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**MINUTES**

Minutes of the Ordinary Meeting of Shire of Wiluna held in the Council Chamber,  
Scotia Street, Wiluna on Wednesday, 20 October 2010

**1. Declaration of Opening and Announcement of Visitors**

The meeting was opened at 10.05am.

The Shire President welcomed back the Deputy Chief Executive Officer from her maternity leave.

**2. Record of Attendance / Apologies and Leave of Absence Previously Approved**

John Kyanga	(President)
Graham Harris	(Deputy President)
Jim Quadrio	(Councillor)
Stacey Petterson	(Councillor)
Chris Webb (enter 10.10am)	(Councillor)

Samantha Tarling	(Chief Executive Officer)
Jean Alagappan	(Deputy Chief Executive Officer)
Glenn Deocampo	(Manager, Administration and Finance)

Apology

David McCutcheon	(Councillor)
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1 member of the public was in attendance at 10.18am.

**3. Response to Previous Public Question Taken on Notice**

Nil

**4. Public Question Time**

Nil

**5. Applications for Leave of Absence**

Nil

**6. Notations of Interest**

**6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct**

Nil

**6.2. Financial Interest Local Government Act Section 5.60A**

Nil

**6.3. Proximity Interest Local Government Act Section 5.60B**

Nil

**7. Petitions and Deputations**

**8. Confirmation of Minutes of Previous Meeting**

8.1. The Minutes of the Meeting held on 15 September 2010 be accepted as a true record of that meeting.

**145/10 Council Decision**

**MOVED Cr G Harris**

**SECONDED Cr S Petterson  
CARRIED 4/0**

**9. Announcement Presiding Member without Discussion**

The Shire President read the letter from Bill Atyeo re: Withdrawal of Service – AEHS Pty Ltd. The Chief Executive Officer recommended presenting him a painting as token of appreciation for his 12 years of service to the Shire of Wiluna.

President J Kyanga and Deputy President G Harris talked about their Goldfields Highway, Wiluna to Meekatharra powerpoint presentation they gave at the National Roads and Transport Forum in Bunbury recently. Both acknowledged they had a wonderful experience and gained a lot of learning on many levels from attending.

**10. Reports of Committees and Officers**

## 10.1. Chief Executive Officer Reports

<b>10.1.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Samantha Tarling, CEO
Date of Report:	13 October 2010
Disclosure of Interest:	Nil

### Purpose

The purpose of this report is for council to receive the CEO's status report, endorse and adopt the CEO's actions.

### Minister for Transport

Minister Simon O'Brien MLC wrote to council thanking us for the opportunity to visit and be taken on the road inspection of the Goldfields Hwy.

### Engaging Tony Doust to be a Project Manager and Mentor

The CEO will meet with Tony Doust to discuss engaging him in a role as a Project Manager with the Shire, over the next couple of years. The purpose of this is to maximize the skills and knowledge Tony Doust brings to the Shire given his 30 years experience as a CEO at Shires around the State including a stint at Shire of Wiluna 9 years ago.

The following factors contribute to the need to bring in extra experienced assistance in delivering on the works and projects in the Strategic Plan and normal day to day operations, Increased mining activity in the Shire, RPA objectives being successful and the Shire being an active partner in that Agreement, Relieving CEO and Senior Managers, and Royalty for Region funding opportunities and the governance and financial expectations in order to access the monies in the Country Local Government Fund.

There is sufficient money in the budget to cover the costs of bringing Tony Doust into our employment.

I present this item for information and look for Council's support of this arrangement with a view of continuing this arrangement in the 2011/12 financial year.

### OCM resolutions update

In accordance with council Standing Orders the CEO is to report outstanding works to keep council informed of status.

September OCM resolutions update

Council requested, the report titled Official Position on Uranium Mining in the Shire of Wiluna, shown in the September 2010 agenda, Minute 136/10 be

produced into a document that councillors and the public could receive for information. This is available upon request but has not been sent out to each resident at this time due to competing priorities. The CEO suggests this be reconsidered due to a newsletter being drafted presently and the official position on uranium will be a major item in the newsletter. We can offer the public the opportunity to receive a copy of the full report and have this advertised in the newsletter. This would be a saving to Council to meet the same objective.

Minute 145/10 regarding Dividing Fences Act was not put on the GVROC agenda by the secretariat due to forwarding it straight to WALGA who will action council's wishes. The secretariat believed this would fastrack the Shire's desired outcome and has advised they will definitely put on the GVROC agenda if this is not the case within a reasonable time. I will follow this up and keep council informed.

