

TABLE OF CONTENTS

Minutes

Item	Page
1. DECLARATION OF OPENING AND ANOUNCEMENT OF VISITORS	4
2. RECORD OF ATTENDANCE / APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	4
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
4. PUBLIC QUESTION TIME	4
5. APPLICATIONS FOR LEAVE OF ABSENCE	7
6. NOTATIONS OF INTEREST	8
7. PETITIONS AND DEPUTATIONS	8
8. CONFIRMATION OF MINUTES OF PREVIOUS MEETING	8
9. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	8
10. REPORTS OF COMMITTEES AND OFFICERS	8
10.1. Chief Executive Officer Reports	9
10.1.1. Status Report	9
10.1.2. Structural Reform	10
10.1.3. Gidgee Road – Native Vegetation Clearance Permits – Apex P/L	14
10.2. RPA Coordinator Report	19
10.2.1. Status Report	19
10.3. Principal Environmental Health Officer Report	20
10.3.1. Status Report	20

Presiding Member..... Date.....

Item	Page
10.4. Deputy CEO Reports	29
10.4.1. Ordinary Council Meeting Dates	29
10.4.2. 2009 Compliance Audit Return	32
10.5. Manager Finance & Administration Officer Reports	33
10.5.1. Accounts paid in by Authority – February 10	33
10.5.2. Financial Report – February 10	34
10.6. Manager of Works and Services Officer Report	35
10.6.1. Status Report	35
10.7. Community Development Managers Reports	36
10.7.1. Community Development Manager Status Report	36
10.7.2. Tourism Officer Status Report	37
10.7.3. Art Gallery Manager Status Report	38
10.7.4. Swimming Pool Manager Status Report	39
10.7.5. Sport & Recreation Officer Status Report	39
10.7.6. Homemaker Officer Status Report	40
10.7.7. Ranger Status Report	41
10.8. Committee Report	42
GVROC Meeting – 2 March 2010	
11. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	42
12. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION OF COUNCIL	42
13. PUBLIC QUESTION TIME	42
14. MATTERS BEHIND CLOSED DOORS – CONFIDENTIAL ITEM	43
15. CLOSURE	43

Presiding Member..... Date.....

-
- APPENDIX A - Accounts Paid by Authority (February 2010)- Blue Pages
 - APPENDIX B - Financial Report (February 2010) - Green Pages
 - APPENDIX C - Agreement for the Regional Collaborative Group - Pink Pages
 - APPENDIX D - Minutes from the GVROC Council Meeting held Tuesday 2 March 2010 - Red Pages
 - APPENDIX E - Wiluna Land Release - White Pages
 - APPENDIX F - RPA Workforce Planning - Purple Pages
 - APPENDIX G - RPA Industry Partners Meeting - Peach Pages
 - APPENDIX H - Wiluna RPA Meeting 16 March 2010 - Orange Pages
 - APPENDIX I - Inspection of the Wiluna Landfill Site - White Pages
 - APPENDIX J - Building housing the Post Office and Centre Link - Gold Pages
 - APPENDIX K - 2009 Compliance Audit Return - Peach Pages
 - APPENDIX L - Rabbit Proof Fence Memorial Project - Purple Pages
 - APPENDIX M - Keith Lindbeck and Associates - White Pages

Comment [BA1]: Attached report on Tip

Comment [BA2]: Insert report on Building as supplied.

Presiding Member..... Date.....

MINUTES

1. Declaration of Opening and Announcement of Visitors

The meeting was opened at 10:10am.

2. Record of Attendance / Apologies and Leave of Absence Previously Approved

John Kyanga	(President)
Jim Quadrio	(Councillor)
Kenny Farmer	(Councillor)
Chris Webb	(Councillor)

Samantha Tarling	(CEO)
Glenn Deocampo	(Manager, Finance & Administration)

3 members of the public were in attendance.

Apologies

Sakiusa Koroicure	(Councillor)
Graham Harris	(Deputy President)

3. Response to Previous Public Question Taken on Notice

Nil

4. Public Question Time

Questions asked by David Betteridge

Q1. Could the CEO please advise why there is such a huge discrepancy between travel claims of councillors? Councillor Harris has claimed in excess of four thousand dollars in travel expenses and then a further four hundred dollars for meals and yet the average claim for other councilors is only up to two hundred and fifty dollar mark.

A1. Cr G Harris was reimbursed for 3 official trips (Meetings and Conferences) namely DG Meeting (Perth), Chamber of Minerals and Energy Meeting (Perth) and GVROC (Esperance). All accommodation, travel, and meals were paid by him while other Councilors attendance to the meetings were directly paid by the Shire.

Q2. Could the CEO please advise if the recent hiring of staff has been preceded by advertising and in which papers they were advertised and which dates? Could the CEO please table these adverts for perusal?

Presiding Member..... Date.....

A2. The Shire has a process whereby a generic invitation to apply for jobs at the Shire is open to all and is advertised in the Shire newsletter. Recently a job was advertised via poster at the shop. The advert was not tabled.

Q3. Why are we talking about street beautification when we still cannot get the basics right. The shire has had control of the old school grounds for some time now and nothing has been done to tidy up the site? I am told that it is because the money is not available to clear the asbestos. If this is correct then the shire should take money from other projects to clear this dangerous contamination as kids are getting into the property and vandalizing it while I would like to see the culprits dealt with by the law, I think a death sentence from asbestoses' is a bit severe.

A3. The Shire considered the comments and will take action on securing the property immediately.

Questions asked by Della Vincenti

Q1. Our pool has been closed for 7 weeks causing considerable distress to the community. Since the reasons Tania Wiley gave me for it not reopening are invalid:

- Money - mine offered assistance very soon after closure
- PSR – not up to standard (in fact they are accredited to above required standard)

I would like to know the real reason?

A1. It is illegal to run a Class 1 Pool without a qualified and accredited Pool Manager.

Reason for delay is that there is a shortage of qualified pool manager throughout the State (this statement has been provided by the RLSSA and LIWA).

A fulltime employee versus a contractor was the preferred option at the beginning of the 7 weeks, however, as time went on our choices were limited and PSR – contractor was engaged.

Q2. Can you please provide following information:

Swimming Pool

Date Pool Built: 9 September 2005 received building licence, 30 June 2006 building was complete.

Who owns the Land: Shire of Wiluna

Source of funds to build: Department of Sport and Recreation \$490,000, Shire of Wiluna \$800,000 and Newmont \$50,000.

Who signed off on it: Council approval was granted at 16 June Council meeting.

Presiding Member..... Date.....

Heating

What Date? 22 October 2008

What cost? \$69,480

Source of funds: Shire of Wiluna

Who signed off on it? Council – approved budget 2008/2009

Why is solar heating facing West and not North? There was no existing northern roof.

Q3. I believe the pool should be open all year round or the most part of. If not, why not?

A3. The existing heating system cannot heat up enough in winter to warrant people to use the pool.

Q4. If our pool re-opens, will you guarantee it remains open at least until the end of school holidays 20 April?

A4. The pool will be opened as soon as water results have been cleared by the Health Department. The pool will remain open until the 19 April 2010. School term begins on 20 April 2010.

Q5. I was very pleased to see shire position advertised locally yesterday. It is however, the first one advertised locally for about 6 months. (Part-time Maintenance worker – rubbish collection)

During the time (between ads) I am aware of no less than 8 other positions which have all been filled by non-indigenous people. (Several of them by relatives of shire-employees and not locals).

If the CEO cares about Martu people as she professes why were these jobs not advertised locally for equal opportunity for Martu people, especially the one with a house provided?

A5. The Shire has a process whereby a generic invitation to apply for jobs at the Shire is open to all. This invitation is advertised in the Shire newsletter and at the shop via a poster. This approach was adopted to give interested persons, particularly Martu, the opportunity to apply for positions that may come up at any time and when they may be away from the area. It was also the preferred process so Martu were not put off by having to apply in writing without assistance from Shire staff.

