

MINUTES

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 7.00pm

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

John Kyanga (President)
Anne Geary (Councillor)
Kenny Farmer (Councillor)
Graham Harris (Councillor)
Annette Williams (Councillor)

Samantha Tarling (CEO)
Jean Alagappan (Deputy CEO)
Glenn Deocampo (Manager, Administration and Finance)

11 members of the public were in attendance.

Apologies

Catherine Carton (Councillor)

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Petitions and Deputations

Nil

7. Confirmation of Minutes of Previous Meeting

The Minutes of the Meeting held on 19 February 2009 be accepted as a true record of that meeting.

21/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 4/0

8. Announcement Presiding Member without Discussion

Nil

9. Reports of Committees and Officers

9.1. Chief Executive Officer Reports

9.1.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Marruwayura Office

The Marruwayura Office refurbishment has commenced. Nooda have indicated their interest in renting space in the building. No other parties have come forward to take up the opportunity. Project Convenor, Michaela Maine, DLGRD will progress this matter with Nooda whilst she is in Wiluna this week and a lease will be drawn up.

CEO Professional Development – Blackstone Art Festival

In accordance with my employment contract – provision for professional development, I will be attending the Blackstone Art Festival with Art Gallery Manager, Tourism Officer and ten Birrilburu Artists leaving Saturday 2 May and returning Tuesday 12 May 2009. In that time I will be meeting with the CEO, Ngaanyatjarraku Shire to discuss the amalgamation issue and their tourism and art gallery experience in relation to the Shire providing services to the local and wider community.

CEO Professional Development – Women in Local Government Conference

Local Government Manager’s Association (LGMA) is again planning a “Women in Local Government Conference” which is to be held on 4 – 5 June 2009 at Assured Ascot Quays Apartment Hotel.

This year’s program will include themes that have been chosen to support women in local government with the knowledge and practical skills needed to advance their career, including:

- Moving up / Climbing up the ladder

- Working within the Community
- Working Within Your Local Government
- So Now You've Got the Job, What Next?

LGMA have invited me to speak at the conference on Friday, 5 June 2009 together with City of Bayswater CEO, Francesca Lefante.

I am seeking Council's support in accordance with my contract provision – professional development to speak at this conference.

I am not seeking to attend for the 2 day conference. I would fly down Friday afternoon and speak at the afternoon session.

Staff Development Road Assessment Road Trip

In accordance with council's commitment to provide training and professional development to staff, the CEO, new Works Manager, DCEO, Manager Finance and Admin, Tourism Officer, Leading Hand and Plant Operator, together with road maintenance contractor, Wayne Linki and Financial and Budgeting consultant Keith Anderson (ex MRWA employee) will carry out a road inspection on 23-24 April 2009.

The route travelled will be Wiluna to Glen Ayle, across to Carnegie and down to Mingal Pool to camp on day 1. On day 2 continue down Gunbarrel Hwy back to Wiluna and if time permits out to Ned's Creek Road.

We will travel in the Shire Bus and camp out overnight.

The purpose of the trip is to:

- Give all staff, including the finance staff, a hands on approach to understanding the terminologies associated with road grants and required to understand for the annual budgeting process;
- professional development for staff responsible for the supervision of the Road Maintenance Contractor;
- information session for Tourism Officer to accurately share information with tourist interested in Wiluna; and
- an inspection of the roads and the workmanship carried out by the Contractor.

CEO Annual Leave request in advance for January 2010

Due to the booking of flights through the Frequent Flyers Program I am required to do this 1 year in advance to secure the flights and hotel that I wish to stay at in an overseas hotel in January 2010. I am seeking council's in-principle support for this approval of leave for 9 days.

Each year the Shire closes over the Festive Season to allow for staff to travel safely to be with their families. This arrangement requires a skeleton staff to work over that period, to ensure basic services are maintained and the security of the town is observed. This year I have nominated to remain in Wiluna and work over this festive season and am seeking to have leave in lieu of this between 11-20 January 2010. I am seeking these specific dates because a special family gathering has been planned for overseas.

The DCEO will be available to relieve me and if Council are to approve this, a report will come back to Council at a later date and closer to the time to formalise this arrangement.

January is traditionally a quieter month due to no Council meeting being held.

Heritage and Cultural Centre

The tender process has been delayed due to competing priorities for a local contractor who is assisting in developing the tender brief. It is anticipated the brief will be with the staff by the end of March and advertised in early April.

Officer Recommendation

That Council receives the CEO's report and endorse the CEO's actions.

22/09 Council Decision

MOVED Cr A Geary

SECONDED Cr A Williams
CARRIED 5/0

9.1.2. Subject/Applicant:	Confirmation of Acting CEO 29 June – 31 July 2009
File:	
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	13 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to approve the CEO's request for annual leave from 29 June to 31 July 2009 and her absence from the July OCM.

