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Presiding Member Date

MINUTES

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 3:15pm

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

John Kyanga	(President)
Graham Harris	(Deputy President)
Jim Quadrio	(Councillor)
Chris Webb	(Councillor)
Sakiusa Koroicure	(Councillor)

Samantha Tarling	(CEO)
Jean Alagappan	(Deputy CEO)

Apologies – Annette Williams (Councillor)

6 members of the public were in attendance

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Notations of Interest

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. **Petitions and Deputations**

Nil

8. **Confirmation of Minutes of Previous Meeting**

8.1 The Minutes of the Meeting held on 29 October 2009 be accepted as a true record of that meeting with the following amendment:

10.3.3 Councillor J. Quadrio voted against Officer recommendation.

178/09 Council Decision

MOVED C WEBB

**SECONDED G HARRIS
CARRIED 5/0**

Comment [D1]: Ensure that this number follows on from the last meeting's last motion number.

9. **Announcement Presiding Member without Discussion**

9.1 The President read out a letter sent to the Minister of Transport, Hon. Min. Simon O'Brien

Good morning Minister

I, John Kyanga and Deputy Shire President, Graham Harris were delighted to meet with you and Minister Jacobs last week in Kalgoorlie to discuss a range of issues and be updated on issues on our agenda.

We were shocked by your reply to our enquiries regarding the long awaited and promised sealing of Goldfields Hwy, Wiluna to Meeka section. For 50 years we have been promised by the govt that this road will be sealed. Continual breaking of this promise is not honourable and as you can see from our commitment we will never accept the status quo. The sealing of the road will bring many benefits to our community. We have outlined these to you in a petition presented to Parliament in October 2008 and trust you can appreciate our position.

We were shocked by your admission that you only have \$200M and more is needed to seal this road. What about if we take the \$200M and make a start on the sealing and each year the State and Federal govt start planning to budget for the completion of the road?

I look forward to your visit to Wiluna in 2010. Please forward us some possible dates as soon as possible. My councillors and community would like to share their feelings with you and show you the Meeka Rd so you can see first hand the concerns we have with it remaining unsealed.

Next week myself, the Deputy Shire President, CEO, Industry representatives and RPA coordinator will meet with Senior WA and Australian govt representatives to further discuss this and other issues that need urgent attention by the govt in Wiluna. We do not intend to let this problem be

pushed under the carpet and if you would like to join us we would be happy to have you there.

Regards

John Kyanga
Shire President
Shire of Wiluna
T: 9981 8000
F: 9981 7110
E: ceo@wiluna.wa.gov.au

10. Reports of Committees and Officers

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Samantha Tarling, CEO
Date of Report:	13 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the CEO's status report and endorse the CEO's actions.

Newmont Asia Pacific – Jundee Operations Social Assessment

The CDM took part in Newmont's social assessment of the mine and its place in the Wiluna community. An independent consultancy firm, Bannarra conducted interviews with community members and agencies.

Geraldton Iron Ore Alliance

The CEO received a letter from Geraldton Iron Ore Alliance (GIOA) advising that part of their Guiding Principles for Sustainable Mining, is they are committed to ensuring responsible use of water resources. Attached Appendix C (yellow pages), is the covering letter, GIOA Guiding Principles for Sustainable Mining and a fact sheet detailing the use of water in iron ore mining.

The ground water in the Wiluna Shire is precious and it is imperative that it does not become contaminated or become scarce as this will impact on the lives of the community of Wiluna. I submit this for awareness raising information only.

Minister for Local Government's Visit Rescheduled for New Year

Minister for Local Government, Hon John Castrilli, has advised that it is likely Parliament will sit for an extra week in December and this will clash with the visit planned for 3 December to launch the Shire of Wiluna Strategic Plan 2009-14.

It was decided to reschedule his visit for the New Year to ensure no interruptions would spoil the community celebration of his visit and the launch of the Plan.

Dog Control and Management

In accordance with the Dog Act 1976, council is responsible for Dog Control and Management in the Shire. To date the Shire has taken a relaxed approach to dog control and management due to the cultural attitudes of the Martu residents towards their dogs. This has been accepted in the most part by the Shire and the general community, whilst different approaches have been made in the past to bring the registration and dog control issue in line with the Dog Act to ensure the community's safety.

Recently the town has experienced an unprecedented number of dogs being dumped at the general store and abandoned dogs wandering at large in the community, and wild dog packs close to town.

The problems have escalated to a degree that the issue can no longer be managed in an informal manner by the Shire and our insurers have advised of our public liability risk if we continue to turn a blind eye to the legislation in place, to be enforced. Members of the community have called for greater control and action from the Shire and officers agree this needs to be addressed and formally enforced in a partnership with the community.

It is proposed that an amnesty period up to the New Year commence immediately, whereby the community is advised of the consequences of a household having more than two dogs without council permission and that they need to be registered. Thereafter the Dog Act is to be enforced in regards to dog numbers and registered dogs.