Q6. Is it appropriate for Anton to show movies that are illegally downloaded & M rated to small children eg Avatar?

A6. No. However the CEO gave permission for this to occur to give the local children the opportunity to see a new release whilst it was still a new release. A common sense approach was taken to this one-off event. It is the Shire's usual practice to gain authorized use through the correct authorities for a fee.

Presiding Member..... Date.....

Q7. Since there is very poor attendance at sport in the evening could we not have the rec centre open on weekends instead, when there is absolutely nothing for the children to do?

A7. The sport and recreation centre is open on Saturdays. Movie nights, girls' nights and drop in time occur during the day. The sport and rec can be open weekends; however, staffing levels often prevent this from occurring. It is the Shire's intent to have the centre open as often as possible as long as we have the budget and staffing levels.

Q8. On Monday 15 March at 2.30 there were about 15-20 children waiting for the rec-centre to be open. A note on the door stated it would open at 4pm. I rang Anton who said he was moving house. Is that appropriate in working hours without prior notice?

A8. The sport and recreation manager's hours are based upon working 7.6 hours per day. At times the sport and recreation manager may start work a 6am so will finish his working hours before 4pm in the afternoon. In case the sport and recreation manager was required to move house to allow his house to be free for consultants to take possession off. He did so outside of working hours. Other staffs were not available to open the Centre until 4:30pm.

Q9. Why can the youth of Wiluna drive a car at 17 and yet can't use the gym until 18? Isn't the gym meant to be for the whole community, not just a few? Wouldn't it be beneficial for youth to access the gym?

A9. The Shire of Wiluna has a policy that restricts gym use to 18 years and under to reduce the Shire's public liability risk. The Shire cannot ensure people under 18, who may be supervised in the gym, will be supervised by adults at all times. To ensure no discrimination is directed at any person or group, the policy of only allowing adults, protects council by knowingly only allowing adults in the gym.

Q10. There are no less than 8 breaches in the fence surrounding the old school. It is very dangerous as children get in and play amongst asbestos, broken glass and insulation. What does the shire intend to do about it and when?

A10. We intend to mend the fence to prevent unauthorized entry and take action immediately.

5. Applications for Leave of Absence

20/10 Council Decision

MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That Council approve the request for leave of absence of Cr Sakiusa Koroicure for 3 months April-June 2010.

Presiding Member..... Date.....

6. Notations of Interest

Nil

6.1. Interest Affecting Impartiality Shire of Wiluna Code of Conduct

Nil

6.2. Financial Interest Local Government Act Section 5.60A

Nil

6.3. Proximity Interest Local Government Act Section 5.60B

Nil

7. Petitions and Deputations

8. Confirmation of Minutes of Previous Meeting

21/10 Council Decision

MOVED Cr J Quadrio

SECONDED Cr K Farmer

CARRIED 4/0

8.1 The Minutes of the Meeting held on 18 February 2010 be accepted as a true record of that meeting.

9. Announcement Presiding Member without Discussion

Nil

10. Reports of Committees and Officers

Presiding Member..... Date.....

10.1. Chief Executive Officer Reports

10.1.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Samantha Tarling – Chief Executive Officer
Date of Report:	12 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the CEO's status report and endorse the CEO's actions.

Councillor Williams Resigns from Council

Cr Williams has regrettably advised that she is resigning from council due to family reasons.

Cr Williams has thanked her fellow councillors in writing for their support and making her time on council a happy and rewarding time.

An election will need to be held and more advice on this will be reported on in next month's report.

New Lots to be released in Near Future

The Department Planning and Infrastructure (DPI) have advised the following on the new lots to be released in Wiluna.

Valuations have been approved; however, the Valuer General has suggested that Lots 159, 160, 174 and 173 appear to be unserviced. DPI is currently awaiting confirmation from the Water Corporation on these lots; however, if headworks charges are required these should be deducted from the market values advised. See Appendix E - White Pages.

Lots 164, 166, 167, 171, 1513, 1514 and 522 will be offered direct to the Department of Housing, whilst Lot 161 will be offered to the Water Corporation.

The remaining lots will then be advertised for sale under section 74 of the Land Administration Act 1997, in conjunction with our Property Asset Clearing House (PACH) team.

Once the advertising of the lots through PACH has been organised the Shire will be notified so that the Shire can promote the sale in Wiluna.

Steve Burgess will visit Wiluna for the RPA, 16 March 2010 and will meet with council to discuss any issues of concern on the abovementioned or any other matter.

Presiding Member..... Date.....

Councillor Training with Dept of Local Government Officer

Lindsay Bridge will meet with Councillors on Wednesday, 17 March 2010 to conduct induction training for new councillors and specific training on Notation of Interest - Interest Affecting Impartiality Shire of Wiluna Code of Conduct, Financial Interest Local Government Act Section 5.60A, and Proximity Interest Local Government Act Section 5.60B.

22/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr J Quadrio
CARRIED 4/0

For Council to receive the CEO's status report and endorse the Officer's actions.

23/10 Council Decision

MOVED Cr C Webb

SECONDED Cr K Farmer
CARRIED 4/0

Council positions itself in the future to be considered a regional hub for government departments to be based and operated from, to service the outback area, similar to the Health Department – NAHS boundary of service.

10.1.2. Subject/Applicant:	Structural Reform
File:	
Reporting Officer:	Samantha Tarling, CEO
Date of Report:	12 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to consider Council's position in respect to the Minister for Local Government's desire for the Shire of Wiluna to become a member of a "Collaborative" group of local governments within the Northern Goldfields for the purpose of pursuing regional planning and service delivery without the threat of amalgamations.

Background

In December 2009 the Shire received a letter from the Minister for Local Government, advising that as a consequence of the Local Government Reform process to that point, that the Shire of Wiluna was placed into a Regional Collaborative Group (RCG) and that the Shire will be advised in due course what this means and how it will be progressed.

Presiding Member..... Date.....

While there was little detail in the December 2009 letter, investigations revealed that the member local governments of our RCG were Leonora, Menzies, Wiluna, Ngaanyatjarraku and Wiluna. It was also discovered that the remaining 5 members of the Goldfields Voluntary Regional Organisation of Councils (GVROC) being Kalgoorlie-Boulder, Coolgardie, Dundas Esperance and Ravensthorpe had been advised that they were placed in Regional Transition Groups (RTG). RTG's are required to work together to amalgamate by 2013. Effectively the GVROC has been split into two.

It would seem that RCG's are not a high priority for the Minister who acknowledges that due to our remoteness, sparse population and vast distances between population centres, that amalgamation is not the most appropriate answer for local government reform.

Since the December 2009 letter there has been virtually no communication on what it means to be in a RCG and what is expected of us until a meeting held in Leonora on 5 March 2010 with Chris Berry, Local Government Dept.

The briefing session for the 5 RCG local governments was to provide further information for discussion on the Minister's RCG proposal. At this briefing session the DLG representative provided everyone with a copy of the current draft of the Regional Collaborative Group Agreement. Appendix C – Pink Pages.

The briefing session was informative and valuable, however, there were a number of unanswered questions that still remain which the officer will take back and get a position on. One consideration coming out of the briefing was that the Minister was seeking Council's commitment or otherwise to the process (including agreement to enter into the draft Agreement) by no later than 26 March 2010.

Council now needs to consider its position and determine whether it is in a position to convey a decision to the Minister by the requested deadline.

It is understood that RTG's have received further correspondence requiring them to advise the Minister of their intentions by 26 March 2010.

As a consequence of the Minister's December 2009 letter to all local governments and the further letter to the RTG's, the industry through its representative body the Western Australian Local Government Association (WALGA) convened a Forum on 9 February 2010 at the Ascot Race Course to consider the industry's response to the Minister's Local Government Reform Process. The outcome of the Forum was a vote of no confidence in the reform process. The full WALGA media release and Communiqué (meeting resolution) from the Ascot Forum was sent out to councillors.

