

AGENDA

1. **Declaration of Opening and Announcement of Visitors**
2. **Record of Attendance / Apologies and Leave of Absence Previously Approved**
3. **Response to Previous Public Question Taken on Notice**
4. **Public Question Time**
5. **Applications for Leave of Absence**
6. **Notations of Interest**

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Councillor Johnny Kyanga declares an interest effecting impartiality Shire of Wiluna Code of Conduct in report 10.1.2 – Commercial Lease Agreement.

6.2. Financial Interest Local Government Act Section 5.60A

Councillor Johnny Kyanga declares a financial interest in report 10.1.2 – Commercial Lease Agreement in accordance Local Government Act Section 5.60A.

6.3. Proximity Interest Local Government Act Section 5.60B

7. **Petitions and Deputations**
8. **Confirmation of Minutes of Previous Meeting**

The Minutes of the Meeting held on 22 April 2009 be accepted as a true record of that meeting.

66/09 Council Decision

MOVED

**SECONDED
CARRIED**

9. Announcement Presiding Member without Discussion

10. Reports of Committees and Officers

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	12 May 2009
Disclosure of Interest:	Nil

Structural Reform – Amalgamations – Stage 2

In accordance with Stage 2 of the Structural Reform checklist discussions are taking place with neighbouring councils.

Shire President and CEO had a teleconference with Laverton Shire Project team and they advised they saw no benefits in the two shires amalgamating or changing boundaries.

The CEO met with the president of the Ngaanyatjarraku Shire in person in Warbarton (whilst on the Blackstone Artist Festival roadtrip) to discuss structural reform and his response was that the Ngaanyatjarraku Shire would submit the reasons outlined 16 years ago as to benefits for both communities to remain separate shires. These issues are known to councillors and are not discussed under this report.

Shire of Leonora project team will visit Wiluna 2 June 2009 to have an in person meeting.

Emergency Community Meeting

I attended a community meeting called to address the emergency the community is facing with the issue of paint and petrol sniffing by children and adults.

The response from the whole community was positive and a resolution to take all affected parties and parents out to Mungili for one week, to have time out to review the problem, was acted on by all agencies working collaboratively with the community. Mr and Mrs Ken Farmer offered the location of Mungili and their support to their people.

Council supported the emergency response to this problem by allowing the Shire bus to be used to transport parents and children out to Mungili. It will be away from the town for one week. If the Shire Sport and Recreation Department need a bus for their program in between that time it is agreed that NAHS will allow the use of their bus.

Blackstone Art Festival Roadtrip

I was away on a twelve day trip this month with six Birriliburu Artists, the Art Gallery Manager, Tourism Officer and two visiting Artists who formed part of our party. One visiting artist recorded the trip in graphics and the other documented our travels. Further to this a video record has been captured. These will ensure a permanent record of the trip is maintained.

The trip was highly successful for all who participated. The professional development for Birriliburu Artists, CEO, Art Gallery Manager and Tourism Officer has been very valuable and the knowledge gained for all areas has already been put to use.

The value gained by the Artists, Art Gallery Manager and Tourism Office are reported under a separate report.

I was able to visit the Laverton and Ngaanyatjarraku Shire councils and facilities under their control including the art centres, visitor's centres, sporting facilities, community meeting centres and shire administration centres. I spoke with their staff about the way they do business and how the Shire of Wiluna may partner with other councils in different areas. Through this process I spoke with staff who are looking to leave those councils in the future and were interested in the prospects in Wiluna. I also spoke with consultants working in different areas who were proven in their respective areas and I saw evidence of their repore working with Martu people. The networking opportunities were valuable and partnerships are likely to result from this trip.

Sustainability of services was discussed with council officers and different business approaches were shared. This opened up ideas for future approaches council may need to consider. An example is the investigation of developing a business case to look at the option of incorporating the Art Gallery when the WDP funding is exhausted.

Kalgoorlie Miner – Wiluna Shire Feature Spread

The Kalgoorlie Miner Newspaper is currently doing a 2 page feature series on local governments in the Northern Goldfields. Wiluna was invited to participate and were first off the rank. The feature has resulted in positive feedback from the Wiluna community, tourists and people in the region. The feature is tabled for Councillors information.

Marruwayura Office

The Marruwayura Office refurbishment is nearing completion. A commercial lease with Nooda for the northern side of the building is being drafted. No other independent party has indicated their interest in renting space at this time.

Authority to negotiate the lease and the terms within lies with Council. There is a report outlining the draft lease under a separate report for council to endorse.

Strategic Plan Schedule

At the last council meeting a presentation of the draft strategic plan was given. Council endorsed the graphics and format the strategic plan was presented in and the content contained within.

Bret Menison, Strategic Planning consultant will be in Wiluna the week commencing 25 May to work with the CEO and councillors to work on the final stages of the Plan.

Budget Consideration

The budget has an amount of approximately \$62000 for litter control in the town. The litter control program involves any person who wants to collect rubbish to be paid \$4.00 a bag and they report the number of black bags collected to the NAHS. They are paid in cash and NAHS send the Shire a monthly account. In the past Martu people have benefitted from this program but this is no longer the status quo. In speaking with Martu people in the town they advise me they find it demeaning and that is why they have stopped participating.

NAHS have advised that this facilitation role is a burden on their limited number of staff and tight control of the process is sometimes of concern to them.

I am proposing that Council withdraw from this partnership and program and redirect the funds towards the wages of our existing staff that includes a casual person whom we may not otherwise be able to afford. The casual person is a Martu man. This meets council's objective of building community capacity of aboriginal people.

I seek council's endorsement of the abovementioned proposal.

AMS Building Offered to Shire

The Health Department of WA has written to Council offering the AMS Building on Lot 1467 Thompson Street (Reserve 30708) to the Shire when the AMS move into their new facility. They require a business plan outlining what the Shire propose to use it for should council resolve to take up the offer.

Currently, Bill Atyeo, Principal Building and Health Surveyor is liaising with the Regional Director of WA Country Health Service – Midwest to develop a comprehensive report on the state of the building and works to be carried

out to meet a compliant standard required for a facility council is most likely to want to use it for.

