

MINUTES

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 7.05pm.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

John Kyanga	(President)
Anne Geary	(Councillor)
Catherine Carton	(Councillor)
Kenny Farmer	(Councillor)
Samantha Tarling	(CEO)
Jean Alagappan	(Deputy CEO)
Glenn Deocampo	(Manager, Administration and Finance)
Tania Wiley	(Community Development Manager)
Bill Atyeo	(Environmental & Health Officer)
Debra McNeill	(Tourism Officer)

11 members of the public were in attendance.

Apologies

Graham Harris	(Councillor)
Annette Williams	(Councillor)

3. Response to Previous Public Question Taken on Notice

Questions asked by David Betteridge – 19/02/2009

Q1. Can the president please explain why in November's meeting council agreed in principal to support the use of the old school grounds as a caravan park and cultural centre. And yet have not considered the affect and profitability on private enterprise within the community.

A1. Council agreed to add Heritage and Cultural Centre to the Management Order of the Old School site which already had the caravan park on it. It was explained Council is not building a caravan park due to the rules which prevents it under National Competitive Policy.

Q2. Could the CEO please explain why in the compliance Audit return 2008 Question one relating to the business plan of major undertakings was the answer n/a no commercial enterprises and yet we are proposing to go ahead with a caravan park? And in question

four of Executive functions the answer is yes despite obvious duplication.

- A2. Mr Betteridge advised the answer to question 1 answered question 2 and it was not necessary to answer the question.

Questions asked by Kath Oliver– 19/02/2009

Q1. The broken glass around Wiluna, that is, on the ground is a safety issue particularly for the children. Would the Shire Council consider asking our new publicans Ben and Melissa about the possibility of bringing in beer etc in cans only.

A1. Melissa and Ben, the Publican's were in the public galley to confirm the CEO's answer in the response to the question, the hotel do not sell takeaways in glass. The broken glass is from another source or people bringing alcohol in glass bottles into town.

Questions asked by Ben and Melissa – 19/02/2009

Q1. Can Hotel piggy-back on:
o Shire orders for bluemetal etc (for car park and internal roadways in hotel and caravan park)
o Streetscaping
o Landscaping and planting?

A1. Unfortunately due to the National Competitive Policy this is not allowed due to the negative impact it has on local private business.

Q2. Mature Cotton Palms-can Shire use mature cotton palms? The hotel wants to remove to make way for a new beer garden.

A2. The Shire is embarking on a Streetscape and Beautification program for the town but is not at a stage in the process to be able to answer this question at this time but will respond at a future date and thanked the publicans for their offer.

Q3. Can the Shire help with finding a concrete contractor the local man seems too busy to quote for work the hotel wants?

A3. The public gallery advised of other available contractors and the question was answered.

Q4. Would the Shire be interested in sharing the services of backpacker labour?

A4. The Shire's employment policy is to employ local first and foremost however, if it could not fill positions under this policy it would be happy to employ people from other labour pools.

- Q5. Annoyed by the recent \$4000.00 fine the hoteliers thought this was a set up by liquor licencing enforcement police.
- A5. The Shire President advised this was a matter out of the Council's power to intervene on.
- Q6. We want to present ourselves as responsible, community-minded business people who want to manage the damage of alcohol, but not through severe restrictions. Can we as new owners re-negotiate the conditions of the restrictions?
- A6. The Shire Council is adamant in its position on current Hotel licensing conditions in Wiluna. However, Councillors are happy to meet with the Dept Racing, Liquor and Gaming and the Police Commissioner and neighbouring Shires and Hotel Owners to discuss regional restrictions, to combat the problem of Wiluna residents driving to Meekatharra on Thursdays, when there are no takeaways allowed in Wiluna.

4. Public Question Time

Nil

5. Applications for Leave of Absence

Nil

6. Petitions and Deputations

Nil

7. Confirmation of Minutes of Previous Meeting

The Minutes of the Meeting held on 18 December 2008 be accepted as a true record of that meeting.

01/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

8. Announcement Presiding Member without Discussion

- RPA meeting was successful – Appreciative of the program for the community.
- We received a letter from the minister on Meekatharra Rd to Wiluna and hopefully it will push through.

9. Reports of Committees and Officers

9.1. Chief Executive Officer Reports

9.1.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	19 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to keep Council up to date with relevant activities and information since the last meeting and for Council to endorse the CEO's actions.

Marruwayura Office

The Marruwayura Office refurbishment scheduled to commence 5 January 2009 has been put on hold until Nooda, the only tenant who has indicated their interest in renting space at this time, has appointed a project officer to run the CDEP program.

Megallan Metals

The EPA has approved Megallan Metals to transport lead carbonate concentrate from its mine site at Wiluna to Fremantle in sealed bags within locked shipping containers.