In light of the developments and wanting to formulate an early regional position for consideration by member local governments, the GVROC convened a Special Meeting via teleconference on Tuesday 2 March 2010. The minutes of this meeting are enclosed for Council's information. Appendix

Presiding Member..... Date.....

D – Red Pages. In summary, the GVROC resolution is encouraging all member local governments to support, as their first preference, the formation of the GVROC as a Regional Collaborative Group, in essence becoming a pilot project to determine how successful a group covering a vast area can be. It is acknowledged however that not all initiatives will be taken up across the entire GVROC due to local needs and circumstances.

Comment

The process has reached a point where Council needs to give consideration to whether:

1. it continues along the path of the local government reform process (and to determine under what terms it will do so), or,
2. to opt out from the process and to decline any further involvement.

To step away at this point may not be a wise move as the Shire may inevitably miss out on initiatives that would be beneficial for our residents or at the least see a reduction in real terms of sources of funding. Subject to being assured that the Shire can opt out at any time in the reform process, then it may be worthwhile proceeding cautiously to weigh up the benefits as we go along.

To proceed, the Minister is seeking a commitment by 26 March 2010 to enter into the formal Regional Collaborative Group Agreement.

It is doubtful that Council can give unqualified support by the requested date due to the short time frame for considering the draft Agreement, the lack of time to discuss the proposal with the local governments making up the Regional Collaborative Group and too many unanswered questions at this time. However a qualified commitment outlining Council's thoughts may be sufficient.

Some of the issues requiring clarification include:

- Will the Minister approve the GVROC as a RCG?
- What are the positives and negatives of a 5 member northern Goldfields RCG compared to a 10 member RCG covering the GVROC?
- Can a local government opt out at any time without any penalty?
- What is the impact on the remaining members of a RCG if one or more local governments opt out?
- Formation of a RCG seems to be another layer of bureaucracy and decision making which will impact further on the member local government's time and resources.
- Why do local governments need to sign an agreement before knowing whether the proposed Business Plan supports the formation of the RCG? Surely it would be preferable for the Business Plans to be prepared first and then give the local governments the opportunity

Presiding Member..... Date.....

to consider the outcomes of the Business Plan before committing further.

- What financial assistance will the Department of Local Government be providing or committing to the RCG's?
- What further assistance will the Department of Local Government provide to those local governments such as the Shire of Wiluna, which the Minister has acknowledged will never be sustainable even through amalgamation or other reform initiatives?

It is recommended that Council give in-principle support of the RCG proposal however seek the answer to a number of questions in order to consider whether to sign up for the proposed RCG.

Consultation

The Department of Local Government
Goldfields Voluntary Regional Organisation of Councils
CEO's of the local governments making up the GVROC

Statutory Environment

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Council needs to demonstrate leadership to the community in the reform process and be prepared to make decisions that ensure the long term future and viability of local government and the ongoing provision of services in a cost effective manner to the residents of the district.

Voting Requirements

Simple Majority decision required

Presiding Member..... Date.....

24/10 Council Decision and Officer Recommendation

MOVED Cr J Quadrio

SECONDED Cr C Webb

CARRIED 4/0

That Council:

1. Does not reject the reform principles underpinning the proposed Regional Collaborative Groups, however before committing to signing any formal agreement Council requires further information and clarification including:
 - a. The Minister's position on the GVROC becoming a Regional Collaborative Group;
 - b. Comment from the Minister on Council's preference for the proposed Business Plan, for either the current proposed 5 member Regional Collaborative Group or the larger Collaborative Group comprising all members of the GVROC, to be completed prior to any consideration of entering into any agreement;
 - c. The impact on the remaining Collaborative Group members if one or more local governments pull out of the Agreement;
 - d. Clarification of the impact on a local government's grant funding should it decide to opt out of any RCG Agreement for very good reason, bearing in mind that the Minister has already acknowledged that the 5 local governments in the proposed Collaborative Group are not financially sustainable and any reduction in funding in real terms will make them less-sustainable;
 - e. Clarification on how to avoid the creation of another layer of bureaucracy and decision making in the operation of the Shire.
2. Submit this decision of Council to the Minister of Local Government by his requested deadline of 26 March 2010.

10.1.3 Subject/Applicant:	Gidgee Road – Native Vegetation Clearance Permits – Apex P/L
File:	Gidgee Road
Reporting Officer:	Samantha Tarling, Chief Executive Officer
Date of Report:	12 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for Council to consider Apex P/L's request for Council to seek approval from the Dept of Environment and Conservation (DEC) to clear native vegetation in the areas where gravel pits will need to be excavated for the upgrade of the Gidgee Road to the Wilson's plant.

Presiding Member..... Date.....

Background

In December 2007 Council received a request from Apex Gold P/L seeking permission for haulage of ore from the Gidgee Gold Mine north along the existing haul road (Gidgee Road) to the intersection of the Meekatharra – Yeelirrie Road, then easterly along the Meekatharra-Yeelirrie Road until the intersection of the Sandstone- Wiluna Road. From here trucking would proceed in a northerly direction to the intersection of Goldfields Highway, then along the existing Wiluna Gold Mine haulage road to the Wiluna Gold Mine Treatment Plant. This represents a distance of 125km.

The proposal was to commence haulage in December 2008 at low levels increasing over the next 5 years.

In April 2008 Council resolved:

That Council:

1. *approve the CEO to gather as much information as possible in order to keep Council informed;*
2. *the CEO liaise with the Shire of Sandstone CEO who has currently been through this process with Apex Gold P/L, and, with Main Roads to report back to Council; and*
3. *Liaise with Apex Gold P/L to receive the required reports and investigation findings (at Apex Gold P/L expense) to bring back to Council to make an informed decision on:*
 - *Giving permission to upgrade the Gidgee Road to the intersection of the Meekatharra –Yeelirie Road, then easterly along the Meekatharra-Yeelerie Road until the intersection of the Sandstone- Wiluna Road and from there in a northerly direction to the intersection of Goldfields Highway.*
 - *Authorising a permit to operate road trains on the abovementioned road.*

In August 2008 Greenfield Contractors carried out a study of the road upgrade and Apex P/L have followed their recommendations and further enhanced the recommendations to upgrade the road. Greenfield Contractors were independent consultants engaged by the Shire.

Council was presented with two options in the August 2008 report to council. The two option were

Presiding Member..... Date.....

1. Support the proposal presented to Council in the attached report titled "Proposed Haul Road – Wilsons Pit (Gidgee) to Wiluna Gold Mine ". Proposed Road Access Upgrade Works for the Shire of Wiluna; or
2. Do not support the proposal to upgrade the Gidgee Road.

Council resolved to:

1. approve the upgrade of the Gidgee Road as outlined in the submission titled "Proposed Haul Road – Wilsons Pit (Gidgee) to Wiluna gold Mine " conditional upon all statutory requirements being met. Proposed Road Access Upgrade Works for the Shire of Wiluna. Report prepared 21 August 2008;
2. In consultation with the Main Roads Department authorise a permit to operate road trains on the Gidgee Road as outlined in the above report.

In December 2009 Apex once again started the process and wrote to the Shire seeking the following:

1. approval in principle from the Shire to use the road for road-trains in 54 meter quad configuration after the road has been improved to agreed standards.
2. requesting approval from the Shire to improve the road to the standards described in earlier correspondence.
3. approval from the Shire to be the owner of this road improvement project. Under this arrangement Apex will operate as a contractor to the Shire to carry out the road improvement and seek the services of a sub-contractor to carry out various portions of the work.
4. Approval for the Shire to apply to the Dept of Environment and Conservation (DEC) to clear native vegetation in the areas where gravel pits will need to be excavated.

