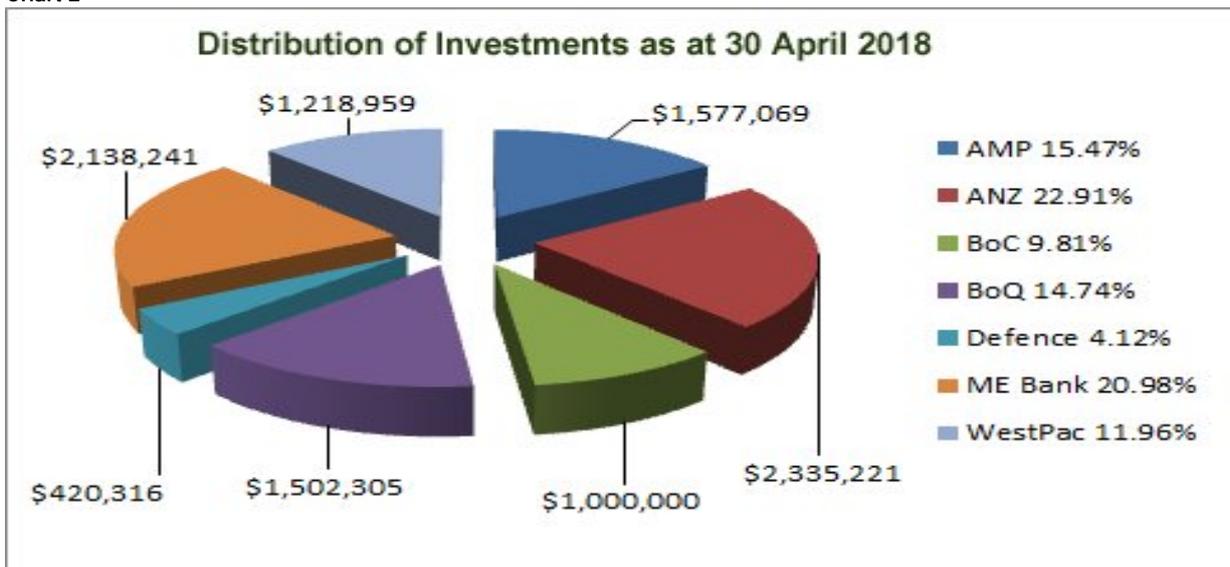


Chart 2



As can be seen, our investments at the end of April are spread among 7 banks, and our exposure to ANZ is increasing as a consequence of keeping more funds “at call”

to meet cashflow requirement at this time of very high expenditure. Nevertheless, we are still achieving reasonable diversification..

Policy Implications

All investments are made in compliance with Policy No. 2.21 - Financial Investments Policy.

Financial Implications

Interest earned from investments is an income for the Shire.

Interest attributable to reserve account investments is credited to the reserve accounts on a pro-rata basis. Interest on investment of surplus general funds is treated as general revenue.

Strategic Implications

Effective governance and administration of Shire's services and prudent financial management underpin the ability of the Shire to effectively deliver services and programmes.

Voting Requirements SIMPLE MAJORITY

Officer Recommendation

MOVED CR**SECONDED CR****That the report be received and the information be noted.****CARRIED.../...****9.3. Chief Executive Officer**

9.3.1. Wiluna Traders Bottle Shop
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File:	ADM0130
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

For Council to consider its support towards the establishment of a bottle shop in Wiluna.

Background

Peter Grundy, the proprietor of Wiluna Traders, has applied for a licence to operate a bottle shop in Wiluna.

The proposed location of the bottle shop is within the Wiluna Traders shop, which is located at 37 Wotton Street, Wiluna. This location is in the "Town Centre" planning zone of which sales of this nature are permitted.

The Shire had received a phone call from the Department of Local Government, Sport and Cultural Industries to ask if Council supported the application from Peter Grundy (Wiluna Traders) for a licence to operate a bottle shop.

Comment

The limiting of alcohol sales to only low percentage products such as mid strength beers will likely not be successful, as residents will still have the opportunity to purchase items from other towns or on the internet. Selling alcohol in Wiluna will reduce the likelihood of the so called "Grog Runs" which has received negative press in recent times. The limiting of the amount of alcohol that a person can purchase in a day will be an important control to limit binge drinking.

The Shire has been required to clean up broken glass on its streets which appears to be coming from drinking containers such as beer bottles etc. It is therefore important for public safety issues, as glass can also be used as a weapon, that glass products of this nature be removed from Wiluna. Unfortunately, there is no way to control the sale of glass alcohol containers when they are purchased from an on-line retailer.

During the deliberation over the possible purchase of the former Club Hotel (Wiluna), elected members had stated their desire to support the establishment of a tavern or bottle shop in Wiluna that would fill the gap created by the closure of the hotel as Council had never intended to have an alcohol-free town.

Peter Grundy had indicated his desire to work with the local community where he is prepared to stop sale of alcohol during times of unrest and funerals etc.

It is important that Wiluna Traders normal shopping operations is not impacted due to the addition of a bottle shop. There is an important social need for the shop to operate for seven days a week, because many local residents rely on shopping on a daily basis.