May OCM resolutions update

At the May OCM council resolved that the following reports be brought back to the June OCM – 'options available to council in making a decision on the future of the old school site' and a 'review of Policy 1.12'.

The future of the old school site report will form part of the Local Area Planning Strategy report that council will receive later in the year. Review of Policy 1.12 will be considered at the sustainability workshop and a report will be presented thereafter.

**146/10 Council Decision and Officer Recommendation**

**MOVED Cr J Quadrio**

**SECONDED Cr G Harris  
CARRIED 5/0**

For Council to receive the CEO's status report and endorse the Officer's actions.

<b>10.1.1. Subject/Applicant:</b>	<b>Request to Close the Shire Offices during the Festive Season</b>
File:	00330
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	12 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to seek Council's approval to the closure of the Administration Office during the festive season from Wednesday 22 December 2010 to Tuesday, 4 January 2011 inclusive.

## Background

The offices are traditionally closed over the festive season. In recent years the officers reported there was very little activity around the town and no complaints were received about the closure of the office during the festive season.

## Comment

The main benefit in closing during this period is to allow staff ample time to travel safely to be with their families for Christmas Day.

If the officer recommendation is accepted, notice of closure will be included in the Shire Newsletter and notices placed around town.

Given that many community members leave town over this festive period and government offices are closed, the likelihood of an adverse impact on our reputation is considered low.

It is essential that we meet the community's expectation in the delivery of services and this will be achieved with the swimming pool being open and the depot will operate on a skeleton staff.

Whilst the Administration Office will be closed, the normal line of delegation will apply. Officers required for decision making, including myself, will be available to be contacted and therefore an emergency situation or a decision required will be covered.

## Council Options

A variety of options are available to Council. Two are presented as follows:

1. Approve the closure dates recommended between Wednesday 22 December 2010 to Tuesday 4 January 2011 inclusive; or
2. Not approve the closure of the Administration Office.

## Consultation

Depot Staff  
Admin Staff

## Statutory Environment

Local Government Act 1995

## Policy Implications

Nil



**Financial Implications**

Nil

**Voting Requirement**

Simple Majority

**147/10 Council Decision and Officer Recommendation**

**MOVED Cr G Harris**

**SECONDED Cr C Webb  
CARRIED 5/0**

That Council:

Approve the closure of the Administration Office between Wednesday, 22 December 2010 to Tuesday, 4 January 2011 inclusive.

**10.2. Principal Environmental Health Officer Report**

<b>10.2.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Bill Atyeo, Environmental Health and Safety Officer
Date of Report:	7 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to receive the Environmental Health Officer's report and endorse the Environmental Health Officer's actions.

**Caravan Park Ablution Block**

The Health Notice that was issued on the ablution block at the Caravan Park in October 2009 has now been lifted under the hand of the Chief Executive Officer following an inspection of the facilities by the CEO due to me not being present in Wiluna at the time.

I inspected the facilities again on my recent visit and I am pleased with the results. However, I did point out to the owner that there was still the problem of water coming out to the outside of the cubicles and over the floor, pooling in a couple of spots. I suggested that the shower curtains maybe set too close to the basin edge, and the water hitting the curtains appears to be directed outside of the basin area.

We both spoke with the person carrying out many of the renovations, and I suggested that perhaps he could try resetting the shower curtain rails further

“into” the basin area and hopefully stop the water from spilling out, and flowing over the floor outside of the cubicles.

They will both have a look at the situation and try the suggested changes to see if this improves things. I will inspect on my next visit.

As stated to the owner present, with all the work he has done, he must now ensure that the facilities are cleaned and maintained, and not let it deteriorate back to what it was. This is a marked and welcomed upgrading of the standards.

### **Club Hotel Inspection**

I inspected the progress of the works being undertaken by the owners of the hotel and I am pleased to report that the owners continue to do as much as they can to upgrade the facilities. While there is still much to be done, as stated by the owner in our talks, I feel that we will continue to see improvements.

The owners have completed the renovations to the upstairs male ablution facilities, and I am satisfied with them.

The owners have also replaced the door to the male toilets in the bar area so that it is now a regular size and improved the access to the toilets. I was informed that the urinal will now be replaced and painting will continue, along with other requirements such as the exhaust fans to be fixed.

As stated, I am happy to work along with the owner on these projects and I will continue to monitor and encourage him to continue the improvement for all, including the status of his business.

<b>148/10 Council Decision and Officer Recommendation</b>
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**MOVED Cr G Harris**

**SECONDED Cr S Petterson  
CARRIED 5/0**

For Council to receive the Environmental Health Officer’s information report and endorse the Officer’s actions.