Collars are supplied for registered dogs and those found without collars will be taken to the pound at the depot and euthanized if unclaimed within 72 hours. To be claimed, the dogs have to be registered and the owner can't have more than two dogs at one property.

Dr Norm will be commencing a Healthy House program in the New Year and it is agreed by AMS medical staff that excess numbers of dogs and dogs not in a healthy condition in the household contribute to hygiene and health issues in town and this new approach will assist in the overall health improvement of the community.

I seek council's support in this effort to control the dog problems in town.

Reserve 48499, Lot 66 Wotton Street, Wiluna

Council has been requested by DPI to advise of its intentions to hold or relinquish Reserve 48499, Lot 66 Wotton Street, Wiluna back to the State to release onto the open market for purchase and development.

The CEO has contacted St John's Ambulance on numerous occasions over the last six months to seek their thoughts on whether they still wish to keep this land earmarked for a future St John's ambulance depot. My messages have remained unanswered.

The local agent, Chris Webb has indicated that it would be preferred if the Lot could be retained until the St John's ambulance head office give a clear indication of their future plans.

Introduction to Local Government Workshop

The Department of Local Government has advised that it will be running a series of workshop around the State for councillors.

These one day workshops are part of the Department's ongoing program of support and development for the sector. The workshops aim to provide newly elected councillors with information and skills which will assist them in understanding their role and responsibilities as a Councillor.

The department has accepted our invitation to come to Wiluna in January 2010 and hold this training with our councillors. Tentative dates have gone out to councillors in an email and I seek feedback by 1st December 2009.

Review of Section 64 Conditions: Club Hotel

The Department of Racing, Gaming and Liquor have written to council advising that the licensing authority proposes to commence a review of the conditions and are offering council an opportunity to make a written submission on the effects of the conditions since their imposition. The deadline is 30 November 2009. See Appendix D (pink pages).

I seek Council's feedback and suggest a working party be convened to write this submission.

Geographic Names Committee

In "Green Wiluna" strategy of the 2009-14 Strategic Plan, 'work with the community to identify names for all public buildings and facilities of cultural and historical significance' has been scheduled for commencement in 2011/2012 financial year.

Informal conversations have taken place with sitting and outgoing councillors regarding the renaming of the Old Marruwayura Office and naming of the Sport and Rec Centre, Oval and the town park.

I am seeking council's endorsement to bring this forward to be included in the community consultation that will take place in the New Year with Urbis when they will be working with the community to develop concept plans for the Streetscape Beautification Project. This may not result in the changes being immediate but it will give the community plenty of time to digest and process the proposal before they come back to council for endorsement.

Starting this process may only result in one facility being named each year over the next four years.

The renaming of the Old Marruwayura Office was hoped that it would correspond with the official opening of the refurbished building. This is due to take place in the New Year and is likely to correspond when the Minister for Local Government visits Wiluna.

It is an involved process to meet Landgates requirement, therefore, I have attached a copy (Appendix E, sand pages) of the principles, guidelines and procedures for information.

179/09 Officer Recommendation and Council Decision

For Council to receive the CEO's status report and endorse the Officer's actions.

MOVED G HARRIS

SECONDED S KOROICURE
CARRIED 5/0

10.1.2 Subject:	Request to Close the Shire Offices during the Festive Season
File Reference:	22.00.16
Reporting Officer:	S Tarling, Chief Executive Officer
Date of Report:	12 November 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to seek Council's approval to the closure of the Administration Office during the festive season from Thursday 24th December 2009 to Friday, 1st January 2010 inclusive.

Background

The offices are traditionally closed over the festive season. In recent years the officers reported there was very little activity around the town and no

complaints were received about the closure of the office during the festive season.

Comment

The main benefit in closing during this period is to allow staff ample time to travel safely to be with their families for Xmas Day.

If the officer recommendation is accepted, notice of closure will be included in the Shire Newsletter and notices placed around town.

Given that many community members leave town over this festive period and government offices are closed, the likelihood of an adverse impact on our reputation is considered low.

It is essential that we meet the community's expectation in the delivery of services and this will be achieved with the swimming pool being open and the depot will operate on a skeleton staff.

Whilst the Administration Office will be closed, the normal line of delegation will apply. Officers required for decision making, including myself, will be available to be contacted and therefore an emergency situation or a decision required will be covered.

Council Options

A variety of options are available to Council. Two are presented as follows:

1. Approve the closure dates recommended between Thursday, 24th December 2009 to Friday, 1st January 2010 inclusive;
2. Not approve the closure of the Administration Office.

Consultation

Depot Staff
Admin Staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

Approve the closure of the Administration Office between Thursday, 24th December 2009 to Friday, 1st January 2010 inclusive.

This motion was changed by council to close 1 day earlier to allow staff travel time and prepare for the holiday season before the Christmas public holiday.

180/09 Officer Recommendation and Council Decision

That Council:

Approve the closure of the Administration Office between Wednesday 23rd Dec to Friday 1st January 2010 inclusive, with a skeleton staff to man the Shire and care for emergencies.