The conditions have been significantly strengthened from those that were the subject of consultation by the former government. In particular, the conditions now explicitly require lead carbonate concentrate to be placed into sealed double laminated bags, which are water proof and sieve proof and maintained with a moisture content of not less than 7.5% at all times during transport. In addition, the conditions now require that every bag be inspected by the independent auditor to leaving the mine site, as well as detailed monitoring and reporting requirements.

Shire Office Placed on Register of Heritage Places

Wiluna District Hospital Group (former), comprising the Morgue (c.1900s), the Main Hospital Buildings (1933), Hospital Quarters (c.1900s or 1933), and Tjukurba Art Gallery (former Maternity Ward, 1936) has cultural significance to the State and has been placed on the Register of Heritage Places.

Wiluna Lots 1006-1011, 1063-1068, 1074 & 1089

At the November OCM Council resolved to advise the DPI the Shire is no longer interested in pursuing the option of having Wiluna Lots 1006-1011, 1063 – 1068, 1074, 1079 and 1089 reserved for the “use and requirement of the Shire of Wiluna” with the grant of a Management Order.

The DPI have responded advising they intend to seek comments from the Service Authorities onto existing fully serviced UCL and reserve lots with a view to making them available to the Shire.

Referring to Appendix A (white pages) DPI wish to know if the Shire concur with the selection of areas, marked “A” and “E” to provide an initial stock of serviced lots.

Under the RPA banner, land availability and land use is one of the 18 projects being investigated. It is recommended that Council present this information at the public information session to be held 18 March 2009, facilitated by Steve Burgess, Midwest Manager DPI for community consultation before making a formal response.

Heritage and Cultural Centre

At the November OCM Council resolved to:

1. Approve ‘in principle’ support for the proposal to use the Old School Site, Reserve 23797, Lot 1468, as a Cultural Centre and Caravan Park;
2. Request DPI to amend the Management Order to reflect this;
3. Stipulate what the refurbishment will include and gather quotes to be presented at the December meeting before Council makes a final decision.

In consultation with a visiting art gallery specialist, Mr Peter Shepherd, Art Gallery Manager reworked the original plans suggested for the refurbishment. Colin Gordon and Barry Brumeister are developing a scope of works for the tender to be advertised. Works over \$100 000 are required under the Local Government Act to follow the tender process.

The tender process has been delayed due to the legal requirement for the Shire to wait until the Management Order has been granted by DPI to allow for the change of purpose and the development of the scope of works. It is anticipated that the Statewide and local advertising of the tender will take place in the second week of March.

Building Healthy Communities Plan (BHCP) Planning and Coordination Committee

The Building Healthy Communities Plan (BHCP) was developed with the aims of improving the quality of life and health outcomes for the Wiluna community.

The School, Police, Shire, Central West Tafe and AMS have agreed to work collaboratively through the BHC committee. The committee was formed and has been active since 1 July 2008.

The minutes of these meetings will be tabled at Council meetings. This report brings the minutes of the 16 December 2008 for information only. See Minutes and Business Plan Appendix B (purple pages).

It has been agreed among the partners that the Council provide services to the BHC to deliver the BHC program on a fee for service basis due to Council having the facilities and the sport and rec staff to deliver the program.

Officer Recommendation

That Council receives the CEO's report and endorse the CEO's actions.

02/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.1.2. Subject/Applicant:	Administration Office – Opening and Closing Hours
File:	04.00.09
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	12 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is for Council to consider changing the office opening hours to the public from 8.00am – 4.30pm to 8.30am – 4.00pm permanently.

Background

At the June OCM Council resolved:

That Council adopts:

1. Commencing a trial on the 1 July 2008 – 30 December 2008 to evaluate if changing the opening hours of the Shire of Wiluna Administration Office from 8.00am – 4.30pm to 8.30am – 4.00pm will be to the detriment of service to the Shire of Wiluna community.
2. The CEO advertise this trial in the Shire newsletter and put the changes on Council's website and Midwest regional tourist website.
3. The CEO to report back findings to the January Ordinary Council Meeting, which will include feedback from the public including tourists, the saving to Council in overtime hours, the overall affect on Council's operations and efficiency.

Comment

The six month trial period has resulted in better efficiencies for the administration at the Shire Office and no negative comments or impositions have been experienced by staff, community or tourists.

Consultation

Users of the training room
Tourists
Service providers

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

This is in line with our commitment to continual improvement.

Voting Requirement

Simple majority

Recommendation/Draft Motion

The Council adopts:

1. The opening hours of the Shire of Wiluna Administration Office to the public to be 8.30am – 4.00pm.

03/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

9.2. RPA Coordinator Report

9.2.1.	Subject/Applicant:	Status Report
	File:	
	Reporting Officer:	Alan Stewart – RPA Coordinator
	Date of Report:	18 February 2009
	Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the RPA Department and request Council receive this report as information.