Background

Deputy CEO, Jean Alagappan is the next most senior officer who is recommended to step up to Acting CEO during this period.

Comment

The appointment of Acting CEO is required under Section 5.44 (2) of Local Government Act 1995. It states, "a delegation under this section is to be in writing.....provided in the instrument of delegation".

The DCEO will handle day to day and urgent issues while I am away. I will also be available on my mobile should I be required.

Consultation

Councillors

Statutory Environment

Under the LGA, Council is responsible for approving the appointment of an Acting CEO.

Policy Implications

Nil

Financial Implications

A pro-rata increase to the Deputy CEO for higher duties as the Acting CEO.

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation/Draft Motion

That the appointment of Jean Alagappan as Acting Chief Executive Officer for the period 29 June – 31 July 2009 be approved.

23/09 Council Decision

MOVED Cr G Harris

SECONDED Cr K Farmer
CARRIED 5/0

9.1.3. Subject/Applicant:	Local Government Week 6 – 8 August 2009
File:	13.00.12
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to inform Council of Local Government Week in 2009 and confirm councillors who may be interested in attending.

Background

Local Government Week is an opportunity for councillors to network with Councillors from throughout the State and be abreast of issues affecting local government and be aware of products and services available to the industry.

Councillors have attended in the past and found this professional development opportunity to be of value.

Comment

Local Government Week will be held Thursday 6 – Saturday 8 August 2009 at the Perth Convention Centre.

It is proposed that interested councillors and the CEO fly down to Perth on Wednesday, 5 August and return Monday 10 August 2009.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Policy 1.12 – Councillor Training and Expenses – see Appendix A
(pink pages)

Policy 1.13 – Travelling Expenses

Financial Implications

Councillor professional training by attendance at conferences will be adequately covered in the 2009/10 for all councillors to attend if so determined by Council.

Strategic Implications

Councillor attendance and participation in professional development conferences is aligned with council's strategic plan objective of good governance and strong leadership.

Voting Requirement

Simple Majority

Officer Recommendation/Draft Motion

That Council endorse the attendance of all Councillors to attend Local Week 2009 in accordance with Policy 1.12 and 1.13.

24/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Williams
CARRIED 5/0

9.1.4. Subject/Applicant:	Request to Close the Shire Offices during the Easter Break
File:	22.00.16
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's approval to the closure of the Administration Office on Tuesday 14 April 2009.

Background

Council closed the Administration Office during the 2008 Xmas break and had a skeleton staff working at the depot on days other than the public holidays during this period.

When the office was closed the staff reported there was very little activity around the town and no complaints were received about the closure of the office.

Comment

The main benefit in closing on the Tuesday is to allow staff ample time to travel safely to be with their family and friends for Easter.

If the officer recommendation is accepted, notice of closure will be included in the Shire Newsletter and notices placed around town.

Given that many community members leave town over this Easter period and government offices are closed, the likelihood of an adverse impact on our reputation is considered low.

It is essential that we meet the community's expectation in the delivery of services and this will be achieved with the swimming pool being open and the depot will operate on a skeleton staff.

Whilst the Administration Office will be closed, the normal line of delegation will apply. Officers required for decision making, including myself, will be available to be contacted and therefore an emergency situation or a decision required will be covered.

Council Options

A variety of options are available to Council. Two are presented as follows:

1. approve the closure of Tuesday 14 April 2009 for the office staff only;
2. not approve the closure of the Administration Office on Tuesday 14 April 2009.

It should be noted that 14 April 2009 is a local government officer's holiday under the Award but there is provision for this to be taken at another time determined by the local government.

Consultation

Depot Staff
Admin Staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

This will assist in reducing the annual leave during a time of little customer activity.

Voting Requirement

Simple Majority

Officer Recommendation:

That Council:

Approve the closure of the Administration Office from Thursday 12pm to Tuesday 14 April 2009 inclusive to allow for a 5 day Easter break for staff.

25/09 Council Decision

MOVED Cr A Geary

SECONDED Cr G Harris
CARRIED 5/0

9.1.5. Subject/Applicant:	Structural Reform
File:	13.00.26
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to inform Council of the Minister for Local Government, Hon John Castrilli's MLA announcement of the State Government's Structural Reform proposal and determine Council's position on the proposal and report back to the Minister.

Background

The Minister for Local Government, the Hon John Castrilli MLA announced on the 5 February 2009 that Western Australia had "too many Councils and too many Councillors" and that it was his intention to initiate local government reform in this State. He has given Councils and the Western Australian Local Government Association six months to self determine an optimal plan for voluntary mergers. If this does not occur, then he may take legislative action to effect amalgamations.