Consultation

Peter Grundy.

Dave Hadden, EHO.

Statutory Environment

Local Government Act 1995

Risk Management Implications

The bottle shop sells alcohol in glass and does not limit the sale which increases the risk of anti-social behaviour.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY**Officer Recommendation****MOVED CR****SECONDED CR**

Council supports the application for a license to operate a bottle shop in Wiluna subject to the following conditions:

1. It is operated under the principle of responsible service of alcohol,
2. There is a limit placed on the number of alcoholic items that can be purchased on a daily basis,
3. Alcohol is not sold in glass containers, and
4. Wiluna Traders (excluding the bottle shop section) is allowed to continue to operate seven days a week due to local residents need to shop for their groceries on a daily basis.

CARRIED.../...**9.3.2. Creation of Reserve Accounts**

File:	ADM0466
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

For Council to consider the creation of a public infrastructure fund and plant reserve account.

Background

The Shire will be introducing the requirement to contribute funds towards a public infrastructure fund when they use a Shire Road as a haulage road. The reference to a public infrastructure fund will be contained in all future road agreements with mining companies.

Recently the Shire held a public auction to sell surplus plant, equipment and furniture. The auction was considered to be very successful with the final proceeds from the auction exceeding \$670,000. Unfortunately, the Shire must remit 1/11 of the total proceeds to the Australian Taxation Office (ATO) in Goods and Services Tax (GST). Unless the Shire can restrict the use of the net proceeds from the auction, it will go into the municipal account (general revenue) to be spent on other projects.

Comment

The establishment of a reserve account is very important, as this process allows for the restriction on the use of funds to only be used for a specific purpose in the future. Without this type of restriction, the Shire would not be able to plan (fund) future large scale projects and the Shire would under rate its ratepayers.

The Shire will need to be very transparent with regards to any funds collected for the public infrastructure fund. The best way to achieve this is to operate a specific reserve account. It is expected that the Mining Companies who will be expected to pay into the public infrastructure fund to be able to haul over Shire roads will want to scrutinize where those funds are being spent.

The funds collected from the recent public auction should be set aside for the future purchase of plant and equipment that the Shire does require to operate more efficiently. Therefore, the establishment of a Plant Reserve account is recommended.

Consultation

Warren Olsen, Deputy CEO

Statutory Environment

Local Government Act 1995
S.6.11 Reserve Accounts

Risk Management Implications

With establishing a specific reserve account, any funds collected will not be restricted and spent in the Shire's day to day operations.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

<i>Officer Recommendation</i>

MOVED CR

SECONDED CR

Create the following Reserve Accounts:

- 1. Public Infrastructure Fund – To be expended on the creation or maintenance of public infrastructure. This account is considered to be ongoing with no expiry date.**

2. Plant – To be expended on the purchase or replacement of plant and equipment. This account is considered to be ongoing with no expiry date.
3. That any funds collected towards the public infrastructure fund be transferred in the Public Infrastructure Fund Reserve.
4. That the net proceeds from the public auction be transferred into the Plant Reserve at year end.

CARRIED.../...

9.3.3. Donation – Geraldton Camp School

File:	ADM0108
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil

Purpose

For Council to consider a donation to the Parents & Citizens (P&C) Meekatharra School of the Air.

Background

The Shire has received a request for a donation from Caroline Ward to assist with funding towards promotional material to protect the Geraldton Camp School.

I am writing in relation to the proposed changes to be made to Geraldton Camp School, which is utilized by students including Wiluna Primary School and Meekatharra School of the Air. Proposed changes include either transfer of the Camp School to another government department, or to a Non-Government Organisation, both of which would mean the loss of the qualified teaching staff who run the school and therefore a change in focus and implementation of the camps as they are currently run. Pressure could be placed on families and schools to fund the likely increased costs of utilizing the Camp School and the onus would be placed on the staff of the attending schools to coordinate the camps potentially meaning a reduction in the quality of school camps in general.

I ask that the Shire of Wiluna support the campaign against the proposed changes;

- *Financial support of \$500 for the purchase of banners, posters and car bumper stickers to display at venues in Geraldton. Wording on banners will match the 'hands off Geraldton Camp School' campaign.*
- *Approval to also display one or two of the banners in Wiluna and along the Geraldton – Wiluna Rd to promote the issue to motorists.*
- *Signing of the attached petition by members of Council and staff, and support to have copies of the petition on display at the front counter with visitors encouraged by reception staff to sign.*
- *Shire of Wiluna to write letters advocating against the proposed changes to relevant WA Labor Party members, including but not limited to:*
 - *Minister for Education & Training; Hon. Minister Sue Ellery*

- *Hon. Premier Mark McGowan*
- *Hon. Darren West MLC (Geraldton)*
- *Letters of support for the actions that relevant members of other Parties have taken against the proposed changes (encouragement to keep up with fight), including but not limited to;*
 - *Mr. Vince Catania MLA (Nationals)*
 - *Mr. Ian Blayney MLA (Liberals)*
- *Are there any other methods of advocacy or support of the children within the Shire that the Council are able to provide on this matter?"*

Comment

The Shire should support the P&C's campaign to protect the Geraldton Camp School due to its importance to the region's children's education and wellbeing.