MOVED J QUADRIO

SECONDED C WEBB
CARRIED 5/0

10.2. RPA Coordinator Report

Nil

10.3. Principal Environmental Health Officer Report

10.3.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Bill Atyeo, Environmental Health and Safety Officer
Date of Report:	2-6 November 2009
Disclosure of Interest:	Nil

WASTE AUDIT

Date	Action or Comments
02/11/09	New Councillors would possibly not be aware that the Shire of Wiluna, along with the Shires of Meekatharra, Sandstone, Mount Magnet, Cue and Yalgoo, formed a Regional Group (Known as the Yalgoo Group) in order to secure funding from the Waste Management Commission to produce a Strategic Waste

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Management Plan (SWMP) for the region. This Plan was a legislative requirement under the Waste and Resources Recovery Act, and we obtained greater funding by forming the group, rather than going it alone.

The SWMP was produced in accordance with the Commissions requirements, and from that the Group determined that the most essential thing to have carried out in each of the towns was an audit of our waste. This will give us reliable data as to what we produce, and how much of each waste stream we produce.

With this data each Shire individually will be able to plan more thoroughly for the future which is fast moving towards "resource recovery" (another name for recycling), treating our rubbish as a valuable resource rather than just putting it in a hole and trying to forget it. This is the direction the State is taking, and soon there will be penalties levied on Local Governments for every cubic metre disposed off in landfill.

At the time of writing this report, the Group is close securing further funding in order to carry-out an audit of the waste generated in Wiluna and each of the towns forming the Group. However, the funding must be spent by the end of December, and so I have spent a lot of time with the auditor who will conduct the audit when the money is available, and also time with my CEO and Works Manager here in Wiluna.

As a result, I have drawn up a schedule for the Shire to follow for when the auditor arrives in Wiluna to conduct the audit which is Tuesday the 24th November 2009. There are things that we are required to do so that the auditor can assess the waste and I have included these below for Council's information.

What are we required to do?

One week prior: The Shire to do with their staff.

1. On Monday the 16th November:

- a. Clean up and push and cover all waste that has been deposited at the tip (all areas), and mark where appropriate all sections of the tip so that the auditor can distinguish easily what was deposited at the tip in all sections during the week from the 9th to the 17th when the auditor does his assessment.

2. On Tuesday the 17th or 24th November:

- a. Randomly select 20 **residential** bins (say 2 or 3 from each street)
- b. Record the residential addresses of each bin chosen and

how full each bin is at the time of pick-up. Keep these records for us and the auditor.

- c. Empty the contents of the bins selected into the plastic bags supplied (you may need to double-bag some samples if bags rip or tear), OR remove the bins selected and replace with another bin if the shire has these.
- d. Place the collected rubbish in a place that has been selected by the person in charge
- e. Record how many bins are collected from each **commercial premises**, and how full the bins were at the time of the collection (these would include all shops, AMS, school, Police, etc etc.) *For example: record Police Station = 6 bins = 75% full*
- f. Record how many residential bins were placed out for collection on the day

3. On Tuesday the 24th November:

- a. Be available to assist the auditor (Gordon Houston) in setting up for the actual audit.
- b. Assist the auditor where required, and operate all machinery on site during the audit process.
- c. After the audit to remove the rubbish from the place where it is being assessed.
- d. After the audit to clean up the tip and cover all waste as is required.

The place where the audit of the residential waste should have the following where possible:

- Sheltered (i.e. from weather and wind) hardstand floor of sufficient size and accessibility to allow for storing, emptying, spreading and auditing of the;
- Power (i.e. 240V supply or surge-protected generator and fuel);
- Ablution facilities;
- Potable water supply; and
- Sufficient receptacles (e.g. MGBs, skips etc) for the collection and disposal (by the LG) of the audited material.

Shire Staff:

All Shire staff assisting the auditor must be supplied with the following person protection equipment (PPE) to ensure compliance with Occupational Safety and Health requirements.

- Full length trousers and long sleeved shirts
- Safety footwear
- Sunscreen
- Wide brimmed hat
- Gloves, and where required safety glasses.

Please note that the community should not be aware that the audit is taking place as they may alter what they dispose of in some way.

Further to this I also prepared a reporting sheet that will be filled out by the responsible people on the day as required.