Comment

The Minister has advised that mergers would result in economies of scale and would boost council's revenue. He has been quoted as saying "The State Government and ratepayers cannot be expected to indefinitely support the inefficiencies of local government bureaucracies".

The Minister seeks a response from all Councils by the 31 August 2009 as to what amalgamations should occur, or if not, to present a case for existing structures to be retained.

A set of guidelines setting out the recommended decision making process along with key criteria to be considered by local governments in developing our Reform Submission, have been forwarded to Councils.

The guidelines reflect the Minister's view that local governments themselves are best placed to determine their appropriate size, at the local and regional level, to deliver services to their communities in the most efficient and effective manner.

Staff will follow these guidelines and respond according to the direction council sets.

The CEO has attended the meeting of CEO's in the Murchison and the GVROC in the last month. The discussion has reflected a sense of inevitability to structural reform and that local governments should oppose forced amalgamations from the outset whilst continuing to get in a driving position of determining the outcome if the Minister is successful in bringing about reform.

It is generally believed in the community that the target areas are the Perth metropolitan area, Bunbury area, and the Wheatbelt, but the Gascoyne, Murchison and Goldfields areas will not be quarantined from scrutiny.

The CEO's proposal for the way forward is as follows:

- ⇒ Council discuss the Minister's proposal at the March 2009 OCM and set direction of its intentions;
- ⇒ CEO meets with neighbouring Council CEO's through the Murchison Executive Group (MEG) and GVROC to discuss Council's position and to see what common ground there is, and report back to Council, as required by the Reform guidelines;
- ⇒ The CEO work at a regional level through the WALGA Zones where possible, to achieve council's desired outcome.

In the structural reform the number of councillors also needs to be considered. The Minister is attempting to reduce elected member number

on councils to between six and nine. As Council currently has seven councillors and this number reflects and achieves good representation of family groups in Wiluna, it is on this basis that I recommend that this remain the status quo and this be relayed back to the Minister.

In consultation with councillors on this matter, my recommendation below reflects thoughts shared with me.

Consultation

Neighbouring Shire CEO's
WALGA

Statutory Environment

Local Government Act 1995 - Section 2.1

Policy Implications

Nil

Financial Implications

If amalgamations occur there will be significant social and economic implications for Wiluna and other small communities in the Murchison and Northern Goldfields Region of Western Australia. It is possible due to the distances to be travelled and serviced that the reform proposal may affect current sustainability.

Voting Requirement

Simple Majority

Officer Recommendation:

That Council advise the Minister that it does not wish to consider amalgamation with another shire or consider boundary changes, will retain the current number of councillors and will advise neighbouring councils of its position on the matter.

26/09 Council Decision

MOVED Cr A Geary

SECONDED Cr A Williams
CARRIED 5/0

9.1.6. Subject/Applicant:	Rabbit Proof Fence Memorial Project
File:	18.00.12
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's interest in including Rabbit Proof Fence Memorial Project into the Shire Tourism Development Plan and providing in-principle support to the Cunderdin Historical Society to undertake and promote the Rabbit Proof Fence Memorial Project in the Shire.

Background

Cunderdin Historical Society has been working on establishing a memorial to commemorate the building of the Number Two Rabbit Proof Fence, completed over a hundred years ago. Approval has been given by the Main Roads Dept and the Shire of Cunderdin to construct a sculpture on the Great Eastern Highway in Cunderdin. Colour brochure tabled – see Appendix B (gold pages).

It is just over a century since these fences were completed and the Cunderdin Historical Society has initiated a collective effort by communities with an old Rabbit Fence in their locality to develop tourism opportunities of information places, trails and interpretive signage to tell the history of these icons.

The Society is seeking in- principle support and participation only, at this stage in the project.

Comment

This icon in West Australian history has cultural significance to all members of our community.

The Statewide approach to the tourism opportunity to market West Australia and particularly local history would be considered favourably by funding agencies due to the regional approach and benefits gained in participating in this project.

The Wiluna community will decide what the design will look like in the Shire and the project group will assist and advise in consultation with the Shire's Tourism Officer.

It is expected that grants will pay for the bulk of the project across the State and that individual shires or other participants may provide "in kind" contributions such as their time, site works of minor nature, etc.

The project will have a variety of interpretive exhibits to choose from. Some locations will be major projects (eg a visitor centre, large artwork plus interpretive signage, etc), some medium (eg an information bay on a roadside or a small open pavilion with interpretation panels - Quairading for example) and quite a few, minor (eg signage or tourism information).

Consultation

Don Newman, Relix - Community Consultant to the Project

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

In consultation with the community and councillors throughout the strategic planning process (that we are currently undertaking), it has become apparent that tourism and the notion of promoting Wiluna as a iconic Aboriginal town, that promotes the history, culture and language of the multicultural community we live in, is an important component of developing social and economic strategies to build community capacity. Therefore, the support of this iconic project is aligned with strategic objective of promoting Wiluna as a tourist destination.