### 10.3. Deputy CEO Reports

<b>10.3.1 Subject/Applicant:</b>	<b>Common Seal Report</b>
File:	Agreements Folder – CEO Safe
Reporting Officer:	Jean Alagappan – Deputy CEO
Date of Report:	12 October 2010
Disclosure of Interest:	Nil

#### Purpose

The purpose of this report is to seek council's endorsement of the Common Seal on the following documents during the reporting period.

Date Impressed: 10 March 2010

Agreement with Main Roads – Instrument of Authority Traffic Management on Roads for Events to install temporary signs for traffic management.

Date Impressed: 04 May 2010

Royalties for Regions CLGF Planning Component Grant funding of \$35,000 to create a capital works program.

Date Impressed: 14 June 2010

Variation to the National Jobs Package Agreement 2009/2010.

Date Impressed: 26 June 2010

Agreement with the Department of Water, Heritage and Arts related to the National Jobs Package Funding for 2010/2011.

Date Impressed: 30 July 2010

Agreement with Northern Goldfields Earthmoving to make repairs on the taxiway and apron at Wiluna Airport.

Date Impressed: 21 September 2010

Licence Agreement with the Western Australian Land Information Authority to grant Landgate a licence to install, maintain, use and replace geodetic infrastructure and associated equipment on the Licensed Area and to access the land commonly known as the Wiluna Airport for 10 years commencing 10 May 2010 with an option to extend for another 10 years.

Date Impressed: 12 October 2010

Variation agreement with the Indigenous Coordination Centre (Kalgoorlie) to fund the National Arts and Crafts Industry Support program for an amount of \$60,000.

#### Consultation

CEO

**Statutory Implications**

The Shire of Wiluna Local Law (Standing Orders) 1999

**Financial Implications**

Nil

**Voting Requirement**

Simple Majority

**149/10 Council Decision and Officer Recommendation**

**MOVED Cr C Webb**

**SECONDED Cr G Harris  
CARRIED 5/0**

For Council to endorse the application of the Shire of Wiluna Common Seal on the documents stated in this report.

**10.4. Manager Finance & Administration Officer Reports**

<b>10.4.1. Subject/Applicant:</b>	<b>Accounts Paid by Authority</b>
File:	00330
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	13 October 2010
Disclosure of Interest:	Nil

**Purpose**

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

**Background**

The list of accounts for the period ending 30 September 2010 are listed as Appendix A – Blue pages.

**Consultation**

Nil

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**150/10 Council Decision and Officer Recommendation**

**MOVED Cr C Webb**

**SECONDED J Quadrio  
CARRIED 5/0**

That the accounts paid by authority for the period ended 30 September 2010 totalling \$794,620.91 be received endorsed and incorporated in the Minutes of the meeting.

<b>10.4.2. Subject/Applicant:</b>	<b>Financial Report</b>
File:	00129
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	13 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 30 September 2010.

**Background**

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 30 September 2010 are listed as Appendix B - Green pages.

**Comment**

Nil

**Consultation**

Nil

**Statutory Environment**

Local Government Financial Management Regulations 1996 – Regulations 34-35.

**Voting Requirement**

Simple majority

**151/10 Council Decision and Officer Recommendation**

**MOVED Cr G Harris**

**SECONDED Cr C Webb  
CARRIED 5/0**

That Council adopt the Financial Reports for the period ending 30 September 2010 as presented.

<b>10.4.3. Subject/Applicant:</b>	<b>Audit and Management Report for Year ended 30 June 2010</b>
File:	00130
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	12 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is to present to Council the Audit and Management reports for the year ended 30<sup>th</sup> June 2010, and determine the action required from the matters raised.

**Background**

Gregory Froomes Wyllie and Associates were appointed by Council on 19 February 2009 as the Shire of Wiluna’s auditors for the financial years 2008/09 up to 2012/13.

The auditor commenced with interim audit for financial year 2009/10 on 28<sup>th</sup> - 30<sup>th</sup> April 2010, and completed the process on 15<sup>th</sup> – 17<sup>th</sup> September 2010. The Audit committee met with the auditor on 15<sup>th</sup> September 2010.

The Auditor’s report was received on 8<sup>th</sup> October 2010. This will form part of our Annual Report.

## Comment

The following audit report has been received:

### **“INDEPENDENT AUDIT REPORT TO THE ELECTORS OF THE SHIRE OF WILUNA**

#### **Report on the Financial Report**

We have audited the accompanying financial report of the **Shire of Wiluna** for the year ended 30 June 2010.

