

Shire of Wiluna

**UNCONFIRMED MINUTES**



**Ordinary Meeting of Council**

**Thursday 27 August 2009**

**Commences at 3.00pm**

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**AGENDA**

**1. Declaration of Opening and Announcement of Visitors**

The meeting was opened at 3.45pm

**2. Record of Attendance / Apologies and Leave of Absence Previously Approved**

John Kyanga (President)  
Anne Geary (Councillor)  
Catherine Carton (Councillor)  
Annette Williams (Councillor)

Samantha Tarling (CEO)  
Jean Alagappan (Deputy CEO)  
Glenn Deocampo (Manager, Administration and Finance)

3 members of public were in attendance

**3. Response to Previous Public Question Taken on Notice**

Nil

**4. Public Question Time**

Nil

**5. Applications for Leave of Absence**

Nil

**6. Notations of Interest**

**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Nil

**6.2. Financial Interest Local Government Act Section 5.60A**

Nil

**6.3. Proximity Interest Local Government Act Section 5.60B**

Nil

**7. Petitions and Deputations**

Abraham Van Niekerk – Magellan Mines – Update on 2009 Start-up

**8. Confirmation of Minutes of Previous Meeting**

**8.1** The Minutes of the Meeting held on 21 May 2009 be accepted as a true record of that meeting.

**8.2** The Minutes of the Meeting held on 16 June 2009 be accepted as a true record of that meeting.

**8.3** The Minutes of the Meeting held on 23 July 2009 be accepted as a true record of that meeting.

**120/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary

**CARRIED** 4/0

**9. Announcement Presiding Member without Discussion**

Cr J Kyanga advised that he and Cr G Harris attended the first BHP Community group representatives meeting in Leonora recently to represent the Shire. It was informative and interesting. We had our question answered clearly.

**10. Reports of Committees and Officers**

**10.1. Chief Executive Officer Reports**

<b>10.1.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	18 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to provide information to Council of its operations and seek endorsement of the Chief Executive Officer's actions.

**Council Elections**

Local Government Ordinary Elections will be held Saturday, 17 October 2009. Statutory requirements are to be met before that date in regard to advertising the elections, preparing election rolls and calling for nominations. A Notice calling for nominations will be placed around town the week

commencing 24 August 2009. Nominations will open Thursday 3 September 2009 and close 10 September 2009 at 4.00pm.

3 seats are up for nomination this election. Cr Anne Geary, Cr Catherine Carton and the seat left vacant by the resignation of Cr Leeann Peck will be vacant and open for nomination.

Parliament recently passed legislation to return to the first-past-the-post voting system.

Public Notices will be displayed around town and in the Shire newsletter up to 17 October 2009 advising the community of the Election arrangements.

### **Structural Reform Checklist Assessment Outcome**

In accordance with the Structural Reform process and guidelines an Assessment Checklist was required to be submitted to the Minister for Local Government to rate the Shire and place it in one of three categories. On the basis of the checklist's assessment, the Shire of Wiluna was placed in Category Three (3): "significant structural reform including amalgamation and formalisation of regional groupings is required to ensure long term community and organisational benefit in order that the needs of the current and future generations are met." See attached for outlined assessment of strengths and weaknesses and the specific comments recorded relevant to the first 12 questions of the Local Government Reform Checklist. Appendix C (pink pages)

### **Local Government Reform Submissions – Extension of Time**

At the WALGA State Council meeting on Sunday 9 August 2009, the State Council resolved to request the Minister for Local Government to extend the time for local governments to submit their reform submissions to the end of September 2009.

Due to the direction provided at the Local Government Week Convention by the Premier, Minister for Regional Development and Minister for Local Government; many Local Governments are reconsidering their positions and require more time to develop reform proposals in consultation with our communities.

We have been advised by the Minister that he has accepted WALGA's request and we have until 30 September 2009 to complete our submission.

Cr Kyanga and Harris and I will join, by teleconference, a GVROC meeting on Wednesday 19 August 2009, that will discuss a way forward in light of the Premier and Minister's direction given at the conference. Thereafter, I will finalise the submission based around the required, intention in relation to amalgamation, elected member representation and regional grouping. I will

submit this to Council at the September OCM for endorsement before forwarding to the Minister by the deadline.

### **Public Information Forum on Uranium**

The Chamber of Minerals and Energy of WA (CME) are planning to hold public forums in the Goldfields to enable improved public knowledge of the uranium mining industry. There are a number of potential uranium projects in the Shire and the Shire and Industry see value in holding a public forum in Wiluna.

The request from CME is to hold the public forum to coincide with Council's Ordinary Council Meeting (OCM), 17 September 2009. They wish to have mining representatives from each company do a short presentation to councillors, staff and the public at the OCM with a brief overview of the uranium industry and related issues.

At the conclusion of the council meeting, (approximately 5.30pm) it is proposed that a community presentation takes place in the Shire Training Room, with static displays staffed from the various uranium mining companies. This would include Powerpoint presentations, key speakers and a question and answer session. The static display will be open from 3.30pm onwards for anybody who wishes to come early and speak to individual company representatives. A community sausage sizzle is proposed to follow at approx. 6.30pm outside the Art Gallery with tables and seating set up in the grassed area outside the training room.

In consultation with council I have indicated a tentative yes to the request.

### **BHP Billiton Yeelirrie Uranium Project**

Shire President and Cr Harris recently attended the first Community Reference Group (CRG) meeting held in Leonora on Wednesday 12 August 2009.

The role of the CRG is to maintain "A community that is informed and engaged on relevant issues related to the Yeelirrie project".

Affected Shire and community representatives are invited to be a member of the group. See Appendix D (gold pages) for the minutes of the meeting.

### **Cultural Training**

Staff attended a two day cultural training workshop held and ran by Jundee recently. The training has been well received by staff and it forms part of our commitment to EEO and diversity awareness in the workplace to ensure understanding and awareness of legislation, individual rights and responsibility and council's commitment to being an equal opportunity employer.