Voting Requirement

Simple Majority

Officer Recommendation/Draft Motion

That Council:

1. Provide in-principle support to the Cunderdin Historical Society for the Rabbit Proof Fence Memorial Project to be promoted in Wiluna;
2. Include the Rabbit Proof Fence Memorial Project in the Shire of Wiluna's Tourism Development Plan; and

3. Budget a nominal amount in the 2009/2010 budget to support a proposed grant to erect a Rabbit Proof Fence Memorial Design in the Shire.

27/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 5/0

9.1.7. Subject/Applicant:	Shire of Wiluna Aerodrome Drug and Alcohol Management Plan - CASR
File:	30.00.04
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the attached Shire of Wiluna Aerodrome Drug and Alcohol Management Plan (DAMP).

Background

The Civil Aviation Safety Amendment Regulations 2008 (No 1) – CASR Part 99 requires certified aerodromes to develop and implement a Drug and Alcohol Management Plan (DAMP) by 23 March 2009. See DAMP - Appendix F (purple pages).

Comment

Nil

Consultation

Shire of Meekatharra

Statutory Environment

CASR Part 99

Policy Implications

Nil

Financial Implications

There has been and will continue to be a cost on Council in order to maintain and comply with the DAMP and CASR Part 99. Staff estimate that this cost will be in the order of \$2,000 to \$3,000 per annum.

Strategic Implications

In council's efforts to operate at a best practice level, complying with this legal requirement aligns with council's strategic objective of providing good governance and leadership.

Voting Requirement

Simple Majority

Officer Recommendation/Draft Motion

That Council:

Adopt the attached Shire of Wiluna Aerodrome Drug and Alcohol Management Plan.

28/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 5/0

9.1.8. Subject/Applicant:	Reserve No 30771
File:	Reserve 30771
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	15 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's position on the proposal to return the vesting of Reserve 30771 to Department Planning and Infrastructure (DPI).

Background

In January 1971, the DPI (previously known as Dept. Lands and Surveys) advised that they approved Wiluna Lots 78 and 79, Wall Street, being set apart as Reserve 30771 for the purpose of "Children's Playground" and that the Reserve shall be vested in Council.

Comment

Lot 78 & 79 Wall Street, Reserve 30771 is commonly known as the vacant block next to the Wiluna Hotel.

This is no longer used as a playground and has been defunct for a number of years.

Due to the change in community thinking and the introduction of a beer garden on the premises of the Wiluna Hotel there does not appear to be any further use for the Shire to retain the vesting of this land, especially not for a children's playground.

An additional playground is planned for the future and whilst the location has not been determined it would not be likely that this block would be considered at any time in the future due to its proximity to the pub.

It should be noted that staff were planning a children's playground to be included in the master plan for the redevelopment of the Old School Site.

Currently, Council is lobbying the State Govt to release more land in Wiluna and working with the community to determine the required land use to enable development.

Council relinquishing this land will allow the DPI to consider offering it up for private sale. This may result in the Hotelier securing the block and developing it into a Shire approved outdoor area if council so wishes.

Council Options

A variety of options are available to Council. Four are presented as follows:

1. relinquish the management of the block back to DPI;
2. Retain the management of the block until further consideration can be given to the proposal;
3. Retain management of the block and give further consideration to development as a children's playground; or
4. Retain management of the block with no further consideration of the matter and no further development of a children's playground.

Consultation

Hoteliers
Councillors

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

No further costs will be incurred for the maintenance of the block if the vesting is relinquished.

Voting Requirement

Simple Majority

Officer Recommendation:

That Council:

1. Return the management order of Reserve 30771 to DPI; and
2. Remove outdated existing child playground equipment from the block.

29/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 5/0

9.2. RPA Coordinator Report

9.2.1. Subject/Applicant:	Status Report
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File:

Reporting Officer: Alan Stewart – RPA Coordinator

Date of Report: 12 March 2009

Disclosure of Interest: Nil

Purpose

The purpose of this report is to report Council's operations in the RPA program and request Council receive this report as information.

Presiding Member Date

Report

The RPA Progress Report (attached) provided at the February 09 meeting is still current – see Appendix C (white pages).

The RPA management Committee meets in Wiluna on Wednesday 18/3/09. The RPA Project Convenor will report on progress of the 18 current projects, and decide which additional projects need to be created. At this stage the new projects will include:
Housing – for public housing residents and essential personnel to be lead by Diane Blade, Department of Housing,
Development of the CDEP workforce,
Land Management/Land Care,
Telecommunications –lead by Mid West Development Commission

Officer Recommendation

That Council receives the RPA information report.