#### **Council’s Responsibility for the Financial Report**

*The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1995 (as amended) (the Act) and the Local Government (Financial Management) Regulations 1996 (as amended) (the Regulations). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.*

#### **Auditor’s responsibility**

*Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.*

*An audit involves performing procedures to obtain evidence about amounts and disclosures in the financial report. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as the overall presentation of the financial report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.*

#### **Independence**

*In conducting our audit we have complied with the independence requirements of Australian professional ethical pronouncements.*

**Auditor's Opinion**

*In our opinion the financial report of the **Shire of Wiluna** is in accordance with the Act and the Regulations including giving a true and fair view of the Council's financial position as at **30 June 2010** and the results of its operations for the year on that date and complying with Australian Accounting Standards.*

**Other Matters**

*In accordance with the Local Government (Audit Regulations) 1996 we report that:*

- a) there were not material matters that in our opinion indicated a significant adverse trend in the financial position or the financial management practices of Council,*
- b) there were no matters indicating non-compliance with Part 6 of the Act, the Regulations or applicable financial controls in any other written law and*
- c) all audit procedures were satisfactorily completed in conducting our audit.*

**Gregory Froomes Wyllie CPA**

*Perth Western Australia  
5 October 2010*

The Management Report received is as follows:

**“MANAGEMENT REPORT FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2010**

**Follow-up of Outstanding Debtors**

*There were a number of slow debtors, particularly rates debtors, at the time of our interim visit and at our final audit visit in September 2010. We encourage management to keep up a focus on slow debtors and monitor outstanding debtors regularly.*

The auditor emphasizes the need to effectively manage the outstanding debtors. The officers will look into this concern for the next 6 months, which includes the review of debt collection procedures and regular debt monitoring.

**Consultation**

Auditor Gregory Froomes Wyllie; Tony Doust, Acting Deputy Chief Executive Officer

**Statutory Environment**

Local Government Act 1995 – Section 7.12A “Duties of Local Government with Respect to Audits”

**Policy Implications**

Nil



**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Simple majority

**152/10 Council Decision and Officer Recommendation**

**MOVED Cr G Harris**

**SECONDED Cr C Webb  
CARRIED 5/0**

1. That Council accept the Auditor's report for the period ending 30 June 2010.
2. That the Manager of Finance implements measures/actions to effectively manage the debts, thus reviewing procedures and systems for the next 6 months.

<b>10.4.4. Subject/Applicant:</b>	<b>CHANGE OF CANNING STOCK ROUTE RESERVE PURPOSE</b>
File:	00181
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	12 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for the Council to accept the change of purpose of the Canning Stock Route Reserve.

**Background**

**Canning Stock Route Reserve**

On February 2010, the Deputy CEO informed the Council about advertising the change of purpose of the Canning Stock Route Reserve. After advertising, Council was meant to resolve this motion in the March meeting, but this was overlooked in the absence of the Deputy CEO.

This reserve was set aside to finance the CSR centenary celebrations but as this was not going to take place, it was recommended to council that the said reserve be used to fund comparison costs associated with Wiluna's desired outcome of the national Road/Rail Transport Corridor Project.

A local public notice was advertised on the change of purpose of the reserve for one month in accordance with s 6.11 of the Local Government Act with Council's in-principle support as follows:

**Shire of Wiluna Canning Stock Route Reserve**

Notice is hereby given to the public that the **Canning Stock Route Reserve** which was originally created "to fund celebrations, activities and projects associated with the Canning Stock Route re-enactment" will be renamed, **Road/Rail Transport Corridor Strategy Reserve**. The purpose of the Road/Rail Corridor Strategy Reserve is to set aside monies to fund a campaign to lobby and advance a National Road/Rail Corridor Strategy that will result in Wiluna being connected by road and rail to the Kalgoorlie-Pilbara Link, connection of Kalgoorlie Inland Freight Intermodal Logistics Hub to north-west ports and to Oakajee. In achieving this end, the sealing of the Goldfields Highway (Wiluna to Meekatharra Road) is our immediate priority.