### **Section 79 Lease – Monty’s Patch**

In accordance with Council’s resolution at the July OCM held 23 July 2009 in relation to Section 79 Lease Land Administration Act 1997, proposal to issue a 10 year lease for part of Lot 17 on DP 215396 (approx. 55ha) for the purpose of a residence and small horticulture area, the item will be listed on the RPA agenda of the meeting to be held on 22 September 2009. The decision of the Martu representatives at this meeting will be reported to council at the October 2009 OCM.

### **Grant Approval for ADSL2 (Broadband)**

Approval for our grant application for the ADSL2 Exchange Update project has been received through the Royalties for Regions – Mid West Regional Grants Scheme. The grant is for one quarter of the cost (\$25,000), Telstra will sponsor half the cost (\$50,000) and council will contribute one quarter (\$25,000).

Staff have been working together with Telstra to bring this project to fruition by December 2009. Further to the superior internet connection that will be achieved by businesses and residents in town, there are also opportunities to create employment. Next month, Telstra will come to Wiluna to launch their product and to educate the community on the processes of installing/using ADSL2. Telstra will create a position for a local person to start a business to provide support to users of ADSL2. They will provide the training, tools and equipment for this local person.

This position will be advertised and discussions have already been entered and the response has been positive from the community.

### **Property Street Addressing Project**

In accordance with the 2009-14 Strategic Plan the updating of residential lot numbers to house numbers has recently been achieved under our Property Street Addressing Project. A map has been tabled for council’s information.

The data will be entered into Landgate’s system and map will be released to the Shire and other govt agencies advising them of this update.

A public notice has been placed around town advising residents of the following:

- This project came to fruition in response to a request from residents during the 2008 Annual Electors’ Meetings and was included in the 2009-2014 Strategic Plan.
- New street numbering system will come into effect on the 1 October 2009.
- The logical numbering system will enable emergency service providers to easily locate residences within the townsite.

- The Shire will be looking at stencilling the street numbers on the kerbside as part of the Street Beautification Program.
- Residents are invited to submit comments on this issue to the CEO by Friday, 18 September 2009.
- Landgate will notify Australia Post, Bureau of Statistics, WA Electoral Commission, Australia Electoral Commission, Fire and Emergency Services, Police Services, Horizon Power, Water Corporation and St John Ambulance.
- The change of a street address will only affect those residents who are using a street address as a postal address. If a post office box is being used for postal services, there will be no change to postal services unless the resident begins to use the new street address for postal deliveries.
- Residents will need to notify their financial and / or insurance institutions of the address changes if necessary. Although Landgate will advise the Police Department of the new addresses, each resident will be responsible for notifying the relevant licencing authority of address detail changes, for example driver's licence or firearm licence etc.

**Officer Recommendation/Draft Motion**

That Council receive the CEO's report for information and endorse the CEO's actions.

**121/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Williams  
**CARRIED** 4/0

## 10.2. RPA Coordinator Report

<b>10.2.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	14.00.12
Reporting Officer:	Alan Stewart – RPA Coordinator
Date of Report:	19 August 2009
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is to report Council's operations in the RPA program and request Council receive this report as information.

### REPORT

#### Activities for July/August 09

**Current Projects** See Appendix E (white pages)

**Steering Group Meeting** Scheduled for Tuesday 25 August 2009.

#### Community Engagement

No meetings held due to community's preoccupation with sorry business. RPA Coordinator met with Gen. John Sanderson, Chair Indigenous Implementation Committee and the Director General DIA on 14 August 2009 about securing independent support for the development of the Aboriginal Partners Group. Another meeting is planned for 4 September 2009.

#### Horticulture Project Development

Negotiations with Department of Employment Education and Workplace Relations (DEEWR) due to be finalised by 21 August 2009 to secure business development support for those with aspirations to secure leases at Lot 17 ("Desert Gold").

#### Other Business Development

IBA is completing its preparation to provide similar business development assistance to Aboriginal parties with business development ideas other than horticulture. Outcome expected by 31 August 2009.

#### Pathways to Employment

Industry Partners (8 mining companies active in the Shire of Wiluna) are to meet with the 3 newly appointed Job Service Providers servicing Shire of Wiluna on Monday 24 August 2009. The JSPs are Nooda Ngulegoo, Skill Hire and Max Employment. All 3 will be responsible for looking after unemployed Aboriginal people in Wiluna who are seeking mining and non-mining related employment. The purpose of this meeting is to ensure that the

JSPs are aware of mining companies' entry level and recruiting requirements, so that they can design their services to Aboriginal people appropriately and effectively.

### Land Management Project

Central Desert Native Title Service (Lindsey Langford) are preparing a draft for a staged strategy to get Martu people engaged with employment and business development opportunities related to their land. This project will have a strong cultural maintenance element and builds on work already being done by CDNTS, State Department of Environment and Conservation and Australian Department of Environment, Water, Heritage and the Arts.

### Senior Government and Industry Support

Representations have begun to State government and industry to secure senior level support from the Wiluna RPA.

### Officer Recommendation/Draft Motion

That Council receive the RPA Coordinator's information report.

**122/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Geary  
**CARRIED** 4/0

### 10.3. Principal Environmental Health Officer Report

<b>10.3.1 Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Bill Atyeo – Environmental Health Officer
Date of Report:	11 August 2009
Disclosure of Interest:	Nil

#### Purpose

The purpose of this report is to provide information to the Council in relation to Environmental Health and Building Surveyor's Department and request Council receive this report as information and endorse Officer's actions.

**Subject:** Building License Statistics  
**File:** ABS  
**Location:** Wiluna  
**Date:** 13 June 2009

Every July, October, January and April of each year the Shire is required by Law to supply the Australian Bureau of Statistics (ABS) with the details on building licenses issued within the Shire for the preceding three (3) months.

These are also supplied to the Plumbers Compliance Board, WorkSafe, Water Authority, and two others.

These details were collated and were supplied as required.

**Subject:** DPI to release unallocated Crown land  
**File:** Lots 792-794, 1006-1011, 1063-1068,1074, 1079 and 1089  
**Location:** Woodley, Paterson and Thompson Street  
**Date:** 13 August 2009

DPI have advised that they propose to release unallocated Crown land lots 792-794 on Deposited Plan 144154 and Lots 1006-1011, 1063-1068,1074, 1079 and 1089 on Deposited Plan 204575 in Wiluna for Commercial and Light Industrial Leases under section 79 of the Land Administration Act 1997.