MAGELLAN MINE – CAMP EFFLUENT SCHEME

Date	Action or Comments
03/11/09	<p>I met with representatives of Magellan Mine who are progressing towards re-opening operations on the Magellan Mine Site in the near future. As part of this they are re-designing and introducing an effluent re-use system for the camp which entails a lot of paperwork following the introduction of new guidelines for companies operating re-use systems.</p> <p>I have previously discussed the issues with the environmentalist at the camp, and they have now produced the required documents ready to submit to the Department of Health WA for approval of the system. This has also meant liaisons with the officer in charge of the waste water section of the Health Department, and the head of the Department.</p> <p>Magellan is now requesting a Local Government Report from Wiluna which will be submitted along with the other documents to the Department for approval. I have completed this and have handed that document to Magellan.</p> <p>We also discussed other issues, the main one being the possibility of Magellan supporting and contributing to the possible resource recovery facility that could eventuate following the results of the waste audit and possible future strategies that may eventuate as a result. They informed me that they would definitely wish to be involved in the process and would lend their expertise to the project should it eventuate in the future.</p>

WALGA - DRAFT POLICY ON DATA INFORMATION MANAGEMENT

Date	Action or Comments
05/11/09	<p>WALGA produced a Draft Policy on Data and Information Management and circulated it to Local Government for comment by the 5th November 2009. The draft policy reflects the ever increasing demands placed on Local Governments and other bodies who</p>

Presiding Member Date

operate Landfill sites throughout the State to provide information and data to the State bodies that use that information to develop policies etc.

Under a number of legislations we are required to supply all types of data and information to the respective authorities on an annual basis. This is very time consuming but we are under threat of penalties if we do not or refuse to supply this. However, there is no uniformity in the process with the rest of Local Government, and some Local Governments are better placed financially to do this, especially the larger and progressive ones running state of the art information capture and retrieval equipment. For instance, we don't even have a weighbridge to know our annual disposal figures. All the data we supply are just "guess-timates".

The following details are taken from WALGA's Draft Policy

Local Governments have twin roles as a representative of the community and as a service provider. Local Government must represent community values, since these are the fundamental basis for undertaking new challenges and continuing past work. Local Government must also apply its service provider expertise when considering means by which to achieve community benefits especially when sharing data and information with other agencies.

As stated earlier, Local Government is required by legislation to collect data and report on certain waste streams. Waste management data collection and information management varies according to the legislation it is covered by and what decision making processes will results from the data collected. Some of the legislation that requires data collection and reporting is:

- Waste Avoidance and Resource Recovery Act 2007 s44 (1) (2) and Schedule 3 Division 1;
- Waste Avoidance and Resource Recovery Regulations 2008 s19 (2) (3);
- Waste Avoidance and Resource Recovery Levy Regulations 2008 s10 (2) s14 (1) (3);
- Environmental Protection Act 1986 s 40;
- Environmental Protection (Controlled Waste) Regulations 2004; Part 3 Divisions 1-6;
- Environmental Protection (Rural Landfill) Regulations 2002; s14 (3), s16 (4)(5)
- Environmental Protection (NEPM -NPI) Regulations 1998; s4,5,6;
- National Environmental Protection (Used Packaging Materials) Measure 2005, Part 4 s20;
- Contaminated Sites Act 2003 Part 2 Division 1; and
- Contaminated Sites Regulations 2006; Part 2 and Part 3

s8-12.

The establishment of standard reporting methodologies is necessary before data is collected. Effective compilation and reporting of data collected is essential to maintaining complete records. Consolidated data reporting allows progress to be tracked and an historic record to be developed.

However, Local Governments often find data collection difficult due to staffing constraints and financial outlays. Identifying what data currently exists and in what format can be problematic; data collection evolves over time and may be for a specific purpose, consequently there is limited consistent/comparable data between Local Governments. This can make data collection at a State level difficult.

I have stated support for the Draft Policy and have informed WALGA of this on behalf of the Shire as it is a well thought out and constructed policy. **The Draft Policy States:**

Data Collection

1. Considerations for Data Collection

a. Assessing when new data collection should be considered

The following points should be considered before starting a new data collection process:

- What base data is already available?
- What is the primary function for the data collected?
- Who is the target audience for the data collected?
- Will the data become historic (ongoing), or is it a one off collection?
- Is the data collected consistent with other jurisdictions and is it transferable between jurisdictions?
- Is there funding available from national, state and local levels to assist the collection process?
- Are there any barriers to obtaining consistent data?

b. Assess best placed party to collect and provide data

Local Government supports the provision of data to aid in effective decision making. Industry looks to State Government as a reliable source of data and information in order to undertake research and feasibility studies into waste management infrastructure investment. Without good data collection decision making is hindered substantially. Local Government is generally a good source of waste management data especially in the arenas of recycling, waste management and Alternative Waste Treatment facilities. Consideration needs to be given to who else is collecting this

same data and how readily available is it to assist in your collection process.

c. Understanding the metadata

Understanding metadata is a valuable process in comprehending what the data will be used for and from where it can best be sourced. Metadata is used to facilitate the understanding, characteristics, and management of data (data about other data). A metadata record consists of a number of pre-defined elements representing specific attributes of a resource. Metadata is found in many formats, library cataloguing is possibly the most commonly know example of metadata.

d. Funding for data collection

Data collection needs to be resourced prior to commencement of data collection, the following should be considered:

- What funding sources are available to assist data collection?
- Where should funding for data collection come from national, state and local levels?
- Will the funding be ongoing or one-off?

Reporting of Data

2. Appropriate data reporting entity

Data reporting and methodologies of reporting vary between organisations, therefore before commencing a report the following should be considered:

- o Who is best placed to report data?
 - Local, State and/or Federal Government, Industry.

