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**MINUTES**

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**Appendix A - Accounts Paid by Authority – Blue Pages**

**Appendix B - Financial Report – Green Pages**

## MINUTES

### 1 Declaration of Opening and Announcement of Visitors

This meeting was declared open at 10.16am.

### 2 Record of Attendance / Apologies and Leave of Absence Previously Approved

#### Attendance

Cr K Johnston (Council President)

Cr J Kyanga (Deputy President)

Cr C Carton

Cr C Ellis

Cr A Geary

Mr T Kirwan (Chief Executive Officer)

Ms J Alagappan (Manager Finance & Admin)

### 3 Response to Previous Public Questions Taken on Notice

Nil

### 4 Public Question Time

Mr Betteridge requested that he read aloud his own questions which the President approved.

He asked three questions relating to the recent price survey including requesting details as to how the survey was conducted and asking for other details as to the timing and displaying of results. The President and the CEO reminded Mr Betteridge again, that the methodology for the survey was given to Mrs Betteridge on 30 March 2006. The CEO followed Council instructions as shown in the minutes of 16 February 2006. The CEO could not confirm Mr Betteridge's statement about the precise sequence of events to display the community information on the survey.

In response to a direct question from the President, Mr Betteridge gave his consent to another price watch that included supermarkets in Leinster, Meekatharra and Wiluna. The CEO informed Mr Betteridge that the only consideration given in the study would be to prices.

Mr Betteridge then asked a question about whether a specific Shire employee had had an annual review in the correct manner. The CEO answered that all staff were reviewed using the same and correct procedure.

Mr Betteridge's final question was about the CEO's intentions. He was told by the President that the CEO had a contract and would abide by it and all of the other statements made by Mr Betteridge were speculation only.

**5 Application for Leave of Absence**

Cr K Johnston was given approval by Council to take leave for one month.

**6 Petitions and Deputations**

Water Corp representative.

**7 Confirmation of Minutes of Previous Meeting**

The Minutes of the Meeting Held on 28<sup>th</sup> July 2006 be accepted as a true record of that meeting.

**68/06 Council Decision**

**MOVED Cr J Kyanga      SECONDED Cr C Ellis  
CARRIED 4/0**

**8 Announcements by Presiding Member without Discussion**

I thank the Councillors who attended Local Government Week 2006 as well as those who attended the Indigenous Councillor course. I also wish to thank the CEO for his assistance during Local Government Week. While there, we were able to meet Mr Warren Mundine, the Federal President of the Labour Party who has expressed eagerness to come and visit Wiluna. I request the CEO to extend an invitation to Mr Mundine on behalf of Council.

We saw the Wiluna Banner hanging in the St Georges Terrace. Thank you to all who helped create it, it was awesome to see and made us feel very proud.

**Cr Kerrie Johnston - President**

**9 Reports of Committees and Officers**

**9.1 Chief Executive Officer Reports**

<b>9.1.1 Subject/Applicant:</b>	<b>Status Report</b>
Reporting Officer:	A. Kirwan, Chief Executive Officer
Date of Report:	08 <sup>th</sup> August 2006
Disclosure of Interest:	Nil

**Wiluna School**

The problems with maintenance at the school have been attended to. An acting Principal has been appointed.

**Wiluna Training Centre**

The Education Department is looking to construct a training centre in the Shire building. This is proposed to occur in the Martu Ward but we are not sure when it will occur.

**Sewerage System**

It is expected that work will begin in the next two months and the new system to be operating by July 2007.

### **Toilet Block**

Funding for the toilet block was approved and we have given the contractors the go ahead to begin. Detailed drawings are being prepared.

### **Desert Gold**

The project planning to start Desert Gold again is continuing. It is proposed to have a meeting soon in Wiluna.

### **Homemaker Program**

The Shire has hired a Homemaker who will begin duties on 03<sup>rd</sup> October 2006. It is proposed that a local person be hired as an assistant Homemaker / Community development worker.

The Shire will enter into an agreement with DHW to fund this extra position.

### **Construction of Triplex**

The buildings are expected to be delivered during August and site preparations have begun.

### **Officer Recommendation/Draft Motion**

For information and discussion only

## **9.2 Manager Finance and Administration Officer Reports**

<b>9.2.1 Subject/Applicant:</b>	<b>Accounts paid by Authority</b>
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	09 <sup>th</sup> August 2006
Disclosure of Interest	Nil

### **Summary**

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council.

### **Background**

The list of accounts for the period ending 31<sup>st</sup> July 2006 is listed as Appendix A – Blue Pages.

### **Comment**

Nil

### **Consultation**

Nil

### **Statutory Environment**

Local Government Financial Management Regulations 1996 –  
Regulations 34-35

### **Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation/Draft Motion**

That the accounts paid by authority for the period ended 31<sup>st</sup> July 2006 totalling \$441,876.06 received, noted and incorporated in the Minutes of the meeting.

