



Art Centre Coordinator

The Shire of Wiluna is seeking an Art Centre Coordinator to be part of the new Canning-Gunbarrel Discovery Centre team.

The position will suit an applicant with experience working in the Aboriginal arts sector, as the primary focus of the position will be working with the Birriliburu Artists at the Tjukurba Art Gallery and implementing the Tjukurba Art Gallery business plan.

Duties will include:

-) Ensuring that all art materials are correctly accounted for and issued according to correct procedures.
-) Entering all art works received and art sales into the SAM system.
-) Effective engagement with the Birriliburu Artist community.
-) Ensuring obligations are met under the CDP arts program.
-) Arranging arts related events (artists workshops in Wiluna, exhibitions in Wiluna and elsewhere).
-) Marketing/Promoting Tjukurba Gallery and Birriliburu Artists.
-) Keeping the Art Centre in a clean and presentable condition.
-) Working cooperatively as part of the Canning-Gunbarrel Discovery Centre Team.
-) Supporting community events and activities.
-) Assisting local artists as required.

As this is a position in the tourist industry, the ability to work on weekends and holidays (if required) will be essential.

Before applying for this position, prospective applicants should obtain an information pack (including instructions on how to apply) by calling (08) 9981 8000 or emailing reception@wiluna.wa.gov.au

Applications close at 3pm on Friday, 26 April 2019