The reasons for Apex asking the Shire to be the organisation that gains approval from the DEC for clearing is described below:

- At the end of the Wilson's mining project, the road will remain in the hands of the Shire for control and maintenance by the Shire. So, at that time, when the shire needs to excavate more gravel from the gravel pits, or expand them, it will be most convenient for the Shire if the Clearing Permits were already held in the Shire's name.
- Under the organisational structure suggested in point 3 above, the shire will remain the owner of the road at all times, so it seems to be the most logical if the Shire applies for , and holds, the clearing permits for the pits that supply gravel to the road. Apex has the skill and experience, in seeking these approvals and will provide all the assistance that the Shire needs to complete the required forms and submit them.

Presiding Member..... Date.....

- The process of granting approval to the Shire to clear vegetation for the gravel pits will be managed by the DEC, and hopefully it will be processed rapidly. Whereas, if Apex, as a mining company, sought approval, Apex's application would have to be processed by the Dept Mines and Petroleum and its environmental arm first, then be assessed by the DEC. So the process could take considerably longer if Apex sought the approval.
- The excavation of the gravel pits is essentially a civil excavation for a public road, so if the Shire applies, it is believed the application will be evaluated as a civil excavation, whereas if Apex applies, the excavation of the gravel pits would probably be treated as a mining operation, and the pits themselves would most likely be subject to more stringent conditions both now and in the future.

At the December 2009 OCM the following was resolved:

That Council:

1. Approve in-principle support of the upgrade of the Gidgee Road as outlined in the submission titled "Proposed Haul Road – Wilsons Pit (Gidgee) to Wiluna gold Mine " conditional upon all statutory requirements being met by Apex. Proposed Road Access Upgrade Works for the Shire of Wiluna. Report prepared 21 August 2008;
2. In consultation with the Main Roads Department authorise a permit to operate road trains on the Gidgee Road as outlined in the above report;
3. Advise Apex P/L that a Deed of Agreement needs to be drawn up before any work commences and this will be at Apex's cost;
4. Advise Apex P/L that their request for the Shire to project manage the Road Upgrade and seek approval from the Dept of Environment and Conservation (DEC) to clear native vegetation in the areas where gravel pits will need to be excavated be denied.

Comment

Apex P/L was advised of Council's December OCM decision and asked if Council would be open to discussing the Native Vegetation Clearance Permits matter further, if the concerns were addressed and resolved. Council was open to this discussion.

Apex P/L engaged an environmental consultant who met with council representatives to discuss the concerns of cost and responsibility of permits and he took those away and returned his findings to a

Presiding Member..... Date.....

teleconference linkup with the Deputy Shire President and CEO and they were found to be acceptable.

The findings were presented verbally and in principle support was granted. The written report from the consultant was not available at the time of printing the agenda but will be tabled at the Council meeting. See Appendix M – White pages.

Council's Options

Council's options are to:

1. uphold Apex P/L request and apply for the Native Vegetation Clearance Permits on Apex behalf;
2. deny the request.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil to Apex P/L agreeing to pay for any costs involved and to provide assistance with the application.

Voting Requirement

Simple Majority

25/10 Council Decision and Officer Recommendation
--

MOVED Cr J Quadrio

SECONDED Cr K Farmer

CARRIED 4/0

That Council advise Apex P/L that their request for the Shire to seek approval from the Dept of Environment and Conservation (DEC) to clear native vegetation in the areas where gravel pits will need to be excavated is granted.

Presiding Member..... Date.....

26/10 Council Decision

MOVED Cr K Farmer

SECONDED Cr C Webb

CARRIED 4/0

That Staff bring a report back to Council before 30 June 2010 outlining the legislative requirements associated with Road Reserve width, gravel pit clearances and an up-date of council's status quo on this matter.

10.2. RPA Coordinator Report

10.2.1 Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Alan Stewart – RPA Co-ordinator
Date of Report:	8 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to report Council's operations in the RPA program and request Council receive this report as information.

Key Activities

Community Engagement Strategy:

Work on this project re-commenced 8,9,10 March 2010. The RPA Martu Group is working towards:

- Selecting a Co-coordinator to work alongside Alan Stewart
- Developing a Martu vision for their cultural, social and economic future
- Developing Martu social and economic development priorities in the context of the RPA

Pathways to Employment and Business Development:

1. A survey was be conducted in February 2010 to assess the Aboriginal employment and business development opportunities the 8 mining companies expect to be able to offer in their Wiluna-based operations. John Cunningham and Mark Simpson will present their report to the 16/3/10 RPA meeting.
2. A workshop was held in Wiluna on 17/2/2010 to begin the development of pathways to employment. See Appendix F - Purple Pages

Development of Lot 17 (Desert Gold):

Centre farm have completed their scoping study, including the early consultation with the 4 Martu parties who are interested in acquiring leases over portions of Lot 17. Centre farm will deliver an overview of their report at the 16/3/10 RPA meeting.

Presiding Member..... Date.....

RPA Industry Partners Meeting:

The eight mining companies with operations in the Shire of Wiluna met in Perth 5/3/10 with key government departments to consider aspects of Martu pathways to employment and business development. See Appendix Peach – Pages.

Wiluna RPA meeting 16 March 2010.

The Hon Wendy Duncan, Parliamentary Secretary to the Minister for Regional Development and Lands (the Hon Brendon Grylls) will attend this meeting. See Appendix H – Orange Pages.

27/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr K Farmer
CARRIED 4/0

That Council receives the RPA information report.

10.3. Principal Environmental Health Officer Report

10.3.1 Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Bill Atyeo – Environmental Health Officer
Date of Report:	8 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to provide information to the Council in relation to Environmental Health and Building Surveyor's Department and requests Council receive this report as information and endorse Officer's actions.

Subject: Ablution Block – Wiluna Caravan Park
File: Wiluna Caravan Park
Location: Lot 1524 Wotton Street, Wiluna
Date: 23 February 10

I inspected the Caravan Park Ablution facilities and found them to be locked with access denied to the general public. I feel Council has achieved its objective by closing the facilities until all work has been completed.

There have been some questions in regard to the use of the Park itself, and I have tried to answer these as they have arisen. One issue was that tourists were permitted to stay at the Park. I spoke with the owner and also one of the tourists and determined that the arrangements made were in compliance with Council's directive.

Presiding Member..... Date.....

The tourist stated that they kept their vans (2) in the Park for security, but slept in the hotel, and used the hotel's facilities. This was confirmed by the owner, and so I feel that he has not breached our conditions.

However, I did stress to the owner that under no circumstances were the ablution facilities of the Park to be used until all required works were completely finished and the Notice lifted by the hand of the CEO on receiving a favourable report and recommendation from me to do so.

Subject: Spoiled Food Items – Gunbarrel Groceries
File: Lot 1568
Location: Lot 1568 Wotton Street, Wiluna WA
Date: 22 February 10

I had received a phone call from the proprietors of the Gunbarrel Groceries store that they had a refrigerated unit fail, and that dairy foods were involved, plus some other items as well. As a result I visited the store and determined that I would seize the affected food and have it destroyed/disposed of at the Wiluna refuse Site.

The owners were very co-operative, as the temperature had reached over 20 degrees Celsius for an extended period of time. The owners had immediately removed the "at risk" items from the display to their cool rooms at the rear of the premises, and were awaiting my decision. Dairy foods especially quickly deteriorate when the temperature they are stored at exceed 4 degree Celsius, and so I had no hesitation in seizing the items on site, and have the owners destroy them under my authority.

Subject: Report on Buildings
File: Lots 45 and 46
Location: Lots 45 and 46 Wotton Street, Wiluna
Date: 23 March 10

I was approached in regard to the requirements to have the property raised to an acceptable standard and the kitchen re-opened for use should the person wish to purchase the property. I then conducted an inspection of the property and issued the following report to the person.