Once this has been determined then the style, type and quantity of data required for report can be established and undertaken.

Data Review and Audit

Comprehensive data review and auditing to ensure accuracy

3. Data Accuracy

Accuracy of data can be measured using such statistical methods as confidence intervals and error levels. Data users need to ensure they have some knowledge of the data collection process and the audit process in order to verify whether the data is acceptable for the intended purpose; to achieve this, knowledge of the underlying conceptual frameworks and definitions used in the data collection is required. A certain degree of error is permissible in data collection; however users of the data need to know that the data is sufficiently accurate for their usage and application.

Data Usage

4. Support for information sharing

Local Government supports data sharing and a commitment to making findings public. All data should be made available where possible; however the protection of an original data source and its associated security protections need to be considered prior to the release of any

data.

5. Support for evidence based decision making

Accurate data is essential for monitoring the movements of waste through the many processes it undergoes. Local Government support evidence based decision making management as it provides essential information to assist decision makers and provides a structured approach to draw conclusions from observations, measurements and information.

Data Retention

6. Support for a Records Retention Program3

Local Government supports the establishment of Records Retention Programs to ensure data is correctly recorded and retained as per relevant legislative requirements. Once a record has been created the following should be considered:

- Duty of care – requirement of law;
- Evidentiary reason – record reliability;
- Disaster recovery – is there a disaster recovery program in existence;
- Historical value – what is the real or potential historic value of the record; and
- Responsibility – multi layered records retention framework.

I support this draft policy

BL04/06 – STATUS OF LICENCE

Date	Action or Comments
03/11/09	<p>On my last visit to the Shire I was asked the status of Building License BL04/06 as the house which was part of the license is now ready to be transported to and placed on site at Lot 64 Wotton. I have researched the license and although some time has elapsed since the issue of the license I feel that it is still valid.</p> <p>The reason I have concluded this is that the house is ancillary to the construction of the cafe which has been established and operational for some time now. If I was to state that the license has elapsed, then this would not stand up if it was referred to the State Appeals Tribunal, and it would be costly for the Shire and the ratepayers.</p> <p>I have therefore issued the following letter to the owners David and Marilyn Betteridge:</p> <p><i>"I advise you that the above Building License BL04/06 is still considered to be current, and that you can proceed with the placement of the second hand dwelling on the Lot. This is of course providing it is in a good state of repair, and that it does not contain asbestos</i></p>

much needed for some time now, and will do much to ease the burden of insufficient housing in Wiluna, and it is hoped that the older housing stocks of State Housing can be decommissioned along with the associated health problems eradicated.

Providing the development is in compliance with the R10/30 codes for residential lots in Wiluna, the Shire would have no objections. I have also noted that a new or extension to the sewer lines is nearing completion to the sites, so I am anticipating that there should not be any problems with effluent disposal.

Also, there are no local planning policies that would affect the construction of the proposed housing as indicated.

Again, thank you for the opportunity to comment.”

Layout Plans attached for Council’s information

MEETINGS

Date	Action or Comments
Various	<ul style="list-style-type: none">• Samantha, James, Tania<ul style="list-style-type: none">○ Various issues surrounding the waste audit and management of the tip, plus a possible future planning in regard to resource recovery. These issues will be further flushed out after we have the results of the audit.• Magellan Mine personnel<ul style="list-style-type: none">○ The new effluent scheme incorporating waste water re-use.○ Transportation of the lead to Fremantle port○ Containment of the ore – new procedures put in place.○ Informing the community of significant changes to procedures.○ Progress towards full production.○ Participation and support of the RPA○ Continued liaison with the Shire• Steve Jansen (Projects for old CDEP)<ul style="list-style-type: none">○ Discussed possible programs and developments for community people to be involved in and training/skill programs to match (resource recovery). Will certainly keep Steve in the “loop” on such matters.• Kim Bridge and Tim Muirehead<ul style="list-style-type: none">○ Very positive people and are working with the Martu people to find an appropriate and positive voice within the RPA. This is a wonderful inclusion and I feel that the benefits to the people will be extremely beneficial to all. Fully support their involvement.

181/09 Officer Recommendation and Council Decision

For Council to receive the Environmental Health Officer's status report and endorse the Officer's actions.

MOVED G HARRIS

SECONDED S KOROICURE
CARRIED 5/0

10.4. Deputy CEO Reports

10.4.1 Subject/Applicant:	Common Seal Report
File:	13.00.04
Reporting Officer:	Jean Alagappan, Deputy CEO
Date of Report:	11 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to inform council that the Common Seal was attached to the following document during the reporting period.

Date attached: 03 November 2009

The Shire of Wiluna Common Seal was affixed to the Regional Airports Development Scheme Agreement between the Shire of Wiluna and the Minister of Transport for and on behalf of the Crown in right of the state of Western Australia. The agreement covers grant funding for the installation of the new security fencing at Wiluna Airport for an amount of \$14, 400 to go towards total quoted cost of \$39,478.