CEO  
Samantha Tarling

*government can make changes of the purpose of a reserve accounts; or uses of the money in a reserve account for another purpose, it must give one month's local public notice. Further, an absolute majority is required of the proposed change of the purpose or proposed use.*

**Consultation**

Samantha Tarling, CEO; Tony Doust, Acting Deputy Chief Executive Officer

**Statutory Environment**

Local Government Act 1995 – Section 6.11 "Reserve Accounts"

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirement**

Absolute Majority

**153/10 Council Decision and Officer Recommendation**

**MOVED Cr G Harris**

**SECONDED Cr J Quadrio  
CARRIED 5/0**

1. That Council accept the change of purpose of the Canning Stock Route Reserve and renamed it to **Road/Rail Transport Corridor Strategy Reserve**, the purpose of which is to set aside monies to fund a campaign to lobby and advance a National Road/Rail Corridor Strategy that will result in Wiluna being connected by road and rail to the Kalgoorlie-Pilbarra Link, connection of Kalgoorlie Inland Freight Intermodal Logistics Hub to north-west ports and to Oakajee.
2. That Council utilize the fund for abovementioned purpose for the financial year 2009/2010.

**10.5. Manager of Works Report**

<b>10.5.1. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	James Alagappan, Manager of Works
Date of Report:	13 October 2010
Disclosure of Interest:	Nil

**Purpose**

The purpose of this report is for council to receive the Manager of Works report and endorse the Manager of Works actions.

**New Bore**

Prior to September 2010 the Shire of Wiluna had a single bore pump located on Lennon Street that serviced the reticulation needs of the town. The bore fed into the main tank located behind the Shire office. The storage tank supplied water to all the Shire gardens, staff houses, Town Park, oval, Wotton Street median strip, the standpipe, swimming pool and the Wiluna Club Hotel. There are 100mm mains running along one side of Lennon Street, Scotia Street and Woodley Street.

Last year, the bore pump ceased several times due to various problems such as cable failure, electrical control failure, pump failure etc. Sometimes the problems were easily rectified and at other times, it took several days to rectify. On some instances, the bore had to be turned off completely for a day or two due to the drop in the water table and subsequent drawing.

Some of these problems occurred during peak summer months and over weekends, resulting in gardens not being watered for considerable periods of time. As there was no backup water supply, the Shire lost many trees and plants.

There was also concern that the future streetscape beautification plan when implemented will fail due to the unreliable water supply. Therefore, a proposal was put forward to sink another bore to supplement and take the pressure off the existing bore.

After several quotes were obtained, \$60,000 was approved by council for a new water bore. A drilling contractor doing work in the area was able to drill a 4" water bore for us at the cost of \$34,000. The bore is commissioned and is fully operational.

The Lennon Street bore now supplies water to the Oval, while the Scotia Street bore supplies the rest of the town's needs as outlined above. The plumbing system is interconnected enabling an interchange into either tank from either bores.

With two bores, there is a reliable water supply system. If one bore fails or needs repair or maintenance, water is drawn from the other.

### **Sprinkler system**

Last year it was noted that several sections of the Oval were drying out due to lack of water and the sprinkler system was not adequately covering the entire oval surface. There were several empty patches on the Oval that could not be re-grassed even after several attempts over the years.

The control valves were located in the middle, running from east to west across the Oval. This was a hazard to users as there was a significant drop in the ground underfoot compared to the rest of the playing surface and users were suffering injuries to ankles etc.

Larry Cripps from Great Northern Rural examined the oval surface and suggested three alternatives to the reticulation system. The alternatives suggested were to upgrade the existing system to bigger sprinklers, second to design and install a new system that would guarantee coverage, thirdly to install subsurface drip irrigation system.

Water Dynamics, Total Eden Great Northern Rural and Challenger TAFE were involved in the consultation process to determine the best option for the Oval. A fourth option of manual watering method as used in the agricultural sector was also put forward for discussion. John Forrest from Challenger TAFE submitted a report (see Wiluna Oval Assessment - Appendix C – Yellow pages) recommending a new reticulation system and levelling of the oval with new turf.

Two options were eliminated from discussions fairly easily. They were first— subsurface drip irrigation system and second the manual watering. The subsurface irrigation system was eliminated due to it not being suitable for untreated bore water and secondly due to having a very high maintenance schedule. The suppliers could not provide evidence of the system being

successfully installed and operating on any oval surfaces in WA. The second of manual watering was not considered due to the following reasons:

1. Undulating nature of the oval and mounds;
2. Down time for assembly and disassembly and storage while the oval was being used;
3. Wind factor;
4. Being the most inefficient water usage and finally; and
5. Could not guarantee smooth operation over long breaks without constant monitoring.

The downside of upgrading the existing system was that:

1. The system did not have the capacity to cope with new stations;
2. Ring mains were not originally laid in 100mm pipe, restricting flow; and
3. Control station had no room for expansion and the pump was inadequate to meet the increased demand.