"Thank you for contacting me and seeking advice in regard to the buildings and shop located on the above lots, and for accompanying me on an inspection from which I have drawn-up this report. The main dwelling is old and the other facilities have not been in use for some time now.

I have itemised things below which I feel you must consider at the point of purchase should you proceed. If you require further clarification please contact me at your earliest convenience.

Presiding Member..... Date.....

Town Planning Issue:

- The buildings are all erected under the Wiluna Town Planning Scheme and are therefore able to be utilised as buildings within a “Commercial” zone, and this includes the donga type accommodation units, the shop, and all the sheds on the two properties.
- Buildings actually cross boundaries of two blocks and cannot be sold off unless those buildings across boundaries are removed and legal access is created for each.
- It is not known whether or not the very small lot to the north-west corner of the lot has been amalgamated into the adjacent one.

Effluent Disposal System:

- All effluent generated by the use of the land is handled by the BioMax as pointed out to you. This has not been serviced for some time now, and will need to be serviced, all reticulation from this unit is to be replaced and repositioned, and all drains leading to the unit are to be fully serviced and free of any obstructions.
- The effluent from the kitchen is also directed to this unit, and it is a requirement that a suitable “grease trap” is installed adjacent to the kitchen in order to exclude any grease or fat from entering the system.

Cleanliness and Condition of House and Accommodation Units:

- All buildings are to be thoroughly cleaned and then painted as required.
- This will include all the accommodation units and the old house.
- All broken windows are to be replaced.
- All flywire doors and screens are to be repaired or replaced.
- Check and replace all termite affected timbers in the house to ensure the building is sound.
- The bathroom to the old house is to be completely renovated.
- Wet areas to be re-established with impervious floors and sealed as required.
- The ablution facilities to the accommodation units are to be completely renovated. As stated these can be made unisex facilities, which will ensure that you have the correct number of ablution facilities for the number of rooms you have available.
- You are to supply a laundry for the use of the guests using the accommodation facilities.
- You should create an ablution facility for people with a disability (perhaps this can be incorporated within the laundry facility). This was not mentioned during the inspection with you, but it is a requirement. Please contact me on this should you require my assistance.

Presiding Member..... Date.....

- I would recommend the removal of the defective swimming pool as it would be for the use of people staying there, and would have to be licensed by the Department of Health WA under their codes as a Class 3 pool. This would require a number of extra items to be provided, with regular testing of the water for compliance. However, the decision is yours on this matter.

Kitchen Facilities:

- The floor covering has pieces missing and some cracking in places. This needs to be repaired using heat seals for all edges to preserve the integrity of the floor.
- Thorough cleaning is required of the whole inside kitchen.
- The electric circuit, power points and the equipment needs to be assessed by a qualified electrician to ensure its safety for use. It was noted that the exhaust ventilation system tripped the power when switched on.
- The drains need to be checked to ensure that they are sound and free of obstructions.
- A grease trap is required to be installed close to the kitchen to prohibit the grease from the system entering the BioMax.
- The servery window is to be provided with a means of stopping the entry of flies and other insects, and the dust and such like entering the inside of the kitchen.
- A separate hand washing basin is to be provided in an area adjacent to the food preparation area. This is to have the flipper handles as taps.
- Remove the wooden shelves from the kitchen servery area.
- Either remove the bottom tray in the bench under the servery area or raise it a minimum of 100 mm from the floor so that there is ease of cleaning under it.
- Replace the defective flywire to the rear entrance door to the kitchen.
- The covers to the fluorescent lights in the kitchen appear to be deteriorated and not clean. The fluorescent tubes may be replaced with fluorescent tubes that have plain plastic covers to them, and then the current covers may be removed, adding more light to the kitchen.

Fire Safety Features:

- Each individual accommodation unit is to have a hard wired smoke alarm installed.
- The house is to have the appropriate number of hard wired smoke alarms installed.

Presiding Member..... Date.....

- The kitchen is to be provided with a fire blanket adjacent to the cooking equipment.
- The kitchen is to have a 9kg Dry Powder type fire extinguisher mounted on a bracket at the required height within the kitchen adjacent to the entry door for easy access, and one mounted on the exterior of the kitchen, close to the entry door.
- One 9kg Dry Powder type fire extinguisher mounted on bracket at the required height to be installed on the outside of each of the donga type accommodation units. That is one to each building, not to each room.
- An evacuation plan is required to be drawn up which includes all the buildings on the property. This Plan will designate two Assembly areas and will be clearly identified and displayed for all guests on the premises to see and to follow in cases of emergency.

I trust that I have covered everything you asked. If not please contact me further on 040 998 1144 or Email me AEHS@westnet.com.au

Subject: Swimming Pool – Funding – Department of Health
File: Wiluna Swimming Pool
Location: Wiluna
Date: 22 February 10

It was suggested that the Office of Aboriginal Health had made a verbal undertaking that they would contribute towards the running of the Wiluna Pool due to the expected decline in ears, nose, and throats presentations at the Wiluna AMS, as well as skin complaints that were common within the town.

I tried to get some clarification on this matter from the Department of Health (Office of Aboriginal Health) but have yet to have a positive outcome. The managers of the Department at the time have all retired, and I am sure that the person at the time was Mr Paul Brown (now retired). However, I have started discussions with the Department through Mr Robert Mullane and he has promised to research the issue and get back to me or the Shire on the matter.

As I stated to him, the benefits for the community are there to see, as it has been the case in the Aboriginal Communities in which they have helped to fund swimming pools, and continue to do so. I also indicated that the Shire was looking very closely at the financial costs the running of the pool has on the overall budget, and that a positive input from the Department would be appreciated and welcomed by the Shire and the Community.

I await his reply, and will forward this to the CEO when I receive it.

Presiding Member..... Date.....

Subject: Inspection of the Wiluna Landfill Site
File: Wiluna Landfill Site
Location: Wiluna
Date: 25 February 10

Comment [BA3]: Attached report on Tip

On the 25th February I inspected the Wiluna tip as we had been notified that inspectors from DEC would be conducting an audit of the landfill site on the 10th March. From my inspection I issued the attached report. Appendix I - White Pages.

Subject: Building housing the Post Office and CentreLink
File: Lot 27
Location: Lot 27 Wotton Street, Wiluna
Date: 26 February 10

Comment [BA4]: Insert report on Building as supplied.

I was requested by Council to conduct an inspection of the building located on Lot 27 Wotton Street with a report as to its integrity and suitability.

This report is attached for Council's information and use as required. I will follow-up on this further with the owners of the building when next in Wiluna, and a copy of the report will be sent to the owners for their information and action as required. Appendix J - Gold Pages

Subject: Amalgamation of Lots 36 and 37 Wotton Street – Issuing of new Title
File: Lots 36 and 37
Location: Wotton Street, Wiluna
Date: 15 March 10

Landgate have sent a courtesy letter to the Shire advising them that they have until the **8 April 2011** to apply for a new title to the land known to us as the Marrawayura Office. The Shire would not be aware that Landgate have had a proposition to amalgamate the two Lots of 36 and 37 into one Lot since 1996. With the demise of Marrawayura, this process stopped, and the Shire was not advised till now, that the required documents to amalgamate the Lots had been submitted, but were not actioned since then.

I rang the Department who informed me that Council had two options:

1. Do nothing and the land will have two titles as Lot 37 and Lot 38.
2. Apply for the new title of land which will amalgamate the two lots into one, that being Lot 1 Wotton Street, Wiluna.

All that is required to have the new title issued is to fill out the application form provided and submit it to Landgate for finalising. There is of course a fee for this.

The Council has till the **8 April 2011** to make a decision.

Presiding Member..... Date.....