The investigation includes identifying the extent of the use of asbestos building materials utilised in construction of the buildings, and the state or condition of such material.

The next step is for the Principal Building and Health Surveyor to gain permission to conduct an inspection of all the buildings in order to submit a report to Council on the matter. Once all the required information is provided and inspections completed, it is proposed that it is presented to council at the Councillors Quarterly Workshop to be held Thursday, 4 June 2009 and further referred to Council at the June Ordinary Meeting for a decision.

Officer Recommendation

That Council receives the CEO's report for information and endorse the CEO's actions.

67/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.1.2. Subject/Applicant:	Commercial Lease Agreement
File:	05.00.16
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	12 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider the lease agreement terms and conditions between Shire of Wiluna and Nooda Ngulegoo Aboriginal Corporation for the rental of the northern building of the premises known as Maruwayura Office on Lots 36 & 37 Wotton Street, Wiluna.

Background

Council set a rental value of \$250 per week for the northern side of the Maruwayura office in 2008, when it was resolved the building would be refurbished. The rental of both sides of this building were advertised as available. Nooda Ngulegoo Aboriginal Corporation was the only interested party to take up the space offered and agree to the rental value of the northern side.

With the below-mentioned delegation outlined in Policy 18 - Management – Engagement of Professional Services I spoke to a valuer at Landgate about the expected rental in Wiluna in the commercial zone and he advised the amount set is a fair market value. I engaged Shire solicitors to draw up the commercial lease to be presented to Nooda Ngulegoo Aboriginal Corporation and future tenants. The terms and conditions are normal market conditions. See Appendix C (gold pages).

*Policy 18 - Management – Engagement of Professional Services
Council delegates its authority to the Chief Executive Officer to take the action deemed necessary with view to engaging the services of legal, financial and technical advisors, valuers and media consultants to provide the appropriate services to facilitate and /or promote the conduct of Council business.*

Comment

Council currently does not have a delegation policy for the CEO to execute this lease. I propose that a policy be developed in the future and brought to council to endorse. In the interim if council is satisfied with the terms and conditions of this lease, Council authorise the CEO and Shire President to execute the lease if all terms and conditions are agreed with Nooda Ngulegoo Aboriginal Corporation in the negotiations.

The Shire president is an employee of the Nooda Ngulegoo Aboriginal Corporation and will declare an interest in the minutes of the meeting under Interest Affecting Impartiality Shire of Wiluna Code of Conduct and Financial Interest Local Government Act Section 5.60A.

I draw council's attention to:

1. Point 3.6, Page 9, Payment of Utility Charges – separate meters will be installed to ensure the lessee pays for use of utilities.
2. Part 5 – Page 11, Operation and Use of Leased Premises
3. Schedule 1, Page 25

If the terms and conditions are not satisfactory to Nooda Ngulegoo Aboriginal Corporation and they are varied, it is proposed that council delegate authority to the CEO to negotiate terms and conditions that are agreeable by both parties and a report of the changes and execution be reported at the following Council meeting.

Policy Implications

Policy 18 – Management – Engagement of Professional Services

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation/Council Resolution:

Council resolves that:

1. The Chief Executive Officer and Shire President has delegated authority to execute the lease between the Shire of Wiluna and Nooda Ngulegoo Aboriginal Corporation for the rental of the northern side of the building currently known as the Marruwayura Office on Lot 36 & 37 Wotton Street, Wiluna as outlined in the attached draft lease.
2. If the terms and conditions are not satisfactory to Nooda Ngulegoo Aboriginal Corporation and they are varied, council delegates authority to the CEO to negotiate terms and conditions that are agreeable by both parties and a report of the changes and execution be reported at the following Council meeting.

68/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.1.3. Subject/Applicant:	Nomination to Boards and Committees
File:	04.00.08
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider amending the Policy to align with the election of delegates to the organisations outlined in Policy 1.11 with the local government elections now held in October and not May as reflected in the current policy.

Background

Policy 1.11 currently reads as follows:

It is Council policy that the Council will be represented, as shown below, on the following external organisations:

Organisation	Delegate	Proxy	Staff
Murchison WALGA	President Councillor	Councillor	CEO
Goldfields Voluntary Regional Operational Council (GVROC)	President	Councillor	CEO
Goldfields Esperance Country Zone (GECZ) of WALGA	President	Councillor	CEO
Goldfields Esperance Regional Road Group	President	Councillor	CEO
Regional Partnership Agreement Management Committee	Councillor Councillor	Councillor	CEO

Nominations for and the election of delegates to the above organisation is to be carried out at the Ordinary Meeting of Council held May of each year.

That delegates representing Council at Association Conferences (WALGA) shall vote and move motions as they see fit and as they believe reflects the views of Council. This authority be granted subject to the delegates reporting back to Council the proceedings of the Conferences at the next Ordinary Meeting.

Comment

The Policy was aligned in the past with the local government elections held in May.

It is suggested that the current members hold their position on the committees and the policy be amended to have elections held in November each year after local government elections held in October.

The Local Emergency Management Committee has been added to the policy.

Policy Implications

Policy 1.11 – Nomination to Boards and Committees

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation/Council Resolution:

Council resolve that:

1. Policy 1.11 be amended and read as follows:

That Council nominate the following representatives to the Boards and Committees in Policy 1.11:

Organisation	Delegate	Proxy	Staff
Murchison WALGA	President Councillor	Councillor	CEO
Goldfields Voluntary Regional Operational Council (GVROC)	President	Councillor	CEO
Goldfields Esperance Country Zone (GECZ) of WALGA	President	Councillor	CEO
Goldfields Esperance Regional Road Group	President	Councillor	CEO
Regional Partnership Agreement Management Committee	Councillor Councillor	Councillor	CEO
Local Emergency Management Committee	President	Councillor	CEO Works Manager Leading Hand

Nominations for and the election of delegates to the above organisation is to be carried out at the Ordinary Meeting of Council held November of each year.