Consultation

CEO

Statutory Implications

The Shire of Wiluna Local Law (Standing Orders) 1999

Financial Implications

The supplier's quote is within the 2009/10 Airport Fencing Budget.

Voting Requirement

Simple Majority

182/09 Officer Recommendation and Council Decision

For Council to endorse affixing of the Shire of Wiluna Common Seal on the Regional Airports Development Scheme funding agreement.

MOVED J QUADRIO

SECONDED G HARRIS
CARRIED 5/0

Councillor S Koroicure left the meeting at 5.09pm

Councilor S Koroicure returned to the meeting at 5.11pm

10.5. Manager Finance & Administration Officer Reports

10.5.1. Subject/Applicant:	Accounts Paid by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo, Manager, Admin & Finance
Date of Report:	11 November 2009
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations, a list of accounts paid by the Chief Executive Officer is presented to Council for adoption.

Comment

The list of accounts for the period ending 31 October 2009 are listed as Appendix A (blue pages).

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

183/09 Officer Recommendation and Council Decision

That the accounts paid by authority for the period ended 31 October 2009 totalling \$526,525.39 be received, endorsed and incorporated in the Minutes of the meeting.

MOVED S KOROICURE

**SECONDED C WEBB
CARRIED 5/0**

10.5.2. Subject/Applicant:	Financial Reports
File:	Finance
Reporting Officer:	Glenn Deocampo, Manager, Finance & Admin
Date of Report:	11 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 31 October 2009.

Comment

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 October 2009 are listed as Appendix B (green pages).

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

184/09 Officer Recommendation and Council Decision

That Council adopt the Financial Reports for the periods ending 31 October 2009 as presented.

MOVED G HARRIS

SECONDED C WEBB

CARRIED 5/0

10.6. Manager Works & Services Officer Report

10.6.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	James Alagappan, Works Manager
Date of Report:	11 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Works Manager's report and endorse the Works Manager's actions.

Roads

Ned's Creek Road

Maintenance grading of Ned's creek road has just been completed up to the Shire boundary.

Carnegie-Glenayle Road

Maintenance grading of this section of the road was completed and the grader is currently grading the Granite Peak –Lake Violet Road.

Personnel

Another member of our permanent staff, Dan Young, has left Wiluna. His position as plant operator was filled by Adrian Baumgarten who has been working as a casual with us. Adrian is now working with us as a permanent municipal employee. Dan's position as Captain of the Volunteer Bush Fire is now vacant as there is no one suitably qualified to replace him within the workforce.

Joe Guiliano, our leading hand, has had to take time off work due to a motorbike accident and will be away for a few more weeks. Dean Baumgarten has also sustained an injury and has had to take time off work recently. The departure of Dan Young and the absence of Joe, our two plant operators, have put significant pressure on the rest of the work crew to complete the works schedule.

Renovations

The CEO's unit renovations are in progress. The contractor has taken a break from the CEO's house whilst waiting for material to commence the kitchen renovation, and at present is working at Joe's house carrying out major renovations. All properties owned and managed by the Shire have recently had pest control work done by a registered pest control person. All conditioning units have also undergone servicing and are awaiting replacement parts.

New Plant

A 2000ltr Diesel Fuel Trailer was recently purchased to be used with the maintenance grading up to 80kms radius of the town. The fuel trailer was retro fitted with a Gen Set, direct fuel lines, and security devise to prevent pilferage of fuel. The security precaution has become necessary after the recent theft of fuel from the maintenance grader while parked along Ned's Creek Road. The trailer may be towed behind an ute or behind the works caravan.

A new Toyota Hilux Dual Cab was purchased for use at the depot to replace the old Nissan Navara.

Fencing

A 330 meter fence was erected surrounding the sewerage ponds at the controlled waste site while work is in progress at the Eastern Wall of the swimming pool. The estimated completion time is the 25th of November. Work is in progress at the Aerodrome to erect a new security fence as per CASA requirements.

Training

Airport Reporting Officer

A total of five towns people attended the Airport Reporting Officer's training course held at Mt.Keith. James Alagappan, Adrian Baumgarten, Aidon Limu represented the shire, while Apisalome Waqa received training on behalf of the AMS and Constable Jon Ellis from the Police force.

Chemical Handling

Four staff members from the depot has recently and successfully completed training in Chemical Handling. This has become compulsory as the fogging season has commenced.

General Issues of Interest

The bus is once again on the road after major air-conditioning issues have been sorted out and all TV stations are on air as well after some minor decoder replacements.

185/09 Officer Recommendation and Council Decision

For Council to receive the Works Manager's information report and endorse the Officer's actions.

MOVED J QUADRIO

SECONDED C WEBB
CARRIED 5/0

10.7. Community Development Manager

10.7.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Tania Wiley, Community Development Manager
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Community Development Manager's (CDM) report.