Therefore, it was recommended that an entirely new reticulation system be designed and installed. Subsequently quotes were obtained from Great Northern Rural, Challenger TAFE, and Water Dynamics with Water Dynamics winning the contract to supply and install a new pump station as well as a new reticulation system.

John Forrest through Challenger TAFE did an initial soil analysis report before the Oval renovations and after renovations were done, Great Northern Rural through Baileys analysed our soil and have recommended a fertilization routine which we are following (see Oval Soil Analysis - Appendix D – Pink pages).

### **Weeds at Oval**

The oval was sprayed with CAMBA M, a broad leaf weed spray. As per the advice of Great Northern Rural we will be following a weed management program.

### **Pest Control**

At present pest control for the Shire premises are being done by Gregg McConkey from through Empower Education. Several Shire staff has received training in pesticide handling and application and is work with Gregg receiving on the job training.

One staff house recently had to be treated for cockroaches. Mobile Pest and Weed Control from Kalgoorlie were contracted to carry out the works. The Shire was advised of the use of "Goliath" by the NAHS which is a new and effective way of controlling cockroach infestations as opposed to Scuttle, which is currently being used.

### **Staffing Levels**

Julia, our gardener has returned to Germany. The position was advertised locally without any response.

### **Roads Reserves and Native Vegetation Clearance Permits**

Original report presented to Council as Power Point presentation in July 2010.

A Road Reserve is legally defined as including facilities such as roads, footpaths, and associated features and may be constructed for public travel.

A Road Reserve is designated by a local authority, i.e. Main Roads or Local Government authority according to the planning scheme and varies from one locality to another.

A Road Reserve varies from 20 metres to 100 metres. In town, the Road Reserve is 32 metres wide. The breakdown—fence to footpath 10 metres, footpath to kerb 2 metres, kerb to kerb (sealed road) 8 metres.

On the unsealed road, the reserve remains the same at 20-100 metres. Most of the unsealed roads within the Shire are 2 lanes (two way road) of 7 metres width. However, some sections are single lane, 3.5 metres wide.

### **Native Vegetation Clearance Licenses**

The Department of Environment and Conservation (DEC) issues a permit for Native Vegetation. The fee for areas less than 1 hectare is \$50, 1-10 hectares \$100, above 10 hectares \$200.

The Shire of Wiluna currently holds 1 permit CPS 1552/1. This permits the Shire to clear native vegetation in the specified location of not more than 1 hectare in 3 different locations expiring on the 5 February 2012. Purpose permit number 925/1 to clear up to 6.5 hectares on 7 different locations expired on the 25 February 2010 and will be renewed before the end of the financial year.

Keith Lindbeck and Associates –Environmental Management Consultants for the Shire of Wiluna advised the following:

- The council is permitted to undertake the road improvement works provided we hold a valid Clearing (purpose) permit issued by the Department of Environment and Conservations (DEC).
- The application is submitted by the Council and would encompass a minimum period of 14 weeks for the application to be assessed.

- If any appeals against the grant of the permit are received within 14 days of the granted permit being published, the clearing works (for both road works and gravel pits) cannot commence until the appeal(s) are determined by the Minister of the Environment through the Office of the Appeals Convenor.
- A license issued by the DEC to remove gravel (borrow) from any gravel pit is not required if the amount of gravel removed from any individual pit site is less than 50,000 tonnes in any one year
- If a screening/crushing plan is required for the gravel, a licensed mobile plant is required or an application for a license is required to be submitted to DEC for an unlicensed plant.
- The Shire does not require any mining “tenement” over the gravel pits or the required access roads.
- The Shire must obtain a letter from the Department of Regional Development and Lands (RDL) authorising the Shire to apply for the permit and authorising the Shire to undertake the activities associated with a granted clearing permit on these lands.
- The letter from RDL overrides any requirement for “approval” or “concurrence” to be obtained from any pastoral lease.
- The Shire may need to refer any major redesign of the road to the Department of Main Roads.
- If the Shire perceived that a particular gravel pit may contain a long term resource, then Shire may apply for a gravel reserve over that parcel of land. It is understood that the Shire would then have exclusive use of that gravel resource.

Of particular significance to our operation is the fourth dot point which states, *“A license issued by the DEC to remove gravel (borrow) from any gravel pit is not required if the amount of gravel removed from any individual pit site is less than 50,000 tonnes in any one year.”*

As most of our road construction and road maintenance involves less than 50,000 tonnes of gravel from a single pit, it eliminates the need to apply for a Native Vegetation Clearance permit prior to removing gravel.

**154/10 Council Decision and Officer Recommendation**

**MOVED Cr S Petterson**

**SECONDED Cr C Webb  
CARRIED 5/0**

For Council to receive the Manager of Works information report and endorse the Officer’s actions.