See attached Appendix F (purple pages) a copy of a Ministerial Taking Order for taking interests in land for the above proposal which was registered at the Department of Land Information on 17 June 2009 and published in the West Australian Newspaper on 24 June 2009.

As indicated in the attached letter the DPI will now proceed with actions required to finalize the placing of appropriate tenure.

**Subject:** Wiluna Landfill Site  
**File:** Wiluna Landfill Site – Rubbish Tip  
**Location:** Wiluna  
**Date:** 14 June 2009 - 16 June 2009

The Shire received a letter in July 2009 from the Department of Environment and Conservation after an inspection by their officers in March 2009. The outcome was not in the Shire's favour, however, we will endeavour to rectify problems within our budget constraints.

With this in mind I did an assessment of the tip and procedures, and spoke with two depot staff members and the Works Manager. Acting CEO, Works Manager and myself discussed the issues and I forwarded my assessment to the Dept and recommendations to the Works Manager. My letter and assessment within the letter is as follows:

Dear Sir,

**Re: Inspection of Wiluna Landfill Site – 28<sup>th</sup> March 2009**

I thank you for your letter and report on the inspection conducted by your officer David Pickles on Saturday the 28<sup>th</sup> March 2009. The letter and report was received at this office on the 8<sup>th</sup> July 2009, some three months after the inspection, and unfortunately there was no representative of Council present to assist the officer. Had the Shire been informed or contacted on the day, then a representative of the Shire could have assisted your officer.

The non-compliant issues you have indicated:

Subject Matter	What is Required	Expected Completion Date
<p><b>Covering of Municipal Waste</b></p>	<p>Photos 3 and 4 indicate Municipal waste. This area is much better managed now since we re-designed some features of our tipping face. We are currently identifying and arranging for a separate area to tip this, away from general household disposal. This will be covered within the 24 hrs as required.</p>	<p><b>August 2009</b></p>
<p><b>Fires at the tipping face</b></p>	<p>From time to time the tip is set alight by unknown persons or person. Because we do not have a manned tip, this means the fires can be undetected for some time, and when we are notified, generally it is too late to extinguish. By removing the municipal waste from the tipping face and covering it within 24 hours of tipping, and by increasing the depth of cover over the remaining household waste, these incidences it is hoped should be reduced.</p>	<p><b>September 2009</b></p>
<p><b>Inadequate depth of cover over waste</b></p>	<p>As can be seen from your photo number 2, the materials not covered adequately are all inert. This area of the tip is being moved around to fill in other uneven surfaces from before. This area will be used to extend the life of our tip and to utilize it for disposal of more waste.</p> <p>It is considered that no significant environmental harm can be caused by this material, and serves as a good and inert fill. As can be seen this waste comes from drilling processes while core samples are gathered. The plastics being blown around would be the most hazardous, and these are captured by our litter fences or the boundary fence of the tip. However very few if any of the green plastic bags ever blown around, as they are held down by large weights of sand which they contain from the drilling process.</p>	<p><b>The tip after 4 months since this report was written has changed, and I will ensure that the faces are tidied up and the correct amount of fill is applied as required.</b></p>

<p><b>Litter outside of Site Boundaries</b></p>	<p>As was noted by your officer the litter outside of the boundary fence was placed in the area many years ago, and is not as a result of present day activities at the tip. The metal pieces, glass, ceramics, and other were there before the current tip was developed.</p> <p>The Shire has made efforts to collect and dispose of this in the tip, but the exercise is too vast and expensive, and very labour intensive as you would appreciate. To use large machinery in and around the natural bush would certainly adversely affect the flora of the area.</p> <p>However, there is windblown cardboard etc that has been blown over the boundary fence by the excessive winds we have experienced, and I will arrange for these to be retrieved and returned to the tipping face, along with that which has been trapped by the boundary fence and the litter fence within the tip.</p>	<p><b>September 2009</b></p>
<p><b>No Annual Report</b></p>	<p>This is indeed an oversight by the EHO and will be rectified immediately. Please find attached reports for 2007/08 and 2008/09.</p>	<p><b>July 2009</b></p>

One item not mentioned in your letter but stated in the report by the inspecting officer was the issue of the disposal of septage waste at the facility. This facility is vital to the Wiluna Community and I will investigate the ability of the Shire to have this area fenced and a secured so that only authorised person have access to the area.

The Shire’s EHO has been in contact with the Controlled Waste section of the Department and in May of 2009 received the following Email from Julia Sisson, stating:

*“The Controlled Waste Tracking and Permitting Section (CWTPS) has approved your application for registration as a controlled waste disposal site for the purposes of the controlled waste tracking system (CWTS), relating to Shire of Wiluna, - Wiluna Landfill Site.”*

If it is possible during this financial year, the Shire will have the area fenced, but if not this year, then it will definitely be a budget item for the 2010/2011 financial year.

In regard to registration, it has been stated previously to your Department that the Shire will apply for registration once the Wiluna Landfill site is fully compliant with the relevant Regulations as stated by you.

The Shire is currently involved in the processes of finalising a SWMP for the region, and many issues stated here will need to be considered and addressed in the course of time. Depending on the direction taken by this Shire in regard to resource recovery, will significantly impact on the design and management of the refuse facility in Wiluna. In the meantime the Shire will strive to become fully compliant with the conditions placed on the license issued to the Shire.

**Subject:** NOODA House  
**File:** Lot 702  
**Location:** Woodley Street - Wiluna  
**Date:** 15 June 2009

I met with and spoke with Mr Wayne Combo representing NOODA in regards to the situation of the house being stored on Lot 702 Woodley Street. Wayne sought clarification on what is required in order for NOODA to go ahead and develop the house further on the Lot it is now being stored on.

I explained to Wayne that a house on a property zoned as "light industrial" was not permitted unless it was as a caretakers residence associated with a business that was being conducted on the Lot. This was also stated to NOODA in a letter prior to Wayne meeting with me at the office this date. I also informed him of the requirements in regard to making a Planning Application and the need for Council approval before any work commences.