30/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Williams
CARRIED 5/0

9.3. Principal Environmental Health Officer Report

9.3.1	Subject/Applicant:	Status Report
	File:	Various
	Reporting Officer:	William Atyeo – Environmental Health Officer
	Date of Report:	12 March 2009
	Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Environmental Health and Building Surveyor's Department and request Council receive this report as information.

Subject: Floor in Caravan Park Ablution Block
File: Club Hotel
Location: Wiluna
Date: 17 March 2009

I met with Melisa and Ben of the Hotel and we discussed many issues. One was the kitchen and some advice as to what needs to be done in the area to make things better and bring the facilities more into line with the relevant legislation. These issues will be followed up in the time to come. With the new Food Act to be enacted, there are a number of matters that will be raised with every food premise, not just the Hotel.

The matter of the floor to the ablution block in the Caravan Park was also discussed. The problem for the owners is that they have been unable to obtain quotes for the installation of a new floor to be laid over the top of the existing. Other issues such as the painting quality were also discussed.

Further discussions with the new owners will be ongoing, but it was obvious that the owners wished to upgrade things to improve the valuable asset within the community of the Caravan Park.

Ongoing Issues.

Subject: Swimming Pool – Jundee and Nimary Villages

File: Jundee Minesite

Location: Wiluna

Date: 19 February 2009

The shire has been requested to inspect the swimming pool at the Jundee Village for the Department of Health WA. The regulations and guidelines have changed for all water activity facilities, and new licenses, issued by the Health Department, require further inspections of semi-public pools.

I have issued the report of my findings, and this has been sent to the Company, and also to the Department of Health.

My report is attached, and it will now be the responsibility of the Department to respond to Jundee. There are a number of matters which are non-compliant and these will be addressed in due course by the Health Department.

I also informed the Department that Nimary Pool has been decommissioned for some time now.

These inspections for the Department of Health have now been completed.

Subject: Proposed Development – Cultural Centre and Craft

File: Lots 179

Location: Wiluna

Date: 20 February 2009

23 February 2009

3 March 2009

Again there was no person available to speak with on the matter due to sensitive family issues.

Gail Alison rang me in regard to the development and the direction they wished to take, and she spoke on the proposed program to restore the buildings with the assistance of a TAFE Course proposed to be run. As a result I drafted and sent the following letter to the Shire to be printed and sent to Gail.

"Thank you for speaking with me on the 23rd February 2009 in regard to the proposed development on Lot 179. As I stressed to you, it is extremely important that you write to the Shire CEO, Samantha Tarling, and inform her of what you propose, so that she can speak with Council. I further inform you that the Shire has major concerns with the standard and structural soundness of the buildings, and has requested I deal with the matter, and possibly have the buildings removed.

I am pleased that you are also not happy with the current "state" of the buildings, and that you have indicated that you intend to address the inadequacies both you and I have identified. I understand and accept the very delicate nature of the situation you have found yourself in off late, and extend my sincere sympathy to you and to your family. The Shire has also been respectful and mindful of your situation and has asked me to proceed this matter further with respect.

When speaking with you I am confident that the matters surrounding your development can be addressed, as you seem to have a plan of action proposed that should see the buildings renovated and restored to an acceptable standard. However, you must now write to the Shire CEO and inform the Shire of your intentions, and receive from the Shire an approval or otherwise of your proposal.

Please write to the CEO and state or supply the following information, and seek a written response to your proposal:

A letter stating the proposed development, and this will include as much of the information listed below as you can:

- (a) a plan or plans to a scale of not less than 1:500 showing —*
 - (i) the location of the site including street names, lot numbers, north point and the dimensions of the site;*
 - (ii) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, and structures and vegetation proposed to be removed;*
 - (iii) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site;*
 - (iv) the existing and proposed means of access for pedestrians and vehicles to and from the site;*
 - (v) the location, number, dimensions and layout of all car parking spaces intended to be provided;*

- (vi) *the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;*
- (vii) *the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same; and*
- (viii) *the nature and extent of any open space and landscaping proposed for the site;*

- (b) *plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain;*

- (c) *any specialist studies that local government may require the applicant to undertake in support of the application such as traffic, heritage, environmental, engineering or urban design studies; and*

- (d) *any other plan or information that the local government may require to enable the application to be determined."*

Along with the above information you are required to provide the following written information in regard to the actual buildings, given that you informed that TAFE were interested in conducting building modules in Wiluna which would see the buildings completely renovated and painted (in neutral colours).