Consultation

Caroline Ward, Secretary P&C, Meekatharra School of the Air

Statutory Environment

Local Government Act 1995

Risk Management Implications

Nil

Policy Implications

Nil

Financial Implications

The Shire donations account has been fully expended for the 2017/18 financial year. The donation request from the P&C, Meekatharra School of the Air was for \$500.

Strategic Implications

Nil

Voting Requirements SIMPLE MAJORITY

<i>Officer Recommendation</i>

MOVED CR

SECONDED CR

That the Shire donations \$500 to the Parents & Citizens, Meekatharra School of the Air for their campaign to protect the Geraldton Camp School.

CARRIED.../...

9.3.4. Updated Strategic Community Plan

File:	ADM0229
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	Nil.

Purpose

For Council to consider approving the updated Strategic Community Plan.

Background

The Shire had engaged the services of Moore Stephens to assist it with the review of the Strategic Community Plan. The review included a review of the current plan, online survey and a public meeting.

There has been discussion with Northern GVROC local governments to align our review of the Integrated Planning Framework to achieve better economics of scale cost savings. Although these discussions are in the initial stages, there may be a need to bring forward the next review to ensure all four or five local government GVROC members can undertake the review at the same time.

Comment

The main purpose of the review of the Strategic Community Plan was to gauge the community's views on the Shire and its services/infrastructure. Elected members had expressed a view with the current Strategic Community Plan that they had little involvement with the creation of the plan.

The Shire is appropriately resourced to carry out the Draft Strategic Community Plan 2018-2028 as the strategies are appropriate considering the size and resources of the Shire.

The Shire's Strategic Community Plan must be prepared for a ten year period and reviewed every four years.

Further information about the Plan can be obtained by reading the attached Draft Strategic Community Plan. (Appendix 9.3.5. yellow pages).

Consultation

Warren Olsen, Deputy Chief Executive Officer
Angela Hoy, Executive Manager Technical Services.
Jessica Spark, Moore Stephens.
Elected members.

Statutory Environment

Local Government Act 1995
S. 5.56 Planning for the future
Local Government (Administration) Regulations 1996
Reg. 19BA, 19B, 19CA, 19C.

Risk Management Implications

The Shire has a statutory obligation to review its Strategic Community Plan every four years.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Updating the Strategic Community Plan.

Voting Requirements SIMPLE MAJORITY***Officer Recommendation*****MOVED CR****SECONDED CR****Endorse the attached Draft Strategic Community Plan 2018-2028.****CARRIED.../...****9.3.5. Water Consumption**

File:	ADM0180
Reporting Officer:	Colin Bastow, Chief Executive Officer
Date of Report:	14 May 2018
Date of Meeting:	23 May 2018
Disclosure of Interest:	I live in a Shire supplied house.

Purpose

For Council to consider allowing staff in Shire houses free use of water so they can be encouraged to take better care for their gardens.

Background

The Shire currently operates the eight houses at 30 Scotia Street with a single water meter. It is therefore impossible to determine each residents water consumption. Due to the reoccurring problems with the Shire's town retic system, the properties at 30 Scotia Street have been required to use scheme water to keep their gardens alive for well over the past three or four months.

Comment

It is the authors intention to place a focus on the state of Shire houses both internally and externally. To encourage staff who occupy staff housing to properly maintain their gardens to an acceptable standard, the Shire had recently introduced a fee for gardening services. Unfortunately, the fees were a flat rate and does not take into

consideration the actual time spent at the property. This issue will be corrected at the next budget.

The unreliability of the Shire's retic system has resulted in all of the Shire houses requiring to use scheme water. As the retic system that has been installed in most houses was no longer operational, residents have been required to move around a hose. As several staff will come to work early and leave for home when it getting dark it is not always possible to move a hose around the property.

As a significant number of the Shire houses currently do not have a water meter to measure their consumption, it is recommended that all staff who occupy a Shire house be provided with free water on the condition that they maintain their gardens to an acceptable standard.

Consultation

Warren Olsen, Deputy Chief Executive Officer
Angela Hoy, Executive Manager Technical Services.

Statutory Environment

Local Government Act 1995

Risk Management Implications

The risk is the Shire does not treat all of its staff equally when it comes to offering a water subsidy.

The Shire does need to encourage staff to maintain their Shire Gardens otherwise in several locations they may continue to look unkempt.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Green Wiluna.

Voting Requirements SIMPLE MAJORITY

<i>Officer Recommendation</i>

MOVED CR

SECONDED CR

The Chief Executive Officer be authorised to offer free water consumption to those employees that occupy a Shire house. This allowance is subject to the Shire tenants maintaining their gardens to an acceptable level and consumption is of a reasonable level.

CARRIED.../...

9.4. Committee Reports

10. Elected Members Motion of Which Previous Notice Has Been Given

11. Urgent Business Approved by the Person Presiding or by Decision of Council

12. Matters Behind Closed Doors

12.1. GTNA Membership

(To be handed out at the meeting)

13. Closure