Subject: Inclusion of Lot 79 into adjoining Lot 80 Lennon Street
File: Lots 78 and 79 and 80
Location: Lennon Street - Wiluna
Date: 16 March 10

In June 2009, Council was approached by The Lands Department in regard to a request by the owners of Lot 80 Lennon Street to add land to their block due to the placement of the dwelling some time ago on the Lot. The request was for some of Lot 79 to be amalgamated with Lot 80 so that the correct distance from the boundary could be maintained, along with the drainage system.

Council supported the inclusion of approx 5 metres of Lot 79 into Lot 80 Lennon Street to overcome the issues stated by the owners. This would have to be assessed as appropriate with the surveying of the Lots to ensure that the boundaries are clearly identified and that enough land has been included.

At the time Council stated that:

It should be noted that the land (Lots 78 and 79) are currently zoned as "recreational" in the Wiluna Town Planning Scheme. This may require the land to be rezoned through an amendment of the Town Planning Scheme, which is due to be reviewed in financial year 2010/11.

The question then remaining for Council to decide is what to do with the remaining land. It is generally felt that the land would probably not be developed as a "Children's Playground" due to its proximity to the Hotel. The land comprising of Lot 78 and the remaining land of Lot 79 could also be rezoned, Council could relinquish the management order over it, and it could then be released for acquisition by interested people or organisations for a worthwhile purpose.

It would be imperative that issues around this would have to be discussed further with your Department and Council before a final decision is reached, but Council would have no objections to that which has been stated here.

The Department of Regional Development and Lands has now come back to the Shire with the following proposal.

That a 5 Metre strip of Lot 79 be amalgamated into Lot 80 to address the encroachment and access issues, with the balance of Lot 79 and the whole of Lot 78 to be offered for sale on the open market.

However, rather than sell the balance of Lot 79 with a 15 metre frontage to Lennon Street, a subdivision of Lot 79 and Lot 78 into two Lots "A" and "B" (as shown on a diagram we were issued with) would potentially create two lots with a 25 metre frontage each, and they would face onto Wall Street rather than Lennon Street.

Comments from Council are sought.

I feel that the proposal has great merit and in discussions with the CEO we agreed to this.

Presiding Member..... Date.....

Subject: Wiluna Swimming Pool
File: Wiluna Swimming Pool
Location: Wotton Street, Wiluna
Date: 17 March 10

There has been a lot of concern in regard to the pool, and many meetings with people over the matter took place. I tried to explain to a resident the issues surrounding the opening of the pool and the reasons for its closure.

The fact is that when the pool manager resigned there was no person qualified in Wiluna that is permitted, by the requirements of the pool licenses issued by the Department of Health of WA, to operate the pool for us. Thus it had to close under the direction of the Health Department. Many attempts were made to gain an exemption from the Department, but they were insistent that the pool had to close.

The Community Manager's many attempts to have a qualified person to come to Wiluna were not successful and thus the pool remained closed. Because no authorised person was tending to the water disinfection during this time the Department directed us that we must have the water re-tested before opening, and the water must comply with the requirements of the Act, before the pool was re-opened.

Paul form PRS came to Wiluna and worked on the water for a week, and sent test samples off to the Path centre for testing (a requirement of the license) on Monday the 15th March via Skippers. However, we received a phone call from PathWest informing us that the sample had not reached them until Thursday morning the 18th March, and so the sample would be contaminated, and the readings would not be true indication of the water quality that was sampled on Monday. It appears that the courier for PathWest did not pick up the samples till the Thursday. We are at a loss to explain how this could happen, and every attempted phone call in regard to this did not give us answers.

The water samples will now have to be taken and sent again. I have no doubts that the water quality will be compliant, but we must have the results before we re-open. If we were to re-open now, and problems arose from the use of the pool, then the Shire would be totally liable, and the Department would immediately cancel our license and the pool will have to remain closed until thoroughly investigated by the Department.

I therefore instructed the Community Development Manager to keep the pool closed, resubmit the samples for testing, and only open the pool after the results show full compliance. It is extremely disappointing for all concerned as we want the pool open sooner rather than later, but we do not want to put the users at risk, and have the Shire liable.

Community Development Manager and Sean (the new pool manager till the end of the season) will organise for new sample to be taken and sent off on

Presiding Member..... Date.....

Monday 22nd. Hopefully we will receive the tests back by the Friday and the pool can open if they comply.

Subject: Funding for Swimming Pool
File: Swimming Pool
Location: Wiluna
Date: 19 March 10

Following discussions in regard to the funding of the swimming pool by the Department of Health and Education Department, I sent the following Email to Dr Kim Hames, Minister for Health and Indigenous Affairs.

Dear Mr Hames.

In 2006 the Wiluna Shire Commissioned the Wiluna swimming pool, and at the time of its construction discussions were held with the Office of Aboriginal Health in regard to the possibility of funding being available from them for the running of the pool. This was never followed up it appears, but it was stated that, given the known benefits a swimming pool has on the community in the significant reduction in presentations to the AMS Health clinic for ears, nose, throat, and skin ailments, funding may be available.

Since 2006 the Shire has shouldered the financial burden of the running and upkeep of the pool. However, with the significant rise in costs associated with running a swimming pool in remote areas such as Wiluna, the Shire is trying to negotiate with the Health Department some form of financial support to continue this most worthy service to our Community. I am lead to believe that the Shire of Roebourne may currently receive such funding, and also receives funding from the Education Department.

My request to you is for you or your designated officer/s to contact the Chief Executive Officer for the Shire of Wiluna (Samantha Tarling), or myself, to negotiate such funding for the Shire with the view of offering financial support to offset the running costs of the Wiluna Swimming Pool. [CEO Email: ceo@wiluna.wa.gov.au]

Could you please inform the Chief Executive Officer or me of your intentions, as this matter will have significant impacts on the health and well being of the Community of Wiluna.

I also sent the following Email to the executive Manager of Community Services for the Shire of Roebourne, seeking his assistance in the matter. I have been informed that they receive ongoing funding from the Office of Aboriginal Health and also the Department of Education.

I will follow-up on this matter and keep the CEO and Council informed.

Presiding Member..... Date.....

28/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That Council receive and endorses the Environmental Health and Building Surveyor's action and information report.

10.4. Deputy CEO Reports

10.4.1 Subject/Applicant:	Ordinary Council Meeting Dates
File:	00056
Reporting Officer:	J Alagappan, Deputy CEO
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to resolve the day when Ordinary Council Meetings (OCM) are to be held effective April 2010.

Background

Council resolved last month that OCMs are to be held at 10.00 a.m. and that the reporting officer bring in a report to consider changing the day from the 3rd Thursday to the 3rd Wednesday of each month as per Cr. Jim Quadrio's request.

Comment

S5.5 (1) of the Local Government Act provides that "the CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and agenda for the meeting." If the council meeting is held on a Wednesday instead of the Thursday and the agenda is still distributed each Friday before the meeting week (same as usual), we will still be in adherence for the purposes of the said section of the Act. This will not affect the preparation time for the Shire Officers' reports especially the Finance reports if the given preparation time does not change.

As the CEO and the Deputy CEO will be on leave in July and August 2010, the Acting CEO to be appointed will sit in the council meetings during those two months. Council is requested to hold the OCM in July and August 2010 in the 4th week instead of the 3rd week of those months due to the unavailability of the Acting CEO to attend OCMs in the 3rd week.

If Council so resolves, the local public notice as required by LG (Admin) Regs 12 will include the following schedule:

Presiding Member..... Date.....