- *The planned renovations to each of the buildings.*
- *The timeframe for all of the renovations to be completed.*
- *The person responsible for the standard of workmanship and the person who will structurally certify that the buildings fully comply with the BCA (Building Code of Australia.. this should be an structural engineer) at the completion of the renovations.*

Gail, the most important thing to establish before you outlay money on these buildings, is the support and approval of Council in Principle that they will permit the development to occur should all the buildings be certified structurally sound and in good order throughout, and that the colours used are what Council wants. THUS it is necessary for you to immediately communicate with the CEO on this matter. Please do not leave this "for another day". Please do it straight away. I am sure Samantha would welcome the talk with you.

Please attend to these matters immediately.

Please contact me if you have any further inquiries on this matter. 040 998 1144

- *On the 3rd March I spoke with Charlie from TAFE and he informed that he will supply Gail with the proposed plan of the workshops to be*

conducted, and the work to be done on the dongas. It was stated that they can start before the 28th of April.

- As I stated to Charlie it is important that Gail take this information immediately to the Shire CEO so that an open dialogue can take place, and Council's concerns can be raised.
- From what Charlie was saying they were intending to do, the units will end up in good condition. After this, or through this process of refurbishment, the buildings will need to be independently certified as structurally sound.

The most important issue here is that the developer needs to contact and meet with the CEO or Shire representatives, to outline the directions that the proposal is intended to go, and what is being undertaken to ensure the development will comply with the Town Planning Scheme, and the requirements of the Shire.

This is ongoing.

Subject: Meeting of the RPA

File:

Location: Wiluna

Date: 18 February 2009

I attended the meeting of the RPA and found it one of the most stimulating and productive meetings of so many different agencies that I have ever attended. It felt like all were focussed on the same outcomes, and dedicated to achieve positives for the community of Wiluna. There is much such a forum can achieve when you have such positive directions, and it was refreshing to see that people were willing to make good decisions for their respective agencies, with the focus on the community.

I look forward to many more meetings within this forum, and stand committed to contribute to the best of my ability for the benefit of Our Community.

From this meeting has come many more discussions and data sharing, with more meetings scheduled for the next visit.

Officer Recommendation / Draft Motion

That Council receives and endorses the Environmental Health and Building Surveyor's action and information report.

31/09 Council Decision

MOVED Cr G Harris

SECONDED Cr K Farmer
CARRIED 5/0

9.4. Deputy CEO Reports

Nil

9.5. Manager Finance & Administration Officer Reports

9.5.1. Subject/Applicant:	Accounts Paid in by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	11 March 2009
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 28 February 2009 are listed as Appendix D (blue pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation

That the accounts paid by authority for the period ended 28 February 2009 totalling \$258,333.13 be received, endorsed and incorporated in the Minutes of the meeting.

32/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Williams
CARRIED 5/0

9.5.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	11 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 28 February 2009.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 28 February 2009 are listed as Appendix E (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35

Voting Requirement

Simple majority

Officer Recommendation

That Council adopt the Financial Reports for the period ending 28 February 2009 as presented.

33/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Williams
CARRIED 5/0

9.6. Community Development Manager

9.6.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Tania Wiley – Community Development Managers
Date of Report:	12 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Community Development Department and request Council receive this report as information.

Getting to know how community development works at the Shire

Since beginning the position I have been slowly working my way round each community development position; tourism, art gallery, sports and recreation, pool and homemaker. I intend to learn what duties are involved in each position and how we can develop and improve current programs.

I am currently looking into developing a community development plan to ensure that there is effective program delivery from each community development area.

In the future I plan to include looking at developing future programs that will enhance, create ownership and empower the Wiluna community through the Shire community development staff.

Officer Recommendation / Draft Motion

That Council receives the Community Development Department information report.

34/09 Council Decision

MOVED Cr A Geary

SECONDED Cr G Harris
CARRIED 5/0

Manager Works & Services Officer Report

9.6.2. Subject/Applicant:	Status Report
File:	
Reporting Officer:	James Alagappan - Works Managers
Date of Report:	12 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Works Department and request Council receive this report as information.

Roads

Neds Creek Road: Minor flood damage on turn off to Canning Stock Route after recent floods. Signs have been posted and maintenance grader will be out there next week to repair damage.

Wayne Linke's crew is resheeting sections of the road from the boundary to Meekatharra past the Cunyu station.

Carnegie-Wongawol Road: Flood damage on sections and creeks are full and running.

Yeelirrie Road: The dangerous crest has been smoothed out and sections resheeted by Wayne Linke these past few weeks.

Ullulla: This road has been maintenance graded and the spoon drains opened up to accommodate water run-off in the event of large thunder storms etc.

Road Signs

North Road: Signage on this road has been completed. All turns and warning signs along this road up to our boundary have been erected.

Yileerie Road/Ullala/Younno Downs: Work on erecting road signs on these three roads was started this week 12 of March.

Town: Street Signage in town has been completed. All the roads in town now have street names.

Meekathara Boundary: Welcome to Wiluna sign, similar to the one on the Leonora boundary, was erected this week.