That delegates representing Council at Association Conferences (WALGA) shall vote and move motions as they see fit and as they believe reflects the views of Council. This authority be granted subject to the delegates reporting back to Council the proceedings of the Conferences at the next Ordinary Meeting.

2. Current members hold their position on the committees and the elections be held in November in accordance with the amended policy.

69/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.2. RPA Coordinator Report

10.2.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Alan Stewart – RPA Coordinator
Date of Report:	7 May 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the RPA program and request Council receive this report as information.

Activities for April/May 09

Aboriginal Community engagement:

Still the most important aspect of the RPA and it continues to be a challenge. We do not have the level of engagement required, although there have been some useful meetings with various individuals and traditional owners represented by the CDNTS.

As requested in the April report, it would be very useful and helpful to the RPA if the Aboriginal Councillors could accept a more prominent role in this work and assist the RPA Coordinator in his efforts to establish effective community engagement in Wiluna.

Key Meetings:

Wiluna RPA Steering Group Meeting – 13 April 2009 in Wiluna. The next meeting will be held 24 June 2009.

Aboriginal Justice Agreement – the Department of the Attorney General is keen to re-start work on a Local Justice Plan for Wiluna. The agencies involved will be Police, Courts, Corrective Services, Child Protection, Drug and Alcohol Office, Office of Crime Prevention; NAHS and the Shire. The meeting to re-start the work will be planned for early July 2009 in Wiluna. As for the RPA itself, community involvement in this process is paramount for it to be successful. Aboriginal Councillors may be called on to represent the community at the initial meeting.

Development of the Wiluna Aboriginal Workforce – this will be the subject of a new RPA project and an initial meeting with Nooda Ngulegoo (the CDEP manager) and other key parties was held on 24 April 2009. The aim is to provide all post-school Aboriginal people in the Shire with the best possible

employment and enterprise development services. Initial meetings were held with the Chamber of Mineral Sand Energy WA in relation to industry's involvement in this project and the following two.

Aboriginal Enterprise Development – Meeting was held 1 May 2009. The Department of Commerce, Aboriginal Enterprise Development and Indigenous Business Australia will join together to provide an Aboriginal enterprise development capacity in Wiluna. These agencies will assess business ideas people have, conduct feasibility studies and help people develop business plans and access finance.

Housing and Bondini – meetings were held in Perth 1 May 2009 to establish two new projects, which the Department of Housing will lead and will involve all relevant state and commonwealth agencies and industry. One is concerned with housing issues generally. The other is specifically about the future development of Bondini that will cover infrastructure as well as social well being concerns of the Bondini residents. The Bondini project will feature ways to enable industry to partner with the community and government to build a sustainable and quality community facility at Bondini that caters for the needs of permanent residents as well as the large influx of visitors at lore time.

Key Activities and Achievements to Date

Meetings to support the development of projects reported on in April 2009 were completed.

The RPA Coordinator will travel to Newman on 8 May 2009 to assist with the establishment of a Newman RPA. That meeting will enable valuable time to be spent with the Director General Department of Indigenous Affairs and the National RPA Coordinator to secure high level support to advance the various projects being started under the Wiluna RPA.

New Clinic – The RPA Coordinator and the CEO NAHS attended a meeting in Perth on 24 April 2009 with Commonwealth Department of Health, Office of Aboriginal and Torres Strait Islander Health; WA Country Health Service and Lotterywest. The meeting confirmed that funding for the new Clinic has been secured and Lotterywest will contribute to aspects of the building that are to do with community access and amenity. This is an important outcome that will see the long delayed development of the new Clinic become a reality in 2009/10.

Officer Recommendation

That Council receives the RPA Coordinator's information report.

70/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.3. Principal Environmental Health Officer Report

10.3.1 Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	William Atyeo – Environmental Health Officer
Date of Report:	15 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council’s operations in the Environmental Health and Building Surveyor’s Department and request Council receive this report as information and endorse Officer’s actions.

Subject: Building License – BL01/09
File: Lot 80
Location: Lennon Street – Wiluna
Date: 23 April 2009

All the required documentation has been submitted and I have assessed them for compliance with the requirements of the Building Code of Australia (BCA). The fees have been received, and I have issued the building license for the construction of a carport.

Subject: Fire Affected shed
File: Lots 714, 715, 716
Location: Lots 714, 715, 716 Woodley Street, Wiluna
Date: 23 April 2009

I wrote to the owners in November 2008 indicating that something had to be done, and I have not received anything from them, and there is obviously no action been taken to address the problems. I have made a further inspection of the shed and have spoken to the occupier and have sent a further letter to them, which I include here for Councillors information:

“Since my letter to you in November 2008 I have had no response to the concerns I raised with you. I stated that I had concerns in regard to the safety and structural soundness of the Shed on the above lots, following damage sustained as a result of a significant fire on the premises.

The evidence I have shows that there has been substantial damage to some major structural components of a portion of the shed which will be required to be demolished, and other beams and cladding will also be required to be replaced with sound material in adjacent parts. There is no electricity to the shed, and the living conditions of the occupier of the shed are unacceptable.

*All of these matters need to be addressed immediately, and I require you to inform me in writing what you intend to do and the timelines in order to restore the shed to a safe condition. Failure to do this by **the 25th May 2009** will result in me declaring the buildings unfit for human habitation under the Health Act.*

*This will mean that the premises (lots 714, 715, 716) will not be able to be used for **any** purposes, which includes the yards, until full compliance with the Notice that will be served and issued on you and the building. Included in this Notice will be the requirement to demolish all the buildings and clean the yard of all materials, if nothing is done by you.*

I urge you to act on this letter to you immediately, and inform me of what your intentions are. I understand that you have had a person take photos of the building, and I am encouraging to take immediate action.

If you have any matters you wish to discuss or you require further information, please contact me on 040 998 1144.”

If no action is taken by the owners, then at my next visit I will issue the appropriate Notice pursuant to the Health Act.