**69/06 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr C Carton

**CARRIED 5/0**

<b>9.2.2 Subject/Applicant:</b>	<b>Financial Report</b>
File:	Finance
Reporting Officer:	J. Alagappan, Manager Finance & Admin
Date of Report:	09 <sup>th</sup> August 2006
Disclosure of Interest:	Nil

**Summary**

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

**Background**

The reports for the period ending 31<sup>st</sup> July 2006 are listed as Appendix B – Green Pages.

**Comment**

Nil

**Consultation**

Nil

**Statutory Environment**

Local Government Financial Management Regulations 1996 – Regulations 34-35

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation/Draft Motion**

That the Financial Reports for the period ending 31<sup>st</sup> July 2006 be received noted and incorporated in the Minutes of the Meeting.

**70/06 Council Decision**

**MOVED** Cr J Kyanga

**SECONDED** Cr C Ellis  
**CARRIED 5/0**

<b>9.2.3 Subject/Applicant:</b>	<b>Budget Alteration</b>
File:	Policy Manual
Reporting Officer:	J Alagappan, Manager Finance & Admin
Date of Report:	10 <sup>th</sup> August 2006
Disclosure of Interest	Nil

**Summary**

Last financial year, a grant of \$25,000 was received from the Department of Local Government and Regional Development. This money was not spent and Council is asked to include this expenditure in the budget this year as we have just received a bill from the consultants for the same amount. This money will come from the surplus in the 2006/07 Budget, which we were going to transfer to the Asset Replacement Reserve.

The money set aside for the Canning Stock Route celebrations kept in the Reserve is available for the Rodeo event. As the Rodeo event was and is part of the celebrations of the Canning Stock Route anniversary, council is requested to transfer \$20,000 from the Canning Stock Route Reserve to the Rodeo budget.

**Consultation**

Shire of Wiluna Chief Executive Officer

**Voting Requirement**

Absolute majority

**Officer Recommendation/Draft Motion**

That Council approve alteration of the budget so that instead of including \$25,000 to be put aside in the Asset Replacement Reserve, it should be used for the Dessert Gold Project equal to the grant amount received from the Department of Local Government.

Council approve transfer of \$20,000 from the Canning Stock Route Reserve to the municipal fund for Rodeo operating expenses.

**71/06 Council Decision**

**MOVED** Cr C Ellis

**SECONDED** Cr A Geary  
**CARRIED 5/0**

<b>9.2.4 Subject/Applicant:</b>	<b>Materiality Level of Variance in the Financial Reports</b>
File:	Policy Manual
Reporting Officer:	J Alagappan, Manager Finance & Admin
Date of Report:	04 <sup>th</sup> August 2006
Disclosure of Interest	Nil

### Summary

Amendments to the Financial Management Regulations require Local Governments to report on material variances between budget and actual in the Statement of Financial Activity prepared each month. Each financial year, a local government is to adopt a percentage or value calculated in accordance with Australian Accounting Standards (AAS) 5 to be used for reporting material variances.

### Comment

Australian Accounting Standards (AAS) 5, par. 4.1.6 provides the following guidance in considering the materiality of an amount:

- an amount which is equal to or greater than 10% of the appropriate base amount may be presumed to be material unless there is a convincing argument to the contrary
- an amount which is equal to or less than 5% of the appropriate base amount may be presumed not to be material unless there is evidence, or convincing argument to the contrary.

Based on this guidance, it is recommended to Council to take the middle 8% figure and must be above \$5,000 as the level of material variance for the Shire of Wiluna financial reports.

### Consultation

David Tomasi, Auditor for Shire of Wiluna

### Statutory Environment

Financial Management Regulations 34

### Policy Implications

To be added in the Shire of Wiluna Policy Manual

### Strategic Implications

Nil

### Voting Requirement

Simple majority

### Officer Recommendation/Draft Motion

That Council approve that variances of more than 8% and above \$5,000 between budget and actual figures in the Financial Activity Statements be considered material and to include this decision in the Shire of Wiluna Policy Manual.

### 72/06 Council Decision

MOVED Cr C Carton

SECONDED Cr J Kyanga  
CARRIED 5/0



### 9.3 Manager Works & Services Officer Reports

<b>9.3.1 Subject/Applicant:</b>	<b>Status Report</b>
Reporting Officer:	F Emhofer, Works Supervisor
Date of Report:	10 <sup>th</sup> August 2006
Disclosure of Interest:	Nil

#### Public Facilities

The rock wall at the swimming pool has been completed and the pavers around the pool raised and repaired ready for the new swimming season.

Work on the park next to the swimming pool will commence in the upcoming month.

Restoration work at the racecourse for the rodeo was successful.