Verbal Report – Wiluna RPA Strategic Group Meeting

04/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

Report

WILUNA RPA STEERING GROUP MEETING 18/2/09 - SUMMARY OF PROGRESS

PROJECTS (Convenor)		ACTIONS TO DATE (18/2/09)	ISSUES TO ADDRESS	STATUS * * *
Community Engagement	1. Community Engagement (Alan Stewart)	Initial discussions with Aboriginal Councillors and CDNTS	Create Project Team Aboriginal perspective to be articulated	* *
Preparatory Action	2. Baseline Data (Michaela Maine)	Early scoping work undertaken	Create Project Team Analyst to be engaged	* *
	3. Identify RPA Enablers (Adrian Brahim)	Sally McMartin is facilitating national approach	Sally to advise key enablers	*
	4. Land Access and Lease Status (in town and beyond) (Samantha Tarling, John Styants)	DPI to 18/3/09 meeting	Create Project Team	* *
	5. Future Fund (Samantha Tarling)	WA Community foundation to April Shire Council meeting	Create Project Team Industry view to be ascertained	*
	6. New Clinic (Richard Whittington)	Consultant preparing State's business case. Commonwealth funding secured.	Create Project Team Address state's very delayed response.	* *
Coordination	7. Child Protection (Richard Whittington)	NAHS/DCP meetings held DCP on site	Create Project Team	* *
	8. Training Facility (John Styants)	Stakeholders contacted.	Scope of works by 28/12/09 Tender Project March 09 Tender awarded May 09	* *
	9. Driver Training (Adrian Brahim)	Project Team created 1 st meeting 10/2/09	Stakeholders developing model	* *
	10. Emu Farm -Horticulture project (Alan Stewart)	20 week TAFE course completed Site damaged by cattle	Project to be re-assessed AED future unclear	*
	11. Meekatharra Wiluna Goldfields Highway (Samantha Tarling)	Meekatharra/Wiluna Shire joined up. Government petitioned.	Minister Simon O'Brien to be engaged.	* *
	New Development	12. Child Care Facilities (Debbi Baker)	Project Team created. 1st meeting 17/2/09.	tba
13. Community Funding Options (Allan James)		tba	Create Project Team	*
Currently Under Development	14. Biofuels Trial (Allan James)	Project Team created Trial planting at Albion Downs Report being prepared	Scoping study complete 31/3/09 Project Team to be enlarged. Industry view to be ascertained	* *
	15. Shire Strategic Plan (Samantha Tarling)	Planning process commenced.	Community focus groups to be held in March 09	* *
	16. Arts and Cultural Activity (Samantha Tarling)	Initial meeting of stakeholders 10/2/09 Brief being prepared	Create Project Team DCA policy meeting 26/2/09	* *
	17. Collocation (Michaela Maine)	Initial stakeholder contacts made	Create Project Team	* *
Cross RPA site action	18. National RPA Action (Alan Stewart)	Initial discussions with Sally McMartin	Emerging issues to be referred to National RPA Coordinator for action.	* *

Presiding Member Date

ISSUES TO ADDRESS		POTENTIAL PARTNERS / LEAD AGENCIES
CULTURAL AWARENESS	For RPA membership Getting the setting right – embedding Aboriginal leadership and engagement in the process	Wiluna community CD Native Title Service
INDIGENOUS COORDINATOR	Creating an opportunity for an Indigenous person from this region to coordinate the RPA and it's ongoing entity	RPA Coordinator Community
CULTURAL ECONOMY	Aboriginal people's agenda in cultural, social and economic development	Caring for Our Country initiative
COMMUNITY DEVELOPMENT	In the broad sense: <ul style="list-style-type: none"> • Shire strategic planning process As part of Aboriginal community engagement: <ul style="list-style-type: none"> • Acceptable/appropriate methodology • Aspirations • Present capacity (assets, knowledge etc) • Social and economic development goals 	CD Native Title Service Department Environment, Heritage and the Arts, Caring for our Country Initiative Indigenous Business Australia Desert Knowledge Aboriginal Economic Development Unit
CDEP WORKFORCE <ul style="list-style-type: none"> • Support and development • Management 	Fundamental need to provide a service to CDEP participants: <ul style="list-style-type: none"> • Job readiness/skill s development • Contracts • Business development 	Nooda Ngulegoo Newmont Nickel west Shire
HOUSING	Residential "Essential Personnel" housing	Dept Housing Foundation Housing Ltd (or similar)
TELECOMMUNICATIONS	Broadband in Wiluna Fibre optic cable technology availability	Telstra MWDC (Royalties for Regions)
COMMUNITY MARKETS	Community gardens Other goods	Aboriginal community Aboriginal businesses
LINK TO MAJOR REGIONAL DEVELOPMENT INITIATIVES	Positioning the Wiluna RPA relative to major initiatives	DIA Department for Regional Development Midwest Development Commission

9.3 Principal Environmental Health Officer Report

9.3.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	William Atyeo – Principal EHO/Building Surveyor
Date of Report:	18 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the Environmental Health and Building Surveyor's Department and request Council receive this report as information.