Subject: Uncompleted works
File: Lot 1512
Location: Lot 1512 Woodley Street, Wiluna (M. Brearley)
Date: 24 April 2009

I have inspected the installation of the septic tank and leach drains on Lot 1512 Woodley Street. All appears to be in compliance with the details submitted to the Shire and the permit issued ST01/09/W. All fees are paid.

I wrote a letter to Mr Brearley requesting or directing him to now finish off the surrounding land so that the land is even and does not create depressions that would see stormwater flood his leach drains and make them ineffective.

Subject: Development Lot 179 Wotton
File: Lot 179
Location: Wiluna
Date: 24 April 2009

Spoke with Gail in regard to the application for a Planning Permit that must be submitted to Council in order for the development to proceed. While we have an undertaking from TAFE to refurbish and establish the buildings to the acceptable standard, we are yet to receive the official application from the

developers. I pointed this out to Gail and was assured that the documentation would be submitted.

Gail also indicated that Centrelink were going to be involved in that they would possibly provide a transportable to be placed on the lot in the first instance, and that they would upgrade or do whatever was required to upgrade the building to their standards which are in excess of what is required by the BCA (Building Code of Australia).

However I have yet to be informed of any submissions to the Shire and await the documentation before doing an agenda item for Council to consider. I did indicate to Gail that I would be in Wiluna in the week starting the 25th May 2009.

Subject: Meeting with Department of Housing
File: RPA
Location: 99 Plain Street, East Perth
Date: 1 May 2009

Alan Stewart, Michaela Maine, and I met with representatives of the Department of Housing in head office in Perth to discuss a number of housing issues. From that meeting a lot of positives were forwarded which lends itself to open and positive discussions and outcomes in the future. Many issues were brought forward and discussed in a very meaningful and honest manner. As has most probably been advised by Alan Stewart the following major issues were discussed:

- Housing maintenance service – this is an ongoing issue and the source of seemingly continual complaint. It is a matter that occupies people all the time and because it is often an emotional subject, it is difficult to manage on the ground. The issue appears to be a large backlog of work and unsatisfactory delivery of maintenance services. The resolution might be to conduct a thorough-going assessment of the status quo by a third party to determine the truth of the matter and to make recommendations about how to resolve the situation in the short and long term. One long term outcome may be to mobilise the Wiluna CDEP workforce to support existing housing maintenance services. **DH to explore options and Diane to convey outcomes to RPA Management Committee.**
- Dept Housing Agent in Wiluna – it is very difficult to manage housing issues remotely from Kalgoorlie. It would be better to have a paid agent in Wiluna closer to the issues and the people, who could provide a customer friendly and responsive service. At present DH relies on cooperation from the Shire and the NAHS, but a more formal, well-trained and resourced arrangement is called for. It was suggested that an arrangement could be devised that builds on the years of experience and involvement between current personnel from NAHS and the Shire. **DH to explore Wiluna-based agent options and Diane to convey outcomes to RPA management Committee.**

- Dept Mines Objection – an objection has been lodged against DH application to DPI to release land for housing in Wiluna. It is a puzzling response given the housing situation in town. **DH to investigate the reason for the objection and Diane to convey outcomes to RPA Management Committee.**
- Global ILUA_- James Butterworth mentioned that in other places global ILUAs have proved useful in addressing housing matters. **James to discuss with Diane who will convey outcomes/suggestions to RPA Management Committee.**
- Collocation - Michaela Maine, DLGRD, is leading an RPA project about creating a facility in Wiluna to house a number of community services – perhaps DH could consider this venue to house an agent?

These issues just underline the effectiveness and positive results that the RPA is able to achieve under the guidance and commitment of Alan, and he is to be commended for his attitude and professionalism.

Subject: Meeting with Department of Housing
File: RPA
Location: 99 Plain Street, East Perth
Date: 1 May 2009

A further meeting was held with representatives of the Department of Housing, and the following to discuss the Community of Bondini:

Greg Cash, A/Executive Director Housing Services
Diane Blade, Regional Manager, Goldfields, Housing
Jason Cottier, Aboriginal Town Based Communities (and ATBC Working Group)
Mick Wilson, Director Exploration, Golden West Resources
Greg Barnes, Community Relations Officer, Golden West Resources and Chairman, Bondini Residents Committee
Friday Jones, Bondini Elder
Gary Stephens, Bondini Elder
Robert Baker, Aboriginal Lands Trust
Michaela Maine, DLGRD
Joe Baker, Regional Manager, DIA
Michaela Maine, DLGRD
Alan Stewart, Coordinator Wiluna RPA

As has been reported by Alan Stewart:
Current situation:

- There is an active Bondini residents' group, chaired by Glen Barnes, that meets regularly (4th Monday of every month). Notes of the last (30/3/09) meeting are attached.
- DIA and DH (Joe Baker and Diane Blade) will attend a meeting at Bondini on 12/5/09 to answer questions raised at the 30/3 meeting.
- The Shire, the Ngangganawili Aboriginal Health Service and industry partners (in particular Golden West Resources) are ready, willing and able to contribute to the well-being of Bondini community in various ways, but are constrained by the absence of any "master plan" or centralised project management. Matters of infrastructure improvement, housing management and social well being are unmanaged in the strategic sense. The community residents group is active and interested, but has no formal status – there's no agreement, procedure or process to join the residents and their aspirations to government or industry resources that could do something about improving the situation.

Proposed Action (from 1 May 09 meeting):

- **Diane Blade** will lead a Housing Project under the auspices of the Wiluna RPA to ensure that the housing and services needs of residents of Bondini are adequately addressed in the here and now, under existing arrangements.
- **Greg Cash** will work with Diane Blade, Jason Cottier (ATBC), Robert Baker (ALT) and Joe Baker (DIA) to determine what steps need to be taken within government to create a development plan and management arrangements for Bondini that will be inclusive of Bondini residents and their needs and aspirations and result in a centralised "master plan" to which government and industry can contribute in partnership.