The land is zoned Light Industrial under the Town Planning Scheme which means that any proposed development must be approved by the Council.

Since then I have not been made aware that NOODA has submitted any documents or made any application for a Planning Permit. The house is placed on the lot, but to my knowledge there has not been any work started.

This matter will be followed up when I am there next in Wiluna.

**Subject:** Caravan Park Ablution Block  
**File:** Caravan Park  
**Location:** Wiluna  
**Date:** 15 June 2009

Due to a further complaint received at the Shire Offices I drafted the letter below. However, due to the demise of the Shire server there was a lot of problems in Emailing the letters I had drafted to be submitted to the office for printing and sending to the appropriate person. This letter seems to have been lost, and so I re-sent it and it has now been sent to the owners.



**Re: Inspection of Caravan Park Ablution Block – 23<sup>rd</sup> June 2009**

As has been conveyed to you, I am unable to register the Caravan Park at Wiluna due to the fact that the ablution facilities offered are non-compliant with the Caravan Parks and camping Act and Regulations. After speaking with you some time ago in regard to the toilet block at the caravan park, I inspected the ablution block again on the 23<sup>rd</sup> June 2009 following a verbal complaint lodged at the Shire Office. I have tried to visit with you and discuss the matters within this letter to you, but time constraints and work commitments have prevented me from doing so.

However, on my next trip I will make this my major priority as there is much that needs to be done to the facilities to raise the standard to an acceptable level. Conditions that I have stated to yourself and to the previous owners have not yet been addressed, and these will have to be carried out before I will register the Park under the Act. Once the work has been completed to my satisfaction then I will be most pleased to do so.

The following conditions must be dealt with:

1. The ablution block needs a thorough clean right throughout. The handbasins, the washing machine, the floors and cubicles are not being cleaned well enough, and you need to ensure that the person responsible does a thorough job on a daily basis.
2. The paint on the walls needs to be redone and in a professional manner. At the moment it looks really bad, and this is mainly due to the lifting of paint and the removal of the old paint is very uneven. This makes the place look unclean, where in a lot of cases, this is not so. The paint of the walls is very unprofessional done and also makes the walls look as if they too are not clean.
3. The floors do not drain water away from the area around the cubicles, and pool at the steps into the shower cubicles. You have indicated that you have been unable to secure the services of a local tradesperson to re-surface the concrete floors and drain the water to the floor wastes. In the meantime I have asked that when the person cleans the floors that he/she ensures that this pooled water is removed manually.
4. There is a need for ongoing maintenance to shower cubicles (fibreglass), shower fixtures, taps, and other areas of the ablution block like architraves to all the cubicles (including the toilets).. As there are obvious signs of deterioration with rusted framework.
5. .All electrical fixtures and fittings are to be made sound and safe for customers using the facilities as the obvious defects are there for all to see.
6. The exposed septic tanks are to be covered over so that the exposed holes do not present a hazard to patrons of the Park.

As can be appreciated, these renovations and repairs are not inexpensive, and reliable tradespersons hard to engage. However, until the work stated here is complete I am unable to register the Park. The

*facilities are old, and are deteriorating very fast, and I would urge you to consider on a cost basis, whether or not it would be more economical to replace the existing with new facilities which are designed to fully comply with the relevant legislation. I have attached a handout in regard to these, and I ask you to consider these when making your decision. A new transportable facility with all the requirements including access for people with disabilities (as required) may be a more economical decision.*

*If you decide that you will renovate and bring up to standard the existing old facilities, then you are required to present to me a schedule of works you intend to carryout and state the dates by which each and all works will be completed. Failure to do this will result in me issuing a Notice under the Health Act, declaring the facilities unfit for human habitation, which will result in the closure of the Park.*

*Please ensure that you continue to communicate with me on the progress of your decision, and if you decide to renovate the existing facilities, then the schedule of works and timeframes will be presented to me by the 30<sup>th</sup> September 2009. I can be contacted on 0409981144, or you can Email me on [aehs@westnet.com.au](mailto:aehs@westnet.com.au)*

*If there is any matter you wish to discuss in regard to matters raised here, please contact me.*

This will again be followed up when I am in Wiluna next.

**Subject:** Town Planning Advice  
**File:** Lot 66 and Reserve R48499  
**Location:** Wotton Street, Wiluna  
**Date:** 14 June 2009

I was approached to provide advice in regard to a proposed development on the lots stated within this report. The following letter was sent to the relevant person.

***Re: Inquiry on Development – Lot 66 and R48499 Wotton Street - Wiluna***

*Following your inquiry in regard to the development of the two lots stated above, I inform you that they are both zoned “Commercial” under the Wiluna Town Planning Scheme. If you were to gain freehold of the land, then you would have to make planning application to the Shire for any proposed development of the land.*

*If you were to seek approval for the “use” of the land to be a grocery shop/service station, which is similar to the business opposite these Lots, then the Shire would need to consider your development as a whole, and would more than likely approve it with stringent conditions as were applied to the other business. The issues would be the same, and therefore the conditions would be along the same lines I feel.*

*The objectives of the "Commercial" zone in Wiluna are:*

- *to provide for shopping, office, administrative, social, recreation, entertainment, and community facilities commensurate with the role of Wiluna in the region.*

*Within the Zoning Table contained in the Town Planning Scheme, a service station is not stated at all, and given that there is a service station on the opposite side of the street, and that there is always a need for services within Wiluna, I feel that Council would look favourably on your proposed development. Please note that a "mechanical repair shop" is not permitted to be developed within the Commercial Zone.*

*Please do not hesitate to contact me on 9981 8000 if you require further explanation on any of the issues outlined above.*

**Subject:** Insanitary Condition - Housing  
**File:** Lot 941  
**Location:** Lot 941 Trenton Street, Wiluna  
**Date:** 15 June 2009

Meleoni informed me of a house that was experiencing ongoing problems with drains in the house, so we conducted an inspection and it was found to be defective, even though the tenants had only recently occupied the house.