DAY	DATE	TIME	EVENT	VENUE
Wednesday	21 Apr 2010	10.00 AM	OCM	Council Chambers
Wednesday	19 May 2010	10.00 AM	OCM	Council Chambers
Wednesday	16 Jun 2010	10.00 AM	OCM	Council Chambers
Wednesday	28 Jul 2010	10.00 AM	OCM	Council Chambers
Wednesday	25 Aug 2010	10.00 AM	OCM	Council Chambers
Wednesday	15 Sep 2010	10.00 AM	OCM	Council Chambers
Wednesday	20 Oct 2010	10.00 AM	OCM	Council Chambers
Wednesday	17 Nov 2010	10.00 AM	OCM	Council Chambers
Wednesday	15 Dec 2010	10.00 AM	OCM	Council Chambers
Wednesday	Jan 2011	NO COUNCIL MEETING HELD		
Wednesday	16 Feb 2011	10.00 AM	OCM	Council Chambers
Wednesday	16 Mar 2011	10.00 AM	OCM	Council Chambers

Consultation

Nil

Statutory Environment

LGA 1995 s5.5; LG (Administration) Regulations 1996 12 & 14.

Policy Implications

Council Policy 1.2 will be updated according to the council resolution passed last month and this month as follows (italics and bold fonts provided to emphasize the change):

POLICY: MEETINGS – TIMING OF AND ORDER OF BUSINESS

POLICY NO: 1.2

SECTION: COUNCIL

COUNCIL MEETING HELD: 18 March 2010

DATE TO BE REVIEWED: May 2010

It is the Policy of the Shire of Wiluna to hold its Ordinary Meeting of Council on the third (3rd) **Wednesday** of each Calendar Month **excepting the month of January**, commencing at **10.00 a.m.**

The order of business shall be:

1. Declaration of Opening and Announcement of Visitors
2. Record of Attendance/Apologies and Leave of Absence Previously Approved

Presiding Member..... **Date**.....

3. Response to Previous Public Questions taken on Notice
4. Public Question Time
5. Applications for Leave of Absence
5. Notations of Interest
7. Petitions and Deputations
8. Confirmation of Minutes of Previous Meeting
9. Announcements by Presiding Member without Discussion
10. Reports of Committees and Officers
11. Elected Members Motion of which Previous Notice has been given
12. Urgent Business Approved by the Person Presiding or by decision of Council
13. Public Question
14. Matters behind Closed Doors
15. Closure

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

29/10 Council Decision and Officer Recommendation

MOVED Cr K Farmer

SECONDED Cr C Webb
CARRIED 4/0

Presiding Member..... Date.....

For Council to:

1. Hold its Ordinary Council Meetings at 10.00 a.m. every third Wednesday of each month effective April 2010.
2. Hold the Ordinary Council Meetings in July and August 2010 at 10.00 a.m. on the 4th Wednesday of the said months.
3. That a local public notice of the OCM for the next 12 months as per tabled in this report be distributed.
4. Update Council Policy 1.2 in order to reflect the change of day and time of ordinary council meetings as every third Wednesday of each month at 10.00 a.m.

10.4.2. Subject/Applicant:	2009 Compliance Audit Return
File:	
Reporting Officer:	Jean Alagappan, DCEO
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to present to and for Council to adopt the 2009 Compliance Audit Return. Please refer to Appendix K – Peach Pages

Background

The Compliance Audit Return (CAR) is an annual audit of a local government's compliance with the Local Government Act and relevant regulations. The 2009 CAR pertains to 1 January 2009 to 31 December 2009.

Comment

Once Council has reviewed and adopted the 2009 CAR, the President and CEO will sign a copy as the 'certified' copy and send it to the Director General of the Department of Local Government.

Consultation

CEO; EHO; and Manager of Finance and Administration

Statutory Environment

Local Government (Audit) Regulations 1996 14 & 15

Policy Implications

Nil

Presiding Member..... Date.....

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

30/10 Council Decision and Officer Recommendation

MOVED Cr J Quadrio

SECONDED Cr C Webb

CARRIED 4/0

For Council to:

To adopt the 2009 Compliance Audit Return and a certified copy signed by the President and CEO be sent to the Director General of the Department of Local Government.

10.5. Manager Finance & Administration Officer Reports

10.5.1. Subject/Applicant:	Accounts Paid by Authority
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Admin & Finance
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

In accordance with the Financial Management Regulations a list of accounts paid by the Chief Executive Officer is presented to Council to be adopted.

Background

The list of accounts for the period ending 28 February 2010 is listed as Appendix A - blue pages.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 – Regulations 13. (*Reprint 2: The regulations as at 17 February 2006*)

Presiding Member..... Date.....

Policy Implications

Nil

Financial Implications

All accounts are paid within the authorised budget.

Strategic Implications

Nil

Voting Requirement

Simple majority

31/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That the accounts paid by authority for the period ended 28 February 2010 totalling \$432,721.66 be received endorsed and incorporated in the Minutes of the meeting.

10.5.2. Subject/Applicant:	Financial Report
File:	Finance
Reporting Officer:	Glenn Deocampo – Manager, Finance & Admin
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to seek Council's adoption of the Financial Reports for the period ending 28 February 2010.

Background

Section 6.4 of the Local Government Act 1995 requires the CEO to prepare monthly/quarterly financial reports in accordance with the provisions of regulation 34 and 35 of the Local Government Act (Financial Management) Regulations 1996.

The reports for the period ending 28 February 2010 are listed as Appendix B - Green Pages.

Consultation

Nil

Presiding Member..... Date.....

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulations 34-35.

Voting Requirement

Simple majority

32/10 Council Decision and Officer Recommendation
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MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That Council adopt the Financial Reports for the period ending 28 February 2010 as presented.

10.6. Manager Works & Services Officer Report

10.6.1. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	James Alagappan - Works Managers
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Works Manager's report and endorse the Works Manager's actions.

ROADS

Neds Creek Road

Reconstruction of the road is underway as per council's construction plan. Seven kilometres have been reconstructed from the 7-mile creek to town.

Station Access

The Lakeway Station access road was recently completed and the Shire's maintenance grader is currently grading the Albion Downs access road from Goldfields Hwy.

Aerodrome

The Department of Infrastructure, Planning and Regional Development required our Transport Security Program (TSP) to be updated in March. A new TSP was created and the DIPR approved it.

Presiding Member..... Date.....

Other Matters

Grid on Jundee Road —The boundary grid between Jundee and Lake Way Station was damaged by Newmont Jundee's contract grader. The grid was filled in as a temporary measure. The damaged stock grid has been repaired making the grid fully functional once again.

Staffing

The General Hand/Handyman position has been filled by a new recruit. One staff member has moved to the Art Gallery to assist. There is still a need for a qualified gardener/horticulturalist to manage the parks and gardens.

Oval

The renovations on the oval are near completion. Once the turf has grown, the oval will be open again and in full operational use. The estimated time for the use of the Oval is the second week of May.

The tip has undergone a tidy up after a tip inspection was conducted. The removal of oil drums and chemical containers have been attended to.

33/10 Council Decision and Officer Recommendation
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MOVED Cr J Quadrio

SECONDED Cr K Farmer

CARRIED 4/0

For Council to receive the Works Managers information report and endorse the Officer's actions.

10.7. Community Development Manager

10.7.1. Subject/Applicant:	Status Report
File:	05.00.07
Reporting Officer:	Tania Wiley – Community Development Manager
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Community Development Manager's report and endorse the Community Development Manager's actions.

Presiding Member..... Date.....

Wiluna Community Swimming Pool to re-open

The pool is planned to be re-opened by 16 March 2010 pending that water test results have been cleared by the Health Department. According to the Health Regulation 2007 it is required that the pool water be tested if the pool has not been opened to the public for four weeks.

PSR Pool Management Services has been contracted to manage the pool from 9 March until closing April 18, 2010.

Quality Management System Training

The CDM with the CEO, Works Manager and Deputy CEO have spent two weeks in February developing the ISO 9000:2000 Quality Management System (QMS) for the Shire. The QMS effectiveness in the way the Shire does business includes, defining roles and responsibilities and accountability, will set out clear instructions for audits and process reviews therefore making sound decision making and ensure the Shire suppliers are of a high quality standard to run an effective, productive business.

34/10 Council Decision and Officer Recommendation
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MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

For Council to receive the Community Development Manager's information report and endorse the Officer's actions.