Alan Stewart will:

- open discussions with the RPA industry partners group (GWR, Apex, Jundee, Mt Keith, Magellan, Toro, Mega, Yeelirrie) about industry's potential input to the future development of Bondini (***first step** - Alan will talk to Mick Wilson, GWR, about the best way forward, given GWR's clear and started interest in the well being of Bondini residents). The next meeting of this industry group will be 29/5 (tentative date tbc).
- open discussions between industry and DIA/ALT, Housing, LGRD, and DPI at Ministerial and DG level, including Jenny Macklin, Federal Minister for Indigenous Affairs. (first step – Alan to meet with DG DIA on Friday 8/5/09).

Officer Recommendation

That Council receives and endorses the Environmental Health and Building Surveyor's action and information report.

71/09 Council Decision
MOVED

SECONDED
CARRIED

10.4. Deputy CEO Reports

10.4.1 Subject/Applicant:	Annual Budget Preparation Policy
File:	04.00.08
Reporting Officer:	J Alagappan, Deputy CEO
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to approve the Annual Budget Preparation Policy which will guide council in its annual budget preparations.

Consultation

CEO

Policy

Policy: Annual Budget Preparation

Policy No: 2.23

Section: Administration and Finance

Council Meeting Held: 7 May 2009

Date to be Reviewed: May 2011

The Annual Budget will be prepared according to the following timetable:

<i>November</i>	<i>Council to appoint the Audit Committee.</i>
<i>January</i>	<i>The Chief Executive Officer, Deputy Chief Executive Officer and Finance Manager with the Audit Committee to undertake half-yearly Budget Review for current year.</i>

<i>February</i>	<i>Council to adopt half-yearly Budget Review.</i>
<i>April</i>	<i>Council to inspect Plan for the Future of the District and recommend items for inclusion in the Draft Budget.</i>
	<i>Road Inspection to be conducted by the Works Manager and/or a committee appointed by the CEO.</i>
	<i>Completion of the Capital Works and Acquisition Program for inclusion in the Draft Budget.</i>
<i>May</i>	<i>Manager of Finance to prepare working papers for the Draft Budget such as Wages, Housing Construction & Maintenance Costs, Plant Replacement Program, other Capital Costs, Insurance, Road Construction, Administration Allocation.</i>
<i>June</i>	<i>Manager of Finance to draft new Budget. Council to review and revise Draft Budget.</i>
	<i>Council to review Schedule of Fees and Charges for inclusion in the Budget</i>
<i>July</i>	<i>Council to adopt the Budget.</i>

Comment

Due to the recent car accident involving the Shire’s Manager Finance and Administration the budget schedule presented will be one month behind this year and will be adopted at the August 2009 Ordinary Council Meeting. This will comply with the Local Government Act requirements and will not cause any disruption to our business.

Statutory Implications

Nil

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation:

That council adopt the Annual Budget Preparation Policy as outlined and this scheduled be implemented in the 2009/10 budget cycle:

Proposed Policy

Policy: Annual Budget Preparation

Policy NO: 2.23

Section: Administration and Finance

Council Meeting Held: 7 May 2009

Date to be Reviewed: May 2011

The Annual Budget will be prepared according to the following timetable:

<i>November</i>	<i>Council to appoint the Audit Committee.</i>
<i>January</i>	<i>The Chief Executive Officer, Deputy Chief Executive Officer and Finance Manager with the Audit Committee to undertake half-yearly Budget Review for current year.</i>
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<i>May</i>	<i>Manager of Finance to prepare working papers for the Draft Budget such as Wages, Housing Construction & Maintenance Costs, Plant Replacement Program, other Capital Costs, Insurance, Road Construction, Administration Allocation.</i>
<i>June</i>	<i>Manager of Finance to draft new Budget. Council to review and revise Draft Budget.</i>
	<i>Council to review Schedule of Fees and Charges for inclusion in the Budget</i>
<i>July</i>	<i>Council to adopt the Budget.</i>

72/09 Council Decision

MOVED

**SECONDED
 CARRIED**

10.4.2. Subject/Applicant:	Airport Taxes
File:	05.00.22
Reporting Officer:	Jean Alagappan, Deputy CEO
Date of Report:	14 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report back to council as requested at April OCM the issue concerning airport passenger tax and seek guidance for the next step so that the revenue collected can be used to maintain and upgrade the airport. It means that council is ensuring that it is taking steps to sustain and renew this asset for the future generations.

Background

At last month’s ordinary council meeting, council discussed to consider and investigate charging airport tax per head on passenger airlines, currently Skippers, as well as the passengers of chartered planes. This report brings back the findings of those investigations.

Options for the Shire of Wiluna

Option 1:

Annual Terminal Rental of \$500 – chartered and RPT airlines
Landing Fees of \$12.45 per tonne – chartered and RPT airlines
Passenger Tax of \$10 and free or \$5 per child (delete one) - RPT Airlines only.

Option 2 - see notes a) and b):

Annual Terminal Rental of \$500 – chartered and RPT airlines
Current Landing Fees of \$12.45 per tonne – chartered and RPT airlines
Passenger Tax of \$10 per adult and free or \$5 per child (delete one) - RPT Airlines, chartered and private planes.

Avdata, the company which currently collects our landing fees advised that they can collect the passenger tax, however, they currently do not provide this service without the airport providing the number of passengers. Other airports normally provide the passenger number to Avdata. We currently do not have a dedicated airport employee to administrate this therefore this is not recommended to council due to the demand on committed human resources.

Another option is for the chartered airlines to report to Avdata directly and tell them how many passengers they have. We will have to rely on the chartered and private planes to declare their number of passengers to Avdata. Council will have to weigh the cost vs. revenue from charter/private companies’ passenger tax payment. Unfortunately, due to competing priorities, we have been unable to obtain the costings but if council so wishes, the DCEO can take

the next step and present various scenarios to Avdata and get the estimated costs for comparison with the estimated revenue and report back to council.