The following Email was sent to the Dept Housing in Kalgoorlie:

*Please find attached photos of the plumbing problem at the house as stated. The current people have only moved in since Wednesday of last week, and almost immediately they had problems with the drainage. From our records here, it has been stated that the previous tenants also had problems with this same plumbing.*

*Could you please have the problem seen to as it appears that it is only the section between the toilet and the DT on the southern side of the house. This is urgent action required.*

*At the same time could you please get the plumber to replace the defective IOs to the septic tanks as these have been recorded as being broken or missing for some time now.*

*The tenants also stated that at times they receive mild electric shocks while using the taps in the bathroom and also the kitchen. Kids have complained of getting zapped while trying to get a drink from the taps in the kitchen. This situation could be extremely dangerous, and I feel you will need to have the electric's checked at this address.*

*If there are problems please contact me.. These matters are urgent Diane, and maybe they should have been fixed when the previous tenants vacated.*

This will be followed up when I am next in Wiluna.

**Subject: Removal of large feral herbivores (camels, donkeys, etc) – Lake Carnegie area**  
**File:** 24.00.12  
**Location:** Lake Carnegie Area  
**Date:** 13 August 2009

Department of Agriculture and Food (DAFWA) have written to council advising that they are currently in the process of tendering for the removal of large herbivores, through a competitive tender in the Lake Carnegie area. Federal funding, provide by a Caring for our Country grant has been allocated to undertake the project, titled 'A Market-Based Instrument for Feral Camel Control'.

DAFWA are hoping to conduct information session in Wiluna in early September to allow community engagement and to inform landholders, prospective bidders and other interested parties of the process.

I have attached the letter from DAFWA outlining the intentions in the area for information. See Appendix G (yellow pages)

**Officer Recommendation/Draft Motion**

That Council receive and endorses the Environmental Health and Building Surveyor's action and information report.

**123/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Williams  
**CARRIED** 4/0

<b>10.3.2. Subject/Applicant:</b>	<b>Request for Unallocated Crown land</b>
File:	Hann and Well District
Reporting Officer:	Bill Atyeo – Environmental Health Officer
Date of Report:	13 August 2009
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is to seek Council's comments in relation to a proposal to release a portion of unallocated Crown land in the Hann and Wells district of the Shire of Wiluna.

### Comment

The area has been requested by the Foote family who currently operate under a section 91 Land Administration Act 1997 Licence to Occupy to capture feral camels and horses.

The area requested is shown on the printout from the Department of Mines and Petroleum. See attached at Appendix H (white pages)

Supporting this request will not, to the officers knowledge be of concern to council, therefore the request is supported.

### Officer Recommendation/Draft Motion

Council advise DPI that it has no objections or comments regarding release of unallocated Crown land in the Hann and Wells district of the Shire of Wiluna.

### **124/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary

**CARRIED** 4/0

<b>10.3.3. Subject/Applicant:</b>	<b>Glen Ayle Station, Wiluna</b>
File:	Pastoral Lease L3114/1062
Reporting Officer:	Bill Atyeo – Environmental Health Officer
Date of Report:	13 August 2009
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is to seek Council's comments in relation to a request from State Land Services to extend the eastern boundary of the Glen Ayle station by 10km into adjacent unallocated Crown land.

### Comment

State Land Services is considering a request from pastoral lessee Mr Louis Ward of Glen Ayle Station to extend the eastern boundary of the station (Pastoral lease 3114/1062), being lot 6 on Deposited Plan 194036 see attached Appendix I (pink pages), by 10km into adjacent unallocated Crown land.

State Land Services are seeking councils comments as to whether there are any objections to this proposal proceeding.

### Officer Recommendation/Draft Motion

Council advise State Land Services that the request from pastoral lessee Mr Louis Ward of Glen Ayle Station to extend the eastern boundary of the station (Pastoral lease 3114/1062), being lot 6 on Deposited Plan 19403 by 10km into adjacent unallocated Crown land is supported.

#### **125/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

### 10.4. Deputy CEO Reports

<b>10.4.1 Subject/Applicant:</b>	<b>Use of Common Seal</b>
File:	13.00.04
Reporting Officer:	J Alagappan, Deputy CEO
Date of Report:	13 August 2009
Disclosure of Interest:	Nil

#### Purpose

The purpose of this report is to inform council that the Common Seal was attached to the following documents during the reporting period.

Date: 13 August 2009

The Shire of Wiluna Common Seal was affixed to the agreement between the Shire of Wiluna and the Department of the Environment, Water, Heritage and the Arts. The agreement covers grant funding of the following programs:

1. National Jobs Transitions – \$27,208
2. National Arts & Crafts Industry Support – \$58,990

The Shire of Wiluna Common Seal was affixed to the agreement between the Shire of Wiluna and Nooda Ngulegoo Aboriginal Corporation for the Lease of Lot 36 & 37 Wotton Street – Northern Building Marruwayura Office.

**Consultation**

CEO

**Statutory Implications**

The Shire of Wiluna Local Law (Standing Orders) 1999

**Financial Implications**

Nil

**Voting Requirement**

Simple Majority

**Officer Recommendation**

For Council to endorse affixing of the Common Seal on the Environment, Water, Heritage and the Arts Standard Funding Agreement and Nooda Ngulegoo Aboriginal Corporation for the Lease of Lot 36 & 37 Wotton Street – Northern Building Marruwayura Office.

**126/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr C Carton  
**CARRIED** 4/0

<b>10.5.2. Subject/Applicant:</b>	<b>Tender for Wiluna Heritage &amp; Cultural Centre</b>
File:	23.00.12
Reporting Officer:	Jean Alagappan, DCEO
Date of Report:	12 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to discuss and consider the submitted tender to refurbish the old school where the proposed Wiluna Heritage & Cultural Centre will be located.