Subject: Building Statistics – October 2008 to December 2008

File: Building Stats

Location: Wiluna

Date: 12 January 2009

Each Quarter I am required to submit to the Australian Bureau of Statistics a report on the building licenses that are issued within the previous quarter by the Shire of Wiluna. A copy of these is also forwarded to three other Government bodies for their records as well.

This was completed and sent off via Email as is permitted.

This was easy as there were no Building licenses issued between October 2008 and December 2008.

Late Item:

A demolition license DL01/09 was issued to Mr P Moses for the demolition of 5 living units (dwellings) on Bondini Community. Mr Moses stated that he was not intending to re-use any of the units, having discussed the matter with me some time ago.

Subject: Aqua Nappies

File: Swimming Pool

Location: Wiluna

Date: 13 January 2009

Within the industry there have been a number of issues that have made life "difficult" for pool supervisors. One main issue is the compulsory use of "aqua" nappies for infants in swimming pools. While this seems a nuisance and an extra cost for parents with infants, it is a lot less cost than the costs

of shutting the pool, the extra work, the extra costs of disinfection of the water, and the inconvenience of shutting the pool while the extra work is carried out.

The new legislation regulating such matters is the Health (Aquatic Facilities) Regulations 2007, and Part 4 — General provisions, Division 1 — Hygiene and use of facilities. Regulation 24. Certain persons not to enter or use water body states:

- “(1) A person must not enter or use, or attempt to enter or use, a water body of an aquatic facility if the person is —
- (a) suffering from any gastrointestinal disease, skin infection or other disease that is communicable in an aquatic environment; or
 - (b) in an unclean condition; or
 - (c) wearing unclean clothes; or
 - (d) under the apparent influence of alcohol, drugs or alcohol and drugs; or
 - (e) if the person is a baby or young child who ordinarily wears a nappy — not wearing an aqua-nappy.
- (2) Subregulation (1)(a) does not apply to a person who has a written statement by a medical practitioner to the effect that the person will not be a health hazard to other users of the water body.”

It is recognised that this can be very difficult for the staff, but the regulations are very clear on this matter. Perhaps the pool manager can chase up the purchase of such nappies so that they are available at the pool at a reasonable price.

Subject: Registration of Landfill Site

File: Wiluna Refuse Site

Location: Wiluna

Date: 13 January 2009

The annual licensing of the refuse site was due. All paperwork is on the internet these days so all was completed and the resultant proposed invoice was handed to the Compliance manager for attention.

I also contacted the consultant doing the work for the Group in regard to the Zero Waste Management Plans for the region which involves Wiluna, Meekatharra, Cue, Mount Magnet, Sandstone, and Yalgoo. There appears to be some problems with the completion dates for the Plan, even though our Group requested an extension to 1 May 2009.

This will be followed up when away from Wiluna, and it is hoped we can finalise this.

I have also had discussions with mining personnel in regard to what they have in place and what we would like to happen in the future. However, it appears with the slowing down of Mt Keith, this will have to be re-visited when possible.

Subject: Permit to Install Septic Tank

File: Lot 1512 Woodley

Location: Wiluna

Date: 14 January 2009

I processed an application from Michael Brearley, for the installation of a septic tank with leach drains as required by legislation. There were some issues discussed by the plans submitted were adequate and the licensed plumbers of Mark McGuckin, CrystalClear, PO Box 39, Leinster WA 6437 have addressed the issues as raised.

ST01/09/W will be issued to the applicant.

Subject: Other Matters raised

File: Various

Location: Wiluna

Date: 12 to 15 January 2009

There were a number of issues I tried to follow-up while in Wiluna.

1. The storage of units on Lot 179 Wotton Street

- However, there was a family illness and death and so I felt it was more sensitive of me to leave that until my next visit. This will need more research by me in regard to the legal aspects of the Town Planning Scheme if Council wishes to have these removed from the property. Council has already indicated through the CEO that the buildings are considered to be substantive and not suitable for the proposed development. This will be followed up next trip and a full report to Council in order to make a decision on the matters.

2. Fire Damaged Building Lots 714, 715, and 716 Woodley Street

- Again no-one was present at the times I attended the premises. This issue will also be followed up at my next visit. Again a full report will be presented to Council for a decision on this matter. It will result in the shed not being permitted to be used, and probably a new one built to carry-out the freight business conducted there.

3. TAFE building – New

- Preliminary discussions with Helena Salom (Industry and Community Planning) in regard to the new TAFE building to be built on the School property on the Western end. More discussions will follow, but seems to be well thought out at this stage. Still to get plans of the proposed development.

Officer Recommendation / Draft Motion

That Council receives and endorses the Environmental Health and Building Surveyor's action and information report.

05/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

9.4. Deputy CEO Reports

9.4.1. Subject/Applicant:	2008 Compliance Audit Return
File:	12.00.05
Reporting Officer:	Jean Alagappan – Deputy CEO
Date of Report:	5 January 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is for Council to adopt the 2008 Compliance Audit Return.