Equipment & Vehicles

The Shire bus has broken down and is in the process of being repaired. It will be ready for operations next week.

Fogging

We have a strategy to help eradicate the local bush/house fly and mosquitoes. After a brief breakdown of the fogger it is once again operational.

Aerodrome

There has been some ripping up of bitumen on the taxiway due to rain damage and resheeting segments of damaged areas. More work will be carried out in the near future.

Septics

The Aerated Treatment Units (biomax) at the Shire Office, Recreation Centre and the Swimming Pool have all been made operational and a major service has been carried out—making them compliant to WA Health Departments standards for operations of ATU's.

Other Matters

Old and split rubbish bins have been replaced with new bins. Where lids have come off old ones, new pins have been put in place making them once again functional.

One extra casual staff has come on board two weeks ago. He'll be working on the road signs until that is completed.

Officer Recommendation / Draft Motion

That Council receives the Works Department information report.

35/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 5/0

Art Gallery Manager Report

9.6.3. Subject/Applicant:	Status Report
File:	05.00.07
Reporting Officer:	Heather Charlton – Art Gallery Manager
Date of Report:	10 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Tjukurba Art Gallery and request Council receive this report as information.

Report

Artists have been busy this month working towards the planned Art Sale at Bhp Billiton Mt Keith Operations.

The services of Caroline Hunter, Art Consultant, were procured via billiton's grant funding to assist during the four days on site, and later to share her skills in mentoring in the Tjukurba Gallery for four days after the event.

The Art Sale was very successful. Four artists were accommodated on site. Paintings were produced during the event, and sales amounted to \$14,830. In view of the success of this sale, another is planned at Mt Keith towards the end of this year.

Officer Recommendation

That Council receives the Art Gallery Manager's information report.

36/09 Council Decision

MOVED Cr A Williams

SECONDED Cr G Harris
CARRIED 5/0

Tourism Officer Report

9.6.4. Subject/Applicant:	Status Report
File:	08.00.12
Reporting Officer:	Debra McNeill, Tourism Officer
Date of Report:	11 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Tourism Department and request Council receive this report as information.

Report

Gillian Marchant from Gunbarrel Laager came to the Shire and had a meeting with the CEO and myself about Exploroz having their National 2010 AGM in Wiluna; the preferred dates are 28 June to the 2 July 2010 at Gunbarrel Laager. The Shire has been asked to be involved with some of the activities. There may be 40-50 people coming, from all over Australia. We suggested that we could have an Art Exhibition and taking Artists out to Gunbarrel Laager. In September 2009 Michelle and David Martin from ExplorOz will be coming to Wiluna to have further discussions.

Officer Recommendation / Draft Motion

That Council receives the Tourism Officers information report.

37/09 Council Decision

MOVED Cr A Geary

SECONDED Cr G Harris
CARRIED 5/0

Swimming Pool Manager Report

9.6.5. Subject/Applicant:	Status Report
File:	03.00.11
Reporting Officer:	Lai Ratabua – Pool Manager
Date of Report:	11 March 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Swimming Pool Department and request Council receive this report as information.

Swimming Lessons

Swimming lessons for the Wiluna Remote Community School has been running for the last four weeks, and the students have learnt water safety and various swimming techniques.

Child Care Centre Play-time

The Wiluna Childcare Centre children have enjoyed the water this summer. Renae Chidlow and the Swimming Pool Department are working on getting Childcare staff trained as Infant Aquatic Instructors.

Solar Heating System

The pool has not been heated for the last two weeks due to electrical faults on two of the pumps for the heating system. Both pumps are in the process of being repaired and will be reinstalled in the near future.

New Swimming Pool Opening Times

Due to the change of weather and water temperature the pool attendance has dropped. In consultation with the CEO the swimming pool opening times have been changed to suit the pool usage.

SUNDAY	1.00PM – 6.00PM
MONDAY	6.00AM – 7.00AM (Lap swimmers only)
	3.00PM – 7.30PM
TUESDAY	3.00PM – 9.00PM
WEDNESDAY	6.00AM – 7.00AM (Lap swimmers only)
	3.00PM – 7.30PM
THURSDAY	3.00PM – 9.30PM
FRIDAY	6.00AM – 7.00AM (Lap swimmers only)
	3.00PM – 6.30PM
SATURDAY	CLOSED

Swimming Pool Income

Kiosk Sales total for the month of February - \$1003.00
Total income for Kiosk Sales for the year - \$5,060.00

Pool Entrance total for the month of February - \$875.00
Total income for Entrance Fee for the Year \$4,050.00

Officer Recommendation

That Council receives the Swimming Pool Manager's information report.