Comment

The Shire of Wiluna currently charges:

Landing Fees of \$12.45 per tonne – chartered and RPT airlines

Leonora advised the DCEO of their charges as follows:

Annual Terminal Rental of \$500 – chartered and RPT airlines

Landing Fees of \$10 per tonne – chartered and RPT airlines

Passenger Tax of \$10 per adult and \$5 per child – RPT airlines

Our current staff number does not enable us to track the number of passengers on chartered and private planes. The expected return does not justify employing a new part-time person to administer this. Under Option 1, Skippers will send a purchase order to the Shire of Wiluna and we invoice them for the same amount. Due to costs and simplicity of the arrangement with Skippers, Option 1 is recommended.

Consultation

Avdata; Shire of Leonora; CEO

Statutory Implications

Nil

Financial Implications

The approved airport charges will be included in the 2009/10 Budget under the Schedule of Fees and Charges.

Voting Requirement

Simple Majority

Officer Recommendation:

That Council adopt Option 1 for the fees and charges for the airport and they be included in the 2009/10 Budget under the Schedule of Fees and Charges. Those charges are as follows:

Annual Terminal Rental of \$500 – chartered and RPT airlines

Landing Fees of \$12.45 per tonne – chartered and RPT airlines

Passenger Tax of \$10 and \$5 per child (delete one) - RPT Airlines only.

73/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.4.3. Subject/Applicant:	Bus Hire Policy
File:	04.00.08
Reporting Officer:	Jean Alagappan, Deputy CEO
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to approve the Bus Hire Policy which clearly sets out the Hire Charges and Conditions in order to guide Shire employees through the hiring process.

Consultation

Shire of Cue; CEO; Works Manager

Policy

Policy: Bus Hire Policy & Condition

Policy NO: 2.24

Section: Administration and Finance

Council Meeting Held: 21 May 2009

Date to be Reviewed: May 2011

1. *The Manager of Works must ensure that the Shire bus is inspected by an appropriate staff member prior to and after each hire ensuring that the log book is filled out. A checklist of the inspection must be completed before and after hiring and retained as evidence to justify the return of any bond.*
2. *The hire conditions for the shire bus are as follows:*
 - a. *An outline of where the bus will travel will be agreed upon before hire.*
 - b. *There will be **NO SMOKING** on the bus.*
 - c. *The hirer must possess a current "MR" Class License and produce a copy if not already in file.*

- d. *The person(s) hiring the bus will ensure that all due care is taken with the bus at all times and will also be responsible for the insurance excess in the event of an accident (Excess amount as per council's insurance policy).*
- e. *That the person hiring the bus to take another person for driving licence test is responsible for the bus at all times.*
- f. *In the event of an accident, if the driver of the bus has a blood alcohol reading above the legal limit, NO RESPONSIBILITY WILL BE TAKEN BY THE SHIRE OF WILUNA.*
- g. *The bus is hired with a full tank of fuel and must be returned with a full tank of fuel.*
- h. *The bus is hired clean and tidy and must be returned to the same standard at the time of hiring out.*
- i. *Any bond to be refunded can be collected from the Shire reception 7 days after the bus is returned.*
- j. *The inspection officer, with the Hirer will inspect the bus together. The inspection Officer will step through the policy with the hirer. To ensure there are no disputes, the following steps will be followed and the inspection checklist filled in when the bus is collected and returned:*
 - 1. *The inspection officer will explain and demonstrate all controls on the vehicle hiring checklist including 4x4 drive engagement and gear change, use of DVD and air conditioning to the hirer. The hirer must demonstrate that they understand the principle of and can operate all controls.*
 - 2. *The inspection officer will ensure that the bus is in good mechanical condition.*
 - 3. *The fuel gauge will be viewed by both the parties and agree that the tank is full.*
 - 4. *Both parties agree that the bus cleaning standard checklist is complied with or the bond may be affected.*
 - 5. *The DVD will be tested in the player by both parties together.*
 - 6. *Tyres will be inspected by both the parties. If there are any concerns, these will be documented by the inspection officer.*
 - 7. *The equipment on board will be agreed upon as operational (such as Engel fridge, fire extinguisher and any other safety equipment, water tank, etc) and the inspection officer will demonstrate the correct use of the equipment. The hirer takes full responsibility for the cost to repair any damage to the equipment caused through actions other than normal wear and tear.*

- k. This policy is to be laminated and fixed for display inside the bus at all times and each time the bus is hired, this policy is to be signed by the hirer and kept with the bus hire records.

Hire Charges

General Hire Charges (INCLUDES GST)

Bond (refundable on Inspection)	\$300.00
Minimum Hire Fee (Under 30km)	\$ 50.00
Standard Hire Fee (30km – 240km)	\$120.00
Hire Charges Over 240km (Per Extra km)	\$ 0.50
Additional Day Hire	\$ 50.00

Other Charges

Fuel Charges (If not returned with a full tank)	At Cost + 20%
Cleaning Charges (If not returned clean)	\$50.00 Per Hour
Repair Charges	At Cost + 20%

Statutory Implications

Nil

Financial Implications

The bus hire rates will be included in the Schedule of Fees and Charges for Budget 2009/10.

Voting Requirement

Simple Majority

Officer Recommendation:

That council:

1. adopt the bus hire policy under Administration and Finance as stated above.
2. place the fees and charges in the 2009/10 Fees and Charges Schedule.

74/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.4.4. Subject/Applicant:	CLGF & RLCIP Grants
File:	15.00.21 & 15.00.22
Reporting Officer:	Jean Alagappan, Deputy CEO
Date of Report:	14 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to inform council of the Country Local Government Fund (CLGF); and Regional and Local Community Infrastructure Program (RLCIP) grants and council to endorse the nominated expenditure of the CLGF.

Country Local Government Fund

This is the Royalties for Regions money from the state government totalling \$400 million to be distributed to regional local governments throughout the state over a period of 4 years.

In its first year, 2008/09, \$97.5 million will be directly allocated to the regional local governments. Out of this total, the Shire of Wiluna will receive a total of \$753,249 by 2 instalments, in May and in June 2009. This is considered as 'tied contribution', a committed fund for the purpose intended as stated on the agreement between us and the department.