10.7.2 Tourism Officer Report

10.7.2. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Debra McNeill
Date of Report:	9 March
Disclosure of Interest:	Nil

Purpose

The purpose of this report is to provide information to the Council regarding the operations in the Tourism Department.

Contribute to the promotion of the Rabbit Proof Fence:

The Shire has been in discussion with Don Newman who is leading a team of people from the Cunderdin Historical Society to promote and get funding from Lotterywest for all Shires involved to have a Memorial for the Rabbit Proof Fence. He and the sculptors will be coming out to Wiluna in April to give a

Presiding Member..... Date.....

presentation to Council in detail on how the project will run and how the project can be funded. Appendix L – Purple Pages

Wiluna Shire Council Strategic Plan 2009-14
Go-Ahead Wiluna: Boost tourism planning and initiatives to promote Wiluna as a unique tourist destination:

35/10 Council Decision and Officer Recommendation

MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That Council receives the Tourism Officer report.

10.7.3 Art Gallery Manager Report

10.7.3. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Heather Charlton – Art Gallery Manager
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Art Gallery report and endorse the Art Gallery Manager's actions.

Mt Keith Exhibition

The Art gallery has been a hive of industry with artists preparing contributions to the forthcoming Mt.Keith Exhibition & Sale.

Artstart

The Artstart Children's programme has re-commenced with numbers attending increasing weekly. Twenty-four of the children's paintings have been sent to Perth via FORM to be included in the Canning Stock Route Exhibition in Canberra.

Wiluna Shire Council Strategic Plan 2009-14
Proud Wiluna: Provide arts and cultural activities

Re-painting of the Sport and Recreation Centre

Forward planning is underway for the re-painting of the exterior of the Recreation. A Co-ordinator has been sourced to oversee the work of the artists on site.

Wiluna Shire Council Strategic Plan 2009-14

Presiding Member..... Date.....

Healthy Safe Fun Wiluna: Improve and maintain Council owned sports and recreation facilities

Headsox

A fourth design submitted to the manufacturer has been approved for garment reproduction, and we have been requested to obtain artists approval for inclusion in a unique Indigenous Art page on the manufacturer's website.

*Wiluna Shire Council Strategic Plan 2009-14
Go-Ahead Wiluna: Support the development of creative industries in Wiluna*

36/10 Council Decision and Officer Recommendation
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MOVED Cr J Quadrio

SECONDED Cr C Webb

CARRIED 4/0

For Council to receive the Art Gallery Manager's information report and endorse the Officer's actions.

10.7.4. Swimming Pool Manager Report

Nil

10.7.5 Sports & Recreational Officer Report

10.7.5. Subject/Applicant:	Status Report
File:	
Reporting Officer:	Anton Knezevich – Sports & Recreation Manager
Date of Report:	9 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Sport and Recreation Manager's report and endorse the Sport and Recreation Manager's actions.

*Wiluna Shire Council Strategic Plan 2009-14
Healthy Safe Fun Wiluna: Provide sports and fitness activities for the community*

Building Healthy Community Program

The Shire of Wiluna continues to work in partnership with Ngangganawili Aboriginal Health Service to deliver the 'Building Healthy Community Program'.

Presiding Member..... Date.....

The Sport and Recreation Manager has been conducting community personal training sessions on Tuesday and Thursday from 2.00pm - 3.30pm.

Eleven boys are going to Kalgoorlie on March 12 to play football against other regional football teams. The Wiluna football team has combined with Mt Magnet and Meekatharra to make a full team. The boys will return home on Sunday evening ready to commence school first thing on Monday morning.

Young ladies from 12 years and up are having a pampering night and sleep over at the Sports/ Recreation Centre on the March 13. There will be movies, haircuts, and craft, dancing and cooking.

Gym

The Gymnasium membership is growing weekly. Through the support of BHP Billiton, the gym equipment will now be maintained by using BHPb service person. Using other businesses contractors while they are in town is an effective method to cut costs.

Sports / Recreation Centre

The Sport and Recreation staff has consistently been working with the Wiluna Remote Community School on improving the attendance records by supporting good students displaying good behaviour through our programs. The Sport and Recreation Centre staff now has a policy in place that children that do not have a high attendance rate at school will not be able to attend sport and recreation trips away. This will include any sporting trips to Meekatharra, grand finals and football or netball trips to Perth.

37/10 Council Decision and Officer Recommendation
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MOVED Cr C Webb

SECONDED Cr J Quadrio

CARRIED 4/0

That Council receives the Sport and Recreation Manager's information report and endorses the Sport and Recreation Manager's actions.

10.7.6. Homemaker Officer

Nil

Presiding Member..... Date.....

10.7.7 Ranger

10.7.7. Subject/Applicant:	Status Report
File:	Various
Reporting Officer:	Rebecca Barnett, Ranger Services
Date of Report:	09 March 2010
Disclosure of Interest:	Nil

Purpose

The purpose of this report is for council to receive the Ranger's report and endorse the Ranger's actions.

*Wiluna Shire Council Strategic Plan 2009 – 14
Healthy Safe Fun Wiluna: Effective environmental health management*

Impounded Dogs

Throughout the month of February, the Ranger has impounded four dogs. One of the four dogs has been picked up by its owner.

Unwanted Dogs

The Ranger has weekly requests by the community dog owners to pick up their unwanted dogs. It is very noticeable that there are fewer dogs roaming the streets. The community have been very supportive of creating a 'Healthy Safe Wiluna'.

Wild Dogs

Dogs have been sighted around APEX (Wiluna Gold) camp. Three dogs displayed vicious behaviour toward a worker while he was checking a bore water tank. The Shire of Wiluna and APEX are working together to ensure the safety of APEX workers.

38/10 Council Decision and Officer Recommendation

MOVED Cr J Quadrio

SECONDED Cr K Farmer

CARRIED 4/0

For Council to receive the Ranger's information report and endorse the Officer's actions.

Presiding Member..... Date.....

10.8. Committee Report

39/10 Council Decision and Officer Recommendation
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MOVED Cr J Quadrio

SECONDED Cr C Webb

CARRIED 4/0

For Council to receive the GVROC Special Meeting minutes. See Appendix D
– Red pages

11. Elected Members Motion of Which Previous Notice Has Been Given

Nil

12. Urgent Business Approved by the Person Presiding or by Decision of Council

12.1. Wiluna and Meekatharra Councils meeting on 12 April 2010 to discuss the sealing of Goldfields Highway.

12.2. Discussion to hold Community meeting and to be coordinated with RPA.

13. Public Question Time

Questions asked by Della Vincenti

Q1. Why the CEO's performance review was not presented to the full council as per Compliance audit report?

A1. This was overlooked in the process, due to Council and Chief Executive Officer believing the review panel had delegated authority from Council. Councillors were advised informally of the outcome of the review at the time.

Q2. Who appointed the auditor?

A2. Auditor appointment is approved by the Council as recommended by the Audit Committee.

Q3. Have we used any drinking water supply for the oval?

A3. No.

Q4. Who is the coordinator in the repainting of the Sports and Recreation centre? Who will oversee? At what cost?

A4. The Shire is still negotiating on this project and cost is expected to be included in the next financial year budget.

Presiding Member..... Date.....

Q5. I understand that mining companies had contributed to the construction of the swimming pool aside from the contributors mentioned. Who were these contributors?

A5. The Shire is in the transition of organizing the records and record systems in place, therefore, this question will be taken on notice.

Question asked by Frank Atkinson

Q1. The Shire paid \$9,597.50 for fence for a Streetscape Beautification program. Where is this fence put up?

A1. The fence will go in front of the Shire Administration building. This is the material cost.

14. Matters behind Closed Doors – Confidential Item

Nil

15. Closure

The meeting was closed at 1:35pm.

Presiding Member..... Date.....