#### Roads

Maintenance and sheeting works have been tendered for the new financial year. Work on these roads will commence September/October.

#### Works

Work on the new two bedroom Shire house has been completed to a liveable stage. The power and water has been connected. Work on the reticulation, veranda, shed and fence will commence soon.

The ground work for the new Shire houses on Lot 555 has begun in readiness for their arrival later this month or September.

The bore at the bottom of the oval will be tested this week for supply and quality for irrigation purposes.

#### Purchases

The new street sweeper is due to arrive later this month.

The gardener's utility vehicle has been registered and is in action.

#### Officer Recommendation/Draft Motion

For information and discussion only

### 9.4 Principal Environmental Health Officer Reports

No Report

## 9.5 Community Development Officer Reports

<b>9.5.1 Subject/Applicant:</b>	<b>Arts, Tourism, and Heritage</b>
Reporting Officer:	Coby Kirwan
Date of Report:	09 <sup>th</sup> August 2006
Disclosure of Interest:	Nil

### **Heritage**

The time line for entry statement ideas submitted as preliminary drawings has been extended to the end of this month so as to have more choice.

### **Arts**

The Gallery is enjoying the visits of more tourists who are delighted with the paintings they see. Whilst some are buying paintings it will still be necessary to take a selection of work to a mine every quarter to keep the budget reasonably balanced.

The next sale is at Newmont Jundee on Tuesday August 29. Tourists do like to purchase artefacts such as hunting clubs and singing sticks because they do not break, they are easy to pack in a full vehicle and they are inexpensive. I am encouraging local people to make more of these items.

### **Tourism**

The Rodeo was a very successful event which worked well to bring pastoralists, town and mines together. We received many donations from mines and businesses that service the town, stations and mines and the event brought together a group of about 30 volunteers.

Next year a new committee will be formed to run this event again. I hope to see some aboriginal people on this committee. Since the Shire has put a lot of money and effort into the venue it should be a much less expensive event to run in the future and Shire staff will need to do less as members of the community take it upon themselves to organise it.

An area tourism meeting will be held here on Friday August 11 at 12 with lunch. All councillors are welcome. In general I notice there are not enough indigenous representatives at these meetings. Representatives from Laverton, Sandstone, Leonora, Menzies and Nunnutjarra are expected. I have encouraged them to meet here so that they can see how Wiluna is developing. The group meeting will be planning an area approach between these shires to encourage visitors.

I am looking into creating heritage postcards for sale at the Gallery and possibly the store. These will come from the archive historical photos of Wiluna that we ready have on display.

### **Officer Recommendation/Draft Motion**

For information and discussion only

## 9.6 Youth Sports & Recreational Officer Reports

Nil

**10 Elected Members Motion of Which Previous Notice Has Been Given**

Nil

**11 Urgent Business Approved by the Person Presiding or by Decision of Council**

<b>11.1 Subject/Applicant:</b>	<b>Motion to Admit Urgent Business</b>
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	12 August 2006
Disclosure of Interest:	Nil

**Summary**

One additional report that was not included in the agenda papers circulated to Council prior to the meeting is proposed for consideration.

**Statutory Environment**

Standing orders Local Laws, item 3.11 provides that –

(1) In cases of urgency or other special circumstances, matters may, with the consent of the persons presiding be raised without notice and decided by the meeting.

(2) Any member may move that the urgent business proposed to be raised by the presiding person not be accepted and if carried by a majority of members present, the urgent business is not to be accepted.

**Voting Requirement**

Simple Majority

**Officer Recommendation**

That Item 11.2 be admitted to the meeting.

**73/06 Council Decision**

**MOVED Cr J Kyanga**

**SECONDED Cr A Geary  
CARRIED 5/0**

<b>11.2 Subject/Applicant:</b>	<b>Paving on Lot 64 Wotton Street</b>
File:	
Reporting Officer:	A Kirwan, Chief Executive Officer
Date of Report:	14 August 2006
Disclosure of Interest	Nil

**Summary**

Council has previously approved a café to be established on Lot 64 Wotton Street.

**Comment**

This application is a request to pave the area from the boundary of 64 Wotton Street to the edge of the Shire footpath immediately in front of 64 Wotton Street.

The application contains no drawing of the concept or any detail as to colour, type of paving, drainage etc.

**Consultation**

There has been consultation with the Shire's Environmental Health and Building Officer.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The applicant will bear all of the expense.

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation / Draft Motion**

That Council approve the application subject to the provision of a satisfactory drawing of the proposal to the Environmental Health and Building Officer and to submit the detail of the pavers proposed to Council.

**74/06 Council Decision**

**MOVED Cr A Geary**

**SECONDED Cr J Kyanga  
CARRIED 5/0**

**12 Matters Behind Closed Doors**

Nil

**13 Closure**

This meeting was declared closed at 11.00am.