Background

Presenting to Council the completed Statutory Compliance Return for the period 1 January 2008 to 31 December 2008. Please see Appendix C (gold pages).

The annual Compliance Audit Return is required by the Department of Local Government to assess Council's compliance to the Local Government Act and the various LG Regulations.

Comment

After adoption by Council, a certified copy signed by the Shire President and the Chief Executive Officer will be submitted to the Director General by 31 March 2009.

The return for the period 1 January 2008 to 31 December 2008 shows almost 100% compliance for the year. The CEO and myself would like to point out a few items to Council's attention during discussion.

Consultation

Nil

Statutory Environment

Local Government (Audit) Regulations 1996, r.14 &15

Policy Implications

Nil

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation:

That Council:

1. adopt the 2008 Compliance Audit Return;
2. the President and CEO certify a copy after adoption; and
3. a certified copy be forwarded to the Director General.

06/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.4.2. Subject/Applicant:	Use of Common Seal
File:	13.00.04
Reporting Officer:	Jean Alagappan – Deputy CEO
Date of Report:	4 February 2009
Disclosure of Interest:	Nil

Summary

In accordance with the Standing Orders the purpose of this document is for Council to endorse the use of the Common Seal.

Comment

Reporting to Council that the Common Seal was attached to the following document during the reporting period:

Date: 4 February 2009

Bore Agreement between the Shire of Wiluna and the Minister for Education granting the Minister licence to use the bore and water supply for the Wiluna Remote Community School. This bore is situated on Lot 1563 on Deposited Plan 32459 and being the whole of land in Certificate of Crown Land Title Vol 3139 Folio 77 and being part of Reserve 7361.

Date: 4 February 2009

Revised Wiluna Development Project Financial Agreement between the Director General of the Department of Local Government and Regional development for and on behalf of the State of Western Australia and the Shire of Wiluna.

Consultation

CEO

Statutory Implications

The Shire of Wiluna Local Law (Standing Orders) 1999

Financial Implications

The Department of Education will shoulder operational and maintenance costs of the bore. Costs will be pro-rated in cases of Shire's contingent use.

The State Government has allocated \$1.9m in grants to the Shire of Wiluna for the Wiluna Development Project.

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

Endorse the use of the Common Seal for stamping the Bore Agreement between the Shire of Wiluna and the Minister for Education and Revised Wiluna Development Project Financial Agreement.

07/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

9.4.3. Subject/Applicant:	Election Not to Recognise Land Under Roads Acquired Before 30 June 2008
File:	12.00.05
Reporting Officer:	Jean Alagappan – Deputy CEO
Date of Report:	10 February 2009
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider whether or not recognize land under roads as assets before financial year ending 30 June 2009, in accordance with the Australian Accounting Standards Board (AASB).

Summary

Land under roads were not recognised as assets in the past in accordance with the transitional arrangements available under AASB 1045 and in accordance with legislative requirements. Recently, however, The AASB has created the new Australian Accounting Standard, **AASB 1051 Land Under Roads** which is applicable on or after 1 July 2008.

AASB 1051.8 states that an entity may elect to:

- recognise (including continue to recognise or to recognise for the first time), subject to satisfaction of the asset recognition criteria; or

- not to recognise (including continue not to recognise or to derecognise)
as an asset, land under roads acquired before the end of the first reporting period ending on or after 31 December 2007 (i.e. 30 June 2008).

It is recommended that the Shire of Wiluna continue to not recognise land under roads acquired before 30 June 2008. Council will have to pass a resolution to do so before 30 June 2009.

Comment

Currently, the Shire only recognises the cost value of the roads and are recorded as such in the general ledger. We have not recorded any cost of land under the roads in the past. As it is not practical to put costing on all the land under our roads constructed before 30 June 2008, our consultants advise that Council passes a resolution electing not to recognise them. The challenge is the cost of 'costing' land under all the roads we have constructed in the past & finding a 'fair \$\$ value' for them since we do not have the acquisition costs on record.

AASB 116.15 requires roads acquired/constructed after 30 June 2008 to be measured at cost once it qualifies for recognition.

Consultation

David Tomasi, (UHY Haines Norton); Keith Anderson

Statutory Environment

LG Act 1995 s 6.5; AASB 1051

Financial Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation

That Council:

In accordance with *AASB 1051 – Land Under Roads*, Council elect not to recognise land under roads acquired on or before 30 June 2008.

08/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.5. Manager Finance & Administration Officer Reports

9.5.1. Subject/Applicant:	Audit Committee Meeting
File:	12.00.04
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	21 January 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is for Council to accept and confirm the Minutes of the Audit Committee meeting including the recommendations made.

Background

Local governments are required to conduct a budget review between 1 January and 31 March each financial year under *the Local Government (Financial Management) 1996*.

Comment

Part of the requirements is to produce a Statement of Financial Activity to compare the Year-to-Date (YTD) Budget income and expenditure to the Year-to-Date Actual income and expenditure. We have conducted a budget review for YTD ending 31 December 2008. A Statement of Financial Activity is also required which shows a comparison between the Annual Budget and the Projected Actual income and expenditure as at 30 June 2009.