**Background**

Tenders were invited in the form of local and state advertising for Tender No. 1 – 2009/10 Wiluna Heritage & Cultural Centre on 25 July 2009. The Scope of Works is as follows:

ITEM NO.	DESCRIPTION
1	Removal of all external and internal cladding of buildings nominated on this tender. Tests are not going to be performed on whether the material is asbestos or not. As such, all external and internal cladding are to be treated as asbestos and removed according to legal asbestos removal procedures.
2	Replace external cladding to all buildings nominated on this tender with custom orb colour bond sheeting horizontally. None stud framed walls to have double-sided sisalation insulation. Must include all mouldings.
3	Replace internal cladding on all buildings nominated on this tender.
4	Jack up floor where required, match original and renew all defective stumps; renew/repair vermin batten throughout.
5	Supply and installation of security screens on windows and doors to all buildings nominated on this tender.
6	Repair disabled ramp at front and back entrances to the main building. Renew existing steps to the front entrance of the main building.
7	Removal of existing pitched roof sheeting over main original building, including all fittings and attachments, solar hot water, fascia, gutter, etc. Install new colour bond custom orb roof, fascia, gutter, ridge flashings, hip flashings, barges and down pipes. Roof to be insulated with foil type blanket insulation laid on mesh.

The tender deadline and opening was at 11.00 AM on 11 August 2009. Although there were several prospective tenderers who attended the mandatory tender briefing/site inspection, only one submitted a tender offer. This tender was evaluated by the tender evaluation panel after tender opening. The assessment matrix is shown on Appendix J (gold page).

**Comment**

The budget for this tender which is only the first stage of the refurbishment is approximately \$150,000. The tenderer’s offer amounted to \$550,000 which exceeds Council’s total budget of \$300,000 (\$100,000 from RLCIP grant and \$200,000 from CLGF grant) for all stages of the refurbishment work. Council has to decide, therefore, whether to accept this tender or not. If council decides to accept the tender, then council’s advice is sought on possible sources of funding in order to complete the refurbishment.

During the mandatory site inspection, the prospective tenderers indicated that total cost of work will far exceed the budgeted price due to the amount of work involved with removing the asbestos in the old school buildings. Council must also consider the future yearly operating costs involved in running this additional council asset and council’s sustainability prospects.



The scoring of the tenderer's submission appears low in areas, due mainly to the lack of certificates to validate qualitative criteria, however, anecdotal evidence is present. The tenderer's price received a 0% rating as it was over and above the budgeted price. This is a reflection of the underestimated costs known by council's advisors and staff before a site inspection and costing exercise by the tenderers.

### Consultation

In consultation with the Shire's Building and Health Surveyor and Insurers, LGIS, it was determined that the removal of the asbestos from the building, whilst not legally required at this time, would be beneficial to carry out the works to save any future concerns to the health and wellbeing of Wiluna residents. Historically, the community has been of the opinion that this school is a risk to their health due to the asbestos sheeting in the building. Council may wish to reconsider the decision to remove the asbestos sheeting, leave the sheeting, seal it and/or clad over the sheeting throughout the building which will reduce the cost of refurbishment. This will require the scope of works to be amended and re-advertise the tender.

The deadline for the RLCIP grant of \$100 000 is the 30 September 2009. Council was unable to meet this and requested an extension to the 30 November 2009 which has been granted. However, if council can't spend this grant by this date it will need to be returned as it was part of the Federal stimulus package and they viewed the request for extension dimly. If council elects to further reconsider the Heritage and Cultural Centre refurbishment project, officers recommend that council nominate another capital project for the \$100 000 to be spent on by the due date to ensure the funding is secured. Project's such as the oval restoration would meet the criteria for the grant.

In discussions with the Education Department they have indicated the following operating costs applied in running this building as a school in the 2005/06 financial year. This is to be given serious consideration by council in determining the sustainability of the project.

- Electricity – approx \$20,000
- Gas – approx \$3000
- Water – approx \$21,000

### Strategic Implications

The refurbishment of this building as a Heritage and Cultural Centre is outlined in the 2009-2014 Strategic Plan.

### Financial Implications

Complete Refurbishment Budget as per grant income: \$300,000  
First stage of Refurbishment Tender Offer: \$550,000

**Voting Requirement**

Simple Majority

**Officer Recommendation/Draft Motion**

1. That Council do not accept the tender of \$550,000: and
2. Council further consider the refurbishment of the building at a future council meeting.

**127/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Williams  
**CARRIED** 4/0

**10.5. Manager Finance & Administration Officer Reports**

<b>10.5.1. Subject/Applicant:</b>	<b>Accounts Paid by Authority</b>
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	12 August 2009
Disclosure of Interest:	Nil

**Purpose**

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

**Background**

The list of accounts for the period ending 30 June 2009 are listed as Appendix A (blue pages).

**Comment**

Due to the server crashing in July, the June Accounts were not able to be presented at the July OCM, hence them being presented this month.

**Consultation**

Nil

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation/Draft Motion**

That the accounts paid by authority for the period ended 30 June 2009 totalling \$475,025.56 be received, endorsed and incorporated in the Minutes of the meeting.

**128/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr C Carton  
**CARRIED** 4/0

<b>10.5.2. Subject/Applicant:</b>	<b>Financial Report</b>
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	12 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 30 June 2009.

**Background**

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 30 June 2009 are listed as Appendix B (green pages).

**Comment**

Due to the server crashing in July, the June Accounts were not able to be presented at the July OCM, hence them being presented this month.

**Consultation**

Nil

**Statutory Environment**

Local Government Financial Management Regulations 1996 – Regulations 34-35.

**Voting Requirement**

Simple majority

**Officer Recommendation/Draft Motion**

That Council adopt the Financial Reports for the period ending 30 June 2009 as presented.

**129/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

<b>10.5.3 Subject/Applicant:</b>	<b>Budget 2009/2010 Adoption</b>
File:	Budget 2009/2010
Reporting Officer:	Glenn Deocampo, Manager of Finance & Admin
Date of Report:	19 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for Council to adopt the Budget for the year 2009/2010.

**Background**

Section 6.2 of the Local Government Act 1995 requires each Local Government, not later than 31st of August in each financial year, to prepare and adopt a budget for its Municipal Fund for the financial year ending on the next following 30 June.

**Comment**

The budget for the year commencing 01 July 2009 and ending 30 June 2010 is provided under separate cover for Council's perusal and adoption.