38/09 Council Decision

MOVED Cr A Geary

SECONDED Cr K Farmer
CARRIED 5/0

Sports & Recreational Officer Report

9.6.6. Subject/Applicant: Status Report

File:

Reporting Officer: Adam Wiringi – Sport & Rec Officer

Date of Report: 11 March 2009

Disclosure of Interest: Nil

Purpose

The purpose of this report is to report Council's operations in the Sport and Recreation Department and request Council receive this report as information.

Report

Since taking over the Sports and Recreation department at the beginning of 2009 the below matters have been completed:

- Three local aboriginals employed on a casual basis
- 4 Blue light discos have been run
- Development plan for 2009 completed
- Touch Rugby progression trip to Geraldton to play state teams
- Sessions for clients referred from AMS for the Gym
- Host Australia Day BBQ event at the Rec Centre due to bad weather conditions
- Basketball competition and development plans implemented
- Touch Rugby competition and development plans implemented
- Touch Rugby referee course organised and affiliation through Touch West, Western Australia
- Kids football competition commenced and Goldfields District youth football and netball games organised for Term 2 and 3
- Netball development plans implemented
- Scratch matches for softball
- Saturday night table tennis and pool competitions up and running

Officer Recommendation

That Council receives the Sport and Recreation information report.

39/09 Council Decision

MOVED Cr K Farmer

SECONDED Cr A Williams
CARRIED 5/0

Homemaker Officer Report

9.6.7. Subject/Applicant:	Status Report
File:	03.00.07
Reporting Officer:	Meleoni Nariro – Homemaker Officer
Date of Report:	
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the Homemaker program and request Council receive this report as information.

Department of Housing Meeting

A meeting with representatives from the Department of Housing was set up for tenants to discuss any issues and ask questions. In total, 45 local people attended the meeting held at the Shire training room on 24 February.

In Home Practical Support Program (IHPS)

During February, a total of 14 Houses were visited for the month and given a cleaning demonstration. In total, 19 people were at the visited houses during the demonstration. The demonstration involves the teaching of the use of cleaning chemicals for right areas, how to look after the house and checking on yards.

Tenants housing issues

Throughout the month tenants had a variety of problems in which they needed to have fixed. The problems ranged from blocked toilets and sinks to doors not shutting and fences falling down. The homemaker team is working with Department of Housing staff to organise work to be done. Tenants have been frustrated at the length of time for work to be done on their houses.

Client Issues

Internet Banking has been a huge problem for all clients using the computers in the Shire training room. When trying to do personal banking, clients are frustrated with the difficulty of moving around their banks website and using the online banking process to transfer funds or pay bills. Training will be provided where required.

Officer Recommendation

That Council receives the Homemaker Program information report.

40/09 Council Decision

MOVED Cr A Geary

SECONDED Cr G Harris
CARRIED 5/0

9.7 Committee Report

Nil

10. Elected Members Motion of Which Previous Notice Has Been Given

Nil

11. Urgent Business Approved by the Person Presiding or by Decision of Council

9.6.7. Subject:	Broadband
File:	08.00.03
Reporting Officer:	S Tarling, Chief Executive Officer
Date of Report:	19 March 2009
Disclosure of Interest:	Nil

Summary

Council is requested to endorse and approve an alteration of the 2008/2009 Budget for the purpose of partnering with Telstra to have the exchange at Wiluna fitted out to allow for ADSL@ to be offered to computers users in Wiluna.

Background

The Midwest Development Commission have advised that they have been working with Telstra to see towns in the Region have access to broadband speed comparable to those in Perth.

Comment

Council has been asked to enter the partnership and contribute 25% of the cost of \$100,000. Telstra will contribute \$50,000 and the Midwest Commission will contribute \$25,000 in a grant.

Council Options

A variety of options are available to Council. Two are presented as follows:

1. Be a partner in the Broadband Program at a cost of \$25,000; or
2. Not participate at this time in the offer from Telstra.

Consultation

Businesses
Government Agencies in Wiluna
Midwest Development Commission

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

\$170,000 budget for Streetscape Beautification Program will not be fully spent by the end of the financial year. Council is requested to move a total of \$25,000 from the Streetscape Beautification Program budget in Schedule 12 (E160159 Streetscape Beautification Program) to Schedule 10 (Community Amenities).

Voting Requirement

Absolute Majority

Officer Recommendation:

That Council:

Approve the transfer of \$25,000 from the Streetscape Beautification Program budget in Schedule 12 (E160159 Streetscape Beautification Program) to Schedule 10 (Community Amenities) to contribute towards the cost of installing and activating ADSL2 in Wiluna.

40/09 Council Decision

MOVED Cr G Harris

SECONDED Cr A Geary
CARRIED 5/0

12. Public Question Time

Nil

13. Matters Behind Closed Doors – Confidential Item

Nil

14. Closure

Meeting Closed at 9.10pm