The Audit Committee met on 14 January 2009 to assess material variances and to make recommendations to Council, if any. The Audit Committee recommended that since we have a projected surplus at the end of the year, there is no need to make major amendments in the budget or make additional transfers from the Reserve accounts for spending until 30 June 2009. The Audit Committee minutes of the meeting is now presented to Council to accept and confirm. Please see Appendix D (yellow pages) for the Minutes of the Audit Committee meeting and the Statements of Financial Activity with accompanying notes.

Statutory Environment

Local Government Financial Management Regulations 33A

Voting Requirement

Simple majority

Officer Recommendation / Draft Motion

That Council accept and confirm the Minutes of the Audit Committee meeting including the recommendations made.

09/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.5.2. Subject/Applicant:	Budget Review 2008/2009
File:	12.00.04
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	20 January 2009
Disclosure of Interest:	Nil

Summary

The purpose of the Audit Committee meeting is to discuss the budget review for the year to date variances for the 6 month period 1 July 2008 to 31 December 2008 and be presented to the Council for approval. See Appendix E (pink pages).

Comment

Local governments are required to conduct a budget review in order to establish whether they are meeting their budget commitments; in receipt of income and incurred expenditure in accordance with the adopted budget. Financial Management Regulations 1996 requires that the result of the review is to be submitted to Council within 30 days of the review. Council is then to consider a review submitted to it and determine whether or not to adopt the review or any recommendations made in the review.

The actual and projected variances show that the Council is operating effectively within the budget. Therefore, there is no need for an amendment to the budget nor require any transfer of reserve funds to the operating account.

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 33A(2) and (3).

Voting Requirement

Simple majority

Committee Recommendation

That Council:

1. accepts the Budget Review Statements of Financial Activity and the Budget Review notes explaining the variances;
2. accepts the Budget Review 2008-2009 reports as discussed and reviewed by the Audit Committee;
3. accepts the recommendation of the Audit Committee that there is no need for transfer of \$900,000 from Reserve funds as budgeted to operating account; and
4. accepts the recommendation of the Audit Committee that \$200,000 be retained in the operating budget for the possible purchase of Mr Daryl Shill's house.

10/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

9.5.3. Subject/Applicant:	Appointment of External Auditor
File:	12.00.04
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	20 January 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is for Council to appoint an Auditor.

Comment

The Local Act 7 (Audit) requires that accounts and financial reports for each financial year to be audited by an auditor appointed by the local government.

The Act, further requires that from time to time, local government should appoint an auditor on the recommendation of the Audit Committee. The term of the appointment should not be more than five years, but an auditor is eligible for reappointment.

Consultation

Nil

Statutory Environment

Local Government Act 1995, Part 7 Audit
Local Government Operational Guidelines #9

Policy Implications

Nil

Voting Requirement

Simple Majority

Officer Recommendation:

That Council:

1. appoints **Gregory Froomes Wyllie and Associates** as the Shire of Wiluna's external auditors for the financial year 2008/09 -2012/13, after which, the auditor can be reappointed as recommended by the Audit Committee.
2. advises the appointed Auditor in the letter of appointment that his/her engagement can be terminated if:
 - a) the auditor ceases to be a registered company auditor;
 - b) the auditor ceases to be an approved auditor under Section 7.5 of the Local Government Act 1995;
 - c) the auditor is a disqualified person under Section 7.4(2) of the Local Government Act 1995;
 - d) the auditor resigns by notice in writing to Council; and
 - e) Council serves notice in writing to the auditor terminating the appointment.

11/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.5.4. Subject/Applicant:	Accounts Paid in by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	7 January 2009
Disclosure of Interest:	Nil

Summary

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 31 December 2008 are listed as Appendix F (blue pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority.

Officer Recommendation

That the accounts paid by authority for the period ended 31 December 2008 totalling \$251,535.18 be received, endorsed and incorporated in the Minutes of the meeting.

12/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.5.5. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	7 January 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 31 December 2008.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 December 2008 are listed as Appendix G (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35

Voting Requirement

Simple majority

Officer Recommendation

That Council adopt the Financial Reports for the period ending 31 December 2008 as presented.

13/09 Council Decision

MOVED Cr A Geary

SECONDED Cr C Carton
CARRIED 4/0

9.5.6. Subject/Applicant:	Accounts Paid in by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	11 February 2009
Disclosure of Interest:	Nil

Summary

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 31 January 2009 are listed as Appendix H (blue pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple majority

Officer Recommendation

That the accounts paid by authority for the period ended 31 January 2009 totalling \$312,823.42 be received, endorsed and incorporated in the Minutes of the meeting.

14/09 Council Decision

MOVED Cr K Farmer

SECONDED Cr A Geary
CARRIED 4/0

9.5.7. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	11 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 31 January 2009.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 31 January 2009 are listed as Appendix I (green pages).