**Consultation**

Keith Anderson, Local Government Consultant

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Budget 2009/2010

**Strategic Implications**

If the budget is not adopted as presented this may affect the timelines set for strategic projects outlined in the 2009-2014 Strategic Plan.

**Voting Requirement**

Absolute Majority

**Officer Recommendation/Draft Motion**

That Council adopts the Budget for 2009/2010 as set out in the Budget document and forming part of these minutes.

**130/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

**10.6. Manager Works & Services Officer Report**

<b>10.6.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	James Alagappan - Works Managers
Date of Report:	12 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to provide information to the Council on the operations in the Works Department.

## Roads

**Ululla Road** has been graded up to the border with the Shire of Sandstone and Meekathara, covering Yuno Downs station.

**Yillerie Road** has also been spot graded.

**Lakeway** access road has been graded as per schedule of grading all access roads once a year.

## Footpath to school

The footpath extension to school has been completed. Principal Dave Hurlle has indicated that a new gate will be erected at the nearest entrance with a footpath leading to the gate at the schools cost. When the gate has been erected, the remaining part of the footpath will be completed by the Shire.

## Signs

The last of the town entry signs on Wongawol Road was recently installed. New Art Gallery signs have also been installed at three different locations around town. They are: on Gunbarrel Hwy, Wells Street, and Scotia Street.

## Reticulation

Town's main bore pump located on Lennon Street recently perished and has been replaced with a new pump.

## Oval Restoration

John Forrest, from Curtin University recently visited Wiluna to analyse the condition of the Wiluna Footy Oval and has submitted a report with various recommendations. A grant application has been prepared seeking a 50% contribution from Dept Sport and Recreation and the balance has been included in this year's budget. See attached Appendix K (yellow pages)

## Officer Recommendation / Draft Motion

That Council receives the Works Department information report and endorse the officer's actions.

**131/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Williams  
**CARRIED** 4/0

## 10.7. Community Development Manager

<b>10.7.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	05.00.07
Reporting Officer:	Tania Wiley – Community Development Manager
Date of Report:	10 August 2009
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is to provide information of the Council's operations in the Community Development Department.

### Marrawayurra Office

The Community Development Manager (CDM) moved into the refurbished Marrawayurra Office, Wednesday 5, August 2009.

### Volatile Substance Use Action Group

CDM supported DCP regarding a grant application to obtain resources to implement the activation of the Wiluna Action Group Plan. The Action Group Plan includes setting up a safe overnight houses for children who have issues with substance misuse.

### Visit to Apex Minesite

With other committee members of the Wiluna Action Group, we visited the Apex minesite on August 1. Apex staff conducted a tour and openly discussed the issues relating to the access of paint at the minesite. The group were taken to the rubbish tip, locations that local children have been gathering and informed how Apex intend to dispose of paint cans in the future. There were issues of compliance amongst mine workers to dispose of the cans, however, Apex will hopefully have these issues addressed over the next month.

### Swimming Pool

The community swimming pool was emptied on August 10 2009, to address the issue of water leaking from the pool. Some rips in the pool lino were identified and have been fixed by a contractor.

The Shire is currently in negotiations with a couple who have experience as a Pool Manager of a regional centre pool and a gym instructor. They will advise the CDM of their decision in the near future.

**Enchanted Masked Ball**

The Adult Enchanted Masked Ball will be held in August at the tennis courts and the children’s ball has been changed to September 12, 2009. The committee have been busy seeking sponsors and are steadily obtaining funding for the event. This event is partly sponsored by the Shire under the Community Events Sponsorship Program. This is a program under the strategy of supporting community generated initiatives as outlined in the 2009-2014 Strategic Plan.

**DESART Event in Alice Springs**

The CDM will be attending the three day event with the Art Gallery Manager. The event will provide some insight on how other galleries practice, case showing Martu art and looking for economic enterprise opportunities. The CDM intends to visit the Shire of Alice Springs to build up contacts and networks.

**Officer Recommendation/Draft Motion**

For Council to receive the Community Development Manager’s information report and endorse the Officer’s actions.

**132/09 Council Decision**  
**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

**10.7.2 Tourism Officer Report**

Nil

**10.7.3 Art Gallery Manager Report**

<b>10.7.3. Subject/Applicant:</b>	<b>Status Report</b>
File:	26.00.11
Reporting Officer:	Heather Charlton – Art Gallery Manager
Date of Report:	11 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to inform Council of recent activities of the Tjukurba Art Gallery.

Three paintings have been submitted to the Port Hedland Courthouse Gallery for inclusion in the inaugural Hedland Art Award. The number of entries is fewer than anticipated due to the low level of production in the Gallery in recent weeks due to the Swine Flu illness and bereavements.



A bush painting day was conducted on 29<sup>th</sup> July, combining with the Homemaker programme to provide painting and cooking activities for the artists. Four artists and three community members attended, all appreciating the efforts of Beverley Wilson who produced two delicious dampers. The artists began several works for later completion, and the day was enjoyed by all.

The tourist season is in full swing with 212 noted Gallery visits for July. Our selection of prints has proved very popular with tourists, being a lower cost and easily transportable item.

With our inclusion in Desert Mob this year, the Art Gallery Manager and Community Development Manager will visit Alice Springs to participate in the event which will provide a good opportunity to network with other Art Centres and gauge the standing of Wiluna artists work in an open marketplace.

It has been recognised that several West Australian Art Centres are underserved by existing peak bodies given our remoteness from the Territory, and a proposal is in the planning stages to develop the new West Australian Art Centre Hub, managed by Country Arts, and located in Perth. A Draft Development Plan is currently being considered.

**Officer Recommendation**

For Council to receive the Art Gallery Officer’s information report.

**133/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr A Williams  
**CARRIED** 4/0

**10.7.4. Swimming Pool Manager Report**

Nil

**10.7.5 Sports & Recreational Officer Report**

<b>10.7.5. Subject/Applicant:</b>	<b>Status Report</b>
File:	
Reporting Officer:	Tania Wiley – Community Development Manager
Date of Report:	10 August 2009
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to provide information to the Council regarding the operations in the Sport and Recreation Department.