### 10.6.1. Community Development Manager Report

Nil

### 10.6.2. Tourism Officer Report

Nil

### 10.6.3. Art Gallery Manager Report

<b>10.6.3. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Heather Charlton, Art Gallery Manager
Date of Report:	7 October 2010
Disclosure of Interest:	Nil

#### **Purpose**

The purpose of this report is for council to receive the Art Gallery Manager's report and endorse the Art Gallery Manager's actions.

#### ***Wiluna Shire Council Strategic Plan 2009-14***

*Proud Wiluna: Provide an annual program of arts and cultural events.*

#### **Headland Art Award**

The work of five Birriliburu Artists was entered in the Hedland Art Award, which opened on 10 September 2010. To date three artists have made sales. The exhibition runs until 9 October 2010.

#### ***Wiluna Shire Council Strategic Plan 2009-14***

*Go-Ahead Wiluna: Facilitate opportunities for artists to promote and sell their work.*

#### **Art Mob – Hobart**

As a result of the Canning Stock Route Exhibition, relationships have been built with Art Mob Fine Art Hobart, who mounted their own small CSR Exhibition, showcasing Wiluna artists and resulting in further sales.

#### **Desert Mob – Alice Springs**

The Art Gallery Manager travelled with two artists, Tracey Latu-Kuli-Kefu and Beverley Wilson to attend the 20<sup>th</sup> Anniversary of Desert Mob, celebrated by the annual exhibition of art and craft at the Araluen Cultural Centre. Tjukurba's entries of lino prints and a painting were a sell-out.

The Desert Mob Symposium was attended, with interesting talks by indigenous artists representing various genres of art.



Desert Mob Marketplace took place the following day, with the Tjukurba Art Gallery Stall blitzing the market with sales of Headsox exceeding 130 units.

An exhibition opening showing works by Alice Springs Town Camp Artists at Peta Appleyard Gallery, together with a visit to Siri Omberg's Jewellery Gallery, then in Perth, to AGWA to view the 2010 Indigenous Art Award completed our agenda.

### **Copyright Agency Limited**

The Art Gallery Manager has registered Tjukurba Art Gallery with the Copyright Agency Limited to enable the reporting of possible artwork re-sales, now a legal requirement for art market professionals.

### **Wiluna Streetscape**

Planning is well underway for repainting the exterior of the Sport & Recreation centre, with ten artists expressing interest in painting their designs.

### ***Wiluna Shire Council Strategic Plan 2009-14***

*Actively promote Wiluna Creative Business and Artists*

### **Headsox**

The Headsox success story continues, with four new designs being licensed, one of which belongs to 8 year-old Artstart painter, Tamisha Newberry.

The manufacturer is currently negotiating to sell the indigenous designs to the UK.

<b><i>155/10 Council Decision and Officer Recommendation</i></b>
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**MOVED Cr G Harris**

**SECONDED Cr C Webb  
CARRIED 5/0**

For Council to receive the Art Gallery Manager's information report and endorse the Officer's actions.

#### 10.6.4. Swimming Pool Manager Report

<b>10.6.4. Subject/Applicant:</b>	<b>Status Report</b>
File:	Various
Reporting Officer:	Sean Lennon, Swimming Pool Manager
Date of Report:	14 October 2010
Disclosure of Interest:	Nil

#### Purpose

The purpose of this report is for council to receive the Swimming Pool Manager's report and endorse the Swimming Pool Manager's actions.

#### Pool Safety and Guidelines

The Swimming Pool has been updated with a new supply of First Aid equipment with the assistance of the Ngangganawili Medical Centre. A new Pool Safety Campaign Watch around Water is underway - this is for adults to understand the message that children need to be supervised when swimming.

The Swimming Pool Manager supplies patrons with a specific arm band with the watch around water emblem which is displayed on the armband. The arm band is given after entry fee is paid. We also acquired a new oxygen cylinder recently, thanks to the NAHS. Now rescue equipment complies with the regulations of the Royal Lifesaving Society.

#### Activities

During the opening of the pool 3 weeks ago, the pool has 4 to 5 adult lap swimmers using the 2 roped off lanes that are provided in the 25 metre pool for lap swimming. The Pool Manager is looking to start an adult swimming class for beginners, to advance fitness participants, this program will be advertised.

In the near future the Pool Manager will commence a Water Safety Campaign teaching about the dangers in and around pools, providing information on why we have pool rules. This Water Safety Campaign will consist of a 30 minute information session at school, and then a scenario based rescue exercise at the swimming pool.