Comment

Nil

Consultation

Nil

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35

Voting Requirement

Simple majority

Officer Recommendation

That Council adopt the Financial Reports for the period ending 31 January 2009 as presented.

15/09 Council Decision

MOVED Cr A Geary

SECONDED Cr K Farmer

CARRIED 4/0

9.6. Community Development Manager

Nil

Manager Works & Services Officer Report

9.6.1. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Joe Guiliano & Daniel Young – Acting Works Managers
Date of Report:	12 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the Works Department and request Council receive this report as information.

Roads

Jundee Road

Grading has completed for the Jundee Road.

Ullalla Rd:

Spot maintenance grading is in progress on the Ullalla Road, however due to the rain last month there is flood way damage. We will be notifying motorist to take care on the Ullalla Road.

Carnegie Road

Maintenance grading has completed for the Carnegie Road.

Gunbarrel Hwy – (Barwidgee, Bronzewing Rd:

Maintenance grading has started on the Barwidgee Bronzewing Road.

Glen Ayle & Lake Voilet Roads

The maintenance grader contractor is currently working on the Glen Ayle & Lake Voilet Roads at Sydney Heads.

North Rd / Ned’s Creek Rd:

Maintenance grading will resume on the North Road after Gunbarrel Hwy has been completed. We will be notifying motorists to take care on the North Rd as there is intense flood damage.

Officer Recommendation / Draft Motion

That Council receives the Works Department information report.

16/09 Council Decision

MOVED Cr C Carton

SECONDED Cr K Farmer

CARRIED 4/0

Art Gallery Manager Report

9.6.2. Subject/Applicant:	Status Report
File:	05.00.07
Reporting Officer:	Heather Charlton – Art Gallery Manager
Date of Report:	2008
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the Tjukurba Art Gallery and request Council receive this report as information.

Consultants - Tim Acker & Peter Shepherd

The Shire has engaged the services of Tim Acker as consultant to the Tjukurba Art Gallery to prepare a submission for funding from the Department of Environment Water Heritage and the Arts (DEWHA) to be completed prior to 20th February.

Business Consultant Peter Shepherd visited from Darwin for two days at the end of January to provide business governance for the Gallery. His services are utilised by many art centres throughout the Central Desert,

and he delivered to the artists an insight into Money Story, and an informative session on the growth of an art centre through its developmental stages from “youth to adulthood”, explaining the requirements and responsibilities involved during its development.

Tourism Meeting – Leonora

Tourism Officer Debbie McNeill and Art Gallery Manager Heather Charlton visited Leonora to meet with Northern Goldfields Tourism to discuss strategies for tourism development within the six Shires of the Northern Goldfields region.

ARTSTART Programme

The children’s ARTSTART programme has recommenced in collaboration with the School, with children involved in the schools “Art Club” coming to the gallery to paint each week.

Art Show

The Artists are busy preparing for the planned Art Show and Sale at BHP Billiton Nickel West to be held over four days in early March.

Officer Recommendation

That Council receives the Art Gallery Manager’s information report.

17/09 Council Decision

MOVED Cr C Carton

SECONDED Cr A Geary
CARRIED 4/0

Tourism Officer Report

9.6.3. Subject/Applicant:	Status Report
File:	08.00.12
Reporting Officer:	Debra McNeill, Tourism Officer
Date of Report:	11 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council’s operations in the Tourism Department and request Council receive this report as information.

Introduction

The Six Shires Involved in the Tourism Northern Goldfields (TNG) are:

- Shire of Wiluna
- Shire of Laverton
- Shire of Leonora
- Shire of Menzies
- Shire of Ngaanyajjarraku

Each Shire's Contribution is \$10,000 per year.

The Tourism Officer's role is funded by the Wiluna Development Project and commenced 16th February.

Tourism Officer, Debra McNeill and Art Gallery Manager Heather Charlton attended the Shire's first TNG meeting at Leonora on Wednesday, 4 February 2009.

The following discussion took place:

Review of November Launch

Brochure Consumption

Feedback from Shires

Website Development Plan

Shire of Wiluna gave feedback on brochures which people are starting to take from reception and we advised that the website is going to be redeveloped.

Ongoing Marketing Activities

TNG are aware of moving with the times and marketing the Northern Goldfields to be truly successful. All councils agree successful tourism marketing relies heavily on good planning, well managed programs, with adequate budgets, and industry cooperation.

Trade Support

Professional photos of the region to be taken for the future and our brochures and media kits to be updated. Norm White, TNG Tourism Consultant from Advance Tourism is involved with this.

Presently, the Northern Goldfields region is investing heavily in development tourism activities aimed at lifting the profile and awareness of the various destinations and their attractions with Australian and overseas visitors.

March Campaign

The March campaign is to get the message out in the Eastern States by using the Northern Goldfields website. The Perth Visitors Centre and RAC will be involved.