The Shire of Wiluna has committed to spend this \$753,249 for:

1. Refurbishment of old school (Wiluna Heritage & Cultural Centre) - \$200,000
2. Streetscape Beautification Program (Town Renewal Program) - \$553,249

Future year allocations will be provided to support local governments through regional groupings of council. The funding allocated through these regional groups will be the sum of the allocations of the local governments in that group. Regional groups are to reach mutual agreement to decide priorities of expenditure in the region.

Regional and Local Community Infrastructure Program

RLCIP is a one-off funding from the commonwealth government to local councils to stimulate additional growth and economic activity in Australia. Each council was to receive a base component of \$100,000

The Shire of Wiluna has received this base component and has tied this to the refurbishment of the old school (Wiluna Heritage and Cultural Centre) in addition to the CLGF funding. Council previously endorsed this allocation. This amount must be expended by 30 September 2009.

This money is currently being used to develop the tender specification to be advertised in June for the refurbishment. The remainder will go towards the works on the refurbishment.

Statutory Implications

Nil

Financial Implications

The CLGF and RLCIP grant revenues will be included in the 2008/09 annual financial reports.

Voting Requirement

Simple Majority

Officer Recommendation:

That Council endorse the following allocation of \$753,249 received under the royalties for Regions Country Local Government Fund:

Refurbishment of old school (Wiluna Heritage & Cultural Centre) - \$200,000
Streetscape Beautification Program (Town Renewal Program) - \$553,249

75/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.4.5. Subject/Applicant:	Councillor Attendance Fees & Allowances
File:	05.00.22
Reporting Officer:	Jean Alagappan, Deputy CEO
Date of Report:	14 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report to council our current Councillor allowances and fees, comparing them with the prescribed amounts according to legislation and councils of similar size in the region. This report has been generated by a request for this information from councillors in anticipation of the 2009/10 Fees and Allowances budget being set.

Comment

Local Government (Administration) Regulations 1996 set a minimum and maximum amount on all councillor allowances and fees.

It should be noted that the payment of allowances and attendance fees are at the discretion of Councillors. This means that council may set the councillor's entitlements within the boundaries of legislation but it is up to the individual councillor to decide whether to receive payments or not.

The current Shire of Wiluna Councillor entitlements being paid are:

1. Councillor council meeting attendance fee - \$120
2. President council meeting attendance fee - \$240
3. President's Annual Allowance - \$1,250 per quarter
4. Deputy President's Annual Allowance - \$312.5 per quarter

A comparative table, showing the minimum and maximum amounts as per LG (Admin) regulations, the Shire of Wiluna's current entitlements as well as data gathered from surrounding councils of similar size is shown on Appendix D (pink pages).

Councillor's accommodation and travel when attending local government week or any other local government-related conference is paid for by the Shire either as a reimbursement or an allowance in accordance to LG (Admin) Reg. 34AB.

Consultation

CEO; Shire of Laverton; Shire of Yalgoo; Shire of Cue; and Shire of Mount Magnet

Statutory Implications

Local Government Act 1995 s5.98 – s100; Local Government (Administration) Regulations 1996 30 – 34AB

Financial Implications

Council can discuss and present a recommendation to staff to either retain the status quo or set a new rate for councillor allowances and attendance fees for inclusion in the 2009/10 Budget .

Voting Requirement

Simple Majority

Officer Recommendation:

That council receive the report for information only.

76/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.5. Manager Finance & Administration Officer Reports

10.5.1. Subject/Applicant:	Accounts Paid in by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 30 April 2009 are listed as Appendix A (blue pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation

That the accounts paid by authority for the period ended 30 April 2009 totalling \$365,130.92 be received, endorsed and incorporated in the Minutes of the meeting.

77/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.5.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 30 April 2009.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 30 April 2009 are listed as Appendix B (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

Officer Recommendation

That Council adopt the Financial Reports for the period ending 30 April 2009 as presented.

78/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.6. Manager Works & Services Officer Report

10.6.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	James Alagappan - Works Managers
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

To report Council's operations in the Works Department and request Council receive this report as information.

Roads

Construction work on Neds Creek Road has been completed. We budgeted for a total of 14 kms of reconstruction work to be carried out. Our contractor Wayne Linke has successfully completed 31 kms of reconstruction work within the allocated budget.

Maintenance grading is being carried out on Wongawol Road at present.

Two grids are being installed in Prenti Downs homestead and two more at the boundary to the Laverton Shire.

Road Trip

The CEO, the Works Manager, Tourism Officer and key financial staff went on a road trip with the road contractor and Keith Anderson to assess the overall condition of the roads; orient staff with the processes of maintenance and road construction; and gather data for future road planning/budgeting and for tourism purposes.

Reticulation

A new reticulation system for the Shire office has been installed.

Training

Three shire staff have undergone training in the area of Grader driving and maintenance with successful outcomes. This is the first time our in-house grader driver has received professional training.

Officer Recommendation / Draft Motion

That Council receives the Works Department information report.

79/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.7. Community Development Manager

10.7.1. Subject/Applicant:	Status Report
File:	05.00.07
Reporting Officer:	Tania Wiley – Art Gallery
Date of Report:	6 May 2009
Disclosure of Interest:	Nil

Purpose

To report Council's operations in the Community Development Department and request Council receive this report as information.

Shire of Wiluna Website

I have updated information on the Shire of Wiluna website. There are new photos, updated opening times and hours, links such as the Wiluna swimming pool page, information about the school, uploaded newsletters and council meetings and times for 2009. Council meeting minutes will be uploaded in the near future. The website development meets our communication strategy objectives.

Curtin University Volunteer Program

I have been discussing with Sian White the Director of Indigenous and Remote Volunteer Programs to look at running some training programs for the

Shire staff. We are currently in the process of organising a team of students to come and provide training in computer courses.