#### Pool Plant Room and Chemicals

The Pool Manager has recently been provided with the poison permit for the Shire of Wiluna. This permit authorises the Shire to receive chlorine gas which provides the most effective way on treating and sanitising pool water. In the coming weeks AVP Pool Company will visit to install the chlorine gas system and provide some general pool services.

### Private Groups

The Sport and Recreation Department, Wiluna Police Officers, and the Pool Manager, are working towards establishing a Blue Light Disco to be held at the swimming pool on a regular monthly basis.

### Kiosk

The Pool Manager is looking into stocking swimming equipment such as goggles, babies' swimming nappies and swimming caps. During the school holidays recently the pool kiosk was selling food, however, a large amount of time was used manning the demand at the kiosk and the Pool Manager was distracted from supervising patrons and this presented a major risk factor. Therefore the swimming pool kiosk has been discontinued.

The total attendances at the swimming pool:

- 263 patrons from the 28/9 to 4/10
- 39 patrons were warned about their behaviour and
- 3 were asked to leave pool premises for breaking numerous pool rules.

<b>156/10 Council Decision and Officer Recommendation</b>
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**MOVED Cr C Webb**

**SECONDED Cr J Quadrio  
CARRIED 5/0**

For Council to receive the Swimming Pool Manager's information report and endorse the Officer's actions.

#### 10.6.5. Sports & Recreational Manager Report

Nil

#### 10.6.6. Ranger

Nil

#### 10.7. Committee Report

Nil

### 11. Elected Members Motion of Which Previous Notice Has Been Given

Cr J Quadrio has given the following Notice of Motion

**Proposed regional Alliance Group to be established to lobby for Sealing of Goldfields Hwy**

I am proposing the CEO be authorised by Council to contact MWDC, GEDC, Gascoyne DC, Shire of Carnarvon and Meekatharra, and associated ROC's of these regions, to discuss their interest in forming an Alliance Group for the purpose of lobbying government, to seal the Goldfields Highway section Wiluna to Meekatharra and ultimately the road through to Carnarvon with the intent of opening up a corridor presently closed from Wiluna to the Great Northern Hwy to Carnarvon.

I have had conversations with the Shire of Carnarvon CEO and Shire President and they have given their support to our efforts and would be keen to be involved in a coordinated effort to lobby for the roads mentioned above to be sealed.

I would like Council to support the following motion because I firmly believe the power of our lobbying will be in the number of regions supporting the messages in the Shire's 'Closing the Gap and making Connections' report. This is the greatest chance to get the government to commit to the sealing of the Meeka Road.

**157/10 Council Decision**

**MOVED Cr J Quadrio**

**SECONDED Cr C Webb  
CARRIED 5/0**

**The motion is:**

That Council supports an Alliance Group being established and authorizes the CEO to make contact with stakeholders to invite them to partake in a teleconference to discuss their interest in forming an Alliance Group and discussing the issues and developing a strategy to further the objectives of the Alliance Group.

**12. Urgent Business Approved by the Person Presiding or by Decision of Council**

Nil

**13. Public Question Time**

Questions asked by Della Booker

Q1: Does the Shire plan to provide a water fountain at the pool?

A1: The Shire has budgeted for a water fountain to be installed this financial year.

Q2: Can we have a time for lap swimmers considered because the roped off lanes in the normal swimming time is not working? The kids go under and across the swimmers and they may be at risk if the swimmer does not stop.

A2: This is not feasible in this year's budget allocation.

Q3: Can the swimming pool manager kick kids out of the pool and if so, does he have to do it the day the offence occurs? Can he do it a week later?

A3: The swimming pool manager can kick kids out of the pool on the day the kid misbehaves or a week later if applicable, at his discretion.

Q4: Could the Shire conduct a pool public survey and the survey done on what hours? What is the attendance between 11am – 1pm? Could the Shire review the 5:30pm closing time?

A4: The public survey is still premature at this time. The pool has just started. We can evaluate the statistics through pool attendance. The 11am – 1pm is the time scheduled for ladies as per their request.

The time schedule has been decided due to community feedback and doctor's referral. The closing time for the pool is 7:00pm not 5:30pm.

After a discussion with councillors with Della present, it was agreed that Della would gather a group of interested pool users and survey the community to gather their feedback on their preferred opening hours at the pool within the current budget available. The group will meet with the Shire and bring back this information for consideration.

**14. Matters behind Closed Doors – Confidential Item**

Nil

**15. Closure**

Meeting closed at 11.40am.