Local Government Managers Australia (LGMA)

The CDM will be attending the 2009 Annual State Conference of LGMA WA Division with the DCEO and Works Manager Nov 18 – 20. This year's conference is titled "Leadership in Times of Crisis" and will focus on three key areas; Structural Reform, Economic Crisis and Emergency Management & Crisis Response.

Newmont Asia Pacific – Jundee Operations Social Assessment

The CDM took part in Newmont's social assessment of the mine and its place in the Wiluna community. An independent consultancy firm, Bannarra conducted interviews with community members and agencies.

Community Christmas Street Party

The planning for the community Christmas street party has begun. It will be held on Thursday, 17 December, 2009. Community input has been provided on the date selection and what people would like to see improved from last year's Christmas Street Party.

Two Refurbished Bicycles donated to Wiluna Community

Two refurbished bicycles have been donated by Kalgoorlie corrective services to support the initiative of the Wiluna Remote Community School to increase their school attendance rate. It is proposed that one bicycle per month will be won by a child who has a 100% attendance at school. Currently we have received only two bicycles but it is hoped that we can obtain another twelve for next year.

186/09 Officer Recommendation and Council Decision

For Council to receive the Community Development Manager's information report.

MOVED C WEBB

**SECONDED G HARRIS
CARRIED 5/0**

10.7.2 Tourism Officer Report

10.7.2. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Debra McNeill, Tourism Officer
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Tourism Officer's report.

Forum Advocating Cultural & Eco Tourism Inc Conference in Mt Magnet

2009 Regional Tourism Conference focussing on 'Outback Tourism' was attended by the Tourism Officer and Community Development Manager on Sunday 18 – Wednesday 21 October. Both officers were speakers at the breakfast presentation informing delegates of the Wiluna Strategic Plan and Tourism in Wiluna. The presentation was well received with many delegates approaching officers to discuss the strategic plan. There were many compliments by delegates throughout the conference about how the strategic plan was developed, the professionalism of its presentation and easy reading.

During the presentation, Wiluna artist's Headsox were displayed and prompted much interest in buying the Headsox. Delegates representing the Geraldton Museum have offered to sell the Headsox, negotiations are underway.

Richard Muirhead said that "tourism is not about sitting back and having a beer. It's about a lot of hard work, promoting and marketing".

Steve Douglas from the Mid West Development Commission talked about the diversification opportunities in the area and that everyone needs to bring together all the different products and market them as a region.

An interesting talk was given by Patrick Maher about geotourism. Over the last two decades geotourism has emerged as a progressive movement for rural development around the world of which excellent examples can be seen in Ireland and Europe. Many successful projects which started in the mid 1990's indicate how geotourism can bring together all aspects of landscape – physical, cultural and heritage.

Overall the conference was a valuable insightful experience that increased the knowledge of both officers and provided an opportunity to network with some important agencies.

187/09 Officer Recommendation and Council Decision

For Council to receive the Tourism Officer's information report.

MOVED S KOROICURE

SECONDED G HARRIS

CARRIED 5/0

10.7.3 Art Gallery Manager Report

10.7.3. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Heather Charlton, Art Gallery Manager
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Art Gallery Manager's information report.

Headsox

It is an exciting time in the Gallery as negotiations have come to fruition with the release of our first Headsox designs by Roxanne Anderson and Dallas Harris. The Art Gallery Manager has just signed contracts for the third design, by Sheila Yakka-Jones.

The Headsox are available for sale in Wiluna through the Art Gallery and Tourism Office. The manufacturer is selling the Headsox throughout Airports around Australia. The artists will receive royalty payments for each garment sold, with good prospects for an ongoing income stream.

Newmont Exhibition

The Artists are preparing for an Exhibition in Newmont's Perth office scheduled for 16th-20th November. Two artists will be attending with the Art Gallery Manager. It is hoped that the exhibition will be favourable for good sales.

188/09 Officer Recommendation and Council Decision

For Council to receive the Art Gallery Manager's information report.

MOVED C WEBB

SECONDED G HARRIS

CARRIED 5/0

10.7.4 Swimming Pool Manager Report

10.7.4. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Kea Pereira, Swimming Pool Manager
Date of Report:	10 November, 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Swimming Pool Manager's report.

Pool Safety and Guidelines

The community swimming pool has been updated with new pool safety and pool rules signs. We also acquired a new first aid bench and supplies to comply with the regulations of the royal lifesaving society.

Activities

With help from the Sport and Recreation Manager, the swimming pool is now having aquatic sports and activities on weekday afternoons. The Pool Manager and Sports and Recreation Manger are currently working on a program for aqua aerobics.

Pool Plant Room and Chemicals

The Pool Manager has recently changed the use of dry acid to liquid acid because it is more efficient and easier for dosing. The solar pool heating panels have been adjusted for the temperature of the water to sit around 26 degrees.

Private Groups

The swimming pool has two private groups using the pool in non public hours for aquatic activities. These groups are the Wiluna Remote Community School and NAHS childcare. The Wiluna Remote Community School is using the pool around 7 hours a weeks and the NAHS is attending approximately 6 hours per week.