People are starting to plan their winter holiday. It is agreed the TNG need to target:

- WA Market
- North West travellers (Include Grey Nomads)
- Interstate where possible
- Sunday times feature-The paper will have a ad placed in it
- Caravan and Camping Show
- GWN TV Campaign
- Perth window display

2009/10 Planning

The aim of the 2009/10 phase is to:

- Build on the marketing investment to date
- Use the experience gained to structure 2009/10 activities to be even more successful
- Use the lead time to better plan activities in the program
- Use the budget to best affect

Journalist Famils

Famils is a group of Tourism people (i.e. RAC, Perth Visitors Centre) who come out to the region and see for themselves what we have to offer the tourist who want to come out and visit our Shire. Norm White the coordinator is looking into this. These visits can be very important and need to be planned to a professional level.

Supporting these famils requires:

- Hastings and briefings by TNG and perhaps community leaders
- Hospitality
- Media Kits compiled
- Some free time for the people to roam around like a tourist exploring what there is to enjoy
- An escort or program of rostered escorts to show visiting people around the region

Tourism Plan

Tourism Officer will work with consultant to develop a Tourism Plan for the future. This will be funded from the Wiluna Development Project.

Officer Recommendation / Draft Motion

That Council receives the Tourism Officers information report.

18/09 Council Decision

MOVED Cr A Geary

SECONDED Cr K Farmer
CARRIED 4/0

Swimming Pool Manager Report

9.6.4. Subject/Applicant:	Status Report
File:	03.00.11
Reporting Officer:	Lai Ratabua – Pool Manager
Date of Report:	11 December 2008
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the Swimming Pool Department and request Council receive this report as information.

Swimming Lessons

Swimming lessons for the Wiluna Remote Community School will commence on Thursday 12 February until the end of school term.

Swimming lesson times are:

Monday	11-12pm (Pre-primary)	1:30-2:30pm (Year 3-5)
Tuesday	12-1pm (Year 5-6)	
Thursday	11-1pm (Year 1-2 and Year 7-9)	

Child Care Centre Play-time

The Child Care Centre has booked the swimming pool for three days every week for play-time at the pool. Days booked are:

Monday	10 – 11am
Wednesday	9.30 – 11am
Friday	10 – 11am

New Swimming Pool Opening Times

SUNDAY	1.00PM – 6.00PM
MONDAY	6.00AM – 7.00AM (Lap swimmers only)
	2.00PM – 7.30PM
TUESDAY	2.00PM – 9.00PM
WEDNESDAY	6.00AM – 7.00AM (Lap swimmers only)
	1.00PM – 7.30PM
THURSDAY	2.00PM – 9.30PM
FRIDAY	6.00AM – 7.00AM (Lap swimmers only)
	2.00PM – 6.30PM
SATURDAY	CLOSED

Swimming Pool Income

The total received in Pool Entrance fees from 10 December 2008 to 5 February 2009 is \$1,901.75.

The total received in Kiosk sales from the 10 December 2008 to 5 February 2009 is \$2,405.00.

Officer Recommendation

That Council receives the Swimming Pool information report.

19/09 Council Decision

MOVED Cr C Carton

SECONDED Cr K Farmer

CARRIED 4/0

Homemaker Officer Report

9.6.5. Subject/Applicant:	Status Report
File:	03.00.05
Reporting Officer:	Meleoni Nariro – Homemaker Officer
Date of Report:	02 February 2009
Disclosure of Interest:	Nil

Summary

The purpose of this report is to report Council's operations in the Homemaker program and request Council receive this report as information.

Meeting

On Tuesday, 13/01/2009 the Homemaker department met with the Homeswest Tenants to discuss the new programs for this year 2009 and any complaints they would like to rise.

The following items were discussed:

1. Contractors – (same problems as last year)

The fixing of houses continues to be slow. This is causing a lot of problems for tenants as they have to find long term alternative accommodation due to the long wait for renovations.

2. Department of Housing & Works (DHW)

Homeswest tenants would like to have face to face meetings with DHW, as they feel their complaints about housing is not being heard. The Homemaker Department has made arrangements with DHW to for this meeting which will be held on Tuesday, 24 February 2009.

3. Cooking Classes

The Homemaker department are in the process of ordering cooking utensil and waiting on availability of areas to continue their cooking classes. We have re-enlisted the help of Doctor Toby from the AMS to help with our cooking classes.

4. In Home Practical Support Program (IHPS)

The IHPS program continues to be a success. The Homemaker department began the IHPS program again on Wednesday, 7 January 2009 and have completed working 7 houses.

Officer Recommendation

That Council receives the Homemaker Program information report.

20/09 Council Decision

MOVED Cr K Farmer

SECONDED Cr C Carton
CARRIED 4/0

9.7 Committee Report

Nil

9. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL

Nil

11. MATTERS BEHIND CLOSED DOORS – CONFIDENTIAL ITEM

Nil

13. CLOSURE

Meeting closed at 8:55pm