Geraldton Aboriginal Medical Service – Gym exercise programs and Posters

I have spoken to Tony Dodd, Men’s Health worker about their gym and how they promote Aboriginal health in a culturally sensitive manner. Tony will provide us with posters that will have Aboriginal people using the equipment and instructions on how to use that equipment. Tony will also provide us with his exercise programs that he gives to his clients. He had some great ideas on how to create a gym that all the community would like to use. We will implement these ideas as the gym grows if applicable to Wiluna clientele.

Geraldton Aquarena

While in Geraldton over Easter, I went to see the pool manager Collin Hassell who showed me around their pools and pumps and heaters. He has 30 years of knowledge in the swimming pool business. Collin is keen to support the Wiluna Swimming pool and has been a great source for gaining information such as an induction package template and has offered for pool staff member to do training time or be part of training at the Geraldton Aquarena.

Geraldton Sports and Recreation

Adam Murszewski from the Geraldton Sports and Recreation has been supportive in providing us with expert help and training in developing our sport and recreation staff. Adam has offered to bring sporting experts with him on his week 8 visits to the school and spend time with the sport and recreation team developing areas that have been identified. We are also in discussions on developing swimming programs for when the pool season starts again.

In home practical support program (IHPS)

In June 2008 the DoH funded Homemaker position was terminated due to the expiry of the contract. The partnership with DoH continued, to ensure the service to tenants was upheld to resolve exiting problems. The partnership has been severed due to staff at DoH being uncooperative and disrespectful towards Shire staff over a long period. These problems have been addressed with the officers and management but unfortunately have not been able to be resolved.

Officer Recommendation

That Council receives the Manager Community Development's information report.

80/09 Council Decision

MOVED

SECONDED

CARRIED

Tourism Officer Report

10.7.2. Subject/Applicant:	Status Report
File:	08.00.12
Reporting Officer:	Debra McNeill – Tourism Officer
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Tourism Department and request Council receive this report as information.

Blackstone Road Trip

A twelve day trip was planned for Birrilburu Artists to visit artists painting studios in the communities of Warakurna and Blackstone and gallery in Warbarton, which I joined. The purpose of the trip for me was to develop my networks with service providers and tourism officers, and increase my knowledge of the Outback Way (which is one of Australia's most iconic outback tourism and adventure drive experience) and tourism opportunities for the Shire from a regional point of view.

On the trip I assessed the following and am developing a record of this information to share with tourists who will go onto this route.

Our trip saw us stay at Tjukayirla Roadhouse, Warakurna Roadhouse, Blackstone Women's Centre and Laverton Downs. All were commercial operations except Blackstone Women's Centre.

I assessed each on the following points:

- **Accommodation – I appraised the accommodation on the following**
– Cleanliness, cooperation and friendliness of staff, if meals were available, if advance bookings are required, bedding standards, facilities available and accessibility for all ages.
- **Fuel** – Petrol, Diesel, Gas and Opal availability

- **Road Condition to each Point** – road condition, whether the Shire Works Manager could be contacted to discuss conditions with tourists, corrugated in places, overall condition of the road, estimated times to arrive at next destination etc.
- **Tourism Attractions** – I assessed all tourism opportunities especially the chance to promote Martu businesses including the art centres.
- **Stores Available** – I spoke with all store managers and recorded local details of opening times, after hour opening fees, availability of different items provided in the store.
- **Medical Services Available** – I spoke with the medical services of each town we visited and recorded information to share with tourists.
- **Tourism Merchandise** – I obtained the suppliers details of bookmarks, magnets, number plates, t-shirts etc and discussed sharing of resources with the Warburton Shire. It was valuable for me to see what merchandise sells best to tourists that travel in the remote regions.

Last day on the road we called into the visitor centre at Laverton, Great Beyond, Explorers Hall of Fame. This was a highlight and it sets the standard for tourism in the Northern Goldfields Region.

Officer Recommendation / Draft Motion

That Council receives the Tourism Officers information report.

81/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.7.3. Swimming Pool Manager Report

Nil

Sports & Recreational Officer Report

10.7.4. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Adam Wiringi – Manager Sport & Rec
Date of Report:	13 May 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report operations in the Sport and Recreation Department and request Council receive this report as information.

Report

School term one holidays were a big success. Numbers increased for the week night sporting games, up to 35+ adults participate in our program. Tuesday night touch rugby and Wednesday night kids footy development has improved with approximately 40 kids attending these events. Basketball and Netball are increasing in numbers with more adults at the games and lots of kids willing to learn and play.

Two bluelight discos were held during the school holidays for the kids where they got involved in several games and won prizes then danced the night away.

We had our first adult football game on the 7 May between Town and Mt Keith. This was a great success and saw Wiluna victors.

The Sports and Rec team sat their Level 1 Cert for Touch Rugby Refereeing on Sat 9 May.

The kids football competition in the Goldfields commenced on the 10 May.

Officer Recommendation

That Council receives the Sport and Recreation information report.

82/09 Council Decision

MOVED

**SECONDED
CARRIED**

Homemaker Officer Report

10.7.5. Subject/Applicant:	Status Report
File:	03.00.07
Reporting Officer:	Meleoni Nariro – Homemaker
Date of Report:	30 April 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Homemaker Department and request Council receive this report as information.

Cooking classes

For the month of April we have ran three cooking classes. In total seventeen women participated in all areas of the cooking class. The women are showing great enthusiasm for the classes and it is hoped that the classes will grow. The women have requested that a cooking class is held every week on Wednesday.

What homemakers are currently doing?

The Homemaker attended the Environmental Health Officer's course recently. There are three more courses for the Homemaker to attend before completing the course. This will give the Homemaker the same training as NAHS Environmental Officers.

Officer Recommendation / Council Motion

That Council receives the Homemaker information report.

83/09 Council Decision

MOVED

**SECONDED
CARRIED**

10.8. Committee Report

Nil

- 11. Elected Members Motion of Which Previous Notice Has Been Given**
- 12. Urgent Business Approved by the Person Presiding or by Decision of Council**
- 13. Public Question Time**
- 14. Matters Behind Closed Doors – Confidential Item**
- 15. Closure**