Kiosk

The Swimming pool sells confectionary foods eg, lollies, chips and chocolates. The pool manager is looking into stocking swimming equipment such as goggles, babies' swimming nappies and swimming caps.

189/09 Officer Recommendation and Council Decision

For Council to receive the Swimming Pool Manager's information report.

MOVED G HARRIS

SECONDED J QUADRIO
CARRIED 5/0

10.7.5 Sports & Recreational Officer Report

10.7.5. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Anton Knezevich, Sport and Recreation Manager
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Sport and Recreation Manager's report.

Drop in Time at Sport and Recreation Centre

Due to the warmer weather and the pool being opened, the Sports and Recreation Centre drop-in-centre, open between 2.30pm to 5.00pm has had nil attendance. The sport and recreation staff has instead ran some fun activities at the Pool facility including water polo, water volleyball, and other games on the lawn area.

Sporting activities

The Sport and Recreation Centre is attracting very good numbers for all sporting activities that are being conducted from 6.00pm to 9.00pm Monday to Friday. Numbers of attendance each week can be seen below.

Day of the week	Numbers of attendance
Monday	60
Tuesday	46
Wednesday	38
Thursday	40
Friday – Quiz night	20

As well as sporting activities, quiz nights, discos and movie nights are well attended activities.

Halloween

The Sports and Recreation staff ran a Halloween night on the 31 October which had an attendance of eighty seven people, including a small number of parents.

The evening events consisted of dance competitions, hula hoop contests games and prizes. The night was a huge success leaving the parents and children having a fun night wanting more activities like these in the future.

The Gym

The gym referral system is now in place with six community people attending gym training sessions. The Sport and Recreation Manager will increase the numbers of referrals over the next few weeks.

190/09 Officer Recommendation and Council Decision

For Council to receive the Sport and Recreation Manager's information report.

MOVED G HARRIS

**SECONDED J QUADRIO
CARRIED 5/0**

10.7.6 Homemaker Officer Report

10.7.6. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Meleoni Nariro, Homemaker Officer
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Homemaker Officer's report.

Cooking classes

For the month of October to the beginning of November the Homemaker Department had three cooking classes. They were held at Bondini, in town and one at Kutkububba. The class at Bondini had 28 people, in town had 18 people and at Kutkububba 36 people attended including men. It was good to see that the men are also keen to learn about cooking for their families and looking after the wellbeing of their family.

Kids cooking classes after school

The total attendance to the cooking classes for the month is 60 children. From October to November the Homemaker Department held 5 cooking classes with the children. Eight to twelve children attend regularly for the cooking class every Tuesday.

This week will be the last week for the cooking classes for this year and we will continue next year. This will give the Homemaker Department time to look for more recipes for next year.

Homemaker's current activities

On 26 October 2009 the Homemaker Officer completed the Environmental Health course. The Homemaker Officer has received her Certificate II in Indigenous Environmental Health. The Homemaker Department is concentrating on registering Dogs and is working closely with the Ranger.

Training room

The number of people that needed help in the use of internet banking for the month of October and mid November is 15. However 74 people in total used the Training Room computers and printer without assistance. These numbers represent the local community, tourists, mining visitors, visiting agencies and local business owners.

191/09 Officer Recommendation and Council Decision

For Council to receive the Homemaker Officer's information report.

MOVED S KOROICURE

SECONDED C WEBB
CARRIED 5/0

10.7.7 Ranger Services Report

10.7.7. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Rebecca Barnett, Ranger Services
Date of Report:	10 November 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Ranger's report.

Dog Registrations

The Homemaker and Ranger have been working together to ensure that two dogs per household are registered. The owners have been given two dog collars and registered tags. Owners are asked to complete a form requesting permission to have more than two dogs. The application will be processed and the owners notified of decision.

Pound

The Shire is in the process of setting up a new pound located within the Depot. Animal food, water drippers and a new roof are required before the pound can be used.

192/09 Officer Recommendation and Council Decision

For Council to receive the Ranger's information report.

MOVED C WEBB

**SECONDED G HARRIS
CARRIED 5/0**

10.8 Committee Report

Purpose

The purpose of this report is for Council to receive the GVROC status report and minutes and WALGA Minutes, see Appendix F (purple pages).

193/09 Officer Recommendation and Council Decision

For Council to receive the GVROC Status Report, minutes and WALGA minutes.

MOVED C WEBB

**SECONDED G HARRIS
CARRIED 5/0**

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

12.1 Desert Gold Lease

194/09 Officer Recommendation and Council Decision

That Council respond to the Department of Regional Development and Lands and advice that it has no objection of an offer to Mr & Mrs. Allison for a 3 year

lease over the portion of Lot 17 of approximately 75.8 ha , known locally as Monty's Patch.

MOVED G HARRIS

SECONDED J QUARDIO
CARRIED 5/0

13. Public Question Time

Nil

14. Matters Behind Closed Doors

Nil

15. Closure

The meeting was closed at 6:45pm