### **New Sport and Recreation Program**

In conjunction with NAHS and Martu community a new Sport and Recreation program has been developed. The program began on August 10. There are the variety of sports that have been played in the past, however the focus will be on an increase in recreation programs for the children. Sport and Recreation staff will be running activities for children during drop in time at the centre and at night time.

### **Wiluna Junior Football Team goes to Perth**

Golden West Resources and the Wiluna Sport and Recreation Centre, a group of Wiluna young male football players and three mums have been organised to visit Perth on August 28 – 31, 2009. The players will watch the Eagles vs Richmond game, play football against another junior team on the Claremont oval, visit the Maritime Marine Museum and much more. This initiative is a partnership with GWR and the BHC partners.

### **Officer Recommendation/Draft Motion**

That Council receive the Sport and Recreation information report.

**134/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr C Carton  
**CARRIED** 4/0

### **Homemaker Officer Report**

<b>10.7.6. Subject/Applicant:</b>	<b>Status Report</b>
File:	03.00.07
Reporting Officer:	Meleoni Nariro – Homemaker
Date of Report:	11 August 2009
Disclosure of Interest:	Nil

### **Purpose**

The purpose of this report is to provide information of the Council's operations in the Homemaker Department.

### **Cooking Classes**

Four classes were run by the Homemaker Officer during the month of July. A total of 27 people were in attendance, 6 man and 21 women who participated in the cooking classes. This also includes the number of people that participated in the cooking classes that was taken out in the bush.

### Training Room

A total number of 62 people have used the training room throughout the month of July. That does not include the number of people that seek assistance from the Homemaker each day.

### Financial Advocacy Project

On the 22 July 2009, a workshop was conducted for anyone that was interested in home budgeting. 3 people attended the workshop.

### Officer Recommendation/Draft Motion

That Council receive the Homemaker information report.

<b>135/09 Council Decision</b>
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**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

### 10.8. Committee Report

Nil

### 11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

### 12. Urgent Business Approved by the Person Presiding or by Decision of Council

12.1.1 Planning Application Fees

#### 12.1.1 Deputy CEO

<b>12.1.1. Subject/Applicant:</b>	<b>Planning Application Fees</b>
File:	12.00.11
Reporting Officer:	Jean Alagappan
Date of Report:	26 August 2009
Disclosure of Interest:	Nil

#### Purpose

The purpose of this report is for Council to adopt the Planning Fees and Charges for the Year 2009/10.

#### Comment

There are applicable fees to specific types of development applications that the Environmental, Health and Building Officer processes.

This financial year, council wishes to be clear with the public on what those fees and charges are. These fees are taken from the WA Planning Commission. These fees and charges will be advertised locally as per s 6.19 of the Local Government Act. The Shire will advertise the fees at least 14 days before imposition from the date of adoption.

**Consultation**

Bill Atyeo – Environmental, Health and Building Contractor  
Samantha Tarling – Chief Executive Officer

**Financial Implications**

Item	Description of planning service	
1	Determination of development application (other than for an extractive industry) where the estimated cost of the development is:	
	a) Not more than \$50,000	\$132
	b) More than \$50,00 but not more than \$500,000	0.30% of the estimated cost of the development
	c) More than \$500,000 but not more than \$2.5 million	\$1,500 + 0.24% for every \$1 in excess of \$500,000
	d) More than \$2.5 million but not more than \$5 million	\$6,300 + 0.20% for every \$1 in excess of \$2.5 million
	e) More than \$5 million but not more than \$21.5 million	\$11,300 + 0.12% for every \$1 in excess of \$5 million
	f) More than \$21.5 million	\$31,100
2	Determine a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1(a), (b), (c), (d), (e) or (f) plus, by the way of penalty, twice that fee.
3	Determining a development application for an extractive industry where the development <b>has not</b> commenced or been carried out	\$662
4	Determining a development application for an extractive industry where the development <b>has</b> commenced or been carried out	\$662 plus, by the way of penalty, \$1324
5	Provision of a sub-division clearance:	
	a) Not more than 5 lots	\$66 per lot
	b) More than 5 lots but not more than 195 lots	\$66 per lot for the first 5 lots and then \$33 per lot
	c) More than 195 lots	\$6,616
6	Determine an initial application for approval of a home occupation where the home occupation <b>has not</b> commenced	\$199
7	Determine an initial application for approval of a home occupation where the home occupation <b>has</b> commenced	\$199 plus, by way of penalty, \$398
8	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$66

9	Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired	\$66 plus, by way of penalty, \$132
10	Determining an application for a change of use or for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$265
11	Determining an application for a change of use or for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out	\$265, by way of penalty, \$530
12	Providing a zoning certificate	\$66
13	Replying to a property settlement questionnaire	\$66
14	Providing written planning advice	\$66

Note: All fees are exclusive of GST unless otherwise indicated. Fees taken from WA Planning Commission.

**Statutory Environment**

LG Act 1995 s.6.16-s6.19

**Voting Requirement**

Absolute majority

**Officer Recommendation**

For Council to adopt the Planning Fees stated above for the year 2009/10 and impose as at 14 September 2009.

**136/09 Council Decision**

**MOVED** Cr C Carton

**SECONDED** Cr A Geary  
**CARRIED** 4/0

12.1.2 Accounts paid in by Authority – July 09

**12.1.2 Manager Finance & Administration Officer Reports**

<b>12.1.2. Subject/Applicant:</b>	<b>Accounts Paid by Authority</b>
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	27 August 2009
Disclosure of Interest:	Nil

**Purpose**

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

**Background**

The list of accounts for the period ending 31 July 2009 are listed as Appendix A (blue pages).

**Comment**

Nil

**Consultation**

Nil

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**Officer Recommendation/Draft Motion**

That the accounts paid by authority for the period ended 31 July 2009 totalling \$458,021.64 be received, endorsed and incorporated in the Minutes of the meeting.

**137/09 Council Decision**

**MOVED** Cr A Geary

**SECONDED** Cr C Carton  
**CARRIED** 4/0

**13. Public Question Time**

Nil

**14. Matters Behind Closed Doors – Confidential Item**

Nil

**15. Closure**

Meeting Closed at 5.00pm